



**RFP #791**  
PROFESSIONAL, TECHNICAL and EXPERT SERVICES

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Clark County Washington

RELEASE DATE: WEDNESDAY, JANUARY 13, 2021  
DUE DATE: WEDNESDAY, FEBRUARY 3, 2021 by 1:30 pm

Request for Proposal for:

**NE / NW 179<sup>th</sup> STREET CIRCULATION  
and  
ACCESS MANAGEMENT PLAN**

**SUBMIT:**

**One (1) Original  
Four (4) Complete Copies**

**of the Proposal to:**

Clark County  
Office of Purchasing  
P.O. Box 5000  
1300 Franklin Street, 6<sup>th</sup> Floor, Suite 650  
Vancouver, Washington 98660  
564-397-2323

Proposals can be hand delivered between 8:00 am – 3:00 pm, Monday – Friday, except Legal Holidays.

**\*\*Proposals must be date and time stamped by Purchasing staff before 1:30 pm on due date.**

**\*\*DO NOT PUT IN ANY DROP BOX LOCATED IN THE BUILDING \*\***

**\*\*Hand Delivery Requires Entrance to the building using the North Door on the First Floor.**

**\*\*Anyone entering the building must wear a face mask\*\***

**Refer Questions to Project Manager:**

Matt Hermen  
Planner III/Public Works  
[matt.hermen@clark.wa.gov](mailto:matt.hermen@clark.wa.gov)  
564-397-4343

## General Terms and Conditions

**ADMINISTRATIVE REQUIREMENTS** - Contractors shall comply with all management and administrative requirements established by Washington Administrative Code (WAC), the Revised Code of the State of Washington (RCW), and any subsequent amendments or modifications, as applicable to providers licensed in the State of Washington.

ALL proposals submitted become the property of Clark County. It is understood and agreed that the prospective Proposer claims no proprietary rights to the ideas and written materials contained in or attached to the proposal submitted. Clark County has the right to reject or accept proprietary information.

**AUTHORSHIP** - Applicants must identify any assistance provided by agencies or individuals outside the proposers own organization in preparing the proposal. No contingent fees for such assistance will be allowed to be paid under any contract resulting from this RFP.

**CANCELLATION OF AWARD** - Clark County reserves the right to immediately cancel an award if the contractual agreement has not been entered into by both parties or if new state regulations or policy make it necessary to change the program purpose or content, discontinue such programs, or impose funding reductions. In those cases where negotiation of contract activities are necessary, Clark County reserves the right to limit the period of negotiation to sixty (60) days after which time funds may be unencumbered.

**CONFIDENTIALLY** - Proposer shall comply with all applicable state and federal laws governing the confidentiality of information."

**CONFLICT OF INTEREST** - All proposals submitted must contain a statement disclosing or denying any interest, financial or otherwise, that any employee or official of Clark County or the appropriate Advisory Board may have in the proposing agency or proposed project.

**CONSORTIUM OF AGENCIES** - Any consortium of companies or agencies submitting a proposal must certify that each company or agency of the consortium can meet the requirements set forth in the RFP.

**COST OF PROPOSAL & AWARD** - The contract award will not be final until Clark County and the prospective contractor have executed a contractual agreement. The contractual agreement consists of the following parts: (a) the basic provisions and general terms and conditions, (b) the special terms and conditions, (c) the project description and goals (Statement of Work), and (d) the budget and payment terms. Clark County is not responsible for any costs incurred prior to the effective date of the contract. Clark County reserves the right to make an award without further negotiation of the proposal submitted. Therefore, the proposal should be submitted in final form from a budgetary, technical, and programmatic standpoint.

**DISPUTES** - Clark County encourages the use of informal resolution to address complaints or disputes arising over any actions in implementing the provisions of this RFP. Written complaints should be addressed to Clark County – Purchasing, P.O. Box 5000, Vancouver, Washington 98666-5000.

