



Heritage Farm Advisory Team Draft Meeting Minutes



Thursday November 18th, 2021 4:00 pm to 5:30 pm
Virtual Meeting Via WebEx

Advisory Committee: Sandy Brown, Kirk Gresham*, Gary Garth*, Rob Freed, Kathleen Perillo*, Bill Zimmerman*

Clark County Food Bank: Alan Hamilton*, Emily Kaleel*, Henry Rogatz*

WSU Extension: Kristine Perry, Justin O’Dea,* Nancy Funk, Robert Goughnor*

Friend of the Farm Foundation: Blair Wolfley, Holly Hansen*, Marc Boldt* (Sandy Brown/Kirk Gresham)

Master Gardener’s Foundation: Nancy Funk, Julie Bruning*

Food System Council and Friends of Clark County: Heather Tischbein

Clark County Staff:

Parks and Lands: Kevin Tyler*, Joe Zimmerman*, Alexandra Hourani, Erik Harrison, Rocky Houston

Community Planning/Historic Preservation: Jacqueline Kamp*, Sharon Lumbantobing*

Clean Water: Jeff Schnabel*

Engineering and Construction: Robin Washington*

Public Works Director/Staff: Eva Haney*, Magan Reed*

Council Staff: Kathleen Otto*, Temple Lentz*, Eileen Quiring O’Brien*, Julie Olson*, Karen Bowerman*, Gary Medvigy*

Interested Parties: Ed Hamilton Rosales, Josh Jones*

* Not Present

4:02pm *Called to Order – Erik Harrison*

1) Additions to the Draft Agenda – Erik Harrison

- a) Request to move Wetlands Restoration Project Report to top of Agenda
- b) Welcome Rocky Houston, Parks and Lands Division Manager
 - i) Background and introduction

2) Approval of September 24, 2021, Meeting Minutes – Erik Harrison

Time	Action Item
4:12 PM	MOTION BY: Erik Harrison SECOND BY: Kristine Perry
	MOTION: Motion to adopt September 24, 2021 minutes as submitted

	DISCUSSION:
	IN FAVOR: Unanimous OPPOSED: None ABSTAINED: None

3) Business and Marketing Plan Update – Erik Harrison

- a) No updates on Marketing Plan
- b) Working with Metro Center on an Operations Plan and getting information on the business plan
 - i) Staff member working on analyzing data and will supply next month

4) Farm Advisory Committee Report – Sandy Brown, Farm Advisory Committee

- a) Vegetable Wash Station, proposal received.
 - i) Received certificate from Historic Preservation for approval of project
 - ii) Project put on hold due to water concerns. Will look into bringing the project to the Farm in the Spring
 - iii) Found a storage area for winter months
- b) Incubator Project no longer exists
- c) Working with Sheriff's office on acquiring storage sheds for upcoming projects.
 - i) Sheriff's office will need to inventory and write up as a surplus to transfer over to Parks and Lands
- d) NOAA Weather Station awarded Centennial Observation Station Award
 - i) News release sent to Neighbors to publish based on availability
- e) Proposal for tractor refurbish project
- f) Chrysanthemum Project decided to pull out from under Master Gardener program and become a project of their own.
- g) Luelac Grows project requests 30 acers for a ten-year lease period to provide 15 families with farmland to grow food
 - i) Start with five, one acer parcels for 2-3 years.
 - ii) Committee will start to think about a set of metrics for what progress will look like
- h) Master Gardeners did a presentation regarding having themed tours
 - i) Tour themes include: History of the Farm, Urban Gardening, Wildlife at the Farm
 - ii) Master Gardner's have made a commitment to do a presentation to the Friends at Heritage Farm in December
- i) Sandy will send out the Annual Summary Report to all project leads on the Farm. Hoping to get report back in January and start summarizing the data received.

5) Friends of the Farm Foundation Report – Kirk Gresham

- a) No Report

6) Farm Operations Report – Erik Harrison

- a) WSU Equipment
 - i) Looking into putting older equipment into surplus that is not being used
 - ii) Processes need to be put in place on how to keep stakeholders safe when using WSU equipment
 - iii) Looking for recommendations on how to get equipment on the farm and training programs
 - iv) Planning a meeting to talk about equipment that is currently being used
 - v) Requesting several Friends of the Farm Foundation members on the call to give feedback and provide area expertise

- vi) Will add question to annual survey to gather information on which program uses the different types of equipment

7) Public Comments Received – Erik Harrison

- a) No public comments received

8) Open Forum – Erik Harrison

- a) Working towards developing a calendar for the Heritage Farm website to give information on daily operations at the Farm

5:00 PM Meeting Adjourned

Submitted by Jessica Cretsinger, Secretary

Remaining 2021 Meeting Schedule (Third Thursday every other month)

March 17th, 2022

May 19th, 2022

July 21st, 2022

September 15th, 2022

November 17th, 2022

All meetings are scheduled from 4:00 to 5:30 PM

For the foreseeable future all meetings will be virtual via WEBEX