



proud past, promising future

CLARK COUNTY
WASHINGTON

TO: Mark McCauley, County Manager
FROM: Priscilla Ricci, Senior Buyer (PR)
DATE: August 26, 2016
SUBJECT: Award of Bid #2644 – Annual Motor Oil and Lubricants

This bid shall result in an annual requirements contract with a supplier who has the ability, labor, and materials to provide motor oil and lubricants in strict conformance with the requirements of the Clark County Public Works Fleet Services Division.

Purchasing received seven responses to Bid #2644. The bids were checked for accuracy, content, and compliance to specifications.

Upon review, it was found that the following low bidders did not meet the minimum bid requirements and were rejected for the following reasons:

- As the current vendor, A&I Distributors has not provided the level of service required by Public Works Fleet Services this past year, and they chose to not submit the current bid tab sheet for this year.
- Don Thomas Petroleum was the second lowest bidder, but their delivery time is 15 days after receipt of order which is unacceptable.

Reference Part IV paragraph 7, where Clark County reserves the right to award bids in the best interest of the County, Purchasing and Public Works Fleet Services recommend Annual Motor Oil and Lubricants be awarded to the lowest responsive bidder meeting all specifications, Jubitz Corporation of Vancouver, WA, in the total bid amount of \$32,116.78 including Washington State Sales Tax and grant authority to the County Manager to sign all bid related contracts.


Mark McCauley, County Manager

8/30/16
Date

| | | OPENING DATE: 16-Aug-16 | | AWARD DATE: 30-Aug-16 | | | | | | BID NUMBER: 2644 | | |
|--|-----|---|--------------------|---|------------|---|-----|---|--------------------|------------------|------------|--------------------|
| Annual Motor Oil and Lubricants | | A&I Distributors 16316 SW 72nd Ave Portland, OR 97224 | | Don Thomas Petroleum 1717 NW St. Helens Rd Portland, OR 97210 | | Jubitz Corp. 1503 NE 136th Street Vancouver, WA 98685 | | Christenson Oil 3821 NW St Helens Rd Portland, OR 97210 | | | | |
| DESCRIPTION | QTY | PER MONTH | TOTAL | QTY | UNIT PRICE | TOTAL | QTY | UNIT PRICE | TOTAL | QTY | UNIT PRICE | TOTAL |
| Motor Oil and Lubricants | | | \$28,136.48 | 12 | | \$31,420.40 | | | \$29,628.03 | | | \$35,349.05 |
| Washington State Sales Tax - 8.4% | | | \$2,363.46 | | | \$2,639.31 | | | \$2,488.75 | | | \$2,969.32 |
| NET TOTAL BID | | | \$30,499.94 | | | \$34,059.71 | | | \$32,116.78 | | | \$38,318.37 |
| | | wrong tab sheet submitted | | 15 day delivery ARO | | 3 day delivery ARO | | 5 day delivery ARO | | | | |
| | | OPENING DATE: 16-Aug-16 | | AWARD DATE: 30-Aug-16 | | | | | | BID NUMBER: 2644 | | |
| Annual Motor Oil and Lubricants | | Carson Co., Inc 3125 NW 35th Ave Portland, OR 97217 | | Advance Auto Parts 7201 NE Hwy 99 Vancouver, WA 98665 | | O'Reilly Auto Parts 233 S Patterson Springfield, MO 65802 | | | | | | |
| DESCRIPTION | QTY | PER MONTH | TOTAL | QTY | UNIT PRICE | TOTAL | QTY | UNIT PRICE | TOTAL | QTY | UNIT PRICE | TOTAL |
| Motor Oil and Lubricants | | | \$39,674.67 | 12 | | \$70,549.48 | | | \$5,049.92 | | | |
| Washington State Sales Tax - 8.4% | | | \$3,332.67 | | | \$5,926.16 | | | \$424.19 | | | |
| NET TOTAL BID | | | \$43,007.34 | | | \$76,475.64 | | | \$5,474.11 | | | |
| | | 2 days ARO | | Did not bid all products | | Did not bid all products | | | | | | |

Memorandum

To: Priscilla Ricci, Purchasing Department
CC: Heath Henderson
From: Scott Rood, Fleet Services
Date: August 23, 2016
Re: Re-bid Annual Motor Oil and lubricants bid # 2644

I have reviewed the bids submitted for the above award (Annual Motor Oil and Lubricants) and recommend the bid be awarded to Jubitz Corp, as the lowest responsible bidder for a total bid of \$32,116.78.

\$29,628.03 Base bid per minimum specification
\$ 2,488.75 Washington State Sales Tax @ 8.4%
\$32,116.78 Net Total Bid

A&I Distributors had the lowest bid, but submitted the tab sheet from the previous Bid 2625, not the current Bid 2644. A&I Distributors is the current vendor for this bid, but over the last year we have had several issues with their service. The invoicing has been inconsistent, they have delivered wrong products, and they added a drum core charge that is not normally charged. Their drivers are required to check in with the parts staff when they are onsite, this rarely happens. The Sales Manager is supposed to come to the site every other Monday to check in and measure tanks, this does not happen consistently. Their service has been very sporadic and Public Works parts staff has resorted to requesting site visits.

Public Works has worked diligently with this vendor throughout the past year to see if they could improve their service to the level the bid specifies. We opted not to extend their contract and go back out to bid due to A&I Distribution being unable to perform at the level of service required by Public Works, it is not anticipated this relationship will improve.

Don Thomas Petroleum had the second lowest bid but delivery time was 15 days which is unacceptable.

After equalizing all the bids for an error in quantity for Chain Bar Oil; Jubitz Corp. has met all the requirements of the bid specifications for price and delivery time.

Please call me at extension 1637 should you have any questions. Thank you for your assistance in this matter.