



**RFP #826**  
**PROFESSIONAL, TECHNICAL AND EXPERT SERVICES**

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Clark County Washington

RELEASE DATE: WEDNESDAY, APRIL 20, 2022  
DUE DATE: WEDNESDAY, MAY 11, 2022 by 1:30 pm

Request for Proposal for:

**ENVIRONMENTAL SUPPORT SERVICES  
for NE 179<sup>th</sup> STREET CORRIDOR PROJECTS**

**SUBMIT:**

One (1) Original  
Four (4) Complete Copies  
One (1) Electronic Copy on a USB Drive

of the Proposal to:

<b><u>Shipping Method of your Choice or Hand Delivery</u></b>	<b><u>United States Postal Service</u></b>
Clark County ATTN: Office of Purchasing 1300 Franklin Street, 6 <sup>th</sup> Floor, Suite 650 Vancouver WA 98660 564-397-2323	Clark County ATTN: Office of Purchasing PO Box 5000 Vancouver WA 98666-5000 564-397-2323

**Office Hours:** 8:00 am – 3:00 pm, Monday – Friday, except Legal Holidays.

**No electronic submissions.**

***\*\*Proposals must be delivered to the Purchasing office – No Exceptions***

***\*\*Proposals must be date and time stamped by Purchasing staff by 1:30 pm on due date.***

**Refer Questions to Project Manager:**

Troy Pierce  
Project Manager / Clark County Public Works  
[Troy.Pierce@clark.wa.gov](mailto:Troy.Pierce@clark.wa.gov)  
564-397-4403

**ADMINISTRATIVE REQUIREMENTS** - Contractors shall comply with all management and administrative requirements established by Washington Administrative Code (WAC), the Revised Code of the State of Washington (RCW), and any subsequent amendments or modifications, as applicable to providers licensed in the State of Washington.

ALL proposals submitted become the property of Clark County. It is understood and agreed that the prospective Proposer claims no proprietary rights to the ideas and written materials contained in or attached to the proposal submitted. Clark County has the right to reject or accept proprietary information.

**AUTHORSHIP** - Applicants must identify any assistance provided by agencies or individuals outside the proposers own organization in preparing the proposal. No contingent fees for such assistance will be allowed to be paid under any contract resulting from this RFP.

**CANCELLATION OF AWARD** - Clark County reserves the right to immediately cancel an award if the contractual agreement has not been entered into by both parties or if new state regulations or policy make it necessary to change the program purpose or content, discontinue such programs, or impose funding reductions. In those cases where negotiation of contract activities are necessary, Clark County reserves the right to limit the period of negotiation to sixty (60) days after which time funds may be unencumbered.

**CONFIDENTIALITY** - Proposer shall comply with all applicable state and federal laws governing the confidentiality of information.

**CONFLICT OF INTEREST** - All proposals submitted must contain a statement disclosing or denying any interest, financial or otherwise, that any employee or official of Clark County or the appropriate Advisory Board may have in the proposing agency or proposed project.

**CONSORTIUM OF AGENCIES** - Any consortium of companies or agencies submitting a proposal must certify that each company or agency of the consortium can meet the requirements set forth in the RFP.

**COST OF PROPOSAL & AWARD** - The contract award will not be final until Clark County and the prospective contractor have executed a contractual agreement. The contractual agreement consists of the following parts: (a) the basic provisions and general terms and conditions, (b) the special terms and conditions, (c) the project description and goals (Statement of Work), and (d) the budget and payment terms. Clark County is not responsible for any costs incurred prior to the effective date of the contract. Clark County reserves the right to make an award without further negotiation of the proposal submitted. Therefore, the proposal should be submitted in final form from a budgetary, technical, and programmatic standpoint.

**DISPUTES** - Clark County encourages the use of informal resolution to address complaints or disputes arising over any actions in implementing the provisions of this RFP. Written complaints should be addressed to Clark County – Purchasing, P.O. Box 5000, Vancouver, Washington 98666-5000.

**DIVERSITY IN EMPLOYMENT AND CONTRACTING REQUIREMENTS** - It is the policy of Clark County to require equal opportunity in employment and services subject to eligibility standards that may be required for a specific program. Clark County is an equal opportunity employer and is committed to providing equal opportunity in employment and in access to the provision of all county services. Clark County's Equal Employment Opportunity Plan is available at <http://www.clark.wa.gov/hr/documents.html>. This commitment applies regardless of race, color, religion, creed, sex, marital status, national origin, disability, age, veteran status, on-the-job injury, or sexual orientation. Employment decisions are made without consideration of these or any other factors that are prohibited by law. In compliance with department of Labor Regulations implementing Section 504 of the Rehabilitation Act of 1973, as amended, no qualified handicapped individual shall be discriminated against in admission or access to any program or activity. The prospective contractor must agree to provide equal opportunity in the administration of the contract, and its subcontracts or other agreements.

**ENVIRONMENTALLY RESPONSIBLE PURCHASING PROGRAM** - Clark County has implemented an Environmentally Responsible Purchasing Policy with a goal to reduce negative impacts on human health and the environment. Negative environmental impacts include, but are not limited to, greenhouse gases, air pollution emissions, water contamination, waste from the manufacturing process and waste in packaging. This policy also seeks to increase: 1) water and energy efficiency; 2) renewable energy sources; 3) use of products with recycled content; 4) product durability; 5) use of products that can be recycled, reused, or composted at the end of its life cycle. Product criteria have been established on the Green Purchasing List <https://clark.wa.gov/sites/default/files/dept/files/general-services/Purchasing/ERP%20Policy.pdf>

**INDEPENDENT PRICE DETERMINATION** - The prospective contractor guarantees that, in connection with this proposal, the prices and/or cost data have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition. This does not preclude or impede the formation of a consortium of companies and/or agencies for purposes of engaging in jointly sponsored proposals.

