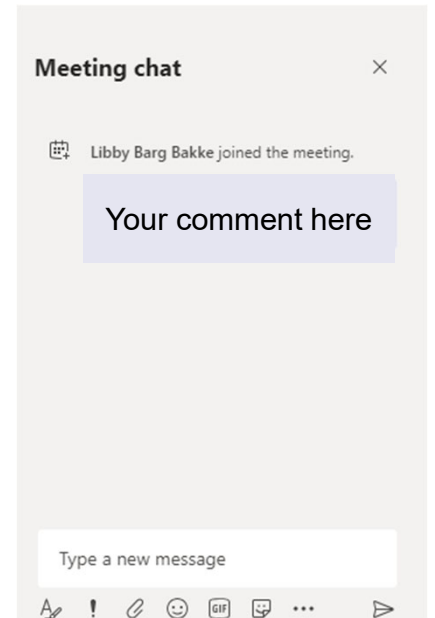


# Welcome!

Joining us remotely? Here are some things to know—

- The meeting is being recorded.
- Committee members can use the chat or raised-hand tools to participate in the discussion.
- If you are guest, you can ask questions or comment using chat.





# Clark County Parks Advisory Board

## Meeting Agenda



Tuesday, May 9<sup>th</sup>, 2023, 4:00 – 5:15 PM

4000 NE 78<sup>th</sup> Street, Vancouver, WA. 98665

Luke Jensen Sports Park in the  
LJSP Bud Van Cleve Community Meeting Room, and  
Virtual Meeting via Microsoft Teams

### PAB Members:

John Jay  
James Kautz  
Galina Burley  
Teresa Meyer  
Donald Meeks  
Tonya Dow

### School District

#### Liaisons:

Cale Piland (Evergreen)  
Vacant (Vancouver)

### Parks Foundation:

Vacant

### Next Meeting:

June 13, 2023  
Microsoft TEAMS and  
In-Person

**\*\*Motion Needed**

- |  |                |
|--|----------------|
| <b>1. CALL TO ORDER</b>  | <b>4:00 PM</b> |
| <b>2. ADMINISTRATIVE ACTIONS</b>   | <b>10 MIN</b>  |
| <ul style="list-style-type: none"><li>a. Meeting structure guidelines for Teams</li><li>b. Roll call / guest introductions</li><li>c. Approved previous Minutes. Copies of these can be found on the website, via <a href="https://clark.wa.gov/public-works/parks-advisory-board">https://clark.wa.gov/public-works/parks-advisory-board</a><ul style="list-style-type: none"><li>• Approve <b>April 11, 2023</b> meeting minutes**</li></ul></li></ul> |                |
| <b>3. PUBLIC COMMENT</b>   | <b>5 MIN</b>   |
| <p><b>Due to the current public health situation, the public is encouraged to participate in the following ways:</b></p> <ul style="list-style-type: none"><li>• By phone: 213-262-7043 and enter access code: 852 597 110#</li><li>• Submit public comments to: <a href="mailto:pab@clark.wa.gov">pab@clark.wa.gov</a></li></ul>  |                |
| <b>4. MANAGERS REPORT</b>  | <b>30 MIN</b>  |
| <ul style="list-style-type: none"><li>a. Departmental Updates</li><li>b. Review Parks Advisory Board binder info</li><li>c. Dog Park Rules signage</li><li>d. Parks Undeveloped Properties</li></ul>   |                |
| <b>5. UNFINISHED BUSINESS</b>  | <b>15 MIN</b>  |
| <ul style="list-style-type: none"><li>a. Park Fees Review Sub-Committee Update</li></ul>   |                |
| <b>6. NEW BUSINESS</b>   | <b>5 MIN</b>   |
| <ul style="list-style-type: none"><li>a. Appoint officers for Parks Advisory Board</li></ul>   |                |
| <b>7. ROUNDTABLE DISCUSSION (PAB Members)</b>  | <b>10 MIN</b>  |
| <b>8. ADJOURN</b>  |                |

**5:15 PM**

*Parks Advisory Board meetings get recorded and the audio gets posted on the Clark County Parks website.*



# Clark County Parks Advisory Board Meeting Minutes



Tuesday, April 11, 2023 4:00 p.m. to 5:00 p.m.

Virtual Meeting via Microsoft Teams and In-Person at Luke Jensen Sports Park

**Board Members:** John Jay, Jim Kautz, Galina Burley, Teresa Meyer, Donald Meeks, Tonya Dow

**Clark County Staff:** Rocky Houston, Amy Arnold, Lynde Wallick, Denielle Cowley, David Stipe, Jacob Huston, Glen Yung, Karen Dill Bowerman, Michelle Belkot, Sue Marshall, Kathleen Otto, Amber Emery

**Ex-Officio Members:**      **School District Liaisons:**      Cale Piland (Evergreen)\*,  
Vacant (Vancouver)\*  
**Parks Foundation:**      Vacant

**Guests and Others:**

\* Not Present

**4:01 PM Call to Order**  
Introductions

**4:08 PM Administrative Actions**  
Minutes Adoption:

Time	Action Item
<b>4:08 PM</b>	<b>MOTION BY:</b> Galina Burley <b>SECOND BY:</b> Teresa Meyer
	<b>MOTION:</b> Motion to adopt various Minutes, as submitted for: April 12, 2022 June 14, 2022 July 15, 2022 August 9, 2022 October 11, 2022 November 8, 2022 March 14 2023
	<b>DISCUSSION:</b> The Minutes have been approved with the caveat that some of the members were not present at all of the meetings.
	<b>IN FAVOR:</b> Unanimous <b>OPPOSED:</b> None <b>ABSTAINED:</b> None

**4:10 PM Public Comment**  
There were no public comments submitted to share.

**4:10 PM Manager's Report**  
Rocky went over the departmental updates, discussing the new hires and vacancies within the Parks Planning department. Rocky introduced the new Capital Program Specialist,



# Clark County Parks Advisory Board Meeting Minutes



Tuesday, April 11, 2023 4:00 p.m. to 5:00 p.m.