**DIVERSITY IN EMPLOYMENT AND CONTRACTING REQUIREMENTS** - It is the policy of Clark County to require equal opportunity in employment and services subject to eligibility standards that may be required for a specific program. Clark County is an equal opportunity employer and is committed to providing equal opportunity in employment and in access to the provision of all county services. Clark County's Equal Employment Opportunity Plan is available at <http://www.clark.wa.gov/hr/documents.html>. This commitment applies regardless of race, color, religion, creed, sex, marital status, national origin, disability, age, veteran status, on-the-job injury, or sexual orientation. Employment decisions are made without consideration of these or any other factors that are prohibited by law. In compliance with department of Labor Regulations implementing Section 504 of the rehabilitation Act of 1973, as amended, no qualified handicapped individual shall be discriminated against in admission or access to any program or activity. The prospective contractor must agree to provide equal opportunity in the administration of the contract, and its subcontracts or other agreements.

**ENVIRONMENTALLY RESPONSIBLE PURCHASING PROGRAM** - Clark County has implemented an Environmentally Responsible Purchasing Policy with a goal to reduce negative impacts on human health and the environment. Negative environmental impacts include, but are not limited to, greenhouse gases, air pollution emissions, water contamination, waste from the manufacturing process and waste in packaging. This policy also seeks to increase: 1) water and energy efficiency; 2) renewable energy sources; 3) use of products with recycled content; 4) product

durability; 5) use of products that can be recycled, reused, or composted at the end of its life cycle. Product criteria have been established on the Green Purchasing List <http://www.clark.wa.gov/general-services/purchasing/erp/environmental.html>

**INDEPENDENT PRICE DETERMINATION** - The prospective contractor guarantees that, in connection with this proposal, the prices and/or cost data have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition. This does not preclude or impede the formation of a consortium of companies and/or agencies for purposes of engaging in jointly sponsored proposals.

**INTERLOCAL AGREEMENT** - Clark County has made this RFP subject to Washington State statute RCW 39.34. Therefore, the proposer may, at the proposers' option, extend identical prices and services to other public agencies wishing to participate in this RFP. Each public agency wishing to utilize this RFP will issue a purchase order (or contract) binding only their agency. Each contract is between the proposer and the individual agency with no liability to Clark County.

**LIMITATION** - This RFP does not commit Clark County to award a contract, to pay any costs incurred in the preparation of a response to this RFP, or to procure or contract for services or supplies.

**LATE PROPOSALS** - A proposal received after the date and time indicated above will not be accepted. No exceptions will be made.

**ORAL PRESENTATIONS** - An oral presentation may be required of those prospective contractors whose proposals are under consideration. Prospective contractors may be informed that an oral presentation is desired and will be notified of the date, time and location the oral presentation is to be conducted.

**OTHER AUDIT/MONITORING REQUIREMENTS** - In addition, auditing or monitoring for the following purposes will be conducted at the discretion of Clark County: Fund accountability; Contract compliance; and Program performance.

**PRICE WARRANT** - The proposer shall warrant that the costs quoted for services in response to the RFP are not in excess of those which would be charged any other individual or entity for the same services performed by the prospective contractor, in a similar socioeconomic, geographical region.

**PROTESTS** - Must be submitted to the Purchasing Department.

**PUBLIC SAFETY** - May require limiting access to public work sites, public facilities, and public offices, sometimes without advance notice. The successful Proposer's employees and agents shall carry sufficient identification to show by whom they are employed and display it upon request to security personnel. County project managers have discretion to require the successful Proposer's employees and agents to be escorted to and from any public office, facility or work site if national or local security appears to require it.

**REJECTION OF PROPOSALS** - Clark County reserves the right to accept or reject any or all proposals received as a result of this RFP, to negotiate with any or all prospective contractors on modifications to proposals, to waive formalities, to postpone award, or to cancel in part or in its entirety this RFP if it is in the best interest of Clark County to do so.

**SUBCONTRACTING** - No activities or services included as a part of this proposal may be subcontracted to another organization, firm, or individual without the approval of Clark County. Such intent to subcontract shall be clearly identified in the proposal. It is understood that the contractor is held responsible for the satisfactory accomplishment of the service or activities included in a subcontract.

**VERBAL PROPOSALS** - Verbal proposals will not be considered in making the award of any contract as a result of this RFP.

