



**RFP #825**  
PROFESSIONAL, TECHNICAL AND EXPERT SERVICES

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Clark County Washington

RELEASE DATE: WEDNESDAY, APRIL 13, 2022  
DUE DATE: WEDNESDAY, APRIL 27, 2022 by 1:30 pm

Request for Proposal for:

**CLARK COUNTY FAIR SOUND and STAGE LIGHTING**

**SUBMIT:**

One (1) Original  
Four (4) Complete Copies

of the Proposal to:

<u>Shipping Method of your Choice or Hand Delivery</u>	<u>United States Postal Service</u>
Clark County ATTN: Office of Purchasing 1300 Franklin Street, 6 <sup>th</sup> Floor, Suite 650 Vancouver WA 98660 564-397-2323	Clark County ATTN: Office of Purchasing PO Box 5000 Vancouver WA 98666-5000 564-397-2323

**Office Hours:** 8:00 am – 3:00 pm, Monday – Friday, except Legal Holidays.

**No electronic submissions.**

**\*\*Proposals must be delivered to the Purchasing office – No Exceptions.**

**\*\*Proposals must be date and time stamped by Purchasing staff by 1:30 pm on due date.**

**Refer Questions to Project Manager:**

Jason Young  
Director of Operations  
Fairgrounds Site Management Group  
[jason.young@cceventcenter.org](mailto:jason.young@cceventcenter.org)  
564-397-6170

## General Terms and Conditions

**ADMINISTRATIVE REQUIREMENTS** - Contractors shall comply with all management and administrative requirements established by Washington Administrative Code (WAC), the Revised Code of the State of Washington (RCW), and any subsequent amendments or modifications, as applicable to providers licensed in the State of Washington.

ALL proposals submitted become the property of FSMG & Clark County. It is understood and agreed that the prospective Proposer claims no proprietary rights to the ideas and written materials contained in or attached to the proposal submitted. FSMG & Clark County has the right to reject or accept proprietary information.

**AUTHORSHIP** - Applicants must identify any assistance provided by agencies or individuals outside the proposers own organization in preparing the proposal. No contingent fees for such assistance will be allowed to be paid under any contract resulting from this RFP.

**CANCELLATION OF AWARD** – FSMG & Clark County reserves the right to immediately cancel an award if the contractual agreement has not been entered into by both parties or if new state regulations or policy make it necessary to change the program purpose or content, discontinue such programs, or impose funding reductions. In those cases where negotiation of contract activities are necessary, FSMG & Clark County reserves the right to limit the period of negotiation to sixty (60) days after which time funds may be unencumbered.

**CONFIDENTIALLY** - Proposer shall comply with all applicable state and federal laws governing the confidentiality of information.

**CONFLICT OF INTEREST** - All proposals submitted must contain a statement disclosing or denying any interest, financial or otherwise, that any employee or official of FSMG & Clark County or the appropriate Advisory Board may have in the proposing agency or proposed project.

**CONSORTIUM OF AGENCIES** - Any consortium of companies or agencies submitting a proposal must certify that each company or agency of the consortium can meet the requirements set forth in the RFP.

**COST OF PROPOSAL & AWARD** - The contract award will not be final until Clark County and the prospective contractor have executed a contractual agreement. The contractual agreement consists of the following parts: (a) the basic provisions and general terms and conditions, (b) the special terms and conditions, (c) the project description and goals (Statement of Work), and (d) the budget and payment terms. Clark County is not responsible for any costs incurred prior to the effective date of the contract. Clark County reserves the right to make an award without further negotiation of the proposal submitted. Therefore, the proposal should be submitted in final form from a budgetary, technical, and programmatic standpoint.

**DISPUTES** - Clark County encourages the use of informal resolution to address complaints or disputes arising over any actions in implementing the provisions of this RFP. Written complaints should be addressed to Clark County – Purchasing, P.O. Box 5000, Vancouver, Washington 98666-5000.

**DIVERSITY IN EMPLOYMENT AND CONTRACTING REQUIREMENTS** - It is the policy of FSMG & Clark County to require equal opportunity in employment and services subject to eligibility standards that may be required for a specific program. Clark County is an equal opportunity employer and is committed to providing equal opportunity in employment and in access to the provision of all county services. Clark County's Equal Employment Opportunity Plan is available at <http://www.clark.wa.gov/hr/documents.html>. This commitment applies regardless of race, color, religion, creed, sex, marital status, national origin, disability, age, veteran status, on-the-job injury, or sexual orientation. Employment decisions are made without consideration of these or any other factors that are prohibited by law. In compliance with department of Labor Regulations implementing Section 504 of the rehabilitation Act of 1973, as amended, no qualified handicapped individual shall be discriminated against in admission or access to any program or activity. The prospective contractor must agree to provide equal opportunity in the administration of the contract, and its subcontracts or other agreements.

**ENVIRONMENTALLY RESPONSIBLE PURCHASING PROGRAM** - Clark County has implemented an Environmentally Responsible Purchasing Policy with a goal to reduce negative impacts on human health and the environment. Negative environmental impacts include, but are not limited to, greenhouse gases, air pollution emissions, water contamination, waste from the manufacturing process and waste in packaging. This policy also seeks to increase: 1) water and energy efficiency; 2) renewable energy sources; 3) use of products with recycled content; 4) product durability; 5) use of products that can be recycled, reused, or composted at the end of its life cycle. Product criteria have been established on the Green Purchasing List

<https://clark.wa.gov/sites/default/files/dept/files/general-services/Purchasing/ERP%20Policy.pdf>

**INDEPENDENT PRICE DETERMINATION** - The prospective contractor guarantees that, in connection with this proposal, the prices and/or cost data have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition. This does not preclude or impede the formation of a consortium of companies and/or agencies for purposes of engaging in jointly sponsored proposals.

**INTERLOCAL AGREEMENT** – FSMG & Clark County has made this RFP subject to Washington State statute RCW 39.34. Therefore, the proposer may, at the proposers option, extend identical prices and services to other public agencies wishing to participate in this RFP. Each public agency wishing to utilize this RFP will issue a purchase order (or contract) binding only their agency. Each contract is between the proposer and the individual agency with no liability to Clark County.

**LIMITATION** - This RFP does not commit FSMG to award a contract, to pay any costs incurred in the preparation of a response to this RFP, or to procure or contract for services or supplies.

**LATE PROPOSALS** - A proposal received after the date and time indicated above will not be accepted. No exceptions will be made.

**ORAL PRESENTATIONS** - An oral presentation may be required of those prospective contractors whose proposals are under consideration. Prospective contractors may be informed that an oral presentation is desired and will be notified of the date, time and location the oral presentation is to be conducted.

**OTHER AUDIT/MONITORING REQUIREMENTS** - In addition, auditing or monitoring for the following purposes will be conducted at the discretion of FSMG or Clark County: Fund accountability; Contract compliance; and Program performance.

**PRICE WARRANT** - The proposer shall warrant that the costs quoted for services in response to the RFP are not in excess of those which would be charged any other individual or entity for the same services performed by the prospective contractor, in a similar socioeconomic, geographical region.

**PROTESTS** - Must be submitted to the Purchasing Department.

**PUBLIC SAFETY** - May require limiting access to public work sites, public facilities, and public offices, sometimes without advance notice. The successful Proposer's employees and agents shall carry sufficient identification to show by whom they are employed and display it upon request to security personnel. FSMG project managers have discretion to require the successful Proposer's employees and agents to be escorted to and from any public office, facility or work site if national or local security appears to require it.

**REJECTION OF PROPOSALS** – FSMG reserves the right to accept or reject any or all proposals received as a result of this RFP, to negotiate with any or all prospective contractors on modifications to proposals, to waive formalities, to postpone award, or to cancel in part or in its entirety this RFP if it is in the best interest of FSMG to do so.

**SUBCONTRACTING** - No activities or services included as a part of this proposal may be subcontracted to another organization, firm, or individual without the approval of FSMG. Such intent to subcontract shall be clearly identified in the proposal. It is understood that the contractor is held responsible for the satisfactory accomplishment of the service or activities included in a subcontract.

**VERBAL PROPOSALS** - Verbal proposals will not be considered in making the award of any contract as a result of this RFP.

**WORKERS COMPENSATION INSURANCE** – The contractor shall comply with R.C.W. Title 51- with minimum coverage limits of \$500,000 for each accident, or provide evidence that State law does not require such coverage.

FOR ALTERNATIVE FORMATS  
Clark County ADA Office: V: 564-397-2322  
[ADA@clark.wa.gov](mailto:ADA@clark.wa.gov)

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# Request for Proposal #825

## Clark County Fair Sound and Stage Lighting

### Part I Proposal Requirements

#### Section IA General Information

##### 1. Introduction

**The purpose of this RFP is to secure a contractor to provide sound & stage lighting services for the Clark County Fair, August 5 – 14, 2022. The contract will be for five years plus 2 one year options.**

The Clark County Fair has been in existence since July, 1868. Hundreds of volunteers and paid staff help produce the annual event. The 10 day Fair has an approximate attendance of 250,000 each year and begins the first weekend of August.