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Jacob Huston, and Jacob gave a brief biography of himself. Rocky also indicated that Evelyn Ives, the new Capital Program Project Manager, will be joining the team starting on Monday, April 17, 2023. Rocky went over a list of her qualifications as well. Rocky also indicated that Lynde Wallick was promoted to the Planner III position, leaving a vacancy for a Planner II position, which the department began interviews for today. Rocky also discussed that three new hires would be joining the Parks Operations staff, and that one employee in Operations announced their retirement plans, which would create a vacant position in the future. Rocky also indicated that the Noxious Weeds department hired a new employee that started two weeks ago. Rocky said that the County is close to being one hundred percent staffed.

Rocky also discussed that because of the rainy season, a lot of mowing will occur soon. He said the division is continuing to work on hazard tree mitigation and has another contract getting ready to go out to bid.

David discussed the updates regarding the Harmony Sports Park project indicating the department is working with the consultant to finish those drawings. He also indicated that the division submitted their first quarter update for the Capital Improvement Plan and that regarding the Curtain Creek project, it is estimated to be completed in 2024. Rocky informed the board that the capital projects will now be reviewed on a quarterly basis, instead of a yearly one; that the division is currently preparing the first quarter report. He indicated there will be a small presentation regarding this, which will be available at the next Parks Advisory Board meeting.

David went over some updates to various parks projects, indicating that the division went through the public works process to select a consultant to finish the plans for the Salmon Creek Community Club Neighborhood Park, and that a similar public works process was followed for the completion of the ball field complex at Pacific Community Park. David also indicated that Lynde is preparing to start the Minnehaha Neighborhood Park Master Plan process, that the Cougar Creek project will be added back to the Capital Improvement Plan, and that at Orchards Park, a public process would occur regarding the RC park that was installed, a master plan update would occur, and that some ADA improvements would be added to the park as well.

Rocky noticed that three county councilors were present at this meeting and discussed the policy or practice for this as it relates to quorum. To conclude, one of the three councilors left the meeting.

David and Teresa further discussed the process the division uses for hiring consultants explaining that fees for projects under two hundred thousand dollars go through the MRSC (Municipal Research and Services Center) roster solicitation process.



# Clark County Parks Advisory Board Meeting Minutes



Tuesday, April 11, 2023 4:00 p.m. to 5:00 p.m.

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David also discussed some updates indicating that the department is working on a DEI (Diversity, Equity and Inclusion) plan for parks, but that it will be included in a larger county-wide effort as well. He said the division is also working on an ADA (Americans with Disabilities Act) Transition plan. David, Galina and Rocky discussed the funding source(s) for the ADA Transition Plan and the type of capital category this project may fall into. David also indicated that the division plans to identify all the assets within its parks to determine if those assets will need maintenance or repair.

#### 4:34 PM Open Public Meeting Act Trainings

Rocky discussed the process for the Open Public Meetings Act Trainings asking if the board wants to review these as a group or do the trainings independently, then affirm they have completed them by notifying us. The board indicated they would do the trainings independently. The link to access the website for the trainings, for at least Lessons one and three, will be sent to the board members. If the members would like a certificate of completion, one can be created and produced.

#### 4:37 PM Unfinished Business

Date: 4/11/2023

### Agenda Item: Park Fees Review Sub-Committee Update

Action Item  
Informational Item X

#### Overview:

In 2022 the parks advisory board established a sub-committee to review park fees to determine if any fee changes or policy changes were recommended. The sub-committee has held (3) meetings and this item will review the work being completed and update the board on the next steps.

General themes to discuss at the meeting are:

- Consideration to simplify parking fee (currently several fees, based on vehicle)
- Consideration to review destination parks with a high use and maintenance cost for a parking fee
- Consideration of shelter fees based off of use level and capacity.

The current timeline is to present sub-committee recommendations to PAB in May and seek a recommendation in June. This recommendation will be submitted to County Council for review at a future Council meeting. Any proposed changes that are approved would be implemented on January 1, 2024.

**Prior Action by PAB:** Appointed a sub-committee

**Action Requested:** None



# Clark County Parks Advisory Board Meeting Minutes



Tuesday, April 11, 2023 4:00 p.m. to 5:00 p.m.

Virtual Meeting via Microsoft Teams and In-Person at Luke Jensen Sports Park

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**Attachment:**

**Prepared By:** Rocky Houston

**PAB Action:**

No action – this was an informational item. Discussed the types of fees that have been reviewed, the funding options to support this, and how the demand in parks will be affected. Rocky indicated that the plan is to have a public engagement opportunity next month, then come back in June to allow for recommendations from the board, before presenting this to Council for recommendation and adoption.

**4:55 PM New Business**

There are none.

**4:55 PM Roundtable Discussion**

Rocky discussed the new Parks Advisory Board binders that were created, indicating that at each meeting the board will review the topics in depth.

