

**MODIFICATION #2  
CONTRACT #2020-CDBG-2004**

between

**CLARK COUNTY**

PO Box 5000, Vancouver, WA 98666-5000

and

**CITY OF WASHOUGAL**

1701 C Street, WA 98671-2333

<b>Project:</b>	<b>Social Service Building Rehabilitation</b>
Contract Period:	Upon County Signature through October 31, 2022
Total Contract Amount:	\$227,000
Funding Source:	Fund 1939 - Community Development Block Grant
Contractor DUNS Number:	018374314
CFDA Number:	14.218
Procurement History:	2020 CDBG RFA

Contractor Contact	Contractor Fiscal Contact	County Program Contact	County Fiscal Contact
Rob Charles 360.835-2662 <a href="mailto:rcharles@ci.washougal.wa.us">rcharles@ci.washougal.wa.us</a>	Jennifer Forsberg 360.835-8501 <a href="mailto:jforsberg@ci.washougal.wa.us">jforsberg@ci.washougal.wa.us</a>	Emily Langston 564.397.7842 <a href="mailto:emily.langston@clark.wa.gov">emily.langston@clark.wa.gov</a>	Rhonda Hills 564.397.7836 <a href="mailto:rhonda.hills@clark.wa.gov">rhonda.hills@clark.wa.gov</a>

By signing below, Clark County, hereinafter referred to as the "County," and City of Washougal, hereinafter referred to as the "Contractor," agree to the terms of this contract modification as well as the Clark County Community Services General Terms and Conditions, as amended, which are incorporated herein by reference with the same force and effect as if they were incorporated in full text. The full text version of the General Terms and Conditions are available at <https://clark.wa.gov/community-services/announcements-and-general-terms-and-conditions>. Hard copies will be provided by Clark County upon request.

**FOR CLARK COUNTY:**

**FOR CONTRACTOR:**

*Kathleen Otto*                      02/15/22  
Kathleen Otto, County Manager

*David Scott*                              02/14/22  
David Scott, City Manager

APPROVED AS TO FORM ONLY:

*Amanda Migchelbrink*                      02/14/22  
Amanda Migchelbrink  
Deputy Prosecuting Attorney

**BUDGET SUMMARY  
 CONTRACT #2020-CDBG-2004.2  
 CITY OF WASHOUGAL**

<b>STATEMENT OF WORK</b> Social Service Building Rehabilitation		
<b>ITEM</b>	<b>FUNDING SOURCE</b>	<b>FUND AMOUNT</b>
<b>A</b>	<b>Clark County CDBG 2020 Entitlement Funds</b>	<b>\$227,000</b>
<b>B</b>	City of Washougal Local and In Kind	\$32,000

<b>ITEMIZED COST</b>	<b>TOTAL COST</b>	<b>A</b>	<b>B</b>
Construction & Permit Fees	\$237,530	<b>\$227,000</b>	\$10,530
Engineer/Architect/Admin	\$21,470	<b>\$0</b>	\$21,470
<b>TOTAL COST</b>	\$259,000	<b>\$227,000</b>	\$32,000

Match is 12.36% (\$32,000/\$259,000)

## 1. CONTRACT HISTORY

Contract Term	Action Amount	Total Contract Amount
Base Contract 01/29/21 – 02/28/22	\$227,000	\$227,000
Amendment #1 Amend terms	\$0	\$227,000
Amendment #1 Extend contract through 10/31/22	\$0	\$227,000

## 2. MODIFICATIONS

2.1. The contract period is extended through October 31, 2022.

2.2. All other terms and conditions of the original contract, as amended, remain the same.

## 3. ENTIRE CONTRACT

This modification incorporates the original Contract and any subsequent modifications by reference. The parties agree that the original Contract, subsequent modifications, and this modification are the complete expression of the terms hereto and any oral representations or understanding not incorporated herein are excluded. Further, unless allowed elsewhere in the Contract, any modifications of this Contract shall be in writing and signed by both parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both parties recognize that time is of the essence in the performance of the provisions of this modified Contract.

