



Clark County Parks Advisory Board Meeting Minutes



Tuesday, March 12, 2024 4:00 PM to 6:00 PM

Virtual Meeting via Microsoft Teams and In-Person at 78th Street Operations Center, 4700 NE 78th St., Conference Room A-1, Vancouver, WA. 98665

Board Members: Jim Kautz, Teresa Meyer, John Jay, Donald Meeks*, Tonya Dow*, Paulo Zandamela, Janis VanWyhe

Clark County Staff: Rocky Houston, Amy Arnold, Lyde Wallick, Denielle Cowley, Daivd Stipe.

Ex-Officio Members:	School District Liaisons:	Cale Piland (Evergreen)*, AJ Panter (Vancouver)*
	Parks Foundation:	Tim Leavitt*

Guests and Others: Kristine Perry, Sandy Brown, Sharon Kenoski, John Streetman, Jim West, Cyndi Holloway

* Not Present

Due to a scheduling error, this meeting was held in person at the 78th Street Operations Center instead, located at 4700 NE 78th Street, Conference room A-1, Vancouver, WA. 98660.

4:11 PM Call to Order

Jim called the meeting to order. There is not quorum at this time to approve the minutes.

4:13 PM Public Comment

Sharon Kenoski discussed how she's a community gardener at Heritage Farm and doesn't want the garden plots moved. She discussed that this is listed on page 38 of the drafted Heritage Farm Sustainability Plan.

John Streetman, the vice president of Kline Kids Fishing, discussed the fishing derby event that's held at Kline Pond every April and their budget constraints due to COVID-19 and sponsorships. He requested a waiver of the park fee for the 2024 event. Rocky and John discussed using a special use permit for the event and the process for waiving any fees. Paulo and Rocky discussed the cost estimate of fees and whether that includes parking.

4:20 PM Roll Call

Jim said there is now quorum to approve the minutes and had the Parks Advisory Board members do roll call.



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4:21 PM Administrative Actions

Time	Action Item
4:21 PM	MOTION BY: John Jay SECOND BY: Janis VanWyhe
	MOTION: Motion to adopt Meeting Minutes for: February 13, 2024 Minutes
	DISCUSSION: The Minutes have been approved.
	IN FAVOR: Unanimous OPPOSED: None ABSTAINED: None

4:21 PM Manager's Report

Rocky discussed the Curtin Creek Community Park Open House reviewing its location, the sports activities that will occur there, its play elements, and its timeline.

Lynde discussed the Hazel Dell Community Park master plan's updates and that an Open House will occur on March 27, 2024 at Minnehaha Elementary School at 6:00 P.M.

Rocky and David discussed various project updates including that the master plan is being finalized for the Minnehaha Neighborhood Park; that the master plan and construction plan for Pacific Community Park are being updated; that an Open House for the Harmony Sports Complex project will be held on April 10, 2024 at the Luke Jensen Sports Complex; that the master plan for the Mt. Vista Neighborhood Park plans to begin this year; that the bridge improvements project at Klineline Pond are on hold; and that an Open House for the Heritage Farm Wetland Restoration project will be held by the Clean Water division on April 22, 2024 at 6:00 PM at the Luke Jensen Sports Complex. David also discussed the Klineline Shelter project, the Camp Hope water system project, and the Moulton Falls bridge repair project, and Rocky discussed the Luke Jensen Sports Complex project to replace its turf on field four.

Rocky discussed the vacant positions in Operations staff within the division indicating interviews will begin at the end of this month. He also discussed that the Camp Bonneville Advisory Group meetings have started again to review the scope of work for the clean-up at the site versus what was already completed. Rocky also discussed the Washington Recreation and Park Association (WRPA) conference from May 21, 2024 – May 24, 2024. More information regarding that can be found here: <https://wrpa.memberclicks.net/2024-wrpa-annual-conference-home>.



