

COMMUNITY ACTION ADVISORY BOARD MEETING MINUTES

Meeting held remotely. Recording at: <https://clark.wa.gov/community-services/caab-community-action-advisory-board>

November 2, 2021

<u>PRESENT</u>	<u>EXCUSED</u>	<u>ABSENT</u>	<u>STAFF</u>
County Treasurer Alishia Topper, chair	Erica Hefter	Councilor Amy Boget	Michael Torres
David Poland, vice chair			Beth Landry
Karyn Kameroff			Rebecca Royce
Amy Roark			Janet Snook
Melanie Green			Alissa Page
Jamie Spinelli			Willy Traub
Rob Perkins			Rhonda Hills
Bridget McLeman, secretary			
Councilor Linda Glover			
Lance Carter			
Megan Mulsoff			

Guests: CODAs Interpreters; Peggy Sheehan (City of Vancouver); Jeff DeLuca (WSCAP)

- I. Introductions
- II. Approval of September 2021 Minutes
The minutes were approved following a motion by Jamie Spinelli that was seconded by Bridget McLeman.
- III. City of Vancouver Affordable Housing Fund and homeless services updates (Org Standards 5.9)
 - The Affordable Housing Fund approved a Community Roots tiny home project, VHA Laurel Manor senior housing and hotel or apartment acquisition, and Habitat construction of 9 homes on land already acquired.
 - Homeless services supported campsites has contracted with Outsiders Inn for services and is in RFP for a second provider. The campsites will contain small structures, not tents.
 - SafePark has a phone number now for people to call directly.
- IV. Update on CAAB membership
Three board members' term expires this year. All three have been ~~approved~~ recommended to serve another term by ~~County Manager's CAAB review committee for another term~~. Final authorization is pending County Council approval.
- V. January meeting trainings
The January meeting will include three hours of CAAB business and four hours of training. Training will cover the request for applications, including information on Homeless Crisis Response System and best practices; housing types and what makes them effective; what to look for in applications; and training on the software. Additional requests for training can be sent to Rebecca. Members requested the training occur on a separate day from the business meeting. In person meetings are desirable.
- VI. 2022 Executive Team nominations
~~Nominations are being accepted for the executive team positions. No nominations at this time.~~
Current officers include: Alishia Topper, chair (2 years in office); David Poland, vice chair (1 year in office); Bridget McLeman, secretary (1 year in office). No nominations were received at this time.
- VII. Washington State Community Action Partnership (WSCAP) presentation
WSCAP represents the 39 counties in Washington through 30 Community Action Agencies. It engages in statewide advocacy on issues of poverty, equity, and access to services. It seeks to break down structural barriers that hinder people from reaching their potential; identify accessible solutions within

each community; and activating the community towards fighting poverty, wage equity, housing, civil rights, police accountability, and revenue reform. Legislative priorities for 2022 include supporting reauthorization of the CSBG Federal grant and full state match; restoring weatherization funding for LIHEAP and health measures; and promoting the Medicaid transformation program.

VIII. July 2020 – June 2021 Finance Report (Org Standards 8.7)

Program spend-outs were impacted due to COVID-19. All unspent local funds from FY21, such as document recording fees, have been reallocated to existing contracts. The Shelter Capacity Operations Grant began in March, but Bertha's Place is still being remodeled. Opening is expected in December. ~~Covid19~~ COVID-19 funding includes Eviction Rent Assistance, which was spent out 100 percent. CARES Act, Emergency Solutions Grant, Treasury Emergency Rent Assistance, and Treasury Rent Assistance Program grant funding expenditures are ongoing. Since August 2020, 3,787 unduplicated households have been assisted with 31,137 months of rent and utility assistance, for \$29,205,219 in assistance through the TERA and T-RAP funding.

IX. Open Forum

No discussion.

X. Other Business

- Next meeting: January 4, 2022. Date for trainings will be determined by survey.
- Survey to determine best time for meetings coming.

Meeting adjourned.

Bridget McLeman, secretary
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