David discussed the parking lot repair project at Klineline to replace the pavement, indicating that work will occur next week. He also indicated that the division has started the bidding process for replacing the shelter. Galina, David and Rocky discussed the splashpad at Klineline as well, indicating that instead of replacing it, routine maintenance to the asset will be implemented and monitored going forward to keep it functioning.

David discussed various other updates to Kozy Kamp, the Hockinson Disc Golf course, and Felida Community Park.

Teresa, Rocky and David discussed the updates regarding the mountain bike trails that were added to Lacamas Lake Park. The group who installed the trails were identified as being affiliated with the Adopt-a-Park agreement. The division has reviewed this internally and will review the 2016 Trail plan with the group to ensure they are following the proper processes.

David discussed the various activities that are occurring at Green Mountain – that trails are being built, that ATV (all-terrain vehicle) and equestrian usage has increased, and that the property owners are attempting their own weed management. David, Teresa, Galina and Rocky discussed the importance of educating the public regarding various matters. David and Rocky also discussed the hazard tree program giving examples of where and when this would be applicable and how the process is implemented. David also discussed the plans for the preventative maintenance funds indicating that percentages will be utilized in replanting efforts at various parks like Tiger Tree and Jorgensen.





# Clark County Parks Advisory Board Meeting Minutes



Tuesday, April 11, 2023 4:00 p.m. to 5:00 p.m.

Virtual Meeting via Microsoft Teams and In-Person at Luke Jensen Sports Park

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Don shared a flyer for the Pick-Up The Burn 2023 event that will occur on April 29, 2023. He also discussed participation for this event, including its date, times, list of sponsors, and the activities it would include.

Jim, Rocky and Galina discussed that officers for the Parks Advisory Board will need to be elected at the next meeting; that pursuant to the Bylaws this should be done in December of every year; however, because there was no quorum in December 2022, the board lacked the ability to fulfill this duty. Rocky indicated that the division has been taking over the Secretary's duties of keeping minutes to let the board focus their energy and engagement on other matters. Rocky said that for homework, the board needs to review the Bylaws.

Galina shared that the Clark County Parks Foundation is looking for a new Executive Director and will close the position for this vacancy on Friday, April 14, 2023. She also indicated that the Foundation would have a luncheon on May 11, 2023 at the AC Hotel by Marriott in downtown Vancouver, Washington.

Rocky lastly discussed that the supplemental budget will be going to council for approval.

**5:30 PM Adjourn**

**Respectfully submitted, Amy Arnold**



# Pick-Up The Burn 2023

## YACOLT BURN STATE FOREST

8:00am – 2:00 pm

SATURDAY APRIL 29th, 2023

Jones Creek ORV Trailhead

8:00 am - Registration

9:00 am - Safety Briefing

12:30 pm – BBQ Lunch and Raffle

Please join us in cleaning up the Yacolt Burn State Forest. Trash containers will be located at the Jones Creek ORV Trailhead and near 4 Corners at the Junction of the L-1000 and L-1500 roads. Trash containers will be accessible Saturday April 29 and Sunday April 30, 2023.

Thank you for doing your part to [#RecreateResponsibly](#) and [Leave No Trace!](#)

### Give back

Join volunteers from a variety of recreation interests including, hiking, biking, equestrian and motorized to help improve the Yacolt Burn State Forest by:

- Picking up litter
- Performing general maintenance
- Improving recreation sites

Work available for all ages & skill levels\*

### What to bring

Please bring gloves, working cloths for the weather, and plenty of water!

A positive attitude to clean up the forest!

Bring your friend, bring your dog, bring your friends dog! But keep them on a leash! Maybe not your friend on a leash though...

### Additional info

This is an agency-approved volunteer event. Hours worked can apply toward earning a complimentary Discover Pass.

For information, contact:

Sharon Steriti  
DNR Recreation Staff  
360-852-3390  
[sharon.steriti@dnr.wa.gov](mailto:sharon.steriti@dnr.wa.gov)

**Directions:** From northbound or southbound I-5, take I-205 exit toward Vancouver, WA. Use Highway 500 East (Exit 30-Orchards Exit). Go east on Highway 500 to Fourth Plain (1st light) and turn right continuing on Highway 500 East (Camas) Go 6.3 miles, then turn left on 53rd Street. Go 3.2 miles, and turn left on Ireland Road. Go 0.3 miles and turn left on Lessard Road. Continue on Lessard Road (turns into Boulder Rd.) for 4 miles. Veer left at the fork, and proceed toward the parking lot/staging area. Donations for BBQ and Raffle are greatly appreciated.

\*Children under age 18 must be accompanied by a parent or guardian.

### Special thanks to our event partners:



This is a Discover Pass-required area; however, volunteers will be issued a complimentary day-use pass for this event. [Learn more](#) at [www.DiscoverPass.wa.gov](http://www.DiscoverPass.wa.gov)





## Clark County Parks Advisory Board

# Agenda Item



Date: 5/09/2023

### Agenda Item: Park Fees Review Sub-Committee Report

Action Item  
Informational Item X

#### Overview:

In 2022 the parks advisory board established a sub-committee to review park fees to determine if any fee changes or policy changes were recommended. The sub-committee has held (4) meetings and this item will review the work being completed and update the board on the next steps.

The report has reviewed the fee program and below is a summary of recommendations:

- A policy on cost recovery is recommended to help guide our fee program.
- Generally, county parks fees are below neighboring jurisdictions.
- No fee change has occurred since 2010.
- Fees recommended were made with consideration of cost and operational costs.
- Generally, fee recommendations are below neighboring jurisdictions.

