

# NEIGHBORHOOD ASSOCIATIONS COUNCIL OF CLARK COUNTY (NACCC)

## Neighborhood Associations Council of Clark County (NACCC) POLICY FOR MEETING CONDUCT

### I. Purpose:

The purpose of this policy is to provide guidelines for conducting meetings of the Neighborhood Associations Council of Clark County (NACCC) and to offer a process to resolve conflicts between neighborhood representatives or between NACCC leadership and a neighborhood representative.

### II. General:

NACCC is an umbrella organization of Neighborhood Associations in unincorporated Clark County. NACCC enjoys a reputation of openness, integrity, reasonableness, and has the respect of, as well as respect for, the county, its staff and elected officials. It should be kept in mind that this relationship with the county was developed over a long period of time and should be maintained.

NACCC was organized, primarily, as a venue to share ideas, problems, advice, concerns and information between Neighborhood Associations and to help keep citizens informed of county matters and activities. It is a non-political, informal organization meant to keep communications between the county and citizens open and free flowing.

NACCC members are expected to treat each other with mutual respect and civility when participating in general NACCC meetings or as a representative of NACCC in a public process.

### III. Affiliations:

- A. **County** - NACCC is recognized by Clark County government. With that recognition, Clark County provides neighborhood association administrative support and programs as outlined within the County Guidelines for neighborhood Associations.
- B. **Neighborhood Associations** – Neighborhood Associations are not agents of Clark County and are independently governed by their own bylaws and boards which direct their activities for the benefit of their members and community.
- C. **NACCC** - NACCC is a voluntary organization composed of neighborhood leaders. NACCC does not represent the individual neighborhoods unless a vote is taken by the members of NACCC in support of an action on behalf of the neighborhoods or to put forth positions on various issues of community-wide concern.

### IV. Conduct of meetings:

- A. **General** – Roberts Rules of Parliamentary Order is the governing format of meetings to maintain general order and for decision making on behalf of the membership. However, meetings are generally informal and free flowing with the exchange of ideas or points of view considered more important than parliamentary procedures.
- B. **Participation** - Meeting attendees are encouraged to participate in the discussion and offer a point of view. All opinions are welcome. Meeting participants may disagree but the underlying conduct of the meeting is that of mutual respect and understanding.

## **V. Conflict Resolution:**

**A. General** - Members, should feel free to voice their concerns about the manner in which meetings are run and about positions taken by NACCC. Concerns should be raised during NACCC meetings as this is the time business of NACCC is conducted. In the event that some members may be uncomfortable with voicing their concern at a meeting, they have the option to meet with the NACCC Conflict Resolution Committee.

### **B. Conflict Resolution Committee:**

- 1. Purpose** – Create and maintain a NACCC Conflict Resolution Committee to work with members to resolve conflicts that they have with NACCC.
- 2. Composition** – The committee will be composed of up to three volunteers who have been elected by NACCC. Any discussion between them and a complainant is strictly confidential until the complainant wants resolution with NACCC.
- 3. Meeting Process** - The committee member(s) will be non-judgmental regarding the complainant. The committee will listen to the complaint and if asked, will offer advice on how to go about resolving the conflict. If the complainant wishes to bring the issue to NACCC, the committee may provide anonymity to the complainant. The committee will bring the issue to NACCC at either the next scheduled meeting or a special meeting.
- 4. Issue Resolution** – After listening to the issue, NACCC will attempt to resolve the issue in a compromise which would satisfy the complainant while still serving the purposes of NACCC. NACCC is a volunteer organization conducted in a democratic fashion. There will be times when a resolution may not be to everyone's satisfaction. In that case, the complainant should accept the will of NACCC's majority vote.

## **VI. Other:**

The following are incorporated herein by reference and attached for convenience:

**A. Neighborhood Associations Council of Clark County By-Laws**

**B. NACCC Action Plan**