



## Clark County Ethics Commission

Adam Murray (Chair)

Barbara Baskerville

Darcy Rourk

# Clark County Ethics Commission Monday, November 6, 2023 Meeting Minutes

### Agenda Amendment:

- a. Chair Commissioner Murray request to flip agenda items IV and V.
- b. No objections from Commission, agenda items switched.

### I. Call to Order

- a. Adam Murray, Chair, called meeting to order at 11:28 a.m.

### II. Approval of Meeting Minutes for August 8, 2023.

*ACTION: Moved by Commissioner Barbara to **APPROVE** minutes for August 8, 2023.  
Commissioner Rourk seconded the motion. All aye/motion passed.*

### III. Public Comments

- a. *NONE*

### IV. Business Process

- a. Commission Murray questioned the reasoning as to why there is a difference process for elected officials and county staff.
  - i. Kathleen Otto stated that county staff should not be doing an investigation on elected officials, because of the roles and responsibilities.
- b. Commissioner Murray requested that each Commissioner should get a copy of the complaint along with the receipt memo.
- c. Where the HR Department or the investigation process is involved, there should be a change from the word "conclusion" to the word "recommendation" to recognize our role to hear and rule on the complaint.
- d. Throughout the document it states it will be sent to the Commission to confirm or deny the complaint.
  - i. It should state to: Hear and Rule on the complaint.
- e. Where the HR Department is sending the Commission the information submitted, that should just be, "The Complaint".
- f. The Resolution also talks about an Ethics Oversight Office, where things will be submitted.
  - i. Chair Murray is in agreement with this terminology.
- g. Where both of these processes wrap up; the HR Director should provide a "Ruling Memo" instead of a "Conclusion Memo", there should also be a process for reviewing these memo's.
- h. Kathleen asked the Commission to review Charter 8.12 & 8.13.
  - i. Discussion
- j. Word version sent to all commission to make suggested changes and set over for next meeting.



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### V. **Bylaw Edits (Cont'd from previous meeting)**

- a. Minimal changes, formatting, grammar & punctuation.
- b. Changes need to be made since the Commission is not conducting the investigations.

***ACTION:** Moved by Commissioner Barbara to **APPROVE** Chair Adam to make suggested changes to the Business Process and the Bylaws and bring back for review during next meeting. Commissioner Rourk seconded the motion. All aye/motion passed.*

### VI. **Next Meeting Date / Set Up Quarterly Schedule (Quarterly – November, February, May, and August; Third Tuesday @ 2:30 p.m.)**

***ACTION:** Moved by Commissioner Murray to **APPROVE** the proposed Quarterly meetings and times. Commissioner Baskerville seconded the motion. All aye/motion passed.*

### VII. **Good of the Order**

- a. *NONE*

### VIII. **Adjourn**

- a. Adam Murray, Chair, adjourned the meeting at 12:34 p.m.

*mp*