The current timeline is to review the sub-committee recommendations and see if any updates or edits by PAB at our June meeting and seek a recommendation in July. This recommendation will be submitted to County Council for review at a future Council meeting. Any proposed changes that are approved would be implemented on January 1, 2024.

**Prior Action by PAB:** Appointed a sub-committee

**Action Requested:** None

**Attachment:**

**Prepared By:** Rocky Houston





Central Shelter at Lewisville Regional Park

# PARK FEES REVIEW

2023  
DRAFT

CLARK COUNTY PUBLIC WORKS, PARKS & LANDS  
DIVISION



CLARK COUNTY  
WASHINGTON

PUBLIC WORKS  
PARKS AND LANDS





Paddle Event at Lake Vancouver Regional Park

# EXECUTIVE SUMMARY

A six-month review by Parks staff and a sub-committee of Parks Advisory Board (PAB) Members developed the following recommendations. The Clark County Parks fees were last updated in 2010. An evaluation of current fees, neighboring jurisdiction fees and operational costs was considered. The following report will review this work and identify proposed fees for PAB to review and submit a proposal to Clark County Council.

# BACKGROUND AND PURPOSE

## Purpose

State law grants local government agencies authority to impose user fees to recover costs for certain community services. User fees are charged for personal choice services. Personal choice services are those that more directly benefit individuals (e.g., classes, facility rentals). Services and programs that generally benefit all taxpayers (e.g., playgrounds, open spaces) are not personal choice services. As the cost to provide services increases, user fees should change to keep pace with costs.

Fair and reasonable fees for use-based services supports adequate maintenance and operations levels. A well-structured fee program helps ensure sufficient levy and general taxpayer funds are available to maintain services that are provided for the benefit of the general public. Establishing user fees at appropriate levels helps meet the service level expectations of the community.

Analyzing existing user fees and establishing expectations for cost recovery is imperative to maintaining a healthy budget. During the creation of the 2022-2028 Parks, Recreation and Open Space (PROS) plan, the Parks Advisory Board (PAB) acknowledged the need for an analysis of current fees including a market analysis of similar services and recreation providers and an analysis of actual costs for service delivery.

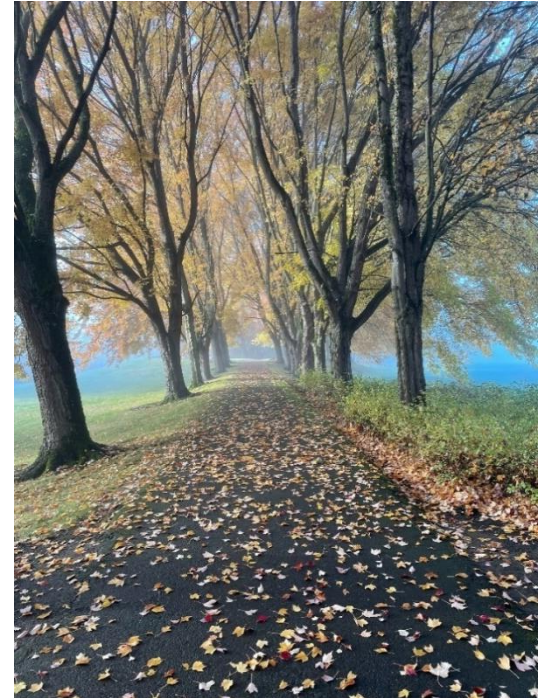


Figure 1 - Vancouver Lake Regional Park

## Goals & Objectives

The main goals and objectives of the review are:

- Develop a cost recovery model and policy that provides a framework for future planning, budgeting, pricing, and resource allocation for the county's parks and recreational services.
- Utilize an interactive and holistic approach to develop a cost recovery policy which reflects the goals, mission and vision of the county and aligns available and projected resources with services and commitments. This includes desired levels of service, sustainable fiscal stewardship and industry best practices.

An implementation plan that will ensure the county is strategically progressing to meet the needs of the community in a financially sustainable and equitable manner.

The final report includes:

- A general review of the county's current fees.
- Current fee methodology and allocation plan.
- A determination of what it costs the county to provide various services.
- Streamlining or changes in fees due to a shift in methodology or pricing rationale.



- Recommendations for adjustments to the fee schedule for county parks.

## Subcommittee Formation

The subcommittee was made up of (3) PAB members and (2) Parks Division Staff. They are:

- Jim Kautz, PAB
- Don Meeks, PAB
- Theresa Moore, PAB
- Eric Christensen, PW Community Engagement & Inclusion Section
- Rocky Houston, Parks & Lands Division

Additional County staff assisted in collecting data:

- Nick Bundy, PW Business Services and Financial Controls
- Amy Arnold, Parks & Lands Division
- Tracy Korhonen, PW Community Engagement & Inclusion Section

## Review Process

1. Data collection
  - a. Review of neighboring public park agency fees
2. Costs and fees analysis
  - a. Review of operational cost for services
  - b. Review of cost recovery
3. Draft fee schedule and report
  - a. Draft
4. Community engagement and feedback
5. PAB recommendation
6. County council review
7. Implementation



Figure 2 - 5k Run at Lewisville Regional Park



# COSTS AND FEE ANALYSIS

Clark County established a fee system to manage use, create the ability to plan and coordinate resources to meet use levels, offset some of the costs associated with more individualized uses and events, and to help balance the use of funds from the general fund and the Greater Clark Park District levy fund. The general fund is used to support many county functions and has a six-year fund projection that shows obligations exceeding revenues.