Opening day, the Fair gates open at 8:00 AM with a free pancake breakfast (over 12,000 breakfasts are served annually, and it is the biggest sales day for breakfast). Remaining days the hours of the Fair are:

- Sunday through Thursday 10:00 am to 10:00 pm
- Friday and Saturday 10:00 am to 11:00 pm

The Clark County Fair is a major community and tourist event providing entertainment and education for all ages. World class entertainment, activities and exhibits from the smallest kids rides, animal exhibits and clowns, to the largest monster truck thrill shows and celebrity entertainers are what draw over a quarter of a million people each year. The diversity and variety of the entertainment and activities offered must be as diverse and varied as the ages and interests represented by the tens of thousands in attendance each day. One of the main goals of the Clark County Fair is to provide a safe, fun environment for families to enjoy the Fair.

The Fair has approximately 300 commercial exhibits. The number of “premium exhibits” (exhibits entered in the Fair for competition such as floral, livestock, photography, etc.) varies each year. Attendance for the past 4 years is:

<u>Year</u>	<u>Attendance</u>
2019	208,150
2018	206,299
2017	250,973
2016	265,197

Proposers shall respond to all sections to be considered.

Clark County has made this Request for Proposal subject to Washington State statute RCW 39.34. Therefore, the proposer may, at the proposers’ option, extend identical prices and services to other public agencies wishing to participate in this RFP. Each public agency wishing to utilize this proposal will issue a purchase order (or contract) binding only their agency. Each contract is between the proposer and the individual agency with no liability to Clark County.

##### 2. Background

The Clark County Fair presents concerts and other sports action events in the grandstand area to attract customers to the fair. Artists expect to have first class equipment and services. The same is true for the smaller stages on grounds with professional and amateur acts. The PA systems in the barn area and on grounds provide the necessary communication with guests. Keeping systems in working order and having them available when and where needed is critical.

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## Clark County Fair Sound and Stage Lighting

### 3. Scope of Project

#### Grandstand Shows

4 days of national musical acts + 6 days of sports action events: rough stock rodeo, motocross and side by side racing, demolition derby, tuff trucks, monster trucks, etc.

Sound Reinforcement System  
ADA Assistive Listening System  
Stage Lighting System  
Power Distribution System  
Stagehand Management

#### Kids Stage

Sound Reinforcement System  
Stage Lighting System  
Roving Personnel

#### Plaza Stage

Sound Reinforcement System  
Stage Lighting System  
Personnel

#### Announcement Systems

Sound Reinforcement Systems (11)  
Main Office Check-out PA System  
Livestock Call-up Systems (4)  
Additional Equipment  
Roving Personnel (10 hrs x 11 days)

#### Grounds Paging System

Sound System  
Annual System Tune-up and Minor Repair

Details of services required are in Attachment D. Actual needs could vary from year to year.

### 4. Project Funding

Funding for this service is included in the 2022 approved budget cycle for the Clark County Fair.

Clark County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

El Condado de Clark, de acuerdo con las disposiciones del Título VI de la Ley de Derechos Civiles de 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d a 2000d-4) y el Reglamento, por la presente notifica a todos los postores que se asegurará afirmativamente de que cualquier contrato celebrado de conformidad con este anuncio, las empresas comerciales desfavorecidas tendrán la oportunidad plena y justa de presentar ofertas en respuesta a esta invitación y no serán discriminadas por motivos de raza, color u origen nacional en consideración a un laudo.

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## Clark County Fair Sound and Stage Lighting

5. Timeline for Selection

The following dates are the **intended** timeline: .

Proposals Due	April 27, 2022
Proposal Review/Evaluation Period	April 28 – May 11, 2022
Selection Committee Recommendation	May 12 – 19, 2022
Contract Negotiation/Execution	May 20 – 27, 2022
Contract Intended to Begin	June 1, 2022

6. Employment Verification

To be considered **responsive** to any formal Clark County Bid/RFP or Small Works Quote, all vendors shall submit before, include with their response or within **48 hours** after submittal, a recent copy of their E-Verify MOU or proof of pending enrollment. The awarded contractor shall be responsible to provide Clark County with the same E-Verify enrollment documentation for each sub-contractor (\$25,000 or more) within thirty days after the sub-contractor starts work. Contractors and sub-contractors shall provide a report(s) showing status of new employee's hired after the date of the MOU. The status report shall be directed to the county department project manager at the end of the contract, or annually, whichever comes first. E-Verify information and enrollment is available at the Department of Homeland Security web page: [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify)

**How to submit the MOU in advance of the submittal date:**

1. Hand deliver to 1300 Franklin St, Suite 650, Vancouver, WA 98660, or;
2. E-mail: [koni.odell@clark.wa.gov](mailto:koni.odell@clark.wa.gov) or [priscilla.ricci@clark.wa.gov](mailto:priscilla.ricci@clark.wa.gov)

*Note : Sole Proprietors shall submit a letter stating exempt.*

### Section IB

### Work Requirements

1. Required Services

The Contractor will be required to provide all labor, tools and equipment necessary for the satisfactory completion of the contract. All materials are to be in new or like new condition.

The Proposer will provide the cost for services as outlined in Attachment D and list additional services and equipment available and specify cost. Include the availability of additional equipment and length of time to have it brought on site.

A person with authority and ability to make decisions and take action must be available on grounds by 8:00 am each day through close of Fair each day.

The Proposer must have at least 5 years' experience with large fairs or festivals where multiple systems are required in addition to a headline stage.

2. County Performed Work

The Fair Manager and the Director of Operations of FSMG will provide needed communication to inform the contractor regarding needed services.

3. Deliverables & Schedule

All PA systems and grounds stage systems must be in place and operating by 8:00 am opening day of the fair, except for the equestrian PA system that must be in place by 8:00 am the day before opening. Grandstand system must be ready for sound check on opening day.

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## Clark County Fair Sound and Stage Lighting

4. Place of Performance Clark County Fairgrounds  
17402 NE Delfel Rd.  
Ridgefield, WA 98642

A grounds map of the 2019 Fair is attached, see Attachment E.

5. Period of Performance A contract awarded as a result of this RFP will be for five (5) years and is intended to begin on June 1, 2022 and end May 31, 2027.

Fairgrounds Site Management Group reserves the right to extend the contract resulting from this RFP for a period of two (2) one (1) year periods, with the same terms and conditions, by service of a written notice of its intention to do so prior to the contract termination date.

Fair Dates:

August 5 - 14, 2022  
August 4 - 13, 2023  
August 2 - 11, 2024  
August 1 - 10, 2025  
August 7 - 16, 2026  
August 6 - 15, 2027 Optional  
August 4 - 13, 2028 Optional

6. Prevailing Wage (When Applicable)

As of July 1, 2019, it is required that contractors meet the new requirements for Prevailing Wage and public works requirements, per RCW 39.04.350. Proposer shall be either exempt, by having a valid Washington business license for three years or more and completed three or more public works projects or received and completed training on prevailing wage and public works requirements.

Pursuant to State of Washington RCW 39.12, all payment for salaries and wages shall conform to State of Washington Department of Labor and Industries as prevailing wage rates. For this project select the Clark County rates that apply on the proposal closing date from either of these sites:

<http://www.wsdot.wa.gov/Design/ProjectDev/WageRates/default.htm>

<http://www.ini.wa.gov/TradesLicensing/PrevWage/WageRates>

Before payment is made by the Local Agency of any sums due under this contract, the Local Agency must receive from the Contractor and each Subcontractor a copy of "Statement of Intent to Pay Prevailing Wages" (Form L & I Number 700-29) approved by the Washington State Department of Labor and Industries.

A fee of \$45.00 per each "Statement of Intent to Pay Prevailing Wages" and "Affidavit of Wages Paid" is required to accompany each form submitted to this Department of Labor and Industries. The Contractor is responsible for payment of these fees and shall make all applications directly to the Department of Labor and Industries. These fees shall be incidental to all the proposed items of this contract.

7. Debarred/Suspended Federally or Washington State debarred or suspended suppliers may not participate in this Request for Proposal.

All proposer's must fill out, sign and submit the "Certification Regarding Debarment, Suspension, and Other Responsibility Matter" form with their proposal to be eligible to participate.

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8. Public Disclosure This procurement is subject to the Washington Public Records Act (the "Act"), chapter 42.56 RCW. Once in the County's possession, all of the RFP Submittals shall be considered public records and available for public records inspection and copying, unless exempt under the Act.

If a Respondent or Proposer considers any portion of an RFP Submittal to be protected under the law, whether in electronic or hard copy form, the Respondent or Proposer shall clearly identify each such portion with the word "PROPRIETARY". The County will notify the Respondent or Proposer in writing of the request and allow the Respondent or Proposer ten (10) days to obtain a court order enjoining release of the record(s). If the Respondent or Proposer does not take such action within the ten (10) day period, the County will release the portions of the RFP Submittal deemed subject to disclosure. All Respondents and Proposers who provide RFP Submittals for this procurement accept the procedures described above and agree that the County shall not be responsible or liable in any way for any losses that the party may incur from the disclosure of records to a third party who requests them.

