

CLARK COUNTY STAFF REPORT

DEPARTMENT: Board of Councilors

DATE: August 9, 2016

REQUESTED ACTION: Authorize renewal of biennial agreement for the county to provide monetary support and in-kind services to the Clark County Historical Society and Museum.

☐ Consent ☐ Hearing ☐ County Manager

BACKGROUND: Clark County has provided monetary and in-kind support to the Clark County Historical Society and Museum under the auspices of a formal agreement since 1964. It is proposed that such support continue for the 2017-2018 biennium.

COUNCIL POLICY IMPLICATIONS: There are no council policy implications.

ADMINISTRATIVE POLICY IMPLICATIONS: There are no administrative policy changes.

COMMUNITY OUTREACH: There has been no public outreach regarding this proposal.

BUDGET IMPLICATIONS


YES	NO	
X		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	\$100,000
Grant Fund Dollar Amount	
Account	General fund Dept. 181
Company Name	Clark County Historical Society and Museum

DISTRIBUTION:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>



Mark McCauley
County Manager

APPROVED: _____
CLARK COUNTY, WASHINGTON
BOARD OF COUNTY COUNCILORS

DATE: _____

SR# _____

APPROVED: _____
Mark McCauley, County Manager

DATE: _____

BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – The \$50,000 annual monetary funding is expended from the Historical Promotion Grand Fund program.

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
GF Dept. 181	100,000		100,000			
Total						

II. A – Describe the type of revenue (grant, fees, etc.)

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
GF Dept. 181		100,000		100,000			
Total							

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual	100,000		100,000			
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total	100,000		100,000			

AGREEMENT FOR MONETARY, PROFESSIONAL AND IN-KIND SERVICES

This is an agreement made between Clark County, hereinafter referred to as “county”, and Clark County Historical Society and Museum, hereinafter referred to as “museum”, to outline monetary and in-kind services that the county will provide to the museum.

WHEREAS, the county is authorized to financially support museum services and tourism; and

WHEREAS, one of the goals of the Washington Growth Management Act is historic preservation; and

WHEREAS, the museum was incorporated in 1940 as a not-for-profit organization to acquire, store, preserve, exhibit, and interpret documents and artifacts and to provide publications relating to the history of the people of Clark County and the pacific northwest, and in furtherance of these purposes established the Clark County Historical Museum in 1964; and

WHEREAS, museum services are defined as the total efforts necessary to carry out said purposes directly or indirectly by assisting and cooperating with others, including specifically the operation, maintenance, staff, and improvement of said museum, its library and its educational and publications programs; and

WHEREAS, the museum is an essential cultural and historical element of the quality of life for Clark County citizens; and

WHEREAS, the county has provided monetary and in-kind support to the museum since 1964 and it is proposed to continue said support for the 2017-2018 biennium; and

WHEREAS, it is necessary to update the agreement between the parties in this regard.

NOW, THEREFORE, the county and the museum mutually agree as follows:

Section 1. The museum will diligently provide services at not less than the present level with the museum open to the public no less than 25 hours per week, 11:00 AM to 4:00 PM, Tuesday through Saturday, except major holidays and open for school and other tours as arranged.

Section 2. The museum will report to the county quarterly relative to the accomplishments and services rendered and the plans for future activities.

Section 3. The museum will maintain adequate budgetary and financial records and make available said financial information to the county as requested.

Section 4. Both parties agree to protect same and hold harmless the other party from all claims, costs, damages, or expenses arising out of the negligence of the party at fault, its agents, or employees.

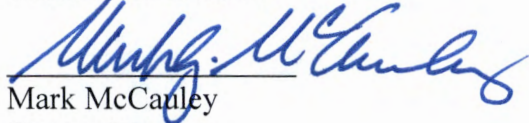
Section 5. The county will continue to provide monetary support to the museum for their services in the amount of \$50,000 per year, to be paid quarterly. The museum shall invoice the county for said payments. In addition, commencing January 1, 2017, the county will provide the following in-kind services to the museum:

- a. 2,500 sq. ft. for collection storage.
- b. Printing services. Said services to be provided up to an estimated maximum of \$10,000 per year at county cost.
- c. Provide publicity for museum events in the county employee newsletter, FYI.
- d. Vehicle maintenance and secure outside parking at 78th Street Operation Center.

Section 6. This agreement is effective from January 1, 2017 through December 31, 2018.

DATED this 15th day of August, 2016.

CLARK COUNTY:



Mark McCauley
County Manager

Clark County Historical Society