

Janet Snook

From: Lynn Mueller
Sent: Friday, February 11, 2022 2:53 PM
To: Janet Snook
Subject: Contract Extension for CPU Grant 2017-CPU-08 (2022-2023 CPU Heat Repair Grant)
Attachments: FW: Low Income Repair funds approved in the 2022 budget

Janet,

This is about Interlocal Agreement 2017-CPU-08 that we have with CPU. They give us money every year to weatherize the homes of low-income residents and perform other energy-saving measures such as install new water heaters, etc.

Below is an email thread in which CPU authorizes us to tap into our 2022-2023 allocation of funding a few months early. The funding period is supposed to be 07/01/22 to 06/30/23, but CPU has agreed to make the \$100,000 available to us earlier because the WX program is almost completely spent out already for the current period ending on 06/30/22.

Will you save a copy of this email to the H-drive and also make distribution, etc.? Rhonda said she was going to set up the grant. Not sure how that works where you're concerned.

Does this make sense?

Lynn

From: Rhonda Hills <Rhonda.Hills@clark.wa.gov>
Sent: Friday, February 11, 2022 12:22 PM
To: Lynn Mueller <lynn.mueller@clark.wa.gov>; Jay Carstens <Jay.Carstens@clark.wa.gov>
Cc: Mike Selig <Mike.Selig@clark.wa.gov>; Mikaela Rankin <Mikaela.Rankin@clark.wa.gov>; Jerry Giese <Jerry.Giese@clark.wa.gov>
Subject: FW: 2022-2023 CPU Heat Repair Grant

Hi Lynn & Jay,

Would you all please look into what we need as far as contracts is concerned on this? We usually spend these CPU Repair dollars 7/1-6/30, however the Wx folks have blown through their money much sooner and CPU has agreed to fund them sooner than 7/1 so, I just need to make sure I have all of the necessary authorizations in place to set up the new grant.

Thanks!

Rhonda



Rhonda T. Hills, CPA

Pronouns: She/Her/Hers

Sr. Financial Analyst

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UPCOMING Out of Office: 2/14 & 2/25/22

From: Mikaela Rankin <Mikaela.Rankin@clark.wa.gov>

Sent: Friday, February 11, 2022 12:19 PM

To: Rhonda Hills <Rhonda.Hills@clark.wa.gov>

Cc: Deborah K. DePetris <DDePetris@clarkpud.com>; Jerry Giese <Jerry.Giese@clark.wa.gov>; Mike Selig <Mike.Selig@clark.wa.gov>

Subject: 2022-2023 CPU Heat Repair Grant

Hi Rhonda,

You will find below an email from Debbie with authorization to start spending the \$100,000 for the 2022-2023 CPU Heat Repair funds early.

I'm not sure what the next step is with getting the 2022-2023 grant set up, but after reviewing, with Jerry, all of the work currently in progress, we are within \$500 of spending out the 2021-2022 heat repair grant.

I included Debbie, Jerry & Mike on this email to ensure that we are all on the same page.

Thank you all so much.

- Mikaela



Mikaela Rankin 🍊

Office Assistant II

COMMUNITY DEVELOPMENT

Weatherization & Building Safety Programs

564.397.4068



From: Jerry Giese <Jerry.Giese@clark.wa.gov>
Sent: Friday, February 11, 2022 12:10 PM
To: Mikaela Rankin <Mikaela.Rankin@clark.wa.gov>
Subject: FW: [External] - estimated 2021 carry over

From: Deborah K. DePetris <DDePetris@clarkpud.com>
Sent: Wednesday, December 22, 2021 2:49 PM
To: Mike Selig <Mike.Selig@clark.wa.gov>; Jerry Giese <Jerry.Giese@clark.wa.gov>
Cc: Matt Babbitts <mbabbitts@clarkpud.com>; Dan Bedbury <DBedbury@clarkpud.com>
Subject: RE: [External] - estimated 2021 carry over

Hello Mike & Jerry,

Here's a summary of the discussion I just had with Jerry. Our Director of Finance and my boss, the Director of Energy Resources, met today and discussed both options. Please note that if you have any challenges with what we've proposed, please email my boss, Dan Bedbury (dbedbury@clarkpud.com) and he will contact our Director of Finance to speak with our GM regarding a different plan moving forward. I apologize that I won't be available as I'm off starting tomorrow through the end of the year. I'm back January 3rd.

- 1) Low income weatherization – Our Director of Finance has approved you spending \$49,000 less than expected in 2021. She recommends that we take a look toward the end of 2022 to see if you are able to spend \$449,000, if not and we get into a carry-over situation again, we will need to have a broader discussion so the carry-over doesn't keep happening. Does this work for you?
- 2) Low Income repairs – Jerry has been notified that he can start spending the 2022/2023 funds (\$100,000) early or when the current funds run out (please provide separate invoices for each fiscal year). We need to revisit the balance of these funds once we are closer to running out (maybe early 2023?). The funding for this program is approved by the board so there are no additional funds available from the tax credit (where we get these funds). However, there may be other funding options that we can pursue with board approval. We will just need time to have those discussions. Jerry has indicated that this works for him.

Invoicing deadline:

Can you please plan to have your final 2021 invoices (or invoice amount estimate) to us by Thursday, January 13th? This is for both programs. I am off on the 13th so if you have this information before that date, send it to me but on that date, please send it to Matt Babbitts, (mbabbitts@clarkpud.com).

Thank you both for all the amazing work you do! Happy Holidays!

Debbie DePetris | Energy Services Manager | Clark Public Utilities

PO Box 8900, Vancouver, WA 98668 * Phone: 360-992-3279 * Mobile: 503-890-9930

From: Mike Selig <Mike.Selig@clark.wa.gov>
Sent: Thursday, December 9, 2021 11:57 AM
To: Debbie DePetris <DDePetris@clarkpud.com>
Subject: RE: [External] - estimated 2021 carry over

Hi Debbie

My only concern was that making that request would cause a lot of work for you during a very busy time of year with deadlines looming etc.

If trying to find additional funds for the last quarter of the repair fund year won't cause an overload then yes, please proceed and thank you for making the effort.

Mike



Mike Selig
Weatherization Assistance Program Manager
COMMUNITY DEVELOPMENT

Desk 564.397.4540
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From: Deborah K. DePetris <DDePetris@clarkpud.com>
Sent: Thursday, December 09, 2021 11:49 AM
To: Mike Selig <Mike.Selig@clark.wa.gov>
Subject: RE: [External] - estimated 2021 carry over

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Thank you Mike! I have requested this carryover from Senior Leadership and I am waiting on their response. I didn't want you to think I forgot about this request.

Also, I also heard from Jerry that he would love it if we could find some additional repair funds to get him through his last quarter (April-June 2022). I know when we spoke you weren't asking for this at that time so I wanted to make sure you are good with me exploring this more internally?

Thanks again!

From: Mike Selig <Mike.Selig@clark.wa.gov>
Sent: Tuesday, November 30, 2021 4:37 PM
To: Debbie DePetris <DDePetris@clarkpud.com>
Subject: [External] - estimated 2021 carry over

Hi Debbie

I've consulted with my fiscal person on best estimate for Admin spend for the rest of the year and set spending goals for November & December WX production to produce a pretty close rough estimate for the carry over amount for 2021 of \$49,000.

Thanks again for your time and support, it means a lot to us all.

Mike



Mike Selig
Weatherization Assistance Program Manager
COMMUNITY DEVELOPMENT

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