9. Insurance/Bond
- A. Waiver of Subrogation  
All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against County, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against County and shall require similar written express waivers and insurance clauses from each of its subcontractors.

B. Proof of Insurance  
Proof of Insurance shall be provided prior to the starting of the contract performance. Proof will be on an ACORD Certificate(s) of Liability Insurance, which the Proposer shall provide to Clark County. Each certificate will show the coverage, deductible and policy period. Policies shall be endorsed to state that coverage will not be suspended, voided, canceled or reduced without a 30-day written notice by mail. It is the Proposer's responsibility to provide evidence of continuing coverage during the overlap periods of the policy and the contract.

C. Worker's Compensation  
As required by the industrial insurance laws of the State of Washington.

D. Automobile  
If the Proposer or its employees use motor vehicles in conducting activities under this Contract, liability insurance covering bodily injury and property damage shall be provided by the Proposer through a commercial automobile insurance policy. The policy shall cover all owned and non-owned vehicles. Such insurance shall have minimum limits of \$1,000,000 per occurrence, combined single limit for bodily injury liability and property damage liability with a \$1,000,000 annual aggregate limit. If the Proposer does not use motor vehicles in conducting activities under this Contract, then written confirmation to that effect on Proposer letterhead shall be submitted by the Proposer.

E. Commercial General Liability (CGL) Insurance written under ISO Form CG0001 or its latest equivalent with minimum limits of \$1,000,000 per occurrence and in the aggregate for each one year policy period. Personal and Advertising Injury \$1,000,000 and General Aggregate \$1,000,000. This policy will renew annually. This coverage may be any combination of primary, umbrella or excess liability coverage affording total liability limits of not less than \$1,000,000 per occurrence and in the aggregate. However, if other policies are added they must be a follow-form policy in language, renewal date, and have no more exclusions than the underlying coverage. Products and Completed Operations coverage shall be provided for a period of three years following Substantial Completion of the Work. The deductible will not be



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more than \$50,000 unless prior arrangements are made with Clark County on a case by case basis; the criterion is the Contractor's liquidity and ability to pay from its own resources regardless of coverage status due to cancellation, reservation of rights, or other no-coverage-enforce reason. Coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Contractual Liability or Cross Liability. Clark County needs to be listed as additional insured.

### F. Professional Liability (aka Errors and Omissions)

The Proposer shall obtain, at Proposer's expense, and keep in force during the term of this contract Professional Liability insurance policy to protect against legal liability arising out of contract activity. Such insurance shall provide a minimum of \$1,000,000 per occurrence. The deductible will not be more than \$25,000 unless prior arrangements are made with Clark County on a case by case basis; the criterion is the Proposer's liquidity and ability to pay from its own resources. It should be an "Occurrence Form" policy. If the policy is "Claims Made", then Extended Reporting Period Coverage (Tail coverage) shall be purchased for three (3) years after the end of the contract.

### G. Umbrella Liability Coverage

Umbrella Coverage in the amount of \$2,000,000 shall be provided and will apply over all liability policies without exception, including Commercial General Liability and Automobile Liability. All policies must have a Best's Rating of A-VII or better.

### H. Additional Insured

Clark County, its officers, employees and agents, will be named on all policies of contractor and any subcontractors as an additional insured, with no restrictions or limitations concerning products and completed operations. This coverage shall be primary coverage and noncontributory to any coverage maintained by Clark County. The contractor shall provide Clark County with verification of insurance and endorsements required by this agreement. Clark County reserves the right to require complete, certified copies of all required insurance policies at any time. All insurance shall be obtained from an insurance company authorized to do business in the State of Washington.

## 10. Plan Holders List

All proposers are required to be listed on the plan holders list.

- ✓ Prior to submission of proposal, please confirm your organization is on the Plan Holders List below:

To view the Plan Holders List, please click on the link below or copy and paste into your browser. Clark County RFP site: <https://clark.wa.gov/internal-services/purchasing-overview>

- If your organization is NOT listed, submit Attachment B - Letter of Interest to ensure your inclusion.
- Proposals received by Clark County by proposers not included on the Plan Holders List may be considered non-responsive.

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### Part II Proposal Preparation and Submittal

#### Section IIA

#### Pre-Submittal Meeting / Clarification

1. Pre-Submittal Meeting

There will be a pre-submittal meeting and site visit for this project. It is scheduled for Wednesday, April 20, 2022 at 11:00 am. All interested proposers are strongly encouraged to attend.

The meeting will be at the Clark County Event Center at the Fairgrounds in the Administration Building Conference Room. The Event Center is located at 17402 NE Delfel Road, Ridgefield, WA 98642. It is located just west of Interstate 5 Exit 9. The purpose of the conference is to provide potential proposers the opportunity to view the site, the Fair's building locations and to ask any questions on items in the RFP they feel need clarification.

2. Proposal Clarification

Questions and Requests for Clarification regarding this Request for Proposal must be directed in writing, via email, to the person listed on the cover page.

The deadline for submitting such questions/clarifications is April 22, 2022 by 1:30 pm.

An addendum will be issued no later than April 25, 2022 to all recorded holders of the RFP if a substantive clarification is in order.

The Questions & Answers/Clarifications are available for review at the link below. Each proposer is strongly encouraged to review this document prior to submitting their proposal.

Clark County RFP site: <https://clark.wa.gov/internal-services/request-proposal-1>

#### Section IIB

#### Proposal Submission

1. Proposals Due

Sealed proposals must be received no later than the date, time and location specified on the cover of this document.

~~The RFP is on the cover of the envelope/package shall clearly identify:~~

2. TITLE and;
3. Name and Address of the Proposer.

Responses received after submittal time will not be considered and will be returned to the Proposer - unopened.

Proposals received with insufficient copies (as noted on the cover of this document) cannot be properly disseminated to the Review Committee and other reviewers for necessary action, therefore, may not be accepted.

2. Proposal

Proposals must be clear, succinct and not exceed twenty-five (25) pages, excluding resumes, E-Verify and coversheet. Proposer's who submit more than the pages indicated may not have the additional pages of the proposal read or considered.

For purposes of review and in the interest of the County, the County encourages the use of submittal materials (i.e. paper, dividers, binders, brochures, etc.) that contain post-consumer recycled content and are readily recyclable.

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The County discourages the use of materials that cannot be readily recycled such as PVC (vinyl) binders, spiral bindings, and plastic or glossy covers or dividers. Alternative bindings such as reusable/recyclable binding posts, reusable binder clips or binder rings, and recyclable cardboard/paperboard binders are examples of preferable submittal materials.

Proposers are encouraged to print/copy on both sides of a single sheet of paper wherever applicable; if sheets are printed on both sides, it is considered to be two pages. Color is acceptable, but content should not be lost by black-and-white printing or copying.

All submittals will be evaluated on the completeness and quality of the content. Only those Proposers providing complete information as required will be considered for evaluation. The ability to follow these instructions demonstrates attention to detail.

Additional support documents, such as sales brochures, may be included with each copy unless otherwise specified.

### Section IIC

### Proposal Content

1. Cover Sheet  
This form is to be used as your proposal Cover Sheet.  
See Cover Sheet - Attachment A
  
2. Project Team  
Tell us about your staff (names not necessary) and their experience.  
  
Will there be a person in charge on the grounds who is capable of making decisions for your company?
  
3. Management Approach  
Describe your approach to the project.
  - How would you serve the fair?
  - How would you serve the individual exhibitors?
  
4. Respondent's Capabilities  
Provide a summary of business history, core competencies (achievements) and staff experience. (You may use your company biography or marketing material.)
  
5. Project Approach and Understanding  
Describe your strategies and methods to accomplish the tasks required.
  
6. Proposed Cost  
List the cost to provide services as listed in Section 1A, 3.  
  
List rate for additional equipment available and labor rates for additional work.  
  
Be specific as possible.
  
7. Employment Verification  
**Please refer to section 1A.6. – E-Verify**

**IMPORTANT NOTE:** Include this portion of the response immediately **AFTER** the cover page, if not already on file with Clark County. Current vendors on file can be viewed at:

<https://clark.wa.gov/internal-services/purchasing-overview>

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## Clark County Fair Sound and Stage Lighting

### Part III Proposal Evaluation & Contract Award

#### Section IIIA Proposal Review and Selection

1. Evaluation and Selection: Proposals received in response to this RFP will be evaluated by a Review Committee. Committee review results and recommendations may be presented to the CCFA Board Finance Committee for approval.
2. Evaluation Criteria Scoring: Each proposal received in response to the RFP will be objectively evaluated and rated according to a specified point system.