The GCPD levy fund is restricted to a maximum rate of \$0.27 per \$1,000 of assessed value and is currently \$0.14 per \$1,000 of assessed value. The budget for the GCPD cannot exceed an increase of 1% per year or exceed \$0.27 per \$1,000 of assessed value, whichever is less. Currently, the expenditures for operating the GCPD exceeds revenues, and the reserve for the fund is being monitored.



Figure 3 - Public Meeting at Bud Van Cleve Meeting Room

The purpose of a user fee is to cover the cost of a service, directly recouping costs from those who benefit from the public good or service being used. A tax or levy is a compulsory fee that all property owners, in the case of the GCPD levy, pay within the district to fund certain services.

The last documented rate increases for park use fees was in 2010. It is important to note that parking fees were suspended from 2009 to 2017 and that shelters within the GCPD did not have a fee until 2017. Since that time there has been a 38% increase in inflation. There have been 11 new parks developed and no additional operations staff hired since the last rate increase. The population of Clark County has increased by nearly 100,000 (24%) since 2010.

## Data Collection

Data was collected by staff and reviewed by the PAB subcommittee for park use fees. Data was collected from existing county information about our current fee programs. Data about other agencies' fee programs was gathered from interviews and for regional park and recreation providers' web pages. The data is integrated into the analysis by fee type fee analysis section.

## Cost Analysis

The cost of operating and maintaining the county parks system in 2023 is \$11.2 million. This includes \$3 million for major maintenance projects. Our accounting of costs is developed to manage the costs by park (location) and by the type of work (program). Currently, we do not track Operations & Maintenance (O&M) costs specifically to the costs of an individual reservation, event or sports field.

As such, the cost analysis used is an average of total costs at a specific park and a survey of staff on average time/costs associated with those uses or events where a fee charged.

It is important to note that the county parks system does not currently have an adopted cost recovery policy. A cost recovery policy would set the standard for the degree to which the operational and maintenance costs of a service are supported by a user fee. Generally, the standard for parks and recreation programs nationally is to have cost recovery percentages set by the level of community benefit versus individual benefit. The national average rate of cost recovery is 34 percent. The subcommittee is recommending the establishment of a cost recovery. The parks division and the PAB will work on this in 2023 and 2024.

## Parking Fees

### CURRENT FEE PROGRAM ANALYSIS

There is currently a parking fee at four regional parks: Lewisville, Frenchman's Bar, Vancouver Lake, and the Klineline portion of Salmon Creek. A parking fee was established to assist with offsetting use of the general fund to manage these parks. The current program provides four rate levels for vehicles, based on space utilization (size). These fees range from \$2 to \$8 per day. A 12-month pass is available for \$30. The pass is assigned to a specific vehicle. Daily fees are collected via electronic parking meters or at fee booths staffed seasonally. Parking fees can be paid via cash, debit, or credit cards. A 12-month parking pass can be purchased online, at a fee booth or at the parks division office. The division averages \$530,000 in gross income and \$339,000 in net income from the parking fee program.



Figure 4 - Baseball Game at Luke Jenson Community Sports Park

Appendix A has three tables that show the daily parking volumes by park, parking pass by type and the 12 month parking passes by location sold. The fee booth is the primary collection tool for daily parking fees. The months of May to September see the highest level of daily parking fees.

### COMPARABLE ANALYSIS

A review of local jurisdictions with parking fees shows that the current rates that the county charges are below what others are charging.

## Shelter Fees

### CURRENT FEE PROGRAM ANALYSIS

We have 29 shelters that are reservable at 10 parks. There is currently a shelter reservation fee for use between April 1 and Oct. 31. Fees are not charged when a shelter is not reserved and used on a first come, first served basis, and between Nov. 1 and March 31. Shelters are winterized (water



turned off and electricity turned off) and some are closed seasonally due to site conditions. The current rates are set by capacity, with shelters categorized as small (under 50 people), medium (50-100 people) or large (over 100 people). The rates are currently \$50, \$75 or \$150, respectively. The division averages \$109,000 in revenue from shelter rental fees.

Appendix A table 4 shows the current use rates by park for shelters. There tends to be parks that are used more than others and the capacity of the shelter.



Figure 5 - Kline Kids Fishing Derby

## COMPARABLE ANALYSIS

Appendix A, table 5 shows a review of local jurisdictions identified that there is a high variance in amenities and prices for shelters. Many jurisdictions have peak vs off-peak pricing.

## Event Fees

### CURRENT FEE PROGRAM ANALYSIS

There is currently an event fee that starts at \$25 and goes up to \$400 based on the number of attendees. A series of additional fees is in place to manage use and address non-conforming uses of the park. Appendix A, table 6 shows a breakdown of the number of fees.

## Sport Field Fees

### CURRENT FEE PROGRAM ANALYSIS

Currently there is a fee for sports field use at Luke Jensen Community Sports Park only. The rate structure is based on lower prices for youth events and for Clark County residents. There are agreements in place or have been agreements in place with various sport leagues to allow for primary use at certain sport fields. This varies from development of a property to completing some routine maintenance tasks.