**INTERLOCAL AGREEMENT** - Clark County has made this RFP subject to Washington State statute RCW 39.34. Therefore, the proposer may, at the proposers option, extend identical prices and services to other public agencies wishing to participate in this RFP. Each public agency wishing to utilize this RFP will issue a purchase order (or contract) binding only their agency. Each contract is between the proposer and the individual agency with no liability to Clark County.

**LIMITATION** - This RFP does not commit Clark County to award a contract, to pay any costs incurred in the preparation of a response to this RFP, or to procure or contract for services or supplies.

**LATE PROPOSALS** - A proposal received after the date and time indicated above will not be accepted. No exceptions will be made.

**ORAL PRESENTATIONS** - An oral presentation may be required of those prospective contractors whose proposals are under consideration. Prospective contractors may be informed that an oral presentation is desired and will be notified of the date, time and location the oral presentation is to be conducted.

**OTHER AUDIT/MONITORING REQUIREMENTS** - In addition, auditing or monitoring for the following purposes will be conducted at the discretion of Clark County: Fund accountability; Contract compliance; and Program performance.

**PRICE WARRANT** - The proposer shall warrant that the costs quoted for services in response to the RFP are not in excess of those which would be charged any other individual or entity for the same services performed by the prospective contractor, in a similar socioeconomic, geographical region.

**PROTESTS** - Must be submitted to the Purchasing Department.

**PUBLIC SAFETY** - May require limiting access to public work sites, public facilities, and public offices, sometimes without advance notice. The successful Proposer's employees and agents shall carry sufficient identification to show by whom they are employed and display it upon request to security personnel. County project managers have discretion to require the successful Proposer's employees and agents to be escorted to and from any public office, facility or work site if national or local security appears to require it.

**REJECTION OF PROPOSALS** - Clark County reserves the right to accept or reject any or all proposals received as a result of this RFP, to negotiate with any or all prospective contractors on modifications to proposals, to waive formalities, to postpone award, or to cancel in part or in its entirety this RFP if it is in the best interest of Clark County to do so.

**SUBCONTRACTING** - No activities or services included as a part of this proposal may be subcontracted to another organization, firm, or individual without the approval of Clark County. Such intent to subcontract shall be clearly identified in the proposal. It is understood that the contractor is held responsible for the satisfactory accomplishment of the service or activities included in a subcontract.

**VERBAL PROPOSALS** - Verbal proposals will not be considered in making the award of any contract as a result of this RFP.

**WORKERS COMPENSATION INSURANCE** - The contractor shall comply with R.C.W. Title 51- with minimum coverage limits of \$500,000 for each accident, or provide evidence that State law does not require such coverage.

**FOR ALTERNATIVE FORMATS**  
**Clark County ADA Office: V: 564-397-2322**  
[ADA@clark.wa.gov](mailto:ADA@clark.wa.gov)

# Request for Proposals

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### Part I Proposal Requirements

#### Section IA General Information

##### 1. Introduction

The purpose of this Request for Proposal (RFP) is to obtain, in full and open competition, proposals for required environmental services, including landscape architectural services, to support the improvement projects described herein. The required services are generally described below in Section 1B.

Selected candidates based on the proposal review will be asked to interview to determine the final consultant selection.

The roadway segments requiring support are as follows. These segment definitions are used throughout this RFP document and may also be referred to as projects (i.e., Segment 1 = Project 1).

1. NE 15<sup>th</sup> Avenue, from NE 179<sup>th</sup> Street to NE 10<sup>th</sup> Avenue (CRP372222)
2. NE Delfel Road, from NE 179<sup>th</sup> Street to NE 184<sup>th</sup> Street (PRJ0001202/CRP310122)
3. NE 179<sup>th</sup> Street, from NE 15<sup>th</sup> Avenue to NE 26<sup>th</sup> Avenue (PRJ0001779/CRP320122)

Because of the proximity of and connection between these NE 179<sup>th</sup> Street area projects, Clark County feels it is most efficient to have one consulting firm develop the environmental documentation and permitting for all of them, although the work will be performed under separate contracts (see below for further information), each with slightly different schedules.

If your/company contact details are not on the Plan Holders List <https://clark.wa.gov/internal-services/request-proposal-1> Attachment B, Letter of Interest must be submitted to participate in this RFP.

Proposers shall respond to all sections to be considered.

Clark County has made this Request for Proposal subject to Washington State statute RCW 39.34. Therefore, the proposer may, at the proposers' option, extend identical prices and services to other public agencies wishing to participate in this RFP. Each public agency wishing to utilize this proposal will issue a purchase order (or contract) binding only their agency. Each contract is between the proposer and the individual agency with no liability to Clark County.

##### 2. Background

The NE 179<sup>th</sup> Street / I-5 Interchange area has several projects planned by Clark County, the Washington State Department of Transportation (WSDOT), and private development. WSDOT plans to replace the NE 179<sup>th</sup> Street interchange on I-5 in the coming years, Clark County plans road improvement projects at intersections on both the east and west sides of the interchange as well as adjacent segments, and a private developer plans a new intersection at NE 12<sup>th</sup> Avenue as part of an adjacent development.