**A one hundred (100) point system will be used, weighted against the following criteria:**

Proposal Approach / Quality	10
Creativity / Experience	20
Work History / Examples	20
Cost	20
References	20
Criteria Specific to your Project Needs	10
Total Points	100

#### Section IIIB Contract Award

1. Consultant Selection: The FSMG will award a contract to the highest scoring Proposer. Should the FSMG not reach a favorable agreement with the highest scoring Proposer, the FSMG shall terminate negotiations and commence negotiations with the second highest scoring Proposer and so on until a favorable agreement is reached.
2. Contract Development: The proposal and all responses provided by the successful Proposer may become a part of the final contract.
3. Award Review: The public may view proposal documents by public records request at [www.clark.wa.gov](http://www.clark.wa.gov). After contract execution, proposers may seek additional clarification on the scores, proposals and interviews.
4. Orientation/Kick-off Meeting: Orientation for the successful Proposer will be scheduled for the end of May beginning of June 2022 to allow time for planning for the Fair.

**Request for Proposal #825  
Clark County Fair Sound and Stage Lighting**

**Attachment A: COVER SHEET**

General Information:

Legal Name of Proposing Firm \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Program Location (if different than above) \_\_\_\_\_

Email Address \_\_\_\_\_

Tax Identification Number \_\_\_\_\_

**ADDENDUM:**

Proposer shall acknowledge receipt of Addenda by checking the appropriate box(es).

None     1     2     3     4     5     6

***NOTE: Failure to do so, shall render the proposer non-responsive and therefore be rejected.***

I certify that to the best of my knowledge the information contained in this proposal is accurate and complete and that I have the legal authority to commit this agency to a contractual agreement. I realize the final funding for any service is based upon funding levels, and the approval of the Clark County Council and required approvals.

\_\_\_\_\_  
Authorized Signature of Proposing Firm

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**Request for Proposal #825  
Clark County Fair Sound and Stage Lighting**

**Attachment B: LETTER OF INTEREST**

Legal Name of Applicant Agency \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Program Location (if different than above) \_\_\_\_\_

Email Address \_\_\_\_\_

- All proposers are required to be included on the plan holders list.
- If your organization is NOT listed, submit the ‘Letter of Interest’ to ensure your inclusion.

Email Letter of Interest to: [Koni.Odell@clark.wa.gov](mailto:Koni.Odell@clark.wa.gov) and [Priscilla.Ricci@clark.wa.gov](mailto:Priscilla.Ricci@clark.wa.gov)

Clark County web link: <https://clark.wa.gov/internal-services/request-proposal-1>

**This document will only be used to add a proposer to the plan holders list. Submitting this document does not commit proposer to provide services to Clark County, nor is it required to be submitted with proposal.**

**Proposals may be considered non-responsive if the Proposer is not listed on the plan holders list.**

**Request for Proposal #825  
Clark County Fair Sound and Stage Lighting**

**Attachment C**



Clark County, Washington

**Certification Regarding  
Debarment, Suspension and Other Responsibility Matters**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

\_\_\_\_\_  
Typed Name & Title of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

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I am unable to certify to the above statements. My explanation is attached.

## Attachment D: General Information and Specifications

Clark County Fair Sound & Stage Lighting needs, based on the 2019 Fair (note: each Fair will change in need, especially specific equipment for concerts)

### 1. GRANDSTAND SPECIFICATIONS

GENERAL INFORMATION: During the 10-day run of the Fair, the grandstand is used for four (4) or five (5) days for national headliner concerts and five (5) or six (6) days for motor sport and rodeo events. Since 2017 the Clark County Fair has had four (4) concerts during the 10-day run. The 7,200 seat grandstand is aluminum construction with no sound baffling devices installed. Additional seating of 1,200 maximum area located between the stage and grandstand is added for concert days. Additional audience of up to 1,000 is located on the adjacent hillside and along fence lines to the east of the arena area during motor sport and rodeo events.

During concert days, the stage is contracted to another vendor.

Stage measurements are:

44' wide x 32' deep x 5' high  
2 sound wings at 8' wide x 32' deep x 24'  
Risers – 8' x 8' x 24", 4' x 8' x 12" castered, 16" 2-step  
68' barricade for crowd control  
8' x 24' ramp  
Mid stage truss rigging, if necessary  
40' x 30' x 24' Load bearing stage cover

12,000 lbs. distributed load – 6,000 lbs. MAX per wing

Stage specs may vary from year to year as necessary based upon availability and contractor.

Front of House position is located on the arena floor for concert performances and requires a 350' snake run. 12' x 16' FOH w/ stairs.

During motor sport and rodeo events, the announcer position and layout will change to match the set-up of each activity daily. High quality, high volume full range sound must be provided throughout the entire grandstand and in all additional audience areas, as well as on the arena floor itself. Front of House mix position is located in the grandstand for motor sports. Rodeo events request to mix from announcer stage outside of performance area.

Electrical presently on-site:     400 amp – 3PH  
   200 amp - 3PH  
   200 amp - SPH  
   (2) 100 amp -SPH

Electrical service is shared between sound, lights, roof, backstage, shore power, etc.



Service panels are located on the opposite side of the arena area from the grandstand, approximately 150' to 200' from the temporary stage for concerts, and 250' to 300' from the grandstands for motor sport events.

The successful contractor must provide first-class sound and lighting systems for all grandstand activities including all concerts, motor sport and rodeo events. Further, contractor will be responsible to provide any additional production equipment needed by artists or promoters (i.e. backline, stage risers, special effects, etc.). This shall include all equipment, materials and qualified personnel to install all systems, make daily modifications, operate or assist in the operation of all systems and tear-down and load-out all systems at the conclusion of the last concert and after the last motor sport event. Contractor must have the sound and lighting systems installed and ready for operation eight (8) hours prior to show time of each day, or as scheduled by artist, promoter, or the Fair.

### **I. SOUND REINFORCEMENT SYSTEM (CONCERT PERFORMANCES):**

The sound system for the grandstand concerts will consist of industry standard professional components and shall be capable of delivering clear audio throughout the entire venue. The main speaker system shall consist of full range cabinets, numbering between 35 and 45 boxes, depending upon brand and model that can adequately and evenly cover the venue. The system shall be stereo and have a frequency response between 37 hz and 20khz, providing 180 degrees of coverage. Auxiliary speaker systems will also be required to provide separate sound reinforcement for the center and edges of house near the front of the stage, as well as a fill system required for an overflow area located off the stage right wing. These auxiliary systems will be processor controlled 2 or 3 way cabinets with separate mixes and equalizer control at front of house. Acceptable brand/models are ElectroVoice X-Array, EAW KF850,

Clair I-4 or S-4, Martin, Meyer. Absolutely no proprietary speaker systems will be accepted.

Speaker cabinets must be flown from provided roof system and must utilize industry standard fly hardware and grids specifically engineered and certified by the cabinet manufacturer for the appropriate use. Fly grids must be hung using appropriate chain hoist motors with ample capacity to cover entire weight of cabinets, rigging and cabling. Acceptable brands of chain hoists are CM Hoists and Coffing Hoists. A safety factor of 5 to 1 shall always be maintained. Absolutely NO proprietary rigging equipment will be accepted.

The system control shall be PC based digital processing with audio over Ethernet signal and PC control available from both front of house mixing position and backstage as well as wireless touch panel control throughout the house area. PC stations shall be provided at both front of house and backstage. Acceptable brands of processing are QSC, BSS, Lake Contour and Klark Teknik. House system amplifiers will have 1000 watts at 4 ohms minimum on the high frequencies and 2000 watts at 4 ohms minimum on the low frequencies. Acceptable amplifiers are QSC, Crown and Crest.

The front of house mixing console shall be of industry standard and have a minimum of 56 inputs, 10 VCA's, 8 stereo sub groups, 8x13 matrix, and stereo left and stereo right masters.

Acceptable consoles are Soundcraft Series 5, Yamaha PM5D, Midas XL4, Avid or Digico. House consoles must have redundant power supplies. Additionally, the system snake, Ethernet cabling, cables and sub-boxes are to be provided, as well as other required components. Minimum snake length is 350'. A three-way transformed 56 channel isolated splitter is required. Industry standard "mass" W-4 connectors with factory wiring are to be utilized throughout the system for ease of interfacing with artist's equipment.

House system electronics shall be professional grade and will include, at least four (4) compressor limiters, four (4) one-third octave equalizers, four (4) digital reverb units, two (2) digital delay units, two (2) digital effects processors, one (1) DAT recorder/player, one (1) CD player, one (1) CD recorder/player, two (2) tape decks. Acceptable brands of equalizers are Klark Teknik, Ashly, BSS or TC electronics. Acceptable brands of processors are Lexicon, Yamaha, Eventide and Roland.

The monitor system will consist of industry standard professional components capable of delivering clear audio throughout the entire stage without any static noise, buzz, hum or other distortions. The entire system shall be biamped, using professional industry standard cabinets, power amplifiers and active crossovers for highs and lows, as well as capacity for in-ear monitoring. The system's monitor console shall be of industry standard and have a minimum of 48 inputs with send and return capabilities in addition to a minimum of 24 discrete mixes and line level outputs, 8 VCA's and parametric EQ's on all group output's. Acceptable monitor consoles are Soundcraft Series 5, Yamaha PM5D and Paragon.