Current Event Fees	
Tier I	\$25/day for 1-99 people
Tier II	\$250/day for 100-199 people
Tier III	\$400/day for 200-299 people
Tier IV	\$800/day for 300+ people
Other Park & Special Event Fees	
\$20 - early opening fee (per hour)	
\$25 - park use fee	
\$25 - amplified sound permit	
\$25 - volleyball court use (per court, per day)	
\$50 vendor fee (per vendor)	
\$0.25 - paid participant fee	
\$400/day - filming/photography (commercial - exclusive use)	
\$25 - parking contract fee	
\$25 - Bounce House fee	
\$25 - Alcohol Fee	

The fee recovery at Luke Jensen is roughly 34% of the costs to operate and maintain the facility.

## **COMPARABLE ANALYSIS**

Appendix A, table 9 summarizes a review of local jurisdictions with sport fields rates for sport field rental fees. Most jurisdictions have a rental fee for all dedicated sport fields. The rate varies by the type of grass (artificial or natural) and amenities. Clark County charges a rate that is lower than most jurisdictions.

## **Meeting Room Fees**

### **CURRENT FEE PROGRAM ANALYSIS**

The county parks system only has a single meeting room that is reservable by the public. It is located at Luke Jensen Sports Regional Sports Park. The room is currently rented on an hourly basis of \$15 to \$35 per hour, with a \$250 deposit and a \$20 prep fee.

### **COMPARABLE ANALYSIS**

Appendix A, table 10 identified the following rates for meeting rooms. The rate being charged by Clark County is lower than other jurisdictions.

DRAFT

# FEES PROPOSAL

The proposed fee rate changes are broken out by type, below.

## PARKING FEE

The parking fee recommendation serves to simplify the experience for the park user and the fee booth staff. The review of the current program identified that 94% of our visitors enter the parks via car, however we have four rates.

This creates more complexity for the user and staff for less than 6% of daily parking users. We recommended that the 12-month parking pass is recommended to be raised to \$40. This increase is below the inflation rate and provides a \$1,785 value (parking fee paid daily for a year) and an average daily use cost of only nine cents.

There has been a significant increase in use at many of our regional and community parks. This additional use has increased costs to operate and maintain those parks. In addition, the subcommittee identified the need to review all destination parks to assist in offsetting cost at the parks with the highest use and operational costs. A destination park is a park that attracts users from throughout the county, region, or planned service area. They have been broken down into two categories: scenic destination and sports destination. The subcommittee recommend consideration of a parking fee at the following destination parks:

### Sports Destination

### Scenic Destination

Luke Jensen Community Sports Park	Whipple Creek Regional Park
Hockinson Meadows Community Park	Happa Boat Ramp
Pacific Community Park	Lucia Falls Regional Park
Salmon Creek Regional Park (west entrance)	Moulton Falls Regional Park
Felida Community Park	William Clark Regional Park
Curtin Creek Community Park	Lacamas Regional Park
	Daybreak & Lower Daybreak Regional Parks

The set-up cost is estimated to be \$15,000 to \$50,000 per location. This includes the installation of parking fee collection machines and the associated site prep for the machines. These sites would not have a fee booth staffed with collectors. We recommend a roving compliance officer/ranger or similar program. If a roving compliance program is implemented, the subcommittee recommends the removal of the fee booths. Cost savings from the seasonal staffing costs would be used to help offset the cost of the program. This would reduce traffic congestion at park entrances and improve safety.



The subcommittee reviewed the parking fee program with an equity/inclusion lens, per our PROS plan goals. Parking and use fees can be a financial barrier for some community members. The 12-month parking pass is one tool to reduce the cost per visit, but the \$40 cost can still be a barrier. The subcommittee recommends exploring partnerships with organizations like Boys and Girls Club, YMCA, Clark County Parks Foundation, or the Community Foundation of Southwest Washington to provide parking pass scholarships or reduced cost programs.

The revenue raised by adding fees to the 13 new parks is estimated at \$650,000 to \$1 million per year, based on current visitation trends, compliance, and an assumption that many users would choose to purchase a 12-month parking pass.

## SHELTER FEE

The subcommittee recommend that shelter fees be based on the capacity of the shelter and the usage level. This will provide a fair and equitable pricing for all users and align usage with capacity.

A review of regional recreational providers identified a significant variation in amenities and pricing, from \$0.50 to \$4 per person of identified capacity of the shelter. Many providers have a peak/non-peak pricing model. The subcommittee recommends having a single price point. Having several price points for a single shelter would complicate the reservation experience for the user and staff.

A review of our average cost per shelter reservation was based on staff interviews and a review of operational costs. The estimated average operational cost includes administrative staff managing reservations, operations staff preparing, managing, and cleaning up shelters, and equipment/materials. This rate can increase significantly, based on how the shelter is left and/or work while the shelter is in use. The table below identifies the average cost by shelter size:

<i>Shelter Size</i>	<i>Staff Time</i>	<i>Equipment/Materials</i>	<i>Average Cost</i>
<i>Small</i>	\$45 - \$90	\$50 - \$120	<b>\$95 - \$210</b>
<i>Medium</i>	\$90 - \$180	\$75 - \$190	<b>\$165 - \$370</b>
<i>Large</i>	\$90 - \$270	\$110 - \$250	<b>\$200 - \$520</b>

<b>Small Shelters</b>	<b>Fee</b>
<b>West Shelter (FGCP)(25)</b>	<b>\$60</b>
<b>Grand Fir (LVP)(20)</b>	<b>\$60</b>
<b>Maple (LVP)(20)</b>	<b>\$85</b>

