



Minutes: CLARK COUNTY CIVIL SERVICE COMMISSION MEETING

IN ATTENDANCE

- COMMISSIONER MARLA LUDOLPH-HEIKKALA (CHAIR)
- COMMISSIONER CRYSTAL KROELLER (VICE CHAIR)
- COMMISSIONER LEAH ANAYA
- COMMISSIONER GARRY PRESTHUS (SENT PROXY VOTE)
- COMMISSIONER RICK TORRES
- SENIOR DEPUTY PROSECUTING ATTORNEY CHRISTINE COOK (COUNSEL TO THE COMMISSION)
- SECRETARY/CHIEF EXAMINER LESLIE HARRINGTON SMITH

MEETING DATE: THURSDAY MAY 19, 2022 REGULAR MEETING
 MEETING TIME: 3:00 P.M. SPECIAL MEETING

LOCATION: *In adherence to public health recommendations, this meeting will take place using conference calling or Microsoft Teams.*

CONF RM. 511 CONF RM. 523 CONF RM. 433
 CCSO ADMIN CLASSROOM CONFERENCE CALL
 MICROSOFT TEAMS MEETING LINK: [CLICK HERE TO JOIN THE MEETING](#)
 (Phone Number +1 213-262-7043 Phone Conference ID: 348 163 878#)

EXECUTIVE SESSION:

Commission did not have anything to discuss related to personnel issues under RCW 42.30.110(1)(g) including background investigations and removals.

REGULAR SESSION:

1. Commissioners reviewed and certified the following background investigations:

- Aviles, Monica – Sheriff’s Support Specialist II
- Dawkins, Sean – Deputy Sheriff/Corrections Deputy
- Flowers, Jeri – Food Services Coordinator

2. Commissioners reviewed and confirmed the following background investigations to be removed:

- Davis, Greylynd – Deputy Sheriff
- Maughan, Jing – Sheriff’s Support Specialist II
- Music, Amar – Corrections Deputy
- Yocum, Isaac – Deputy Sheriff

3. Commissioners reviewed and certified the following eligibility lists for 12 months or until exhausted:

- Deputy Sheriff R000019 May 2022
- Lateral Deputy Sheriff R000067 April 2022
- Sheriff's Support Specialist Supervisor R001845 May 2022

4. Commission reviewed and approved the following meeting minutes:

- April 28, 2022 Regular Meeting Minutes

5. Other business to come before the Commission:

a. Vacancies – Commissioners briefly discussed the following table.

Row Labels	Count	Status	Backgrounds				
			Entered	Started	Rule of 5 or Post offer	Certification	Incomplete
Cadet	5		1	1		N/A	
Corrections Deputy	23	no PST scores since 4/21/22	0	0	2	0	0
Corrections Sergeant	1	List					
Deputy Sheriff	14		6	9	8	1	5
Human Resources Rep, Assoc	1	hire decision made					
Program Coordinator I	1	N/A					
Program Manager II	1	status unknown					
Sergeant	2	List					
Sheriff's Health and Safety Coord	1	status unknown					
Sheriff's Support Spec III	11		1	4	1	1	1
Sheriff's Support Spec Supervisor	1	List					
Grand Total	61						

b. Corrections Deputy Hiring/Referral Bonuses (Parameters) – Secretary Harrington Smith shared the following information with the Commissioners. These bonuses are currently available for Corrections Deputy candidates and current employees (referral bonus) The bonuses bring the Sheriff's Office Corrections

Signing Bonus – Lateral

\$25,000

\$8,000 on the first paycheck

\$8,500 on paycheck immediately following successful completion of probation

\$8,500 on paycheck immediately following their three-year employment anniversary

Signing Bonus – New/Entry Level

\$10,000

\$2,000 on first paycheck

\$8,000 on paycheck immediately following successful completion of CJTC academy, FTO process and probation

Employee Referral Bonus

\$2,000

\$1,000 on the first paycheck when a candidate is hired as a SO Corrections Deputy or Enforcement Deputy

\$1,000 on the first paycheck after a candidate completes probation

Other conditions:

Must be currently employed by Clark County

Candidates must list referring employee at the time of application

Candidates must not violate nepotism policies

Next regular meeting is scheduled for Thursday June 16, 2022, at 3PM

Commissioners may confirm attendance:

- COMMISSIONER MARLA LUDOLPH-HEIKKALA
- COMMISSIONER CRYSTAL KROELLER
- COMMISSIONER LEAH ANAYA
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER RICK TORRES

Date: June 16, 2022

Approved via Microsoft Team Meeting online

Marla Ludolph-Heikkala, Chairperson

Approved via Microsoft Team Meeting online

Crystal Kroeller, Vice Chair, Civil Service Commissioner

Leah Anaya, Civil Service Commissioner

Garry Presthus, Civil Service Commissioner

Approved via Microsoft Team Meeting online

Rick Torres, Civil Service Commissioner



Leslie Harrington Smith,
Secretary/Chief Examiner