Monitor system electronics shall be professional grade and will include sixteen (16) one-third octave equalizers, three (3) digital effects processors, eight (8) compressors, eight (8) noise gates, one (1) CD player,

and one (1) spectrum analyzer. The system shall include four (4) side fill cabinets with three-way processing, sixteen (16) 15" x 2" floor monitors, two (2) 2x18" drum monitors and six (6) sets of wireless UHF in-ear personal monitors. For floor and drum monitors, system amplifiers shall have bi-amp power capabilities at 1000 watts on the low and 500 watts on the high frequencies. Side fill amplifiers will have tri-amp power capabilities with 1000/800/600 watts. Acceptable monitors are ElectroVoice, Clair, EAW and JBL. Acceptable in-ear systems are Shure PSM900 or 1000 and Sennheiser 3G or higher. Acceptable amplifiers are QSC, Crown and Crest.

A selection of industry standard microphones, direct boxes and other equipment shall be provided including Shure, AKG, Beyer, Sennheiser, ElectroVoice, Countryman, BSS, radial, Crown, etc. The system will also include four (4) UHF programmable wireless microphones with antenna distribution amplifier and paddle style antennas. Acceptable brands of wireless are Shure and Sennheiser. Additionally, all cables, cords, stands, spare parts, batteries, J boxes, sub trunks and multicores are to be provided.

A Clearcom intercom system between the house and monitor positions is required and shall include handsets with strobes. A two-way Motorola radio system is to be supplied to provide communication between all technicians on site.

The power distribution system will consist of industry standard professional components to supply adequate power to the entire system including backline and front of house distribution. Camlock feeder cabling (2Ø – 5 wire) shall be provided with a minimum length of 150'. Additionally, a five wire Camlock power pass thru shall be provided to aid in easy tie-in of traveling artists.

All sound system and electrical components and cabling must meet current electrical codes and be UL/CE listed.

## **II. SOUND REINFORCEMENT SYSTEM (MOTORSPORT & RODEO EVENTS):**

The sound system for the grandstand motor sport and rodeo events will consist of industry standard professional components and shall be capable of delivering clear audio throughout the entire venue, including the grandstands, fence line and adjacent hillside.

The main speaker system shall consist of processor controlled 2 or 3 way speaker cabinets, numbering between 15 and 25 boxes, depending upon brand and model that can adequately and evenly cover the venue. The system shall have a frequency response of between 80hz and 18khz. The system shall be in mono. An auxiliary speaker system will also be required to provide separate sound reinforcement for the arena floor for the participants. System shall be amplified to provide sufficient high volume without distortion during motor sport activities with minimum power capabilities of 800 watts at 4 ohms. Acceptable brands of speakers are ElectroVoice, EAW, Martin, and Meyer. Acceptable brands of amplifiers are QSC, EV, Crest and Crown. Absolutely NO proprietary speaker systems will be accepted.

Grandstand speaker cabinets must be safely bracket mounted from existing steel grandstand pillars that are part of the main structure. In the installation, the contractor needs to be prepared to install temporary clamps sufficient to hold the weight of the speakers and to further support the system with safety wires in the event the clamps fail. The contractor will be responsible to provide all custom speaker mounts, clamps and safety lines.

Hillside and fence line speaker cabinets must be safely pole mounted from existing and temporary fencing. Speakers must be mounted high enough so that the public is not able to reach speakers or tamper with speakers during events. In the installation, the contractor will need to install temporary poles sufficient to hold the weight of the speakers. The contractor will be responsible to provide all custom speaker mounts and clamps. Stand-alone speaker stands (i.e. tripod style stands) and/or stacked speakers may not be used due to the aggressive nature of the motor sport activities.

System electronics shall be industry standard professional components and shall include one (1) 16 channel mixing console, four (4) one-third octave equalizers, one (1) system limiter, four (4) compressors, two (2) professional CD players/recorders, and MP3 player inputs. Additionally, system shall include wireless transmitting of signal to remote locations for amplification.

A selection of industry standard wired microphones, direct boxes and other equipment shall be provided including Shure, ElectroVoice, Audio Technica, Countryman, etc. The system will

also include a minimum of four (4) UHF programmable wireless microphones with antenna distribution amplifier and paddle style antennas. Acceptable brands of wireless are Shure and Sennheiser. Additionally, all cables, cords, stands, spare parts, batteries, J boxes, sub trunks and multicores are to be provided.

A two-way Motorola radio system is to be supplied to provide communication between all technicians and promoter or representative.

The power distribution system will consist of industry standard professional components to supply adequate power to the entire system. Contractor should note that

including backline and front of house distribution. Camlock feeder cabling (2Ø – 5 wire) shall be provided with a minimum length of 150'. Additionally, a five wire Camlock power pass thru shall be provided to aid in easy tie-in of traveling artists.

All sound system and electrical components and cabling must meet current electrical codes and be UL/CE listed.

### **III. STAGE LIGHTING SYSTEM (CONCERT PERFORMANCES):**

The lighting system for the grandstand concerts will consist of two (2) 40' double hung trusses, each loaded with minimum twelve (12) Wash Lights downstage, audience blinders and twelve (12) wash lights and 8 beams/spot light fixtures upstage. Two (2) DF50 hazers shall be provided. Absolutely NO proprietary equipment will be accepted. All trussing must be professionally built and certified.

Additionally, touring standard automated lighting fixtures shall be provided and include a minimum of eight (8) moving head fixtures. Intelligent fixtures shall feature a minimum 700-watt arc style lamp, multiple rotating gobo patterns, strobing, motorized zoom, focus and CMY color mixing. Acceptable brands are High End Systems, Martin and Varilight.

Dimming shall consist of a minimum of ninety-six (96) channels at 2.4kw of dimming. Dimming system shall be three-phase, UL/CE listed and include up to 200' of 4Ø five wire Camlock feeder cabling. Additionally, Camlock power pass thrus must be provided for use by touring acts. Acceptable brands are AVO, Leprecon, ETC and Strand.

A minimum of one (1) control console must be provided and shall be of industry standard and handle conventional lighting and automated lighting. The conventional capability shall have a minimum of seventy-two (72) channels of FADER control, two (2) manual scenes, one hundred ninety two (192) pre-sets and bump buttons. Acceptable conventional consoles are Leprecon LP3000, Avo Diamond or Sapphire. The automated capability shall be digital with touchscreen capability, recent model, designed specifically for the concert touring industry and must be able to patch conventional fixtures into the console as well as intelligent fixtures.

Acceptable automated consoles are Hog III, Road Hog, Grand Ma or Avo Lights. All control protocol shall be DMX512 with separate universes for conventional and automated, to interface with artist's equipment.

All dimmer to truss cabling shall be multi-pin Socapex cabling that meets UL/CE listing. A 350' lighting control snake with a minimum of six (6) channels and power is required.

All color media is to be provided per Artist's lighting plots. Please note that gels will be changed throughout the Fair at request of the Artists LD. Contractors will have an abundant on site inventory available for any last minute changes.

All trusses are to be flown from stage roof using a minimum of five (5) industry standard and certified 1-ton chain hoists (2 front / 1 rear to distribute weight). All appropriate rigging components are to be provided. A safety factor of 5 to 1 is required. Acceptable chain hoists are CM Lodestar and Coffing. Fall restraint systems for focus personnel are required on both front and rear trusses.

Two (2) professional long throw follow spotlights are to be provided, each with focus, shutter, multiple color gel boom and arc light source. Throw distance from spot position to stage is 200'. Acceptable brands are Lycian, Strong and Altman. Also, please specify the costs to add two (2) additional follow spots for some artists as requested.

A Clearcom intercom system is to be provided between lighting director, stage manager, dimmers and all spotlight positions.

All lighting system components and cabling must meet current electrical codes and be UL/CE listed.

#### **IV. ADDITIONAL EQUIPMENT:**

Some artists that perform at the Grandstand Stage will be traveling with limited equipment or no equipment at all. Therefore, professional backline (band gear) may be required from contractor for some performances. Bidders are asked to provide a list of available backline equipment and average costs for a one (1) day show. Include costs for delivery and set-up, and estimated response time to deliver backline equipment on day of show, should artist's equipment not arrive via common carrier or in any other unforeseen circumstance.

#### **V. PERSONNEL:**

A crew of two (2) experienced sound technicians will be present at all shows to operate or familiarize engineers with the systems and the mix. Two (2) lighting technicians will be present at all shows to operate, focus, patch or familiarize engineers with the system. One (1) stage manager shall be present at all shows to oversee the load-in, show and load-out of each performance, as well as train, supervise and manage the stagehand crew and document all hours, with daily reports provided to the Fair. All five (5) personnel shall be present the entire day from the time of installation until the time of removal of equipment each day and shall be capable of making repairs or modifications to the system.

Additionally, the contractor is required to advance each show well in advance of load-in. The contractor shall be responsible for all production elements at the Grandstand stage.

## **2. GROUNDS STAGES / JUDGING RINGS / DEMOS / PAGING**

**GENERAL INFORMATION:** During the 10 day run, the annual Clark County Fair has numerous activities planned that provide entertainment, enrichment and information to the Fairgoers and participants alike. For the duration of the Fair, numerous judging rings, livestock call-up systems, horse arena, a paging system with

background music, and two (2) small entertainment stages are provided. In addition numerous one-time events are scheduled throughout the run, which include, but are not limited to; livestock auctions, contests, etc. and require daily set-up's, removals and operation.