**WORKERS COMPENSATION INSURANCE** – The contractor shall comply with R.C.W. Title 51- with minimum coverage limits of \$500,000 for each accident, or provide evidence that State law does not require such coverage.

**FOR ALTERNATIVE FORMATS**  
**Clark County ADA Office: V: 564-397-2322**  
[ADA@clark.wa.gov](mailto:ADA@clark.wa.gov)

# Request for Proposals

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# Request for Proposal #791

## NE / NW 179<sup>th</sup> STREET CIRCULATION AND ACCESS MANAGEMENT PLAN

### Part I Proposal Requirements

#### Section IA General Information

##### 1. Introduction

The purpose of this RFP is to permit the consultant community to suggest various approaches to meet this defined need at a given price.

This RFP will identify a service or need where no specific method has been chosen.

"Access management" refers to the design, implementation and management of entry and exit points (i.e., driveways, entrances or exits) between roadways and adjacent properties. Entry and exit points can be managed by careful planning regarding their location, the types of turn movements allowed, and if appropriate, medians that provide or prohibit access to driveways. Developing and implementing effective access management strategies that promote or improve safety, requires considering the location of driveways in the context of current and future access needs, current and future intersection operations, and mobility for pedestrians and bicyclists.

179<sup>th</sup> Street is classified as a principal arterial from NW 11<sup>th</sup> Avenue to NE 72<sup>nd</sup> Avenue, intended to function to carry large volumes of traffic over long distances. When fully built this roadway is planned to have two travel lanes in each direction with a center turn lane or median. The street will also include bike lanes and sidewalks on both sides of the street. Clark County Code (CCC) 40.350.030 states, "Access is generally limited to intersections with other arterials and collectors. Signalized intersection spacing is regulated. Direct land access is minimal and managed."

The 179<sup>th</sup> Street area was recently released from urban holding. This council action allowed properties to developed at an urban scale. This large area, roughly 2,200 acres, will rely on 179<sup>th</sup> Street to access I-5. It is critical that 179<sup>th</sup> Street be designed to promote optimal safety and mobility. Many existing properties have direct access to 179<sup>th</sup> Street. The existing topography of NE 179<sup>th</sup> Street creates significant hills and valleys along the centerline of the road. The road is currently not built to the grade needed for the design speed of an arterial. This will result in significant cuts and fills as the profile of the road is evened out to provide for a modern arterial design. Several of the cuts and fills in the preliminary roadway design range up to between 20 and 35 feet. This means that any side street access or driveway access to work with the final profile of the road will need to be very carefully located and integrated into the design of the county road project design of NE 179<sup>th</sup> Street.

It is critical to have an approved circulation and access management plan that defines driveways and street access locations on NE 179<sup>th</sup> Street to preserve existing street functions.

##### 2. Background

In 2008 the NE / NW 179<sup>th</sup> Street corridor and adjacent lands were added to the Vancouver Urban Growth Area. A regional road circulation network was adopted in the Arterial Atlas, an appendix to the Comprehensive Plan, to plan the distribution of streets that facilitate regional traffic. The land was immediately designated with urban holding comprehensive plan and zoning overlay designations. These designations were placed on the land to govern development until the time urban services could be provided or reasonably funded. The critical urban services necessary to allow urban level development included transportation infrastructure that was able to serve future residents and businesses. In 2020, the Clark County Council approved the removal of the urban holding overlays by reasonably funding the critical links and intersection improvements associated with the corridor. The anticipated construction of these improvements is anticipated to commence in 2023, with completion occurring several years later.

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3. Scope of Project Public Works is seeking a circulation and access management plan for the NE / NW 179<sup>th</sup> Street corridor that promotes safety and mobility of the future principal arterial while balancing the infrastructure needs of development. The circulation and asset management plan will assess optimal circulation opportunities with physical and environmental constraints to develop an implementation strategy. The project will include research, traffic analysis, planning, engineering, environmental analysis and land development knowledge.

4. Project Funding The anticipated cost for the services described herein is \$50,000.

The Proposers proposal shall include the Proposers true estimated cost to perform the work irrespective of the budgeted funds for this work.