As noted above, there are three county road segments for which environmental services support is being sought. A brief description of each segments' existing conditions, planned improvements, and limits follows:

1. NE 15<sup>th</sup> Avenue, from NE 179<sup>th</sup> Street to NE 10<sup>th</sup> Avenue (CRP372222):

On the east side of the I-5 interchange with NE 179<sup>th</sup> Street (approx. 0.33 mi. east), NE 15<sup>th</sup> Avenue tees into its intersection with NE 179<sup>th</sup> Street from the south. The county plans to construct a new NE 15<sup>th</sup> Avenue segment north of NE 179<sup>th</sup> Street that aligns with the existing NE 15<sup>th</sup> Avenue south of NE 179<sup>th</sup> Street. The new intersection will be a roundabout. The project will extend the roadway (NE 15<sup>th</sup> Avenue) from NE 179<sup>th</sup> Street (northward) on a new

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alignment that will then swing west to connect with NE 10<sup>th</sup> Avenue at or around NE 184<sup>th</sup> Street, with a potential second roundabout for developer access located on the alignment east of NE 10<sup>th</sup> Avenue. The roadway is classified as a minor arterial (M-2cb), with two travel lanes as well as bike and pedestrian facilities. The work will include at least one creek crossing (and likely two: both tributaries to Whipple Creek, on the new NE 15<sup>th</sup> Avenue alignment and on NE 179<sup>th</sup> Street west of NE 15<sup>th</sup> Avenue) and impacts to wetlands and riparian areas.

### 2. NE Delfel Road, from NE 179<sup>th</sup> Street to NE 184<sup>th</sup> Street (PRJ0001202/CRP310122)

On the west side of the I-5 interchange with NE 179<sup>th</sup> Street, the north leg of NE Delfel Road intersects NE 179<sup>th</sup> Street adjacent to the southbound I-5 offramp, while the south leg of NE Delfel Road intersects NE 179<sup>th</sup> Street at an offset of approximately 350 feet farther west. The county plans to move the current road segment north of NE 179<sup>th</sup> Street farther to the west, away from the planned interchange improvements, and align it with the existing NE Delfel Road to the south of NE 179<sup>th</sup> Street. That is, the project will realign the north leg of NE Delfel Road to connect into NE 179<sup>th</sup> Street at the same location as the south leg of NE Delfel Road. The new intersection will be a roundabout. The selection of the roundabout alternative may add another stream crossing to the project on NE 179<sup>th</sup> Street west of the intersection with NE Delfel Road.

### 3. NE 179<sup>th</sup> Street, from NE 15<sup>th</sup> Avenue to NE 26<sup>th</sup> Avenue (PRJ0001779/CRP 320122)

This roadway project will improve NE 179<sup>th</sup> Street between NE 15<sup>th</sup> Avenue and NE 26<sup>th</sup> Avenue. The project will not include either of the intersections, which are being completed under other county projects, but will tie into the work on either end. The roadway is classified as a principal arterial (Pr-4cb), with four travel lanes, center left-turn lane, and bike and pedestrian facilities. The work will include one crossing of Whipple Creek and likely impact wetlands and riparian areas near this crossing. The profile of the roadway will be raised at the creek crossing but will generally match the existing profile elsewhere.

### 3. Scope of Project

Consultant services are sought to support the on time and on budget delivery of the three county roadway projects along the NE 179<sup>th</sup> Street corridor. The scope of this work involves collecting data and developing environmental documentation to comply with the National Environmental Policy Act (NEPA) and State Environmental Policy Act (SEPA), as well as preparing permitting documents and mitigation plans necessary to comply with the regulations of federal, state, and local jurisdictions.

In addition, architectural landscape services are sought for the NE 15<sup>th</sup> Avenue project. The Consultant will prepare a biddable and constructible set of landscape planting plans and specifications, using WSDOT standard bid items, in accordance with all applicable federal, state, and county standards. Landscape services may also be required for Project 3, but that determination has not yet been made.

### 4. Project Funding

The projects are funded with local County Road Funds, Traffic Impact Fees, Federal Funds (FHWA), and Real Estate Excise Tax funds. WSDOT's Environmental Procedures Manual shall be followed for compliance with the National Environmental Policy Act (NEPA). Permits from local, state, and federal agencies will be required.

Project 1 – NE 15<sup>th</sup> Avenue has a mandatory consultant DBE goal of 16%.

Project 2 – NE Delfel Road has a mandatory consultant DBE goal of 16%.

Project 3 – NE 179<sup>th</sup> Street has a mandatory consultant DBE goal of 16%.

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More information about the DBE program can be found in Chapter 26 of the WSDOT Local Agency Guidelines.)

### TITLE VI

Clark County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

### TÍTULO VI

La políza del condado de Clark es garantizar que ninguna persona por motivos de raza, color, origen nacional o sexo según lo dispuesto en el Title VI of the Civil Rights Act de 1964, según enmendada, sea excluida por participar en, ser negado los beneficios de, o ser discriminado por cualquier programa o actividad patrocinada por el condado. Para preguntas relacionadas con el programa de Title VI de Obras Públicas del condado de Clark, o para servicios de interpretación o traducción para personas que no hablan inglés. O para que los materiales estén disponibles en un formato alternativo, comuníquese con el coordinador del Title VI de Obras Públicas del condado de Clark por correo electrónico a [CCPW-TitleVI@clark.wa.gov](mailto:CCPW-TitleVI@clark.wa.gov) o por teléfono a 564-397-9444. Las personas con problemas de audición / habla pueden llamar a Washington Relay Center al 711.

### TITLE VI

For questions regarding Clark County Public Works' Title VI Program, or for interpretation or translation services for non-English speakers, or otherwise making materials available in an alternate format, contact Clark County Public Works' Title VI Coordinator via email [at CCPW-TitleVI@clark.wa.gov](mailto:at CCPW-TitleVI@clark.wa.gov) or phone [564.397.4944](tel:564.397.4944). Hearing/speech impaired may call the Washington Relay Center at 711.

