



Clark County Parks Advisory Board

Meeting Agenda



Tuesday, April 11th, 2023, 4:00 – 5:00 PM
 4000 NE 78th Street, Vancouver, WA. 98665
 Luke Jensen Sports Park in the
 LJSP Bud Van Cleve Community Meeting Room, and
 Virtual Meeting via Microsoft Teams

PAB Members:

John Jay
 James Kautz
 Galina Burley
 Teresa Meyer
 Donald Meeks

School District

Liaisons:

Cale Piland (Evergreen)
 Vacant (Vancouver)

Parks Foundation:

Vacant

Next Meeting:

May 9, 2023
 Microsoft TEAMS and
 In-Person

****Motion Needed**

1. CALL TO ORDER	4:00 PM
2. ADMINISTRATIVE ACTIONS	10 MIN
a. Meeting structure guidelines for Teams	
b. Roll call / guest introductions	
c. Approved previous Minutes. Copies of these can be found on the website, via https://clark.wa.gov/public-works/parks-advisory-board	
• Approve June 14th, 2022 meeting minutes**	
• Approve July 15th, 2022 special meeting minutes**	
• Approve August 9th, 2022 meeting minutes**	
• Approve October 11, 2022 meeting minutes**	
• Approve November 8, 2022 meeting minutes**	
• Approve March 14, 2023 meeting minutes**	
3. PUBLIC COMMENT	10 MIN
Due to the current public health situation, the public is encouraged to participate in the following ways:	
• By phone: 213-262-7043 and enter access code: 911 876 143#	
• Submit public comments to: pab@clark.wa.gov	
4. MANAGERS REPORT	15 MIN
a. Departmental Updates	
b. Open Public Meeting Act Training	
5. UNFINISHED BUSINESS	10 MIN
a. Park Fees Review Sub-Committee Update	
6. NEW BUSINESS	5 MIN
7. ROUNDTABLE DISCUSSION (PAB Members)	10 MIN
8. ADJOURN	

5:00 PM

Parks Advisory Board meetings get recorded and the audio gets posted on the Clark County Parks website.



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[Home](#) > Open Government Training

Open Government Training

Welcome to the Open Government Training web page of the Office of the Attorney General.



General Information & Instructions

Click on the dropdown boxes below for "General Information and Instructions." To take online training, scroll down to "[Open Government Training Curriculum & Resources](#)." For sample documentation, scroll down to "[Last Step: Training Documentation](#)."

State Laws[\[click to expand/contract\]](#)

Training is Required by the Open Government Trainings Act - Q & A[\[click to expand/contract\]](#)

Why Training is Critical[\[click to expand/contract\]](#)

Training Resources[\[click to expand/contract\]](#)

Online Training Curriculum[\[click to expand/contract\]](#)

Reminder: Laws Change[\[click to expand/contract\]](#)

Practice Tip: Document the Training[click to expand/contract]

Open Government Training Curriculum - Resources

Lesson (1) is a general overview. Lesson (2) provides basic training and other resources on the Public Records Act. Those resources include a training video, PowerPoint, and other educational materials such as legislative updates. Lesson (3) provides training and other resources on the Open Public Meetings Act. Those resources include a training video, PowerPoint, and other educational materials such as legislative updates. Lesson (4) provides basic records retention and management training. Lesson (5) provides supplemental Public Records Act training, designed especially for Public Records Officers. See Q & A guidance above to learn which lessons agency officials and staff must take.



- **Lesson 1:**
 - [Open Government Overviews and General Principles](#)
 - **Lesson 2:**
 - [Public Records Act Basics - RCW 42.56](#)
 - **Lesson 3:**
 - [Open Public Meetings Act - RCW 42.30](#)
 - **Lesson 4:**
 - [Records Management and Retention Basics - RCW 40.14](#)
 - **Lesson 5:**
 - [Supplemental Public Records Act Training - RCW 42.56](#)
-

CERTIFICATE OF TRAINING	
[Name]	
<i>Completed the following training:</i>	
<input type="checkbox"/>	Open Public Records Act Training (RCW 42.56)
<input type="checkbox"/>	Open Public Meetings Act Training (RCW 42.30)
<input type="checkbox"/>	Records Retention/Management Act Training (RCW 40.14)
Date Training Received: [Date]	
Sponsor (Organization/agency providing training): [Sponsor Name]	
Format:	
<input type="checkbox"/>	In-person training by: [Name of trainer(s)]
<input type="checkbox"/>	Online Training (including webinars): [List website address, online materials viewed, name(s) of webinar presenter, other relevant information]
<input type="checkbox"/>	Other format: [Describe]
<i>I hereby certify that I received this training:</i> _____	
<small>Signature & Position or Title</small>	

Last Step: Training

Documentation

- [Sample training certificate](#)
- [Sample training roster](#)

** Examples of other possible sources for training materials and/or speakers include the Washington Secretary of State's Office (records management/retention), the Municipal Research and Services Center, the Association of Washington Cities, the Washington Association of County Officials, the Washington State Association of Counties, the Washington Association of Public Records Officers, the Washington State School Directors Association, the Washington Coalition for Open Government, and others.*



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[Home](#) > Lesson 1: Open Government Overviews and General Principals