## 4. DEBARMENT OR EXCLUSION

By signing this modification, the Contractor certifies that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in any federally funded program by any federal department or agency (Excluded Person) and that no owner, director, officer, or partner with an ownership or control interest in the Contractor is an Excluded Person. In addition, Contractor certifies that no employee or subcontractor of Contractor who will perform work (whether directly or indirectly) under this Contract is an Excluded Person.

**Certificate Of Completion**

Envelope Id: 401431F9EBC248B794A5AC68C7916BC0	Status: Completed
Subject: Please E-Sign This Amendment to Our CDBG Contract (2020-CDBG-2004.2 City of Washougal)	
Source Envelope:	
Document Pages: 3	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Lynn Mueller
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	1300 Franklin St
	Vancouver, WA 98660
	lynn.mueller@clark.wa.gov
	IP Address: 64.4.181.102

**Record Tracking**

Status: Original	Holder: Lynn Mueller	Location: DocuSign
2/7/2022 1:43:00 PM	lynn.mueller@clark.wa.gov	

**Signer Events**

Signature	Timestamp
Amanda Migchelbrink amanda.migchelbrink@clark.wa.gov Deputy Prosecuting Attorney Security Level: Email, Account Authentication (None)	Sent: 2/7/2022 1:49:24 PM Viewed: 2/14/2022 9:08:20 AM Signed: 2/14/2022 9:08:28 AM
Signature Adoption: Pre-selected Style Using IP Address: 64.4.181.35	

**Electronic Record and Signature Disclosure:**  
Accepted: 2/14/2022 9:08:20 AM  
ID: 203f041f-b782-4971-b96a-aa47a6b52a99

David Scott David.Scott@cityofwashougal.us City Manager Security Level: Email, Account Authentication (None)	David Scott	Sent: 2/14/2022 9:08:29 AM Viewed: 2/14/2022 5:10:31 PM Signed: 2/14/2022 5:10:57 PM
Signature Adoption: Pre-selected Style Using IP Address: 74.85.229.90		

**Electronic Record and Signature Disclosure:**  
Accepted: 2/14/2022 5:10:31 PM  
ID: b89c63ee-84c1-4cd0-90a5-144c2b566459

tina redline tina.redline@clark.wa.gov Office Supervisor Clark County, WA Security Level: Email, Account Authentication (None)	<b>Completed</b>	Sent: 2/14/2022 5:10:59 PM Viewed: 2/15/2022 7:10:18 AM Signed: 2/15/2022 7:10:23 AM
Using IP Address: 64.4.181.42		

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Kathleen Otto Kathleen.Otto@clark.wa.gov County Manager Clark County Security Level: Email, Account Authentication (None)	Kathleen Otto	Sent: 2/15/2022 7:10:25 AM Viewed: 2/15/2022 7:25:09 AM Signed: 2/15/2022 7:25:14 AM
Signature Adoption: Pre-selected Style Using IP Address: 64.4.181.42		

**Electronic Record and Signature Disclosure:**  
Accepted: 2/15/2022 7:25:09 AM  
ID: 4d89f08e-52bf-448a-9c13-249be871313f

**In Person Signer Events****Signature****Timestamp**

<b>Editor Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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Snook Janet janet.snook@clark.wa.gov testing dcs Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;"><b>COPIED</b></div>	Sent: 2/15/2022 7:25:16 AM Viewed: 2/15/2022 7:27:49 AM
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<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Envelope Sent	Hashed/Encrypted	2/7/2022 1:49:24 PM
Certified Delivered	Security Checked	2/15/2022 7:25:09 AM
Signing Complete	Security Checked	2/15/2022 7:25:14 AM
Completed	Security Checked	2/15/2022 7:25:16 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent"™ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

**How to contact Clark County, WA:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [loann.vuu@clark.wa.gov](mailto:loann.vuu@clark.wa.gov)

**To advise Clark County, WA of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [loann.vuu@clark.wa.gov](mailto:loann.vuu@clark.wa.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to [loann.vuu@clark.wa.gov](mailto:loann.vuu@clark.wa.gov) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [loann.vuu@clark.wa.gov](mailto:loann.vuu@clark.wa.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari®, 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the "I agree"™ button below.

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