#### 5. Timeline for Selection

The following dates are the **intended** timeline:

Proposals Due	May 11, 2022
Proposal Review/Evaluation Period	May 12 – June 2, 2022
Interviews	June 21-23, 2022
Selection Committee Recommendation	June 30, 2022
Contract Negotiation/Execution	July 1 – August 16, 2022
Contract Intended to Begin	August 17, 2022

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### 6. Employment Verification

To be considered **responsive** to any formal Clark County Bid/RFP or Small Works Quote, all vendors shall submit before, include with their response or within **48 hours** after submittal, a recent copy of their E-Verify MOU or proof of pending enrollment. The awarded contractor shall be responsible to provide Clark County with the same E-Verify enrollment documentation for each sub-contractor (\$25,000 or more) within thirty days after the sub-contractor starts work. Contractors and sub-contractors shall provide a report(s) showing status of new employee's hired after the date of the MOU. The status report shall be directed to the county department project manager at the end of the contract, or annually, whichever comes first. E-Verify information and enrollment is available at the Department of Homeland Security web page: [www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify)

#### **How to submit the MOU in advance of the submittal date:**

1. Hand deliver to 1300 Franklin St, Suite 650, Vancouver, WA 98660, or;
2. E-mail: [koni.odell@clark.wa.gov](mailto:koni.odell@clark.wa.gov) or [priscilla.ricci@clark.wa.gov](mailto:priscilla.ricci@clark.wa.gov)

*Note : Sole Proprietors shall submit a letter stating exempt.*

## Section IB

### Work Requirements

#### 1. Required Services

Clark County is requesting professional services for cultural resources, environmental documentation and permitting, and landscape architectural design to join the project team for county improvement projects on the NE 179th Street corridor. Multiple contracts will be awarded simultaneously to assist on Projects 1, 2, and 3 (as defined and described previously).

The consultant team selected will work closely with designated County personnel and additional engineering consultants. Separate firms may provide the types of services listed below; however, the firms must be presented as a joint team for the proposal. Subcontracting amongst firms is acceptable; however, a single firm must be identified as the "prime" and subcontracts must include the necessary clauses required by the Clark County contract (WSDOT Standard Agreement).

The required services (anticipated but not limited to) for each project are described below:

#### **General**

##### *INITIATION, COORDINATION AND MEETINGS*

Provide on-going consultant project management, coordination, and communication with the project design team and county staff throughout the project—includes all coordination and communication necessary to successfully accomplish the project work.

- Initial kick-off meeting with Clark County
- Pre-application meeting with regulatory agencies
- Up to 30 project team/progress meetings through end of project term
- Up to 10 coordination meetings with the County QA/QC Design Engineer or Permit Coordinator
- Design review meetings at 50%, 65%, 90%, and 99% preliminary plan submittals

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### *PUBLIC OUTREACH AND ACCESS HEARINGS*

Participate in public involvement activities managed by Clark County, throughout the project design phase, including:

- Attend up to two (2) open houses
- Provide up to four (4) display boards, including photo displays and conceptual graphics depicting permit processed or items of interest

### **Environmental Services**

The Consultant will be expected to complete environmental tasks, including but not limited to, the following items. In addition, specific knowledge areas the County is interested in are noted in *italics* in the list below.

- Provide environmental documentation (NEPA and SEPA) and permitting support for County project manager and permit coordinator. Ensure NEPA and SEPA procedures are followed during all phases of the project in accordance with WSDOT's Environmental Procedures Manual and Environmental Classification Summary Guidebook.
- Coordinate and complete all studies necessary for NEPA documentation, including but not limited to: Environmental Justice, Hazardous Materials, Land Use, Noise, Sole Source Aquifer, Coast Guard approvals.
  - *The Consultant should demonstrate in its proposal materials its experience with multiple adjacent projects (public and private) and how to address cumulative or indirect effects.*
  - *The Consultant should demonstrate its experience with complex land use issues and associated regulations*
- Prepare SEPA Checklist and SEPA DNS
- Advise project manager and permit coordinator of permits required for project.
- Meet with regulatory agency personnel, property owners, and other consultants as requested by the county.
- Attend team meetings on an as needed basis.
- Develop permit application materials, exhibits and supporting documents that meet the requirements of federal, state, and local regulations.
  - *These may be submitted by the county or by the consultant at the direction of the county. The Consultant should demonstrate in its proposal materials evidence of established relationships with appropriate regulatory agencies.*
- Develop NPDES documentation including the SWPPP.
- Conduct wetland delineations and critical/sensitive area assessments.
- Prepare documents in accordance with Endangered Species Act compliance.
- Carry out cultural resource surveys and prepare documentation in accordance with Section 106 of the National Historic Preservation Act.
- Develop a combination of Mitigation Bank Use Plans or Mitigation Plans as necessary, including but not limited to the development of design plans, bid items, contract plan sheets, estimates, and special provisions.



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- *The Consultant should be able to assist with or complete the following potential mitigation options and should demonstrate in its proposal materials its capabilities to do so:*
  - *Being familiar with and using an available mitigation bank*
  - *Preparing a mitigation plan for any county-owned sites*
  - *Searching for and assisting the county in the acquisition of a new site, and developing an associated mitigation plan*
  - *Using some appropriate combination of the previous options*
- Adhere to the project schedule.
  - *With multiple contracts running simultaneously, the Consultant should demonstrate in its proposal its plan, approach, and ability to resource, manage and complete the necessary work.*
- All consultants should be prepared to attend public meetings and hearings to present project information as representatives of Clark County Public Works.
- Provide support during the bid period with responses to inquiries, preparation of addendums, etc.
- Provide support during construction with responses to inquiries, design clarifications, submittal reviews, change order drawings, mitigation inspection, etc. During construction, lead team members must be available either in person, by phone, or by email. Lead team members must be able to attend weekly on-site construction meetings in person.

