

CLARK COUNTY STAFF REPORT

DEPARTMENT: Public Works / Transportation Division / Programming

DATE: December 14, 2016

REQUESTED ACTION: Approval of the Washington State Community Economic Revitalization Board (CERB) grant for the I-5/NE 179th Street (NE Delfel Road- NE 15th Avenue) Project, CRP #390222.

_____ Consent _____ Hearing County Manager

PUBLIC WORKS GOALS:

- Provide safe and efficient transportation systems in Clark County
- Create and maintain a vibrant system of parks, trails and green spaces
- Continue responsible stewardship of public funds
- Promote family-wage job creation and economic development to support a thriving community
- Maintain a healthy, desirable quality of life
- Increase partnerships and foster an engaged, informed community
- Cultivate a nimble, responsive work force
- Make Public Works a great place to work

BACKGROUND

Clark County has been notified by the Washington State Community Economic Revitalization Board that this project has been awarded state grant funding. The attached Initial Offer of Financial Aid contract will start the process of receiving the grant funds for an economic feasibility study, survey, design, traffic modeling, permitting and constructability phasing.

COUNCIL POLICY IMPLICATIONS

None. This agreement supports the Council's policy of investing in the county road system by providing safe and efficient transportation systems for all county residents and encouraging economic development.

NOTE: The County Council has approved resolution 2016-09-08 resolving that the County Manager is authorized to enter into an agreement for this funding. Both the Staff Report (PW 16-107) and the resolution are attached.

ADMINISTRATIVE POLICY IMPLICATIONS

None.

COMMUNITY OUTREACH

This project is listed in the 2017-2022 Transportation Improvement Program (TIP). The TIP community outreach included two work sessions and a hearing with the Board of County Councilors, presentations to Clark County Planning Commission, the Development and Engineering Advisory Board, the Clark County Finance Committee, as well as neighborhood outreach and internet web sites. Also, the SEPA review was included in the Capital Facilities Plan approval process.

PW16-153

BUDGET IMPLICATIONS

YES	NO	
✓		Action falls within existing budget capacity.
	✓	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
	✓	Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

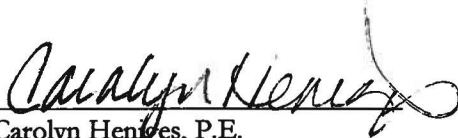
BUDGET DETAILS

Local Fund Dollar Amount	\$ 25,000
Grants/Loans/Partnerships	\$ 50,000
Account	NA

DISTRIBUTION:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

Please send two originally signed contracts to Department of Public Works Transportation Programming, attention Shari Harer.



Carolyn Henges, P.E.
Transportation Division Manager



Heath H. Henderson, P.E.
Public Works Director/County Engineer

APPROVED: 

Mark McCauley, County Manager

DATE: 12/21/16

SR# _____

ATTACHMENTS:

- Washington State Community Economic Revitalization Board Initial Offer of Financial Aid (2)
- Resolution 2016-09-08
- Staff Report PW16-107

Washington State
Community Economic Revitalization Board

Initial Offer of Financial Aid

Clark County
Federal Tax Number: 91-6001299
Offer Date: November 17, 2016

The Community Economic Revitalization Board (CERB) is authorized by chapter 43.160 RCW to provide funds to political subdivisions to assist in financing the cost of certain public facilities. This Initial Offer of Financial Aid is contingent upon the availability of CERB funds. CERB hereby offers to make funds available to the **Clark County**, hereafter referred to as the "Contractor," in order to aid in financing the cost of, the **I-5/NE 179th Street Plan**, as described in the application (hereafter collectively referred to as the "Project").

Funds provided shall be in the form of a **grant** in the maximum principal amount of **\$50,000**, which must have a local **cash** match in the amount of at least **\$25,000**. Local cash match amounts and sources are identified as:

\$25,000 Clark County Cash

This offer is subject to completion of pre-contract conditions, as described in Attachment A.

A final contract shall be developed by CERB prior to disbursement of funds. No project costs incurred prior to date of this offer will be reimbursed by CERB. In the event a final contract is not executed, no CERB funds will be disbursed.

If accepted, this Initial Offer of Financial Aid must be signed and returned to CERB by **December 28, 2016**.

ACCEPTANCE

FOR CERB

David Rhoden, Chair
Community Economic Revitalization Board

Date: _____

FOR THE CONTRACTOR

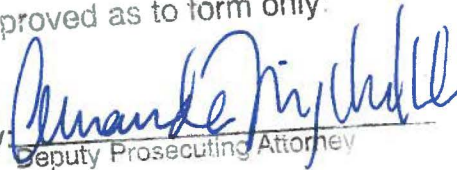


Name: MARK MCCAULEY

Title: COUNTY MANAGER

Date: 12/21/16

Approved as to form only:

By: 
Deputy Prosecuting Attorney

CERB Pre-Contract Requirements

Initial Offer of Financial Aid

If you wish to accept CERB's offer, please sign and return two original copies of the enclosed Initial Offer of Financial Aid by December 28, 2016. A copy of the executed Initial Offer will be forwarded for the County's records.

If the terms and conditions of this offer are not acceptable, you may request in writing that CERB reconsider, amend or modify its offer.

Pre-Contract Requirements

Please complete the conditions below and submit the appropriate documentation to CERB.

If all conditions are not completed by March 16, 2017, you have the option to request an extension from the Board. If the Board does not approve an extension of the Initial offer, the offer will expire. Please see the enclosed policy on extension requests for details.

1. Finalized scope of work.
2. Evidence that consultant services have been selected to complete the study
3. Evidence that the \$25,000 cash match is in place, from the following or alternate sources:
 - a. Clark County \$25,000 cash

Please note that CERB requires feasibility studies/planning documents to be completed within 24 months of the executed contract date.



INVESTING IN WASHINGTON'S ECONOMIC FUTURE

Community Economic Revitalization Board

1011 Plum St SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-3151

November 18, 2016

Shari Harer
Senior Capital Programs Specialist
Clark County
PO Box 9810
Vancouver, WA 98666

Dear Ms. Harer:

Congratulations! The Community Economic Revitalization Board (CERB) has awarded funding to your planning project. Enclosed is a list of pre-contract conditions which must be satisfied no later than **March 16, 2017**, in order to execute a final contract with CERB.

Once the conditions have been met, a final contract will be developed by CERB prior to disbursement of funds. Please note that no project costs incurred prior to the Initial Offer of Financial Aid date will be reimbursed by CERB. After contract execution, a signed copy will be forwarded for the Clark County's records. The execution date of the final contract will be based on the date of the CERB Chair's final signature. A sample of the contract document is enclosed for your records.

I will be your primary contact during this contracting process. If you have any questions, please don't hesitate to contact me at 360.725.3151 or Janea.Eddy@commerce.wa.gov.

Sincerely,



Janea Eddy
CERB Program Director & Tribal Liaison

Enclosures:

- Initial Offer of Financial Aid (IOFA)
- Planning study minimum requirements
- Sample Contract