



CLARK COUNTY WASHINGTON

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**COMMUNITY DEVELOPMENT
DEVELOPMENT ENGINEERING**

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**Development and Engineering Advisory Board Meeting
February 6, 2020
2:30pm – 4:30pm
Public Service Center**

Board members in attendance: Mike Odren, James Howsley, Steve Bacon, Don Hardy, Eric Golemo, Andrew Gunther

Board members not in attendance: Don Russo, Terry Wollam, Dan Wisner, Jeff Wriston

County Staff: Maya Bunch, Melissa Tracy, Ali Safayi, Dean Shadix, Rod Swanson, Dan Young, Dianna Nutt, Janette Chumley, Jenna Kay, Susan Ellinger, Carol Brown

Public:

Call to Order: 2:34 pm

Administrative Actions:

- Introductions
- DEAB meeting is being recorded and the audio will be posted on the DEAB website.
- Review / adopt last month's minutes
- Review upcoming events:
 - February 18th Public Hearing Topic: Columbia River Gorge National Scenic Area
 - Planning Commission Board Session, 5:30pm on February 20th
- DEAB member announcement:
 - Dan Hardy: Fully complete process with Susan's group for site plan review. Continuing the discussion on how to improve the process
 - Steve Bacon: Not going to reapply to be on the DEAB Board, planning on retiring (Term is up end of March)
 - Working on suggestion for replacement member
 - Eric Golemo: contacted to have a permanent position added to the board
 - MARCH AGENDA:
 - add SWCA participation to DEAB
 - driveway and corner site distance
 - Vacant Buildable Lands model update/discussion
 - Finalize annual report
 - FIX "Code Revision" on January minutes
 - Send out the agenda prior to meeting

Motion: accepted minutes from January 9th DEAB Meeting



For other formats, contact
the Clark County ADA Office

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Community Development Intro

Presentation by: Dan Young, Director

Vision for Community Development: Working on communications between customers and Clark County staff. Working to get staff to ask the right questions so all information can be gathered- focusing on solving the communication issues. The Permit Center will close on March 13th for a full day of training. Beginning March 18th the Permit Center will close for half days on Wednesdays. Reason for the new schedule is to maintain workload and staff reviews. Brought this decision to the BIA meeting. Vision for Community

Question to Dan: What can we do about communication needs across all program and departments? Even with consultants, the information has not been consistent.

Answer from Susan Ellinger: A work group has been formed that is focused on improving efficiencies and working on downsizing two reviews into one review.

LMS Update

Presentation by: Carol Brown

Update: Went live with planning module. Tidemark still in use for some programs. The team is taking a close look at what remains in tidemark and where in the life cycle those projects are. Budget request was pulled from submittal, but the team was able to maintain budget for 2020. Changes in management and departmental direction have made the team reevaluate projections and priorities. Electronic plan review is a priority. Estimate for complete transition off of tidemark is two years at least.

Question: Do you feel like you have the tools you need to fully implement the system?

Answer: Computronix has been a great partner. They have the tools and systems they need to move forward. Still work to be done on the external customer side of things.

Question: Are there any training opportunities for people who use this system for the customers?

Answer: Outreach has gone out, many resources are available. Open to more outreach. Just implemented help techs online as an additional resource.

Question: Can there be more of LMS and GIS integration? All final documents available online?

Answer: Carol to reach out to board members for more info and resources.

Shoreline Master Program

Presentation: Jenna Kay

Other city jurisdictions are all in communication. Confirming if the processes are Type I or Type II. Now is the time to submit something in writing before comment period ends. Comments due by 5pm on February 27th.

Golemo: All things are non-controversial. Would like to see the final changes and draft upon completion.

MOTION: Move to support shoreline changes as presented. Individual members may submit written comments on code language. All members in favor. Motion passed.

DEAB Annual Report & Work Plan

- Remove Ott Gaither from list
- Add to April agenda: Grading permits
- Golemo to make changes and will get third revision to the board

Public Comments

Rod Swanson: Updating the storm water manual as a priority. Create something to get public review to changes and allow comments to be made. Put together a few representatives for structured feedback.

Meeting adjourned: 4:13 pm

Meeting minutes prepared by: Maya Bunch

Reviewed by: Ali Safayi