<b>Medium Shelters</b>	<b>Fee</b>
Lewis (CWCP)(50)	\$85
Clark (CWCP)(50)	\$85
East Shelter (FGCP)(50)	\$110
Felida (FCP)(50)	\$135
Langsdorf (FB)(50)	\$135
Riverview-Half (FB)(50)	\$135
Hazel Dell East (HDCP)(35)	\$70
Hockinson (HMCP)(50)	\$85
Birch (LVP)(35)	\$85
Cedar (LVP)(35)	\$85
Hemlock (LVP)(35)	\$85
Alder (LVP)(60)	\$110
Oak (LVP)(60)	\$110
Ponderosa (LVP)(60)	\$110
Filbert (LVP)(75)	\$160
Knotty Pine (LVP)(75)	\$160
Juniper (LVP)(90)	\$190
Orchards (OCP)(75)	\$85
Pacific (PCP)(50)	\$85
Creekside (SC)(50)	\$110
Pondview (SC)(50)	\$110
Heron-Half (VLP)(72))	\$160
Eagle-Half (VLP)(108)	\$210

<b>Large Shelters</b>	<b>Fee</b>
Riverview-Whole (FB)(100)	\$270
Hazel Dell West (HDCP)(100)	\$170
Dogwood (LVP)(120)	\$250
Central (LVP)(200)	\$395
Heron-Whole (VLP)(144)	\$320
Eagle-Whole (VLP)(216)	\$420
Riverview-Whole (FB)(100)	\$270
Hazel Dell West (HDCP)(100)	\$170
Dogwood (LVP)(120)	\$250
Central (LVP)(200)	\$395

## EVENT FEES

Event fees are charged when a user hosts an event for the public or a private party, wants partial or exclusive use of a portion of a park, is requesting a use that is over capacity, requires an exception of park rules, and/or has an impact to other park users. The event fees are often called special event fees. These include but not limited to:

- Weddings
- Celebrations (birthday, company picnics, life, etc.)
- Sport events
- Events with vendors
- Baptisms
- Events with overnight camping
- Events with uses not generally allowed (e.g., amplified sound, bounce houses, alcohol, etc.)

There are an average of 200 event permits issued annually. Each permit requires administrative staff to review the use with the applicant, review documentation, submit insurance and other forms for legal review and coordinate with park operations staff. Depending on the event, park administrative staff can spend anywhere from one to 10 hours on a single permit, from request to approval.

Once an event is approved, operations staff spend up to 40 hours preparing, managing the event, and cleaning up after the event. As the event increases in size and/or use of the park, the more staff time is required.

The purpose of the proposed application fee is to partially cover the cost of administrative staff time. This fee should be paid before an application's initial review and will be nonrefundable. The event permit fee has been modified to provide a fee that is closer aligned with the event's impact, based on the number of participants. The current fee scale has a significant jump from \$25 to \$250, which subcommittee members felt was not equitable.

Once an event exceeds 300 people, the existing facilities (restrooms, trash receptacles, etc.) generally cannot support the use level. At this point, the event organization will be required to provide

Type	Fee
Application fee	\$50
<b>Participant Fees</b>	
Tier 1: 1- 50	\$50
Tier 2: 51-100	\$100
Tier 3: 101-200	\$200
Tier 4: 201-300	\$300
Per person cost over 300-500*	\$2
Over 500*	\$4
<b>Other Event Fees</b>	
Early Open (per hour)	\$100
Bounce House	\$50
Amplified Sound	\$100
Volleyball Court (per court/day)	\$25
Vendors	\$50
Paid Event Participant	\$1
Photography (commercial w/exclusive use)	\$400
Parking Contract	\$50
Alcohol	\$250
Late Application (15 – 30 days prior to event)	\$100
Late Application (14-7 days prior to event)	\$200

additional facilities to ensure the needs of the event’s participants can be sufficiently met. This has been a practice for the county in the past and is consistent with other parks and recreation providers.

The fees identified as “other event fees” are generally in place currently. A review of the costs identified a need to update these fees. For example, for a park to be opened early it requires the county to pay staff overtime. The addition of a late application fee and an application deadline for events has been proposed. This is due to the extra work last-minute requests create, requiring staff to stop other work tasks.

The subcommittee recommends that event permits should be submitted before an event is advertised by the event sponsor. A large event should apply at least 180 days before their event, and the application for a small event should be submitted at least 90 days before the event. This is due to the impacts to the park and additional coordination staff must have with the event sponsor, parks staff and other entities.

## SPORTS FIELD FEES

Sports fields are located at community parks. The management required by these facilities is significantly greater than community parks without sport fields. The development costs are also higher for community parks with sports fields, due to additional parking capacity required and other amenities needed to support organized recreational sports. Sports fields generally require twice to three times the amount of maintenance for mowing, turf management, field set-up and restroom maintenance.

Currently, the county has an hourly fee program at Luke Jensen Community Sports Park and agreements with sport leagues. The agreements with the leagues vary, but generally require the league to take on a portion of the development or operation of the facility in exchange for use during their season. These agreements benefit the league and the county by ensuring availability of fields for the leagues and reducing the level of maintenance or development responsibility required by the county. The following parks have an agreement in place with a sports league:

- Pacific Community Park
- Hockinson Meadows Community Park
- HB Fuller Community Park

The subcommittee recommends that a sport field fee be implemented at all of the county’s properties with sport field facilities. This fee could be offset with an agreement with a sports league. This model is consistent with neighboring jurisdictions.