Clark County, Washington in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notified all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, all contractors will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of the owner's race, color, national origin, sex, age, disability, income-level, or LEP in consideration for an award.

5. Timeline for Selection The following dates are the **intended** timeline:

Proposals Due	February 3, 2021
Proposal Review/Evaluation Period	February 8 - 19, 2021
Selection Committee Recommendation	February 22, 2021
Contract Negotiation/Execution	March 1 - 12, 2021
Contract Intended to Begin	April 1, 2021

6. Employment Verification Effective November 1, 2010, to be considered **responsive** to any formal Clark County Bid/RFP or Small Works Quote, all vendors shall submit before, include with their response or within **48 hours** after submittal, a copy of their E-Verify MOU or proof of pending enrollment. The awarded contractor shall be responsible to provide Clark County with the same E-Verify enrollment documentation for each sub-contractor (\$25,000 or more) within thirty days after the sub-contractor starts work. Contractors and sub-contractors shall provide a report(s) showing status of new employee's hired after the date of the MOU. The status report shall be directed to the county department project manager at the end of the contract, or annually, which ever comes first. E-Verify information and enrollment is available at the Department of Homeland Security web page: [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify)

**How to submit the MOU in advance of the submittal date:**

- Hand deliver to 1300 Franklin St, Suite 650, Vancouver, WA 98660, or;
- E-mail: [koni.odell@clark.wa.gov](mailto:koni.odell@clark.wa.gov) or [priscilla.ricci@clark.wa.gov](mailto:priscilla.ricci@clark.wa.gov)

Note : Sole Proprietors shall submit a letter stating exempt.

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### Section IB

### Work Requirements

#### 1. Required Services

Clark County requires research of best management practices for access management plans in Washington State. An investigation should be undertaken to research jurisdictions applications of access management plans. The intent is to learn the best methodology to implement a successful access management plan. The services should include documentation of the County's Practice of Temporary Access Locations. Clark County currently allows temporary access on some arterials and collectors when the local road network is not built. This contract will examine this practice and examine what leads to its success and failures. The proposal should examine Considerations of how pedestrians, bicycles and other non-motorized users of the facility will be able to cross the arterial.

The proposal should document existing conditions; including but not limited to current access locations, block spacing standards, driveway spacing standards, environmental conditions, topographic constraints, Arterial Atlas future road locations, and future roundabout locations.

A map showing the current direct access locations along 179<sup>th</sup> Street would be helpful to show potential mitigation locations. This task will map the 179<sup>th</sup> Street corridor showing the optimal locations to develop the street network based on Clark County's block spacing standards. Mapping the block spacing standards on the 179<sup>th</sup> corridor will help to identify the future local road networks. This task will build upon the block spacing map to show driveways that comply with Clark County's spacing requirements. Mapping the driveway spacing standards will help to identify future access locations on the 179<sup>th</sup> Street Corridor. CCC 40.350.030.B.4. The proposal should include a task to map environmental conditions that would require avoidance where possible or infeasible to mitigate if available. The environmental conditions help to show the obstacles/barriers of future road. This information is critical to determine a future local road network. A proposal should include a task to map the existing topography of the NE 179<sup>th</sup> Street centerline along with the current road design's cuts and fills, to determine where accesses could be provided. This scope of work should overlay the adopted Arterial Atlas proposed roads to envision how the local street network aligns and connects to the regional street network. The proposed scope of work should evaluate locations where additional roundabouts may be appropriate on the corridor beyond the current ones are planned at NE 12<sup>th</sup>, 15<sup>th</sup>, 29<sup>th</sup> and 50<sup>th</sup> Avenues. These future roundabout locations would help determine where the overall roadway sections between the roundabouts could be reduced (decreasing ROW needs, footprint, stormwater needs, impact on sensitive lands etc.) and facilitate additional access management along the corridor.

The services should identify a preferred street network that shows the local and regional street network to show how safety and mobility can coalesce with future development of the area. The local and regional street network will show the potential future locations where arterials, collectors, neighborhood circulators or local roads can connect to 179<sup>th</sup> Street.

The scope of service should include an implementation strategy will be formed that details the steps needed to accomplish the preferred street network plan.

