



# Heritage Farm Advisory Team Draft Meeting Minutes



Thursday, May 20, 2021 4:00 pm to 5:30 pm  
Virtual Meeting Via WebEx

**Advisory Committee:** Sandy Brown, Kirk Gresham, Gary Garth, Rob Freed, Kathleen Perillo\*, Bill Zimmerman

**Clark County Food Bank:** Alan Hamilton\*, Emily Kaleel, Henry Rogatz\*

**WSU Extension:** Kristine Perry, Justin O’Dea\*, Nancy Funk\*, Robert Goughnor\*

**Friend of the Farm Foundation:** Blair Wolfley, Holly Hansen\*, Marc Boldt\* (Sandy Brown/Kirk Gresham)

**Master Gardener’s Foundation:** Nancy Funk\*, Julie Bruning\*

**Food System Council and Friends of Clark County:** Heather Tischbein

**Clark County Staff:**

*Parks and Lands:* Galina Burley\*, Patrick Lee, Joe Zimmerman, Alexandra Hourani

*Community Planning/Historic Preservation:* Jacqueline Kamp\*, Sharon Lumbantobing\*

*Facilities:* Michelle Murie\*

*Clean Water:* Jeff Schnabel\*

*Public Works Director/Staff:* Ahmad Qayoumi\*, Magan Reed\*

*Council Staff:* Kathleen Otto\*, Lindsey Shafar\*, Marilee McCall\*, Julie Olson\*

**Farm Neighbors/Interested Parties:** Lisa Bayautet\*, Sharon Kenoski\*, Curtis Knopp\*, Chuck McCracken\*, Linda Nutter\*, Tracy Pax\*, Ila Stanek\*, Robin Summers\*, Sue Marshall\*, Dustin Bruce\* Jackie Lane\*

\* Not Present

**4:07pm** *Called to Order – Patrick Lee*

**1) Additions to the Draft Agenda – Patrick Lee**

- a) None submitted from the group

**2) Approval of March 18, 2021 Meeting Minutes – Pat Lee**

Time	Action Item
4:08 PM	<b>MOTION BY:</b> Kirk Gresham <b>SECOND BY:</b> Kristine Perry
	<b>MOTION:</b> Motion to adopt March 18, 2021 minutes as submitted
	<b>DISCUSSION:</b>
	<b>IN FAVOR:</b> Unanimous <b>OPPOSED:</b> None <b>ABSTAINED:</b> None

### **3) Business and Marketing Plan Update – Patrick Lee**

- a) WSU Metro Center, who is working on developing the Business and Marketing Plan is in Phase 1, which is the Community Engagement stage. This stage is a pre-assessment of site operations, a time to address outstanding concerns, and identify overarching goals, as well as future interests and hopes for the Farm.
- b) WSU Metro Center is in the process of conducting these discovery interviews, across various user groups; currently including Clark County Staff, Clark County Council, WSU Extension Staff, and other stakeholders like the Heritage Farm Advisory Committee
  - i) Clark County staff including, Pat Lee, Galina Burley, Joe Zimmerman from have had their interviews successfully completed
  - ii) WSU Extension staff including Annette Vary-Getty, Kristine Perry, Justin O’Dea have been interviewed
  - iii) Heritage Farm Advisory Members, Kirk Gresham & Sandra Brown have also been interviewed. Kirk has encouraged WSU Metro Center staff to interview other members of the Advisory Team like Bill Zimmerman and Gary Garth
  - iv) Friends of the Farm, Blair Wolfley has also been interviewed
  - v) Other public involvement and interviews will follow.
  - vi) Alexandra Hourani working on scheduling Clark County Councilors for interviews with WSU
- c) Wetland Project has secured funding and the Clean Water Division has assigned Project Manager Robin Washington. Robin will soon organize and host a kick-off meeting
- d) Parks Admin relocation to the Farm is on pause for the time-being

### **4) Farm Advisory Committee Report – Sandy Brown, Farm Advisory Committee**

- a) Weather station installed a few weeks ago, fenced in and ready to go
- b) Dustin who is leading the incubator farm project is getting the area ready for planting
- c) Chrysanthemum plant sale happening this weekend
- d) No new proposals at the time

### **5) Friends of the Farm Foundation Report – Blair Wolfley**

- a) Reviewed progress on the website updates, are happy with the results
- b) We are accepting feedback on website updates, including verbiage, layout design, etc.
- c) Donation opportunities are now available online

### **6) Farm Operations Report – Joe Zimmerman**

- a) Tractor was on loan to Clark County Parks, that’s since been returned
- b) Master Gardeners sale went very well – sold out of inventory before event was over
- c) Gate issues this last week, since repaired
- d) Priorities for upcoming weeks include mowing the property and knocking down limbs
- e) High volumes of planting occurring, and ahead of schedule, looking forward to a record year with the Clark County Food Bank

### **7) Public Comments received - Patrick Lee**

- a) Robert Freed: I see the new budget round was passed thru State Budget, now there is Heritage Capital Project Funding available. Can we contact Grant writers to request new funding for new projects on next cycle? Possibly for potential improvements to the existing historical buildings at Heritage Farm.

- i. Pat Lee will follow up
- b)** Sandra Brown: Sheriffs Office had a number of storage units that may be available for use at the Farm. We had sent recommendations to acquire 4 or 5; looking for updates on the status of this offer
  - i. Volunteer Program Coordinator, Kaley McLachlan Burton is coordinating effort
  - ii. Historic Preservation Commission would be require approval
  - iii. Pat will work on connecting Sandy Brown with Kaley on next steps
- c)** Sandra Brown: Any further conversations regarding Solar Activities at the Farm?
  - i. No updates at this time
- d)** Kirk Gresham: Any updates on Parks Admin folks moving to Heritage Farm?
  - i. Pat Lee: Paused for the time being, many vacancies & on hold.

**4:44 PM** Meeting Adjourned

Submitted by Alexandra Hourani, Secretary

**2021 Meeting Schedule (Third Thursday every other month)**

July 15, 2021

September 16, 2021

November 18, 2021

**All meetings are scheduled from 4:00 to 5:30 PM**

**For the foreseeable future all meetings will be virtual via WEBEX**