

COMMUNITY ACTION ADVISORY BOARD MEETING MINUTES

Meeting held remotely

January 7, 2022

<u>PRESENT</u>	<u>EXCUSED</u>	<u>ABSENT</u>	<u>STAFF</u>
Bridget McLeman			Rebecca Royce
Jamie Spinelli			Beth Landry
Melanie Green			Michael Torres
Rob Perkins			
Alishia Topper			
Karyn Kameroff			
Megan Mulsoff			
David Poland			

- I. Welcome/Introductions
- II. Homeless Crisis Response System and Best Practices
Staff provided an overview of best and emerging practices in homeless response systems along with a review of terms that are used throughout the request for application in preparation for advisory board review.
- III. Housing Types and What Makes Them Effective
Staff provided an overview of each intervention type available for funding in the Homeless Crisis Response System request for application.
- IV. RFA Questions: What to look for in the RFA answers
Staff went over each request for application question and identified information that makes a good response to help prepare for application review of both Homeless Crisis Response and Community Action Program applications. Members will be placed in committees to score only a portion of the applications due to the number of applications received.
- V. Bonfire Training
Staff provided an overview of the Bonfire website and how to get help if needed. Bonfire provides a brief training for reviewers that is recommended for board members to watch.
- VI. Other Business
 - Recordings and documents from meetings will be available next week.
 - Next meeting: 9am, March 2.
 - WSCAP requesting letters to Governor Inslee to support 1:1 match of CSBG funds received by state. CAAB support needs to be approved through County Council. Bridget McLeman moved that the CAAB send the letter for match funds to County Council. Motion seconded by Rob Perkins and passed.

Meeting adjourned.

Bridget McLeman, Secretary

rr