#### **Landscape Architecture and Planting** (certainly for Project 1, and perhaps for Project 3):

The Consultant will be expected to complete all landscape architecture work for the NE 15<sup>th</sup> Avenue project (Project 1), including but not limited to, the following tasks:

- Complete plant establishment for the roadsides, roundabout, stormwater facilities and in conjunction with the stream restoration.
  - The planting plans will show limits of landscape improvements and include plant symbols representing each type of the proposed plant materials. A planting legend will describe the genus, species, cultivar, size, and quantity of each plant. Plans will include notes describing general requirements for landscape installation.
  - In addition, aesthetic features will be included in the project at the pedestrian crossings such as various streetscape materials and in the center of the roundabout will be some type of landscape feature. Consideration will be given to an overall 179<sup>th</sup> Corridor aesthetic scheme, and coordination with the landscape design of the intersection at NE 179<sup>th</sup> St. and NE 29<sup>th</sup> Ave and NE 50<sup>th</sup> Ave. (currently being completed by others) will be part of this task.
- Submit plan sheets, specifications, and cost estimates at 50%, 65%, 90%, 99% and final PS&E. Documents shall be biddable and constructible, taken through a QA/QC process and prepared and stamped by a professional architect licensed in the State of Washington.
- Support the environmental process with necessary documentation.
- Provide support during the bid period with response to inquiries, preparation of addendums, etc.

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- Provide support during construction with design clarifications, submittal reviews, change order drawings, etc. During construction, design lead team members must be available either in person, by phone, or by email. Design lead team members must be able to attend weekly on-site construction meetings in person.

Note that the list of services described in this Request for Proposal is for informational purposes and is subject to change following final selection of a consultant

#### 2. County Performed Work

The work to be performed by County staff is listed below:

- Manage the overall project, which will include internal and consultant teams for select engineering services and environmental services
- Complete needed surveys – topographic and boundary
- Acquire all property and property access rights necessary for the projects
- Complete roadway and stormwater design plans, specifications, and estimates
- Compile all plans, specifications and estimates at 50%, 65%, 90%, 99% and final PS&E; assist with development and review of specifications and bid documents from consultants
- Develop and review bid documents, and advertise and bid project
- Manage construction of the projects and provide inspection
- Coordinate public involvement
- One of the following:
  - Coordinate all environmental permitting submittals and correspondence with federal, state, and local agencies
  - *Assign to selected environmental services consultant some or all environmental permitting submittals and correspondence with federal, state, and local agencies*

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### 3. Deliverables & Schedule

The Consultant shall begin work immediately upon authorization.

The following schedule is preliminary and subject to change but provides a rough framework of timelines and expectations.

<b>NE 15<sup>th</sup> Avenue – Project 1</b>	
50% Plans	September 16, 2022
Permit Plans (65%)	December 20, 2022
90% PS&E	September 22, 2023
99% PS&E	October 1, 2024
99.5% PS&E (WSDOT submittal)	December 20, 2024
Final PS&E	April 23, 2025
Bid Opening	May 27, 2025
<b>NE Delfel Road – Project 2</b>	
50% Plans	NA
Permit Plans (65%)	May 23, 2023
90% PS&E	January 16, 2024
99% PS&E	August 28, 2025
99.5% PS&E (WSDOT submittal)	October 2, 2025
Final PS&E	February 20, 2026
Bid Opening	March 17, 2026
<b>NE 179<sup>th</sup> Street – Project 3</b>	
50% Plans	February 28, 2023
Permit Plans (65%)	June 21, 2023
90% PS&E	March 13, 2024
99% PS&E	August 1, 2025
99.5% PS&E (WSDOT submittal)	September 10, 2025
Final PS&E	January 13, 2026
Bid Opening	February 10, 2026

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4. Place of Performance

Contract performance may take place in the County's facility, the Proposer's facility, a third-party location or any combination thereof.
5. Period of Performance

Contracts for Projects 1, 2, and 2 awarded as a result of this RFP will be for five (5) years and is intended to end December 31, 2027.

Clark County reserves the right to extend the contract resulting from this RFP for a period of two (2) additional years, in one (1) year increments, with the same terms and conditions, by service of a written notice of its intention to do so prior to the contract termination date.
6. Prevailing Wage (When Applicable)

Contractors shall meet the requirements for Prevailing Wage and public works requirements, per RCW 39.04.350. Proposer shall be either exempt, by having a valid Washington business license for three years or more and completed three (3) or more public works projects or received and completed training on prevailing wage and public works requirements.

Pursuant to State of Washington RCW 39.12, all payment for salaries and wages shall conform to State of Washington Department of Labor and Industries as prevailing wage rates. For this project select the Clark County rates that apply on the proposal closing date from either of these sites:

<http://www.wsdot.wa.gov/Design/ProjectDev/WageRates/default.htm>

<http://www.lni.wa.gov/TradesLicensing/PrevWage/WageRates>

Before payment is made by the Local Agency of any sums due under this contract, the Local Agency must receive from the Contractor and each Subcontractor a copy of "Statement of Intent to Pay Prevailing Wages" (Form L & I Number 700-29) approved by the Washington State Department of Labor and Industries.

A fee of \$45.00 per each "Statement of Intent to Pay Prevailing Wages" and "Affidavit of Wages Paid" is required to accompany each form submitted to this Department of Labor and Industries. The Contractor is responsible for payment of these fees and shall make all applications directly to the Department of Labor and Industries. These fees shall be incidental to all the proposed items of this contract.
7. Debarred/Suspended

Federally or Washington State debarred or suspended suppliers may not participate in this Request for Proposal.

