



Minutes: CLARK COUNTY CIVIL SERVICE COMMISSION MEETING

IN ATTENDANCE

- COMMISSIONER MARLA LUDOLPH-HEIKKALA (CHAIR)
- COMMISSIONER CRYSTAL KROELLER (VICE CHAIR)
- COMMISSIONER LEAH ANAYA
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER RICK TORRES
- SENIOR DEPUTY PROSECUTING ATTORNEY CHRISTINE COOK (COUNSEL TO THE COMMISSION)
- SECRETARY/CHIEF EXAMINER LESLIE HARRINGTON SMITH

MEETING DATE: THURSDAY AUGUST 18, 2022 REGULAR MEETING
 MEETING TIME: 3:00 P.M. SPECIAL MEETING

LOCATION: *In adherence to public health recommendations, this meeting will take place using conference calling or Microsoft Teams.*

CONF RM. 511 CONF RM. 523 CONF RM. 433
 CCSO ADMIN CLASSROOM CONFERENCE CALL
 MICROSOFT TEAMS MEETING LINK: [Click here to join the meeting](#)
 (Phone Number +1 213-262-7043 Phone Conference ID: 480 808 700#)

Guests included: Keely Warren, Sheriff’s Office HR, Chief Deputy Phil Sample

EXECUTIVE SESSION:

Commission had no need to discuss personnel issues with respect to RCW 42.30.110(1)(g) “To evaluate the qualifications of an applicant for public employment.”

REGULAR SESSION:

1. Commissioners reviewed and certified the following background investigations:
 - Capps, Matthew – Deputy Sheriff (Commissioner Presthus voted with reservation)
 - Deroo, Carson – Deputy Sheriff (added to agenda Wed. 8/17) with reservation** (Commissioner Presthus abstained)
 - Feller, Rebecca – Support Specialist II & Support Specialist III **with reservation**
 - Klein, Jacob – Deputy Sheriff
 - Lange, Jordan – Lateral Enforcement Deputy
 - ~~Sanderville, Tammy – Sheriff’s Support Specialist Supervisor~~

2. Commissioners reviewed and confirmed removal for the following background investigations:
 - Bauer, Tabatha – Sheriff’s Support Supervisor
 - Clark, Taren – Deputy Sheriff

- Gutshall, Carly – Deputy Sheriff
- Raney, Kevin – Sheriff's Support Supervisor (added to agenda Wed. 8/17)
(Commissioner Presthus abstained)

3. Commissioners reviewed and approved the following eligibility lists for 12 months or until exhausted:

- Corrections Deputy R000035 August 2022
- Deputy Sheriff R000019 August 2022
- Lateral Corrections Deputy R001959 August 2022
- Lateral Enforcement Deputy R000067 August 2022
- Sheriff's Support Specialist II R001002 August 2022

4. Commission to review and approve the following meeting minutes:

- July 21, 2022 Regular Meeting Minutes (*quorum of attendees not present; deferred to next meeting*)
- July 26, 2022 Special Meeting Minutes

5. Other business to come before the Commission:

- a. Vacancies – as of 8/15/22. Chief Sample talked about the idea of changing the required age of Corrections Deputy candidates to 18. It was agreed that candidates who transition from Corrections to Enforcement have honed their communication and interpersonal skills.

Job Title	Count
Administrative Assistant	1
Cadet	4
Corrections Deputy	24
Corrections Sergeant	1
Deputy Sheriff	20
Program Coordinator	1
Program Manager	2
Sergeant	2
Sheriff's Hlth & Safety Coord	1
Sheriff's Support Spec III	13
Sheriff's Support Spec Superv	2
Grand Total	71

- b. Background standards update – the Sheriff's Office submitted an update to the Applicant Drug Use Disqualification Table with major changes to marijuana use. From September 18th forward, marijuana use is now in the 'Considered' category within 6 months of application. Point of clarification about employees of establishments that sell marijuana, they would not be considered under 'dealing' category.
- c. Some discussion took place regarding the Sheriff's Office announcement that all new hires would be brought in at salary step 5 and how that change is affecting staff morale.
- d. Commissioners requested to find out what happens to the salary savings in the CCSO budget. Keely agreed to find out and share with commission.

- e. Brief discussion about the public safety tax, projected to fund body cameras for deputies. There is a lot of work that must take place before that project can move forward, including setting up the infrastructure to support the technology, archiving, and public disclosure requests.

Next regular meeting is scheduled for Thursday September 15, 2022, at 3PM

Commissioners may confirm attendance:

- COMMISSIONER MARLA LUDOLPH-HEIKKALA
- COMMISSIONER CRYSTAL KROELLER
- COMMISSIONER LEAH ANAYA
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER RICK TORRES

Date: September 15, 2022



Approved via Microsoft Team Meeting online
Marla Ludolph-Heikkala, Chairperson

Leslie Harrington Smith,
Secretary/Chief Examiner

Approved via Microsoft Team Meeting online
Crystal Kroeller, Vice Chair, Civil Service Commissioner

Approved via Microsoft Team Meeting online
Leah Anaya, Civil Service Commissioner

Approved via Microsoft Team Meeting online
Garry Presthus, Civil Service Commissioner

Rick Torres, Civil Service Commissioner