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4:39 PM Unfinished Business

Date: 3/12/2024

Agenda Item: Park Advisory Board Bylaws Update

Action Item **X**
Informational
Item

Overview:

A sub-committee was established to review the Park Advisory Board bylaws to determine if any changes were needed. The sub-committee met and has proposed bylaw changes (attached). The County attorney has reviewed these proposed changes and found them to be legally sufficient.

Prior Action by PAB: None
Action Requested: Adopt proposed bylaws for the Parks Advisory Board
Attachment: Proposed Bylaws
Prepared By: Rocky Houston
PAB Action: Rocky, Jim, Teresa, and John discussed the changes that were made.

Time	Action Item
4:41 PM	MOTION BY: Teresa Meyer SECOND BY: John Jay
	MOTION: Motion to adopt proposed Bylaws for the Parks Advisory Board.
	DISCUSSION: Regarding the ex-officio representatives for the school district, reach out to the other school districts to see if they are interested.
	IN FAVOR: Unanimous OPPOSED: None ABSTAINED: None

4:42 PM Unfinished Business Cont.

Date: 3/12/2024

Agenda Item: Heritage Farm Sustainability Plan Recommendation



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Action Item **X**
Informational
Item

Overview:

Park Planning has developed a final draft of the Heritage Farm Sustainability Plan for review and recommendation by the Parks Advisory Board. This plan will help guide the implementation of the approved master plan for Heritage Farm. Sustainability plan development was directed by Council during the master plan update in March 2020. This plan is the culmination of an 18-month process involving substantial public engagement and analysis. The goals of this plan are to increase public access and improve financial sustainability while implementing the approved master plan.

This plan includes details on the public process Park Planning undertook, context surrounding Heritage Farm, financial and site analysis, and an overview of three alternatives, with identification and recommendation of a preferred alternative.

Staff is seeking a recommendation from Parks Advisory Board to advance the Heritage Farm Sustainability Plan to the Clark County Council for consideration.

Prior Action by PAB: N/A

Action Requested: Direction from Parks Advisory Board to present the revised policy to the Clark County Council for consideration.

Attachment: Current draft of the Heritage Farm Sustainability Plan (dated 3/8/2024). ***This attachment was sent separately on 3/08/2024.*

Prepared By: Lynde Wallick

PAB Action: Lynde discussed the Heritage Farm Sustainability Plan’s progress to date, the public engagement results, the plan overview, and the next steps indicating that this is scheduled for a work session with Council on April 3, 2024. Paulo and Lynde discussed the educational institute partnership opportunities.



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Time	Action Item
5:29 PM	MOTION BY: Teresa Meyer SECOND BY: John Jay
	MOTION: Motion to move the current Heritage Farm Sustainability Plan forward to Council for adoption.
	DISCUSSION: Janis, Lynde, and Rocky discussed making the community gardens more accessible, and Jim, Lynde, and Rocky discussed including the additional comments received into the draft Plan.
	IN FAVOR: Unanimous OPPOSED: None ABSTAINED: None

5:30 PM New Business

There is none.

5:30 PM Roundtable Discussion

Rocky, David, and Teresa discussed the updates to the Memorial and Tribute policy indicating that the county will honor the requests they have received but will place this on hold until the Parks Foundation of Clark County can assist.

Rocky discussed the Parks Foundation of Clark County Annual Luncheon that will occur on May 9, 2024. More information can be found here:

<https://parksforclark.org/events/may-2024-annual-luncheon/#:~:text=May%209%2C%202024%20Annual%20Luncheon%20%E2%80%93%20Parks%20Foundation%20of%20Clark%20County>.

Rocky also discussed the June 2024 Advisory Board meeting indicating a tour of various parks properties will be scheduled. Rocky discussed the two acquisitions on 65th Court and NE 50th Avenue as well and potential other acquisitions to help meet the community's needs.

Jim and Paulo thanked Lynde for her hard work and efforts at the Curtin Creek Open House.

5:47 PM Adjourn

Respectfully submitted, Amy Arnold