#### 2. County Performed Work

Clark County has preliminarily designed the NE 179<sup>th</sup> Street corridor from NE 15<sup>th</sup> Avenue to NE 50<sup>th</sup> Avenue corridor to construct a five-lane principal arterial. The intersections of NE 29<sup>th</sup> Avenue at NE 179<sup>th</sup> Street and NE 50<sup>th</sup> Avenue and NE 179<sup>th</sup> Street have been designed to build roundabouts. NW 179<sup>th</sup> Street from NW 11<sup>th</sup> Avenue to the I-5 Interchanges has not undertaken preliminary design to the ultimate five lane principal arterial width.

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3. Deliverables & Schedule

Summary of Best Practices; documentation of Current County Practices; map Showing Current Access Locations on 179<sup>th</sup> Street; map showing block spacing standards applied to 179<sup>th</sup> Street; map showing driveway spacing standards applied to 179<sup>th</sup> Street; map showing environmental constraints, particularly those that cannot be mitigated; potential Arterial Atlas map Amendments; map showing possible local street circulation; and Access Management Plan on NE 179<sup>th</sup> Street.
  
4. Place of Performance

Contract performance may take place in the Proposer's facility, a third-party location or any combination thereof.
  
5. Period of Performance

A contract awarded as a result of this RFP will be for nine (9) months and is intended to begin in April 1, 2021 and end December 31, 2021.

Clark County reserves the right to extend the contract resulting from this RFP for a period of two (2) additional years, in one (1) year increments, with the same terms and conditions, by service of a written notice of its intention to do so prior to the contract termination date.
  
6. Prevailing Wage (When Applicable)

Pursuant to State of Washington RCW 39.12, all payment for salaries and wages shall conform to State of Washington Department of Labor and Industries as prevailing wage rates. For this project select the Clark County rates that apply on the bid opening date from either of these sites:

<http://www.wsdot.wa.gov/Design/ProjectDev/WageRates/default.htm>

<http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates>

Before payment is made by the Local Agency of any sums due under this contract, the Local Agency must receive from the Contractor and each Subcontractor a copy of "Statement of Intent to Pay Prevailing Wages" (Form L & I Number 700-29) approved by the Washington State Department of Labor and Industries.

A fee of \$45.00 per each "Statement of Intent to Pay Prevailing Wages" and "Affidavit of Wages Paid" is required to accompany each form submitted to this Department of Labor and Industries. The Contractor is responsible for payment of these fees and shall make all applications directly to the Department of Labor and Industries. These fees shall be incidental to all the bid items of this contract.
  
7. Debarred/Suspended

Federally or Washington State debarred or suspended suppliers may not participate in this Request for Proposal.

All proposer's must fill out, sign and submit the "Certification Regarding Debarment, Suspension, and Other Responsibility Matter" form with their proposal to be eligible to participate.
  
8. Public Disclosure

This procurement is subject to the Washington Public Records Act (the "Act"), chapter 42.56 RCW. Once in the County's possession, all of the RFP Submittals shall be considered public records and available for public records inspection and copying, unless exempt under the Act.

If a Respondent or Proposer considers any portion of an RFP Submittal to be protected under the law, whether in electronic or hard copy form, the Respondent or Proposer shall clearly identify each such portion with the word "PROPRIETARY". The County will notify the

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Respondent or Proposer in writing of the request and allow the Respondent or Proposer ten (10) days to obtain a court order enjoining release of the record(s). If the Respondent or Proposer does not take such action within the ten (10) day period, the County will release the portions of the RFP Submittal deemed subject to disclosure. All Respondents and Proposers who provide RFP Submittals for this procurement accept the procedures described above and agree that the County shall not be responsible or liable in any way for any losses that the party may incur from the disclosure of records to a third party who requests them.

#### 9. Insurance/Bond

Firms awarded the contract will be required to have insurance in effect as specified in the contract under Section XII Legal Relations Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement.

<https://wsdot.wa.gov/LocalPrograms/LAG/CAI.htm>

#### 10. Plan Holders List

All proposers are required to be listed on the plan holders list.