All proposer's must fill out, sign and submit the "Certification Regarding Debarment, Suspension, and Other Responsibility Matter" form with their proposal to be eligible to participate.
8. Public Disclosure

This procurement is subject to the Washington Public Records Act (the "Act"), chapter 42.56 RCW. Once in the County's possession, all of the RFP Submittals shall be considered public records and available for public records inspection and copying, unless exempt under the Act.

If a Respondent or Proposer considers any portion of an RFP Submittal to be protected under the law, whether in electronic or hard copy form, the Respondent or Proposer shall clearly identify each such portion with the word "PROPRIETARY". The County will notify the Respondent or Proposer in writing of the request and allow the Respondent or Proposer ten (10) days to obtain a court order enjoining release of the record(s). If the Respondent or Proposer does not take such action within the ten (10) day period, the County will release the portions of the RFP Submittal deemed subject to disclosure. All Respondents and Proposers

## Request for Proposal #826

### Environmental Support Services for NE 179<sup>th</sup> Street Corridor Projects

who provide RFP Submittals for this procurement accept the procedures described above and agree that the County shall not be responsible or liable in any way for any losses that the party may incur from the disclosure of records to a third party who requests them.

9. Insurance/Bond      The firm awarded the contract will be required to have insurance in effect as specified in the contract under Section XII Legal Relations (See [WSDOT Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement](#)).

10. Plan Holders List      All proposers are required to be listed on the plan holders list.

- ✓ Prior to submission of proposal, please confirm your organization is on the Plan Holders List below:

To view the Plan Holders List, please click on the link below or copy and paste into your browser.  
Clark County RFP site: <https://clark.wa.gov/internal-services/purchasing-overview>

- If your organization is NOT listed, submit Attachment B - Letter of Interest to ensure your inclusion.
- Proposals received by Clark County by proposers not included on the Plan Holders List may be considered non-responsive.

# Request for Proposal #826

## Environmental Support Services for NE 179<sup>th</sup> Street Corridor Projects

### Part II Proposal Preparation and Submittal

#### Section IIA

#### Pre-Submittal Meeting / Clarification

1. Pre-Submittal Meeting  
There will not be a pre-submittal meeting or site visit scheduled for this project.
2. Proposal Clarification  
Questions and Requests for Clarification regarding this Request for Proposal must be directed in writing, via email, to the person listed on the cover page.  
  
The deadline for submitting such questions/clarifications is Wednesday, May 4, 2022 by Noon.  
  
An addendum will be issued no later than Thursday, May 5, 2022 to all recorded holders of the RFP if a substantive clarification is in order.  
  
The Questions & Answers/Clarifications are available for review at the link below. Each proposer is strongly encouraged to review this document prior to submitting their proposal.  
  
Clark County RFP site: <https://clark.wa.gov/internal-services/request-proposal-1>

#### Section IIB

#### Proposal Submission

1. Proposals Due  
Sealed proposals must be received no later than the date, time and location specified on the cover of this document.  
  
**The outside of the envelope/package shall clearly identify:**
  1. RFP Number and;
  2. TITLE and;
  3. Name and Address of the Proposer.  
Responses received after submittal time will not be considered and will be returned to the Proposer - unopened.  
  
Proposals received with insufficient copies (as noted on the cover of this document) cannot be properly disseminated to the Review Committee and other reviewers for necessary action, therefore, may not be accepted.
2. Proposal  
The proposal should demonstrate the Consultant's ability to complete the tasks listed in Section IB.1, including the knowledge areas of interest therein.  
  
Proposals must be clear, succinct and not exceed twelve (12) pages, excluding resumes, E-Verify and coversheet. Proposer's who submit more than the pages indicated may not have the additional pages of the proposal read or considered.  
  
For purposes of review and in the interest of the County, the County encourages the use of submittal materials (i.e. paper, dividers, binders, brochures, etc.) that contain post-consumer recycled content and are readily recyclable.  
  
The County discourages the use of materials that cannot be readily recycled such as PVC (vinyl) binders, spiral bindings, and plastic or glossy covers or dividers. Alternative bindings such as

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### Environmental Support Services for NE 179<sup>th</sup> Street Corridor Projects

reusable/recyclable binding posts, reusable binder clips or binder rings, and recyclable cardboard/paperboard binders are examples of preferable submittal materials.

Proposers are encouraged to print/copy on both sides of a single sheet of paper wherever applicable; if sheets are printed on both sides, it is considered to be two pages. Color is acceptable, but content should not be lost by black-and-white printing or copying.

All submittals will be evaluated on the completeness and quality of the content. Only those Proposers providing complete information as required will be considered for evaluation. The ability to follow these instructions demonstrates attention to detail.

Additional support documents, such as sales brochures, should not be included with each copy unless otherwise specified.

#### Section IIC

#### Proposal Content

1. Cover Sheet

This form is to be used as your proposal Cover Sheet.  
See Cover Sheet - Attachment A

2. Project Team

Provide a summary describing the team organization, including the prime consultant and any sub-consultants. The summary should contain an organizational chart showing areas of responsibilities, expertise, and professional titles of pertinent positions. If the team includes members from different consulting firms, please include any experience working together.

Provide a resume for all management team members, including a list of all other members that will work on the project – including technical expertise, title, years of experience and relevant project work.

3. Management Approach

Describe how the team will be managed internally as well as within the overall county and consultant project team. Include information about the communication processes used by the consultant, and how your firm evaluates and presents project information for project teams to make decisions. Include information about your internal QA/QC processes, and how they ensure deliverables are complete and contain minimal errors. Describe experience balancing project deliverables involving multiple government agencies.