The successful contractor must provide first-class sound and lighting systems for all Fairground activities including all stages, judging rings, livestock areas and paging. This shall include all equipment, materials and qualified personnel to install all systems, make daily modifications, operate or assist in the operation of systems, provide an on-site radio dispatched supervisor on stand-by for assistance as needed and load-out all systems at the conclusion of the annual Fair. Contractor must have the sound and lighting systems installed and ready for operation a minimum of thirty (30) minutes prior to the start of any activity or as scheduled by the Fair. Please note that many activities start daily prior to the opening of the Fair to the general public. Further, it shall be the contractor's responsibility to coordinate all requirements for each area and foresee any needs prior to the start of all activities.

The successful contractor must provide an on-site representative and lead supervisor responsible for all systems and staff, including Grandstand and all grounds systems.

This representative must be able to make decisions and have authority to act on behalf of contractor and shall be available at all times by both two-way radio and cellular phone. On-site representative must personally make rounds daily throughout the Fair to check on all systems and staff.

In addition, contractor must provide a stand-by Grounds Systems Technician and small stage supervisor specifically dedicated to the grounds systems from before the opening of the Fair daily until after closing. The Grounds Systems Technician must also be able to make decisions and have authority to act on behalf of contractor and shall also be available at all times by both two-way radio and cellular phone. The Grounds technician must make rounds throughout the day to check on area superintendents/participants and to personally supervise all activities.

The contractor shall maintain a large supply of equipment on-site ready for last minute schedule changes or additions, as well as a large inventory of back-up equipment in the event of equipment malfunction or loss. Contractor agrees to provide special equipment, upon request of Fair, upon short notice. All supplies required to provide the services described, including expendables (tape, batteries, gel color, tie line, raw speaker wire for repairs, etc.) shall be the responsibility of contractor as needed, with no additional charges to the Fair.

## 2a. **PLAZA STAGE - SPECIFICATIONS**

**GENERAL INFORMATION:** During the 10 day run of the Fair, the Plaza Stage will present local, regional and community musical acts, as well as hypnotists, dance groups, civic groups and other similar activities, featuring both professional and amateur performers. This stage runs

non-stop daily from the opening to closing of the Fair. The Plaza Stage is located in the plaza food court area and serves between 300 to 1,000 people with bleacher and bench seating. The stage is contracted to another company and provides hanging positions for both lights and sound. Front of house position is located under a 10'x10' canopy between bleachers and requires a COVERED snake run of approximately 150'.

The successful contractor must provide first-class sound and lighting systems for all activities. This shall include all equipment, materials and qualified personnel to install all systems, make daily modifications, operate or assist in the operation of all systems, provide adequate and legal meal breaks for operators as required and tear-down and load-out all systems at the conclusion of the annual Fair. Contractor must have the sound and lighting systems installed and ready for operation a minimum of thirty (30) minutes prior to show time of each day, or at the opening of the Fair daily, whichever is earlier. Further, contractor will be responsible to facilitate stage management on a day to day basis to keep the activities moving and on schedule.

Electrical provided: 50 amp – SPH (2)

#### **I. SOUND REINFORCEMENT SYSTEM (Plaza Stage):**

The sound system for the Plaza Stage will consist of industry standard professional components and shall be capable of delivering clear audio throughout the entire venue. The main speaker system shall consist of full range cabinets, numbering between 8 and 12 boxes including sub-woofers, depending upon brand and model that can adequately and evenly cover the venue. The system shall be stereo and have a frequency response between 37 Hz and 20 kHz, providing 180 degrees of coverage. Acceptable brands are ElectroVoice, EAW, Martin, Meyer. Absolutely NO proprietary speaker systems will be accepted.

Speaker cabinets must be flown from provided roof system and must utilize industry standard fly hardware and grids specifically engineered and certified by the cabinet manufacturer for the appropriate use. Absolutely NO proprietary rigging equipment will be accepted. Adequate 3-way or 4-way house system amplifiers and processors shall be provided. Acceptable amplifiers are QSC, Crown and Crest.

The mixing console shall be of industry standard and have a minimum of 40 inputs, 8 VCA's, 8 mute groups, 10 aux sends, 4 band parametric EQ, 16x8 matrix, LCR panning/masters. Acceptable consoles are Yamaha LS9/M7CL, Midas Pro 2 or Soundcraft Si series. Console must have a redundant power supply.

Monitors will be mixed from the house console and will provide up to 8 individual mixes.

Additionally, the system snake (minimum 40 channel plus returns), cables and sub-boxes are to be provided, as well as other required components. Minimum snake length is 150'.

System electronics shall be professional grade and will include, at least two (2) compressor limiters, two (2) one-third octave equalizers (house), eight (8) one-third octave equalizers (monitors), four (4) digital effects processors, one (1) CD player, one (1) CD recorder/player, MP3 Player input, eight (8) compressors. A calibrated sound level measurement system shall

be provided. Acceptable brands of equalizers are Klark Teknik, Ashly, BSS or TC electronics. Acceptable brands of processors are Lexicon, Yamaha, Eventide and Roland.

The monitor system will consist of industry standard professional components capable of delivering clear audio throughout the entire stage without any static noise, buzz, hum or other distortions. The entire system shall use professional industry standard cabinets and power amplifiers, as well as capacity for in-ear monitoring. Up to eight (8) monitor mixes shall be folded in from the house console. The system shall include two (2) side fill cabinets and eight (8) floor monitors. All system amplifiers shall be provided with sufficient capacity to allow for flexibility in monitor configurations. Acceptable monitors are ElectroVoice, Clair, EAW and JBL. Acceptable amplifiers are QSC, Crown and Crest.

A selection of industry standard microphones, direct boxes and other equipment shall be provided including Shure, AKG, Beyer, Sennheiser, ElectroVoice, Countryman, BSS, radial, Crown, etc. The system will also include a minimum of two (2) UHF programmable wireless microphones. Acceptable brands of wireless are Shure and Sennheiser. Additionally, all cables, cords, stands, spare parts, batteries, J boxes, sub trunks and multicores are to be provided. A two-way Motorola radio system is to be supplied to provide communication between the operator and the grounds system supervisor.

The power distribution system will consist of industry standard professional components to supply adequate power to the entire system. On stage stringers shall be provided to supply performers with backline power.

All sound system and electrical components and cabling must meet current electrical codes and be UL/CE listed.

## **II. STAGE LIGHTING SYSTEM (Plaza Stage):**

The lighting system for the Plaza stage will consist of a minimum of eight (8) wash lights and shall be hung from the provided roof system. Contractor shall provide proper mounts and must utilize industry standard rigging specifically engineered and certified for the appropriate use. Absolutely NO proprietary rigging or lighting equipment will be accepted. All cabling shall be UL/CE listed and meet or exceed current electrical code.

Dimming shall consist of a minimum of sixteen (16) channels of dimming. Dimming system shall be professional quality, UL/CE listed and include up to 100' of feeder cabling. Acceptable brands are NSI, Leprecon, ETC and Strand. The control console shall have a minimum of sixteen (16) channels. Acceptable consoles are NSI, Leprecon or ETC. A 150' lighting control snake with power is required. All color media is to be provided. Please note that 1 set of gels may be used throughout the run of the Fair unless performers require specific colors that are not included in the base plot. Contractor will be responsible to change colors as required.

## **III. FRONT OF HOUSE MIX POSITION (Plaza Stage):**

Contractor shall be responsible to provide a 10' x 10' tent for front of house mixing position, along with any tables or equipment required. Further, contractor will be responsible to cover all



snakes and power runs to front of house area that crosses public areas. Industry standard cable ramps or similar shall be provided.

#### **IV. PERSONNEL (Plaza Stage):**

A minimum of one (1) experienced sound / lighting technician operator must be provided. Operator must have the sound and lighting systems installed and ready for operation a minimum of thirty (30) minutes prior to show time of each day, or at the opening of the Fair daily, whichever is earlier. Further, operator will also serve as stage manager on a day to day basis to keep the activities moving and on schedule. Operators must be given meal breaks as required by law. Since the Plaza Stage runs continuously, the contractor is responsible for providing an operator available to facilitate breaks as needed.

#### **2b. KID'S PARK STAGE – SPECIFICATIONS**

GENERAL INFORMATION: During the 10 day run of the Fair, the Kid's Park Stage will present family oriented performers (i.e. magicians, clowns, etc.), as well as small musical acts, dance groups, civic groups and other similar activities, featuring both professional and amateur performers. This stage runs non-stop daily from the opening to closing of the Fair. The Kid's Park Stage is located on a lawn area next to the Kid's Park under large trees. The stage is contracted to another company and provides hanging positions for both lights and sound. Front of house position is located under a 10'x10' canopy and requires a snake run of approximately 150'.