- ✓ Prior to submission of proposal, please confirm your organization is on the Plan Holders List below:

To view the Plan Holders List, please click on the link below or copy and paste into your browser. Clark County RFP site: <https://clark.wa.gov/internal-services/requests-proposals>

- If your organization is NOT listed, submit Attachment B - Letter of Interest to ensure your inclusion.
- Proposals received by Clark County by proposers not included on the Plan Holders List may be considered non-responsive.



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**Part II Proposal Preparation and Submittal**

**Section IIA Pre-Submittal Meeting / Clarification**

1. Pre-Submittal Meeting  
There will not be pre-submittal meeting or site visit scheduled for this project.
2. Proposal Clarification  
Questions and Requests for Clarification regarding this Request for Proposal must be directed in writing, via email, to the person listed on the cover page.  
  
The deadline for submitting such questions/clarifications is January 27, 2021.  
  
An addendum will be issued no later than January 26, 2021 to all recorded holders of the RFP if a substantive clarification is in order.  
  
The Questions & Answers/Clarifications are available for review at the link below. Each proposer is strongly encouraged to review this document prior to submitting their proposal.  
  
Clark County RFP site:  
<https://clark.wa.gov/internal-services/requests-proposals>

**Section IIB Proposal Submission**

1. Proposals Due  
Sealed proposals must be received no later than the date, time and location specified on the cover of this document.  
  
**The outside of the envelope/package shall clearly identify:**
  1. RFP Number and;
  2. TITLE and;
  3. Name and Address of the Proposer.  
Responses received after submittal time will not be considered and will be returned to the Proposer - unopened.  
  
Proposals received with insufficient copies (as noted on the cover of this document) cannot be properly disseminated to the Review Committee and other reviewers for necessary action, therefore, may not be accepted.
2. Proposal  
Proposals must be clear, succinct and not exceed five (5) pages, excluding resumes, E-Verify and coversheet. Proposer's who submit more than the pages indicated may not have the additional pages of the proposal read or considered.  
  
For purposes of review and in the interest of the County, the County encourages the use of submittal materials (i.e. paper, dividers, binders, brochures, etc.) that contain post-consumer recycled content and are readily recyclable.  
  
The County discourages the use of materials that cannot be readily recycled such as PVC (vinyl) binders, spiral bindings, and plastic or glossy covers or dividers. Alternative bindings such as reusable/recyclable binding posts, reusable binder clips or binder rings, and recyclable cardboard/paperboard binders are examples of preferable submittal materials.

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Proposers are encouraged to print/copy on both sides of a single sheet of paper wherever applicable; if sheets are printed on both sides, it is considered to be two pages. Color is acceptable, but content should not be lost by black-and-white printing or copying.

All submittals will be evaluated on the completeness and quality of the content. Only those Proposers providing complete information as required will be considered for evaluation. The ability to follow these instructions demonstrates attention to detail.

Additional support documents, such as sales brochures, should be included with each copy unless otherwise specified.

### Section IIC

### Proposal Content

1. Cover Sheet  
This form is to be used as your proposal Cover Sheet.  
See Cover Sheet - Attachment A
  
2. Project Team  
Please specify the roles of the project team and the associated tasks that they will contribute toward in the proposal.
  
3. Management Approach  
Please propose an approach that understands the specific management challenges of the contract, has the capacity and experience to meet these challenges, will be easy to interact with on a routine basis and in resolving issues that may arise—in a manner that is consistent with the particular culture and style of Clark County, is well equipped to successfully deploy resources, coordinate the contract's diverse activities, respond effectively to unforeseen changes, and deliver high-quality services on time and within budget, and will place a minimal management and coordination burden on Clark County.
  
4. Respondent's Capabilities  
Proposals shall be prepared simply and economically, providing a straightforward, concise delineation of the Respondent's capabilities to satisfy the requirements of this RFP. Respondents whose proposals, past performance or current status, do not reflect the capability, integrity or reliability to fully and in good faith perform the requirements of a contract may be rejected.
  
5. Project Approach and Understanding  
The project team should be experienced in maximizing safety and mobility of regional transportation corridors through the implementation of access management plans. The proposal should demonstrate the ability to promote development while achieving efficiency in the transportation infrastructure. The proposal should demonstrate how a local road circulation plan can be achieved while met with environmental constraints, proportionality of right-of-way exactions, and density goals.
  
