



CLARK COUNTY WASHINGTON
HUMAN RESOURCES

www.clark.wa.gov

1300 Franklin Street
PO Box 5000
Vancouver, WA 98666-5000
564.397.2456 / f 564.397.2457
hradmin@clark.wa.gov

Minutes: CLARK COUNTY CIVIL SERVICE COMMISSION MEETING

IN ATTENDANCE

- ☒ COMMISSIONER MARLA LUDOLPH-HEIKKALA (CHAIR)
- ☒ COMMISSIONER CRYSTAL KROELLER (VICE CHAIR)
- ☒ COMMISSIONER LEAH ANAYA
- ☐ COMMISSIONER GARRY PRESTHUS
- ☒ COMMISSIONER RICK TORRES
- ☒ SENIOR DEPUTY PROSECUTING ATTORNEY CHRISTINE COOK (COUNSEL TO THE COMMISSION)
- ☒ SECRETARY/CHIEF EXAMINER LESLIE HARRINGTON SMITH

MEETING DATE: THURSDAY FEBRUARY 16, 2023
MEETING TIME: 3:00 P.M.

REGULAR MEETING ☒
SPECIAL MEETING ☐

LOCATION:

This meeting will take place IN PERSON and via Microsoft Teams.

☒ **CONF RM. 511** ☐ CONF RM. 523 ☐ CONF RM. 433

☐ CCSO ADMIN CLASSROOM ☐ CONFERENCE CALL

☒ **MICROSOFT TEAMS MEETING LINK:** [CLICK HERE TO JOIN THE MEETING](#)

(Phone Number +1 213-262-7043 Phone Conference ID: 503 121 702#)

EXECUTIVE SESSION:

Commissioners discussed personnel issues in Executive Session, with respect to RCW 42.30.110(1)(g) regarding Items #1 and #2 on the agenda. Executive session lasted for approximately 25 minutes, after which recommendations were made on each of the items.

REGULAR SESSION:

1. Commissioners reviewed and certified the following background investigations:

- ☒ Langlois, Alec – Lateral Deputy Sheriff
- ☒ Layton, Bryson – Deputy Sheriff
- ☒ Melhorn, Ian – Deputy Sheriff (added to agenda after published)
- ☒ Smith, Brandon – Deputy Sheriff (added to agenda after published)
- ☒ Snyder, John – Deputy Sheriff

2. Commissioners reviewed and confirmed removal the following background investigations with one exception:

- ☐ Byrd, Robert –Deputy Sheriff (deferred from last meeting. Commission is requesting that the Sheriff's Office complete the background)
- ☒ Eastham, Nathaniel –Deputy Sheriff

- ☒ Gilbert, Matthew – Lateral Deputy Sheriff
- ☒ Killaby, Christopher –Deputy Sheriff
- ☒ Morris, William –Deputy Sheriff
- ☒ Peck, Joshua –Deputy Sheriff
- ☒ Story, Chris –Lateral Deputy Sheriff
- ☒ Wike, Benjamin –Deputy Sheriff

3. Commissioners reviewed and certified the following eligibility lists for 12 months or until exhausted:

- ☒ Administrative Assistant R002185 February 2023
- ☒ Deputy Sheriff R002170 February 2023
- ☒ Lateral Enforcement Deputy February 2023
- ☒ Sheriff's Support Specialist II R002181 February 2023
- ☒ Sheriff's Support Specialist III R002320 February 2023

4. Commissioners reviewed and approved the following meeting minutes:

- ☒ January 19, 2023 Regular Meeting Minutes

5. Other business to come before the Commission:

- a. Civil Service Seniority Retention Question (*from email message*) Commission agreed that the seniority would be intact should there be an additional appointment to an unclassified position. Deferred to CCSO as an operational issue.
- b. Vacancies were briefly discussed per the table below:

Job Title	Count	Status
Administrative Assistant	1	List Certified 2/16/23
Commander - Enforcement	1	
Deputy Sheriff	15	11 in background process; 7 ready for R5; 6 in post offer
Human Resources Rep, Assoc	1	interviews soon
Program Assistant	1	
Sergeant	5	no current list
Sheriff's Hlth & Safety Coord	1	
Sheriff's Support Specialist III	8	2 in backgrounds
Grand Total	33	

- c. Appeals – as of the meeting date, 3 appeals had been received. Secretary Harrington Smith will send out hearing memos to appellants to gather dates of availability that would have to include at least 3 Commissioners, legal counsel for the commission and for CCSO along with any witnesses.

Next regular meeting is scheduled for Thursday March 16, 2023, at 3PM

Commissioners may confirm attendance:

- ☒ COMMISSIONER MARLA LUDOLPH-HEIKKALA
- ☒ COMMISSIONER CRYSTAL KROELLER
- ☐ COMMISSIONER LEAH ANAYA
- ☐ COMMISSIONER GARRY PRESTHUS
- ☐ COMMISSIONER RICK TORRES

Date: 3-16-23

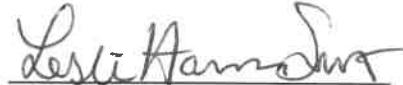
Marla Ludolph-Heikkala, Chairperson

APPROVED VIA TEAMS MTG
Crystal Kroeller, Vice Chair, Civil Service Commissioner

APPROVED VIA TEAMS MTG
Leah Anaya, Civil Service Commissioner

Garry Presthus, Civil Service Commissioner


Rick Torres, Civil Service Commissioner


Leslie Harrington Smith,
Secretary/Chief Examiner