The successful contractor must provide first-class sound and lighting systems for all activities. This shall include all equipment, materials and qualified personnel to install all systems, make daily modifications,

operate or assist in the operation of all systems, provide adequate and legal meal breaks for operators as required and tear-down and load-out all systems at the conclusion of the annual Fair. Contractor must have the sound and lighting systems installed and ready for operation a minimum of thirty (30) minutes prior to show time of each day, or at the opening of the Fair daily, whichever is earlier. Further, contractor will be responsible to facilitate stage management on a day to day basis to keep the activities moving and on schedule.

Electrical provided: 20 amp outlets (8)

#### **I. SOUND REINFORCEMENT SYSTEM (Kid's Park Stage):**

The sound system for the Kid's Park Stage will consist of industry standard professional components and shall be capable of delivering clear audio throughout the entire venue. The main speaker system shall consist of full range cabinets, numbering between 6 and 8, depending upon brand and model, that can adequately and evenly cover the venue. The system shall be stereo and provide 180 degrees of coverage. Acceptable brands are ElectroVoice, EAW, Martin, Meyer. Absolutely NO proprietary speaker systems or rigging equipment will be accepted. Adequate house system amplifiers and processors shall be provided. Acceptable amplifiers are QSC, Crown and Crest.

The mixing console shall be of industry standard and have a minimum of 24 inputs, 6 aux sends, 4 band parametric EQ, LCR panning/masters. Acceptable consoles are Midas, Soundcraft and Yamaha. Console must have a redundant power supply. Monitors will be mixed from the house console and will provide up to 4 individual mixes. Additionally, the system snake (minimum 24 channel plus returns), cables and sub-boxes are to be provided, as well as other required components. Minimum snake length is 150'.

System electronics shall be professional grade and will include, at least two (2) compressor limiters, two (2) one-third octave equalizers (house), four (4) one-third octave equalizers (monitors), two (2) digital effects processors, one (1) CD player, one (1) CD recorder/player, four (4) compressors. A calibrated sound level measurement system shall be provided. Acceptable brands of equalizers are Klark Teknik, Ashly, BSS or TC electronics. Acceptable brands of processors are Lexicon, Yamaha, Eventide and Roland.

The monitor system will consist of industry standard professional components capable of delivering clear audio throughout the entire stage without any static noise, buzz, hum or other distortions. The entire system shall use professional industry standard cabinets and power amplifiers. Up to four (4) monitor mixes shall be folded in from the house console. The system shall include a minimum of six (6) floor monitors. All system amplifiers shall be provided with sufficient capacity to allow for flexibility in monitor configurations. Acceptable monitors are ElectroVoice, Clair, EAW and JBL. Acceptable amplifiers are QSC, Crown and Crest.

A selection of industry standard microphones, direct boxes and other equipment shall be provided including: Shure, AKG, Beyer, Sennheiser, ElectroVoice, Countryman, BSS, radial, Crown, etc. The system will also include two (2) UHF programmable wireless microphones. Acceptable brands of wireless are Shure and Sennheiser. Additionally, all cables, cords, stands, spare parts, batteries, J boxes, sub trunks and multicores are to be provided. A two-way Motorola radio system is to be supplied to provide communication between the operator and the grounds system supervisor.

The power distribution system will consist of industry standard professional components to supply adequate power to the entire system. On stage stringers shall be provided to supply performers with backline power.

All sound system and electrical components and cabling must meet current electrical codes and be UL/CE listed.

## **II. STAGE LIGHTING SYSTEM (Kid's Park Stage):**

The lighting system for the Kid's Park Stage will consist of a minimum of eight (8) lighting fixtures and shall be hung from the provided roof system. Contractor shall provide proper mounts and must utilize industry standard rigging specifically engineered and certified for the appropriate use. Absolutely NO proprietary rigging or lighting equipment will be accepted. All cabling shall be UL/CE listed and meet or exceed current electrical code. Dimming shall consist of a minimum of eight (8) channels of dimming. Dimming system shall be professional quality, UL/CE listed and include up to 100' of feeder cabling. Acceptable brands are NSI, Leprecon,

ETC and Strand. The control console shall have a minimum of eight (8) channels. Acceptable consoles are NSI, Leprecon or ETC. A 150' lighting control snake with power is required. All color media is to be provided. Please note that 1 set of gels may be used throughout the run of the Fair unless performers require specific colors that are not included in the base plot. Contractor will be responsible to change colors as required.

### **III. FRONT OF HOUSE MIX POSITION (Kids Park Stage):**

Contractor shall be responsible to provide a 10' x 10' tent for front of house mixing position, along with any tables or equipment required.

### **IV. PERSONNEL (Kids Park Stage):**

A minimum of one (1) experienced sound / lighting technician operator must be provided. Operator must have the sound and lighting systems installed and ready for operation a minimum of thirty (30) minutes prior to show time of each day, or at the opening of the Fair daily, whichever is earlier. Further, operator will also serve as stage manager on a day to day basis to keep the activities moving and on schedule. Operators must be given meal breaks as required by law. Since the Kids Park Stage runs continuously, a swing operator must be available to facilitate breaks as needed.

## **2c. LIVESTOCK RINGS / JUDGING SYSTEMS / DEMOS / ETC – SPECIFICATIONS**

**GENERAL INFORMATION:** During the 10 day run of the Fair, numerous activities take place in various locations throughout the Fairgrounds. These activities include livestock judging, arts & crafts, 4H, FFA, auctions and many other activities. On average there are between 7 to 9 permanent judging areas / rings / demonstrations, which share use between different groups throughout the run of the Fair. In addition, there are numerous one time activities that come up daily in random locations throughout the grounds (i.e. livestock auctions, pretty baby contests, etc.).

The successful contractor must provide first-class sound systems for all areas, including all permanent areas / rings / demonstrations, and all one time activities. This shall include all equipment, materials, and qualified personnel to install all systems, make daily modifications, operate or assist in the operation of systems, provide an on-site radio dispatched supervisor on stand-by for assistance as needed and load-out all systems at the conclusion of the annual Fair or daily as required. Contractor must have all systems installed and ready for operation a minimum of thirty (30) minutes prior to the start of any activity or as scheduled by the Fair. Please note that many activities start daily prior to the opening of the Fair to the general public. Further, it shall be the contractor's responsibility to coordinate all requirements for each area and foresee any needs prior to the start of all activities.

The successful contractor must provide a stand-by Grounds Systems Technician and small stage supervisor specifically dedicated to the grounds systems from before the opening of the Fair daily until after closing. The Grounds Systems Technician must be able to make decisions and have authority to act on behalf of contractor and shall be always available by both two-way

radio and cellular phone. The Grounds technician must make rounds throughout the day to check on area superintendents/participants and to personally supervise all activities.

The contractor shall maintain a large supply of equipment on-site ready for last minute schedule changes or additions, as well as a large inventory of back-up equipment in the event of equipment malfunction or loss. Contractor agrees to provide special equipment, upon request of the Fair, upon short notice. All supplies required to provide the services described, including expendables (tape, batteries, tie line, raw speaker wire for repairs, etc.) shall be the responsibility of contractor as needed, with no additional charges to the Fair.

### **I. SOUND REINFORCEMENT SYSTEMS (Rings / demos / etc):**

The sound systems for all rings / areas will consist of industry standard professional components and shall be capable of delivering clear audio throughout each venue.

All speaker systems shall be 2-way or 3-way cabinets, either flown or on stands as appropriate (paging style horns will not be acceptable). Acceptable brands are ElectroVoice, EAW, and Yamaha. Absolutely NO proprietary speaker systems will be accepted. All cabling must be flown in order to keep animals from chewing at cables and out of all public walkways.

Powered mixing consoles shall be provided and be of industry standard and have a minimum of 8 inputs with on-board EQ, and adequate amplification to cover each venue and the correct number of speakers used in each area. Acceptable powered mixers are Soundcraft, Yamaha, TOA, Yorkville, etc. Industry standard microphones with switches shall be provided as needed. Additionally, all cables, cords, stands, spare parts, and batteries are to be provided. Power distribution cabling shall be provided for each area as required. All sound system and electrical components and cabling must meet current electrical codes and be UL/CE listed.

Number of Systems Required:

Twelve (12) complete systems are to be provided for all Fair - each to include:

2 to 4 speakers with stands (or flown – as required), powered mixer

with EQ, 1 to 4 microphones with stands, all associated cables and related equipment.

Four (4) one day systems and four (4) additional wireless systems.

A minimum of two (2) battery powered speakers with stands are to be provided for last minute events.

### **2d. LIVESTOCK & BARNS CALL-UP SYSTEMS – SPECIFICATIONS**

**GENERAL INFORMATION:** During the 10 day run of the Fair, there are several judging rings that require call-up systems to provide communication between the rings and several barn areas. The systems consist of a microphone in each ring with capability to connect with paging horns in individual barns. Barns must be individually zoned with capability to patch any ring to any single or multiple barn or livestock area. The configuration of the call-up systems change

throughout the run of the Fair as multiple groups come in and out and use different rings on different days. Permanent overhead speaker wiring may be installed but must be serviced each year and repaired as needed at no additional cost. Note that throughout the off season wiring typically gets damaged by weather and tampered with by rental groups and needs to be usually repaired annually. Contractor will supply all wiring and supplies required to provide the services listed.

