

COMMUNITY ACTION ADVISORY BOARD MEETING MINUTES

Meeting held remotely. Audio at: <https://www.clark.wa.gov/community-services/community-action-advisory-board>

November 3, 2020

| <u>PRESENT</u> | <u>EXCUSED</u> | <u>ABSENT</u> | <u>STAFF</u> |
|----------------------------|-----------------|---------------|---------------|
| Alishia Topper, chair | Hilaree Prepula | | Rebecca Royce |
| David Poland | Amy Roark | | Beth Landry |
| Melanie Green | | | Janet Snook |
| Thomas Breitenbauch | | | |
| Jamie Spinelli | | | |
| Doug Boff | | | |
| Amy Boget | | | |
| Karyn Kameroff | | | |
| Linda Glover | | | |
| Bridget McLeman, secretary | | | |
| Adam Kravitz, vice chair | | | |

Guests: CODAs Interpreters; Peggy Sheehan (City of Vancouver); Alissa Page, Rhonda Hills (Clark County); Monte Constable (DSHS)

- I. Roll Call
- II. May 2020 Minutes
The minutes were approved following a motion by Melanie Green that was seconded by Bridget McLeman.
- III. 2021 Executive Team Nominations
Anyone interested in serving on the executive team may contact Rebecca Royce. Current elected team members have expressed interest in serving another term.
- IV. 2021 CAAB Work Plan
Program presentations will continue in 2021.
- V. Community Needs Assessment Task Force update
The community forums for collecting qualitative data were changed to December 1-3. Quantitative data was compiled from 1655 surveys, showing housing, food, and asset building as the top three needs.
- VI. Legislative and Funding updates
 - The State is working on balancing the budget following affects of COVID-19.
 - The federal budget is operating under a continuing resolution through December 11.

Funding Updates:

 - CDBG-CV: Initial allocation of \$890,000 provided small business assistance and TBRA case management. Planning for second allocation of just over \$1.1M is in process
 - CSBG-CV: \$543,000 went to CAP agencies
 - County CRF Title V: Supported HCRS and small business assistance.
 - ERAP: Received \$4.9M with almost \$3M spent on eviction prevention rental assistance to date.
 - ESG: First allocation of nearly \$800,000 towards shelters, HMIS, outreach prevention; planning for second allocation of \$4.1M in process
 - COVID-19 Emergency Housing Grant: covered quarantine and isolation facility. This is now being taken over by Public Health. To date 175 persons were helped through the shelter expansion project, 24 through quarantine and 39 for isolation assistance
 - Commerce Shelter Grant: Location being identified for additional shelter beds.
 - CDBG/HOME annual grants: Preapplications were due October 31. Funding awarded in March

- Winter shelters: A variety of funding and partnerships is making it possible to continue Winter Hospitality Overflow and Severe Weather Shelters this season.
- HEN and HEN Pilot: \$1.07M for rapid rehousing for HEN-eligible households

VII. City of Vancouver Affordable Housing Fund and Homeless Services Updates (Peggy Sheehan)

- Applications for Affordable Housing Funds and CDBG are due December 2
- See City website for report of the first three years of the Affordable Housing Fund: <https://www.cityofvancouver.us/ced/page/affordable-housing-fund>
- The City's Housing Commission will begin in January. It will review the Affordable Housing Fund and determine whether to submit a new proposition on the 2023 ballot

VIII. January Meeting Discussion

Members decided on a two-hour meeting from 9-11am, January 5, 2021, to discuss general business and updates on the Strategic Plan and housing projects.

IX. July 2019-June 2020 All Funding Finance Report (Org. Standards 8.7)

First year spending was on target for all contracts. Clark College got a late start and the county agreed to roll forward some funds.

X. Open Forum

No discussion.

XI. Other Business

- Members expressed excitement over new County/City coalition addressing homelessness
- Cowlitz Tribe has a new housing program to help applicants with deposit and first/last months' rent
- The Organizational Standards have been submitted to Commerce
- Next meeting: 9-11am, January 5, 2021, virtually

Meeting adjourned.

Bridget McLeman, secretary

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