4. Respondent's Capabilities

Provide a minimum of three (3) reference projects performed within the last five (5) years that demonstrate experience and competence in performing the type of work requested herein. Each discipline should be represented in three reference projects, either in combination with other disciplines or individually. Include name of project owner, address, telephone number, project title and contact person. Projects demonstrating efforts with joint consultant/local agency teams are preferred.

5. Project Approach and Understanding

Provide a description of the work to be performed based on the preliminary required services described in Section 1B and the project schedule provided. Include a description of key issues and challenges anticipated to be addressed during the execution of these specific projects. Identify project deliverables/milestones that determine the critical path.

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6. Proposed Cost                      Cost will not be used as an evaluation criterion.

7. Employment  
Verification                      **Please refer to section 1A.6. – E-Verify**

**IMPORTANT NOTE:** Include this portion of the response immediately **AFTER** the cover page, if not already on file with Clark County. Current vendors on file can be viewed at:  
<https://clark.wa.gov/internal-services/purchasing-overview>



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**Environmental Support Services for NE 179<sup>th</sup> Street Corridor Projects**

**Part III      Proposal Evaluation & Contract Award**

**Section IIIA**

**Proposal Review and Selection**

1. Evaluation and Selection:

Proposals received in response to this RFP will be evaluated by a Review Committee. The Committee review results and recommendations may be presented to an appropriate advisory board prior to the consent process with the Clark County Council.

The County plans to conduct interviews as a result of this proposal review and recommendation. If a sufficient number of proposals are received the County intends to interview a minimum of three (3) consultant teams as part of the final selection process.

The interview scoring alone will determine the final consultant selection. Points from the proposal review will not be carried over to the interview, but the proposal scoring rank may be used to determine the order of the interviews.

2. Evaluation Criteria Scoring

Each proposal received in response to the RFP will be objectively evaluated and rated according to a specified point system. The point system will be used to rank all proposals for each reviewer, and each proposal's final ranking will be based on its ranking among all reviewers. Raw scores will be used in the event of a tie in the rankings

**A one hundred (100) point system will be used, weighted against the following criteria:**

Project Team	20
Management Approach	25
Respondent's Capabilities	25
Project Approach and Understanding	20
Proposal Quality	10
Total Points	100

**Section IIIB**

**Contract Award**

1. Consultant Selection

The County intends to award contracts to the highest-scoring consultant team based on the interviews. Should the County not reach a favorable agreement with the highest scoring interviewed firm during contract negotiations, the County will suspend or terminate negotiations and commence negotiations with the second highest scoring interviewed firm and so on until a favorable agreement is reached. The County also retains the right to award no contract as a result of this RFP.

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### Environmental Support Services for NE 179<sup>th</sup> Street Corridor Projects

2. Contract Development

The successful firm will be required to enter a Washington State Department of Transportation (WSDOT) Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with Clark County as written. The agreement should be read carefully before submitting a proposal. The contract form can be found at [WSDOT Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement](#)

The proposal and all responses provided by the successful Proposer may become a part of the final contract. Contract execution is subject to Clark County Council approval.

Clark County retains the right to eliminate contracts or work and may not complete the work for all projects.
3. Award Review

The public may view proposal documents by public records request at [www.clark.wa.gov](http://www.clark.wa.gov) . After contract execution, proposers may seek additional clarification on the scores, proposals and interviews.
4. Orientation/Kick-off Meeting

Contract negotiations will be completed following the interviews. After the authorization of the contract, a kick-off meeting with the entire project team will be scheduled.

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**Environmental Support Services for NE 179<sup>th</sup> Street Corridor Projects**

**Attachment A: COVER SHEET**

General Information:

Legal Name of Proposing Firm \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Program Location (if different than above) \_\_\_\_\_

Email Address \_\_\_\_\_

Tax Identification Number \_\_\_\_\_

**ADDENDUM:**

Proposer shall acknowledge receipt of Addenda by checking the appropriate box(es).

None ☐    1 ☐    2 ☐    3 ☐    4 ☐    5 ☐    6 ☐

***NOTE: Failure to do so, shall render the proposer non-responsive and therefore be rejected.***

I certify that to the best of my knowledge the information contained in this proposal is accurate and complete and that I have the legal authority to commit this agency to a contractual agreement. I realize the final funding for any service is based upon funding levels, and the approval of the Clark County Council and required approvals.

\_\_\_\_\_  
Authorized Signature of Proposing Firm

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

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**Environmental Support Services for NE 179<sup>th</sup> Street Corridor Projects**

**Attachment B: LETTER OF INTEREST**

Legal Name of Applicant Agency \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Program Location (if different than above) \_\_\_\_\_

Email Address \_\_\_\_\_

- All proposers are required to be included on the plan holders list.
- If your organization is NOT listed, submit the ‘Letter of Interest’ to ensure your inclusion.

Email Letter of Interest to: [Koni.Odell@clark.wa.gov](mailto:Koni.Odell@clark.wa.gov) and [Priscilla.Ricci@clark.wa.gov](mailto:Priscilla.Ricci@clark.wa.gov)

Clark County web link: <https://clark.wa.gov/internal-services/request-proposal-1>

**This document will only be used to add a proposer to the plan holders list. Submitting this document does not commit proposer to provide services to Clark County, nor is it required to be submitted with proposal.**

**Proposals may be considered non-responsive if the Proposer is not listed on the plan holders list.**

**Request for Proposal #826**  
**Environmental Support Services for NE 179<sup>th</sup> Street Corridor Projects**

**Attachment C**



Clark County, Washington

**Certification Regarding  
Debarment, Suspension and Other Responsibility Matters**

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

\_\_\_\_\_  
Typed Name & Title of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

☐

I am unable to certify to the above statements. My explanation is attached.