The successful contractor shall provide all equipment, materials, and qualified personnel to install all systems, make daily modifications, provide an on-site radio dispatched supervisor on stand-by for assistance as needed and load-out all systems at the conclusion of the annual Fair. Contractor must have all systems installed and ready for operation a minimum of thirty (30) minutes prior to the start of any activity or as scheduled by the Fair. Further, it shall be the contractor's responsibility to coordinate all requirements for each area and foresee any needs prior to the start of all activities.

Equipment Required:

4 to 6 Paging amplifiers / mixers

10 to 12 Paging horns

4 to 6 Microphones with stands

All associated cables, stands and related equipment

**2e. ADDITIONAL GROUNDS EQUIPMENT – SPECIFICATIONS**

**GENERAL INFORMATION:** During the 10 day run of the Fair, numerous activities take place in various locations throughout the Fairgrounds. Both systems provided by contractor and Fair provided systems are utilized. Contractor is responsible for reasonable maintenance and upkeep of all systems, including Fair owned systems. Additional equipment is required to supplement the Fair's systems and contractors base systems.

Equipment Required:

4 UHF wireless handheld microphones

2 UHF wireless headset microphones

1 Small audio mixer – 8 channels (for horse arena)

All associated cables, stands and related equipment shall be provided

**2f. GROUNDS PAGING / MUSIC SYSTEM – SPECIFICATIONS**

**GENERAL INFORMATION:** During the 10 day run, the annual Clark County Fair utilizes an all Fairgrounds paging and music system to communicate with patrons and provide background music. The paging system utilizes 70 volt horns on power poles throughout the grounds with a

main control area located behind the Kid's Park Stage (although the control position does occasionally change positions from year to year).

The successful contractor must provide a paging and music system that covers the Fairgrounds. This shall include providing the front end of the sound system with a mixer, EQ, 2 CD players, microphone with stand, a powered monitor for announcer and entire system amplification. In addition

contractor shall supplement the Fair's existing paging horn system with additional paging horns as needed mounted on poles and buildings throughout the grounds.

Contractor is responsible for complete system upkeep and repair on an annual basis. Contractor is to provide all equipment, materials, and qualified personnel to install paging system, and make any required repairs as needed. Contractor must have proper certification for personnel to do any permanent installation work, including but not limited to; Washington State contractor's license, Electrical contractor's license and Journeyman low voltage electrician license.

Note that the paging system must be operable a minimum of two (2) days prior to the opening of the Fair to be utilized during set-up time. All reasonable repair work must be accomplished annually a minimum of one (1) week prior to the opening of the Fair before vendors start setting up their equipment. Contractor is responsible to handle any equipment malfunctions should they arise in a timely manner.

Equipment Required:

8 channel mixer, Equalizer, power amplifiers, powered monitor speaker, microphone on stand with switch, dual cassette deck, 2 CD players,

4 to 8 additional paging horns. All associated cables, stands and related equipment shall be provided

## **2g. GROUNDS PERSONNEL**

**GENERAL INFORMATION:** During the 10 day run, contractor must provide experienced, qualified personnel to install all systems, make daily modifications, operate or assist in the operation of systems, provide an on-site radio dispatched supervisor on stand-by for assistance as needed and load-out all systems at the conclusion of the annual Fair. Contractor must have all systems installed and ready for operation no later than 6PM on the day prior to the opening of the annual Fair.

The successful contractor must provide an on-site representative and lead supervisor responsible for all systems and staff, including Grandstand and all grounds systems.

This representative must be able to make decisions and have authority to act on behalf of contractor and shall be always available by both two-way radio and cellular phone. On-site representative must personally make rounds daily throughout the Fair to check on all systems and staff.

In addition, contractor must provide a stand-by Grounds Systems Technician and small stage supervisor specifically dedicated to the grounds systems from before the opening of the Fair daily until after closing. The Grounds Systems Technician must also be able to make decisions and have authority to act on behalf of contractor and shall also be available at all times by both two-way radio and cellular phone. The Grounds technician must make rounds throughout the day to check on area superintendents/participants and to personally supervise all activities.

MINIMUM Grounds Personnel Required:

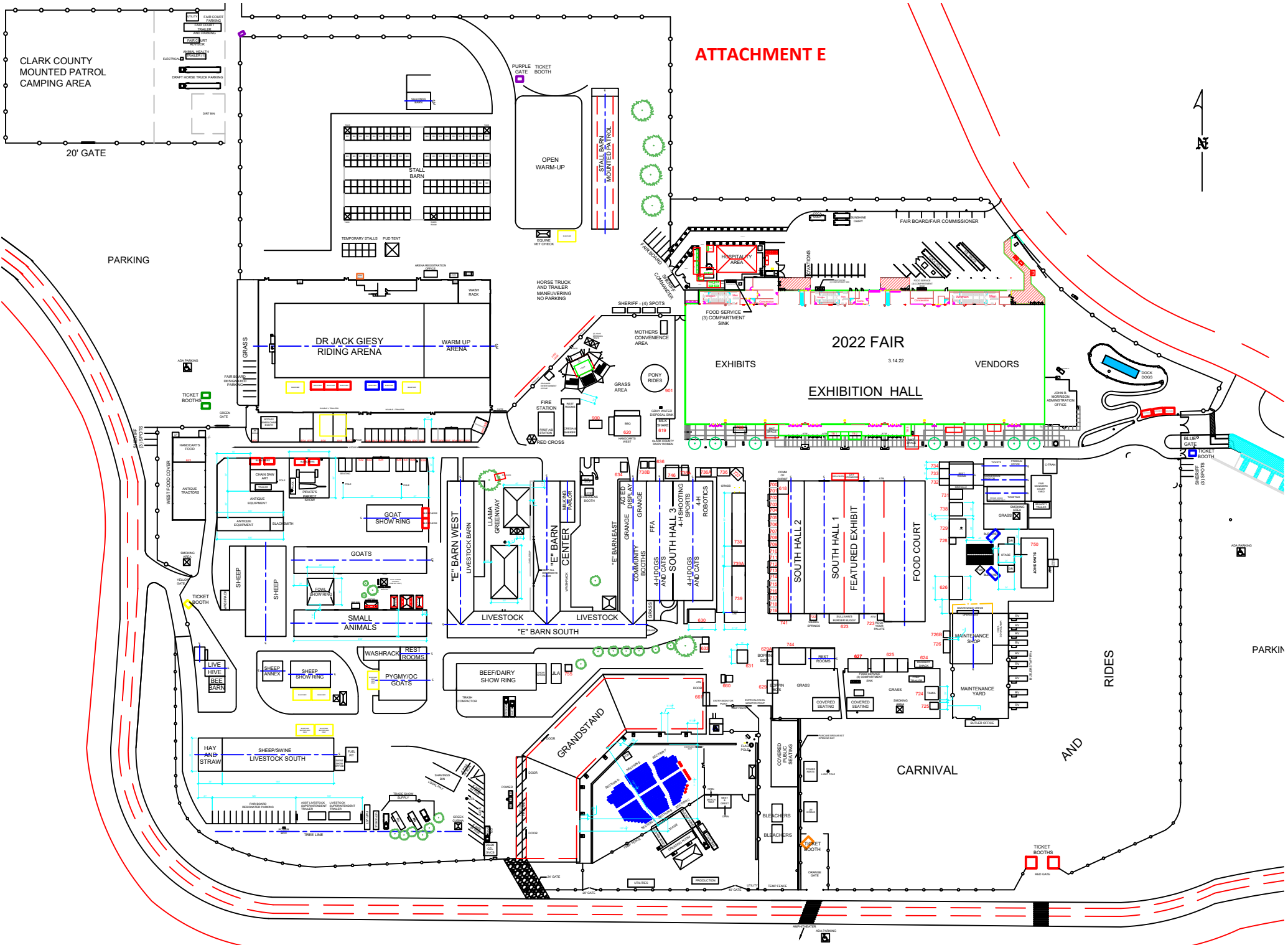
One (1) lead representative (responsible for grounds and grandstand) One (1) grounds systems technician and small stage supervisor

Two (2) small stage operators

Swing staff operators to cover legally mandated meal breaks

Repair personnel (certified electronic repair techs available within 1 hour) Low Voltage Electrician (available within 1 hour response time)

ATTACHMENT E



CLARK COUNTY MOUNTED PATROL CAMPING AREA

20' GATE

PARKING

DR JACK GIESY RIDING ARENA

WARM UP ARENA

EXHIBITS

2022 FAIR

3.14.22

VENDORS

EXHIBITION HALL

"E" BARN WEST

"E" BARN CENTER

"E" BARN EAST

SOUTH HALL 3

SOUTH HALL 2

SOUTH HALL 1

FOOD COURT

SMALL ANIMALS

LIVESTOCK

LIVESTOCK

4-H DOGS AND CATS

4-H SHOOTING AND SPORTS

4-H ROBOTICS

MAINTENANCE SHOP

HAY AND STRAW

SHEEPSWINE LIVESTOCK SOUTH

GRANDSTAND

CARNIVAL

RIDES AND

PARKING

