



Heritage Farm Advisory Team Draft Meeting Minutes



Thursday July 15th, 2021 4:00 pm to 5:30 pm
Virtual Meeting Via WebEx

Advisory Committee: Sandy Brown, Kirk Gresham, Gary Garth, Rob Freed, Kathleen Perillo*, Bill Zimmerman*

Clark County Food Bank: Alan Hamilton*, Emily Kaleel*, Henry Rogatz*

WSU Extension: Kristine Perry, Justin O’Dea,* Nancy Funk, Robert Goughnor*

Friend of the Farm Foundation: Blair Wolfley, Holly Hansen*, Marc Boldt* (Sandy Brown/Kirk Gresham)

Master Gardener’s Foundation: Nancy Funk, Julie Bruning*

Food System Council and Friends of Clark County: Heather Tischbein

Clark County Staff:

Parks and Lands: Kevin Tyler, Patrick Lee, Joe Zimmerman, Alexandra Hourani, Erik Harrison, Rocky Houston

Community Planning/Historic Preservation: Jacqueline Kamp*, Sharon Lumbantobing*

Clean Water: Jeff Schnabel*

Public Works Director/Staff: Ahmad Qayoumi, Magan Reed*

Council Staff: Kathleen Otto*, Temple Lentz, Eileen Quiring O’Brien*, Julie Olson*, Karen Bowerman*, Gary Medvigy*

Interested Parties: Ed Hamilton Rosales

* Not Present

4:05pm *Called to Order – Patrick Lee*

1) Additions to the Draft Agenda – Patrick Lee

- a) Staff Transition & Retirement – Pat Lee
- b) Staffing relocation plans at Heritage Farm – Rob Freed

2) Approval of May 20, 2021 Meeting Minutes – Pat Lee

Time	Action Item
4:13 PM	MOTION BY: Sandy Brown SECOND BY: Rob Freed
	MOTION: Motion to adopt May 20, 2021 minutes as submitted
	DISCUSSION:
	IN FAVOR: Unanimous OPPOSED: None ABSTAINED: None

3) Additions to the Draft:

- a) Staff Transition**
 - i) Welcome Rocky Houston, Program Manager III: Will take over Heritage Farm Business & Marketing Plan, PROS PLAN, Conservation Areas Acquisition Plan, Asset Management Plan
 - ii) Erik Harrison, Program Manager II: Will take over Operations and Maintenance functions, including Heritage Farm, Camp Bonneville, Luke Jensen Sports Complex, Campus Maintenance
 - iii) Kevin Tyler, Interim Parks and Lands Division Manager; Galina Burley is no longer with Clark County
 - (1) Erik will be point of contact for Heritage Farm Advisory Team
 - (2) Rocky will be point of contact for Business Planning
- b) Staffing relocation plans at Heritage Farm**
 - i) Erik Harrison has moved to Heritage Farm, in the same office as Joe Zimmerman

4) Business and Marketing Plan Update – Patrick Lee

- a) Developing a Memorandum of Understanding for Phase 1 of Business and Marketing Plan**
- b) The Metro Center will facilitate the development of the business and marketing plan, receive input from various stakeholders, including current farm users, Clark County staff, and others**
- c) WSU will report back community engagement results from Phase 1 interviews; including key topics of issues to address, a list of recommendations, possible business plans as it relates to the council adopted Master Plan, cost recovery targets, goals of the site, community impacts, and much more**
- d) Clark County has proposed in the 2022 Budget, funds to continue efforts of Phase 2; which is the finalization of the Business and Marketing plan strategies and initiatives**
 - i) Budget has not yet been approved, approval is contingent as of now
 - ii) MOU with Metro Center has not yet been formally approved

5) Public Comments Received – Patrick Lee

- a) Heather Tischbein:**
 - i) Galina Burley recently distributed a PDF File from Metro Center regarding Business and Marketing Plan, the end date reads November of 2021, is that outdated information?
 - (1) PL: Clark County and WSU Metro Center have not yet formalized a MOU, Clark County is receiving guidance from legal counsel, some of the items being reviewed include timeframes
 - ii) How does a person get on a mailing list as this process unfolds?
 - (1) PL: Mailing list will be put together, Clark County will continue to use the website to communicate with various groups, minutes are posted online, comments are welcomed moving forward
 - iii) There was recently a meeting with WSU Mount Vernon, if other meetings continue; are persons of the public welcome to sit in? If so, how do we sign up?
 - (1) PL: The last round was by invitation, further community engagement will unfold through public participation phase
- b) Ed Hamilton Rosales, President of League of United Latin American Citizens, Clark County:**
 - i) Not including the community-based organization, such as LULAC into the conversation about agriculture in Clark County seems to have been an accident? We should be including Latino community in these future discussions, as they have a stake in both Heritage Farm and Agriculture
 - (1) PL: We agree, we would love the involvement. As we broaden out stakeholders, Latino community will be involved in the discussion

- c) Kristine Perry, Washington State University Extension
 - i) Extension has an opportunity to apply for a Washington State Department of Agriculture Grant. The grant is for local farms, to purchase PPE supplies, handwashing stations, sanitizers. The grant if awarded is 50,000

6) Farm Advisory Committee Report – Sandy Brown, Farm Advisory Committee

- a) Heritage Farm Advisory Board met yesterday, July 14th
- b) Working with Parks staff to secure sheds from the Sheriffs Department
 - i) Had a walk around on site, thinking 5 or 6 sheds can be relocated to areas around Hog Barns, north of the hoop house
 - ii) Considering possibly renting out sheds, for small fee roughly 1 dollar per sq foot; pending historic preservation approval
 - iii) Two size options, 10X10; 10X12
- c) Chrysanthemum group has been operating under Master Gardeners umbrella, Heritage Farm Advisory Board is suggesting they apply as project of their own, spacing is becoming a problem
- d) Completed the summary Report from 2020 Projects, including financials; will forward to Alexandra to share with others
- e) Welcome Erik Harrison & Rocky Houston. Good Luck Pat!

7) Friends of the Farm Foundation Report – Blair Wolfley

- a) Continue to meet and develop website
- b) Identifying projects that are intentional and positive

8) Farm Operations Report – Joe Zimmerman

- a) General maintenance
 - i) Mowing and spraying
 - ii) Weekly insecticide application
- b) Temporary irrigation interruption, all fixed now

5:01 PM Meeting Adjourned

Submitted by Alexandra Hourani, Secretary

Remaining 2021 Meeting Schedule (Third Thursday every other month)

September 16, 2021

November 18, 2021

All meetings are scheduled from 4:00 to 5:30 PM

For the foreseeable future all meetings will be virtual via WEBEX