6. Proposed Cost  
Multiple lines that detail team hourly rates, expenses, overhead by tasks proposed.

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7. Employment  
Verification

**Please refer to section 1A.6. – E-Verify**

**IMPORTANT NOTE:** Include this portion of the response immediately **AFTER** the cover page, if not already on file with Clark County. Current vendors on file can be viewed at:  
<https://www.clark.wa.gov/general-services/purchasing-overview>

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**Part III Proposal Evaluation & Contract Award**

**Section IIIA Proposal Review and Selection**

1. Evaluation and Selection: Proposals received in response to this RFP will be evaluated by a Review Committee. Committee review results and recommendations may be presented to an appropriate advisory board prior to the consent process with the Clark County Council.
  
2. Evaluation Criteria Scoring: Each proposal received in response to the RFP will be objectively evaluated and rated according to a specified point system.

**A one hundred (100) point system will be used, weighted against the following criteria:**

Proposal Approach / Quality	10
Project Team	35
Work History / Examples	30
Respondent's Capabilities	15
References	10
Total Points	100

**Section IIIB Contract Award**

1. Consultant Selection: The County will award a contract to the highest scoring Proposer. Should the County not reach a favorable agreement with the highest scoring Proposer, the County shall suspend or terminate negotiations and commence negotiations with the second highest scoring Proposer and so on until a favorable agreement is reached.
  
2. Contract Development: Each successful firm will be required to enter into a Washington State Department of Transportation (WSDOT) Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with Clark County. <https://wsdot.wa.gov/LocalPrograms/LAG/CAI.htm>
  
3. Award Review: The public may view proposal documents. After contract execution, proposers may seek additional clarification on the scores, proposals and interviews.
  
4. Orientation/Kick-off Meeting: A scope of work meeting with the consulting team and county team will be scheduled after the contract award.

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**Attachment A: COVER SHEET**

General Information:

Legal Name of Proposing Firm \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Program Location (if different than above) \_\_\_\_\_

Email Address \_\_\_\_\_

Tax Identification Number \_\_\_\_\_

**ADDENDUM:**

Proposer shall acknowledge receipt of Addenda by checking the appropriate box(es).

None     1     2     3     4     5     6

***NOTE: Failure to acknowledge receipt of Addendum may render the proposal non-responsive.***

I certify that to the best of my knowledge the information contained in this proposal is accurate and complete and that I have the legal authority to commit this agency to a contractual agreement. I realize the final funding for any service is based upon funding levels, and the approval of the Clark County Council and required approvals.

\_\_\_\_\_  
Authorized Signature of Proposing Firm

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Request for Proposal #791  
NE / NW 179<sup>th</sup> STREET CIRCULATION AND ACCESS MANAGEMENT PLAN

**Attachment B: LETTER OF INTEREST**

Legal Name of Applicant Agency \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Program Location (if different than above) \_\_\_\_\_

Email Address \_\_\_\_\_

- All proposers are required to be included on the plan holders list.
- If your organization is NOT listed, submit the ‘Letter of Interest’ to ensure your inclusion.

Email Letter of Interest to: [Koni.Odell@clark.wa.gov](mailto:Koni.Odell@clark.wa.gov) and [Priscilla.Ricci@clark.wa.gov](mailto:Priscilla.Ricci@clark.wa.gov)

Clark County web link:  
<https://clark.wa.gov/internal-services/requests-proposals>

**This document will only be used to add a proposer to the plan holders list. Submitting this document does not commit proposer to provide services to Clark County, nor is it required to be submitted with proposal.**

**Proposals may be considered non-responsive if the Proposer is not listed on the plan holders list.**

Request for Proposal #791  
NE / NW 179<sup>th</sup> STREET CIRCULATION AND ACCESS MANAGEMENT PLAN

Attachment C



Clark County, Washington

**Certification Regarding  
Debarment, Suspension and Other Responsibility Matters**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

\_\_\_\_\_  
Typed Name & Title of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

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I am unable to certify to the above statements. My explanation is attached.