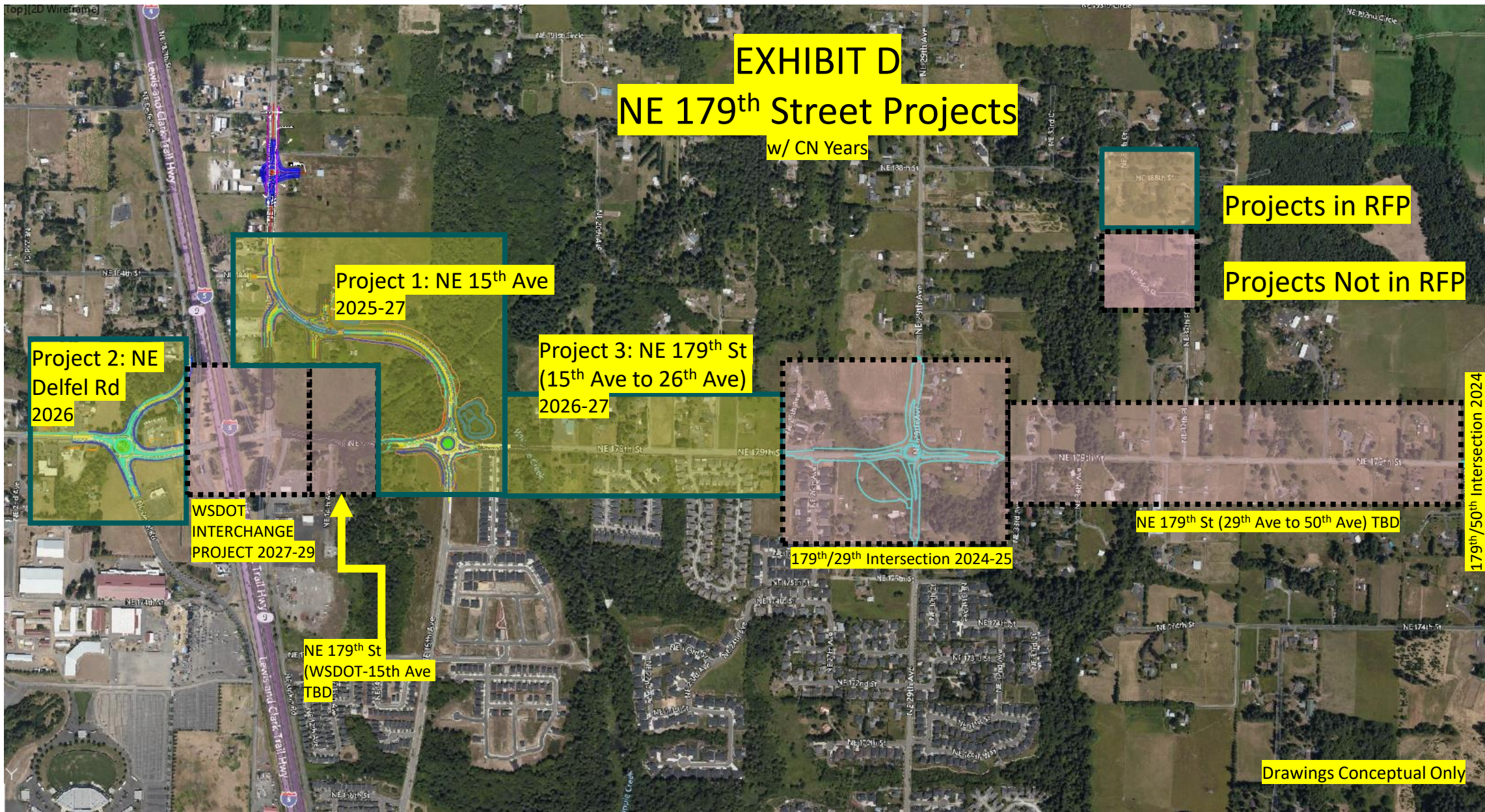


EXHIBIT D  
NE 179<sup>th</sup> Street Projects  
w/ CN Years

Projects in RFP

Projects Not in RFP

Project 1: NE 15<sup>th</sup> Ave  
2025-27

Project 2: NE  
Delfel Rd  
2026

Project 3: NE 179<sup>th</sup> St  
(15<sup>th</sup> Ave to 26<sup>th</sup> Ave)  
2026-27

WSDOT  
INTERCHANGE  
PROJECT 2027-29

NE 179<sup>th</sup> St  
(WSDOT-15th Ave  
TBD

179<sup>th</sup>/29<sup>th</sup> Intersection 2024-25

NE 179<sup>th</sup> St (29<sup>th</sup> Ave to 50<sup>th</sup> Ave) TBD

179<sup>th</sup>/50<sup>th</sup> Intersection 2024

Drawings Conceptual Only



## **Request for Proposal #826**

### **Environmental Support Services for NE 179th Street Corridor Projects**

#### **Attachment E: Title VI Assurances**

The following Appendix A and Appendix E will be included in the Clark County contract with the consultant firm selected and awarded the contract as a result of this RFP.

In addition, the firm awarded the contract with the county shall include Appendix A and Appendix E in any subcontract entered into for this project.

## APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Washington State Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Washington State Department of Transportation to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Washington State Department of Transportation, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Washington State Department of Transportation may determine to be appropriate, including, but not limited to:
  - a. withholding payments to the contractor under the contract until the contractor complies; and/or
  - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment,



unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

## APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

### **Pertinent Non-Discrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).