Lesson 1: Open Government Overviews and General Principles

- [Office of the Attorney General - Public Records & Open Public Meetings](#)
- [Office of the Attorney General PowerPoint – Public Records & Open Public Meetings \(PowerPoint / PDF\)](#)

Other Resources:

- [Office of the Governor - State Agency “Boards and Commissions Membership Handbook”](#)
- [Municipal Research and Services Center’s publication, “Knowing the Territory – Basic Legal Guidelines for Washington City, County and Special Purpose District Officials”](#)

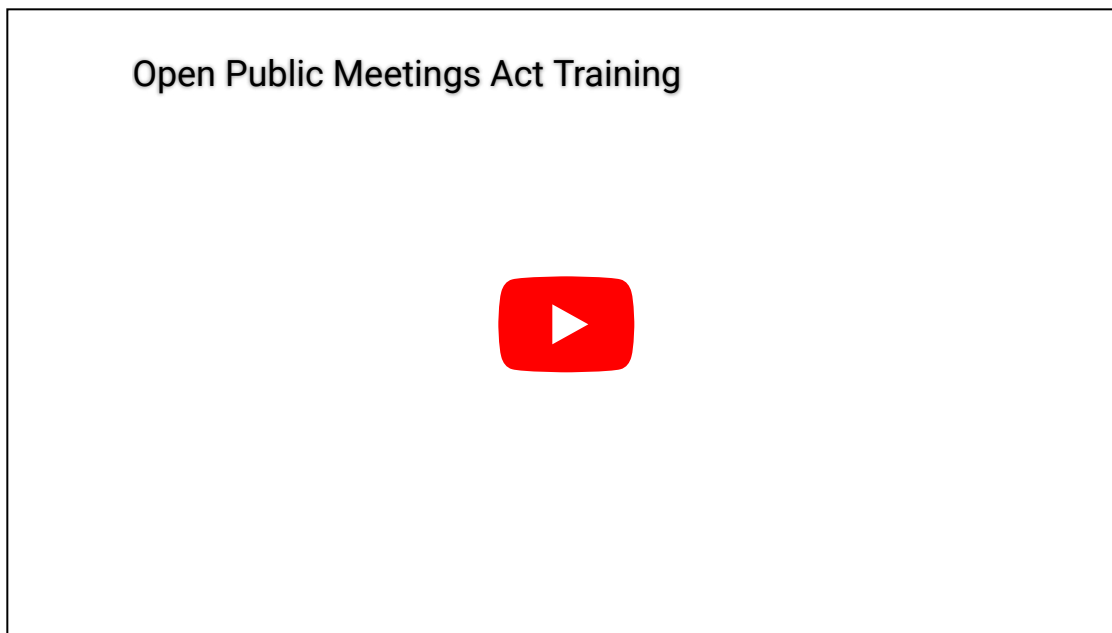


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[Home](#) > LESSON 3: OPEN PUBLIC MEETINGS ACT – RCW 42.30

LESSON 3: OPEN PUBLIC MEETINGS ACT – RCW 42.30

Open Public Meetings Act Training Video:



- Office of the Attorney General PowerPoint – Open Public Meetings Act ([PowerPoint](#) / [PDF](#))

Other Resources:

- [Open Public Meetings Act Guidance - Searches](#)
- [2019 Legislative Update \(Meetings\)](#)
- [2017 Legislative Update \(Meetings\)](#)
- [2016 Legislative Update \(Meetings\)](#)
- [2015 Legislative Update \(Meetings\)](#)
- [2014 Legislative Update \(Meetings\)](#)
- [Office of the Attorney General - The Open Government Resource Manual](#)
- [Office of the Governor – Q & A Regarding the Open Public Meetings Act](#)
- [Municipal Research and Services Center’s Open Public Meetings Act site](#)
- [Municipal Research and Services Center’s Publication “The Open Public Meetings Act – How it Applies to Washington Cities, Counties and Special Purpose Districts”](#)
- [Municipal Research and Services Center’s publication, “Knowing the Territory – Basic Legal Guidelines for Washington City, County and Special Purpose District Officials”](#)

- [Washington State School Directors Association – “Open Public Meetings Act and Board Meeting Agendas” Webinars](#)
- [State Auditor's Office Open Government Training Web Site](#)
- [Municipal Research and Service Center's Practice Tips and Checklists](#)
- [Association of Washington Cities/Municipal Research and Services Center's Online Open Public Meetings Act E-Learning Training](#)
- [OPMA - Attorney General Opinions](#)



Clark County Parks Advisory Board



Agenda Item

Date: 4/11/2023

Agenda Item: Park Fees Review Sub-Committee Update

Action Item
Informational Item X

Overview:

In 2022 the parks advisory board established a sub-committee to review park fees to determine if any fee changes or policy changes were recommended. The sub-committee has held (3) meetings and this item will review the work being completed and update the board on the next steps.

General themes to discuss at the meeting are:

- Consideration to simplify parking fee (currently several fees, based on vehicle)
- Consideration to review destination parks with a high use and maintenance cost for a parking fee
- Consideration of shelter fees based off of use level and capacity.

The current timeline is to present sub-committee recommendations to PAB in May and seek a recommendation in June. This recommendation will be submitted to County Council for review at a future Council meeting. Any proposed changes that are approved would be implemented on January 1, 2024.

Prior Action by PAB: Appointed a sub-committee

Action Requested: None

Attachment:

Prepared By: Rocky Houston