

# Urban County Policy Board Meeting Minutes

Meeting held remotely. Recording at: <https://clark.wa.gov/community-services/urban-county-policy-board>

May 10, 2021

## **URBAN COUNTY POLICY BOARD MEMBERS PRESENT**

Councilor Julie Olson, Chair	Clark County
Councilor Cherish DeRochers	City of Battle Ground
Tracy Coleman	City of Woodland
Jeff Swanson	City of La Center
Councilor Ron Onslow	City of Ridgefield
David Scott	City of Washougal
Councilor Malita Moseley	Town of Yacolt

## **GUESTS**

Emily Lutz (City of Battle Ground)

## **STAFF**

Michael Torres, Samantha Whitley, Rebecca Royce

## **CALL TO ORDER**

Councilor Olson called the meeting to order.

### **I. Introductions**

### **II. March 8, 2021, Meeting Minutes**

**A motion was made by Jeff Swanson to approve the minutes, seconded by David Scott, minutes approved.**

### **III. American Rescue Plan HOME Funding:**

HUD notified jurisdictions of this funding April 8, 2021. Clark County is allocated \$2,006,728. Funding must be used to address or prevent homelessness. Statutory requirements are waived, including commitment deadlines, match requirements, and the CHDO set-aside. Up to 15% can be used to cover administrative costs. Additional HUD guidance coming this summer; funds must be spent by 2030. Plan is to add these funds to the RFP process in the fall unless the Board has other ideas. Board members encouraged to email DCS staff with alternative ideas to discuss at future UCPB meetings.

### **IV. 2021 Entitlement Funding Update – Action Plan:**

Council hearing held last week for the 2021 Action Plan; will be submitted to HUD this week. Two adjustments were made after the March UCPB meeting:

- (1) Mercy Corps IDA Program had been awarded \$221,414, which was less than requested due to lack of funding. However, an additional \$25,000 was added because anticipated program income is available. The Mercy Corp award is now \$250,000.
- (2) Had to deduct \$83,052 from Share ASPIRE TBRA because these were CHDO funds and this is not a CHDO project. However, \$83,052 could be added from the new HOME-ARP funds to bring the award back to \$250,000. **Jeff Swanson motioned to approve this award to Share; Ron Onslow seconded; motion approved.**

# Urban County Policy Board Meeting Minutes

Meeting held remotely. Recording at: <https://clark.wa.gov/community-services/urban-county-policy-board>

May 10, 2021

## V. **CDBG-CV2 Award (update):**

The CV2 application was submitted to the State April 28, 2021. The requested amount is \$426,157 with \$404,850 going to Battle Ground HealthCare and \$21,307 in CDBG administrative costs. Battle Ground HealthCare also received a \$1M award from the Washington state legislature toward clinic acquisition.

## VI. **January – March 2021 Quarterly Reports**

- Rebecca Royce shared the quarterly reports of first quarter progress.
  - Battle Ground 3<sup>rd</sup> Street is behind schedule due to other Covid-response work.
  - Camas 12<sup>th</sup> Avenue is underway and is on schedule to be completed the end of June.
  - Ridgefield Simons Street environmental underway.
  - SHARE Elevator still underway; awaiting final inspection for close-out.
  - Washougal Social Services Building Repairs consultant has been hired.
  - HMC Technical Assistance is underway, virtual workshops held monthly.
  - Proud Ground Homeownership Assistance Program has five (5) applicants to qualify.
  - Second Step Housing townhomes completed construction; acquisition is underway.
  - VBT Grand Boulevard/Grand Pacific Apartments are under construction.
  - Mercy Peace Health Housing is still in legal document phase until later this summer.
  - Central Park Place rehabilitation is in environmental review process.
  - TBRA projects are moving forward; they have experienced slow-downs due to Covid but are assisting households. Due to pandemic, tenant turnover is slower.
  - Covid-funded projects are moving forward.

## VII. **Other**

- **Timeliness:** Beginning of May was the deadline from HUD for meeting this test. We needed to be at 1.5-times our entitlement funding; we are at 1.7-times. We failed the timeliness test, but HUD recognizes this across the country due to spending-out Covid funding, treasury funding, etc. We will be attempting to spend-down our funding by the next due date (2022). HUD has suspended any penalties for failure to meet the timeliness tests for all jurisdictions.
- **Labor Monitoring:** Staff recently completed a HUD desk monitoring for labor compliance. HUD selected Elahan Place and Washougal Hathaway Sidewalk projects for monitoring. Files were reviewed, reports submitted to HUD, there were no findings.
- **Public Comment:** None.
- The next virtual meeting is June 14, 2021, if needed.

## VIII. **Adjournment**

Meeting adjourned 9:03 AM.