Park/Field	Fee
<b>Luke Jensen - Field 1</b>	
\$45 hour - CC Youth	\$50
\$55 hour - CC Adult	\$70
\$65 hour - Other Youth & Adult	\$100
\$12 lights - per hour	\$15
<b>Luke Jensen - Field 2 &amp; 3</b>	
\$30 hour - CC Youth	\$40
\$40 hour - CC Adult	\$55
\$50 hour - Other Youth & Adult	\$80
\$12 lights - per hour	
<b>Luke Jensen - Field 4 &amp; 5</b>	
\$20 hour - CC Youth	\$25
\$25 hour - CC Adult	\$35
\$30 hour - Other Youth & Adult	\$60
<b>Luke Jensen - Daily Maintenance &amp; Prep Fee</b>	
\$25 per day - CC Youth	\$25
\$50 per day - CC Adult	\$50
\$50 per day - Other Youth & Adult	\$75

providers. Many providers require a fee to open restrooms, a fee

for a site administrator, and other fees in addition to an hourly rental fee.



Figure 6 - Soccer Game at Felida Community Park

Park/Field	Fee
<b>Felida Grass Fields</b>	
Small	\$10
Large	\$25
<b>Hockinson Meadows</b>	
Baseball Fields	\$50
Soccer Fields	\$25
<b>Pacific Park</b>	
Softball Field	\$50
<b>Salmon Creek</b>	
Softball Field	\$50

## MEETING ROOM FEES

Currently there is only one meeting room that the county manages within the parks system that is open to reservation by the public. A review of the room's use identified that reservations generally occur during normal business hours or on weekday evenings. A review of regional public entities with room rentals identified that generally there is an hourly rate and many additional fees, and a rental agreement.

The subcommittee recommends a flat rate to simplify the rental process and reduce set up and breakdown costs for the county. There currently is no fee for other county departments to reserve the room, and the subcommittee recommends continuing this practice.

Room	Fee
Bud Van Cleve - 8 AM to 3 PM	\$100
Bud Van Cleve - 4 PM to 9 PM	\$150
Prep/Cleaning	\$50
Deposit	\$250



# PUBLIC ENGAGEMENT

## Parks Advisory Board

A subcommittee was formed at the April 12, 2022 Parks Advisory Board (PAB) meeting. The subcommittee met four times to review data and make draft recommendations to the PAB. The subcommittee provided updates to the PAB on March 14, 2023, April 11, 2023 and May 9, 2023. The PAB will meet on July 11, 2023 to finalize recommendations to be submitted to the county council.

## Public Comments

A public comment period will open in June, 2023 and be open for 30 days. Public comments will be solicited on parks webpages and posted on several social media platforms. A stakeholder meeting with youth sport leagues will be held during this period. Public comments gathered can be found in Appendix B.

## Clark County Council

Clark County will hold a hearing on X,XX,XXXX to review recommendations.



Figure 7 - Public Meeting at Bud Van Cleve Meeting Room

# APPENDIX A – FEE ANALYSIS

- Table 1 – Daily Parking Fees
- Table 2 – Parking Fee by Type
- Table 3 – 12-month Parking Fee by Location
- Table 4 – Parking Fee Comparable
- Table 5 – Shelter Reservations by Park
- Table 6 – Shelter Rate Comparable
- Table 7 – Park Permits Issued by Type
- Table 8 – Luke Jensen Sport Park Use
- Table 9 – Sport Field Comparable
- Table 10 – Meeting Room Comparable

DRAFT

Fee Booths	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2017	-	-	2	3,662	19,821	24,441	40,031	28,937	14,326	2,699	1,080	467	135,466
2018	1,257	1,451	4,247	6,157	17,914	20,812	38,246	17,042	9,926	2,407	47	-	119,506
2019	441	171	4,542	5,359	14,802	22,223	25,191	22,239	8,163	2,289	70	-	105,490
2020	-	187	261	-	547	6,285	23,680	20,134	6,989	959	-	-	59,042
2021	-	-	-	5,342	13,904	15,745	22,685	15,350	8,542	2,361	241	-	84,170
2022	-	-	1,754	3,744	5,809	12,649	29,235	20,532	10,573	2,682	64	-	87,042
2023	1,698	1,809	10,806	24,264	72,797	102,155	179,068	124,234	58,519	13,397	1,502	467	590,716
Parking Meters	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2017	-	-	-	-	-	-	-	-	-	-	-	-	-
2018	-	-	-	-	-	1,417	4,937	2,925	1,829	2,117	1,767	1,059	16,051
2019	1,739	905	3,121	2,661	2,820	3,590	2,355	1,831	1,074	2,135	1,698	1,061	24,990
2020	1,503	2,458	3,959	4,784	11,375	9,719	11,110	8,130	3,544	3,750	2,929	2,480	65,741
2021	3,748	1,889	4,345	6,936	6,148	10,053	6,543	5,625	2,973	2,400	1,660	901	53,221
2022	3,748	1,889	2,593	3,048	4,757	4,933	7,842	4,880	3,136	3,596	1,779	1,049	43,250
2023	-	-	-	-	-	-	-	-	-	-	-	-	-
	10,738	7,141	14,018	17,429	25,100	29,712	32,787	23,391	12,556	13,998	9,833	6,550	203,253
TOTAL	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2017	-	-	2	3,662	19,821	24,441	40,031	28,937	14,326	2,699	1,080	467	135,466
2018	1,257	1,451	4,247	6,157	17,914	22,229	43,183	19,967	11,755	4,524	1,814	1,059	135,557
2019	2,180	1,076	7,663	8,020	17,622	25,813	27,546	24,070	9,237	4,424	1,768	1,061	130,480
2020	1,503	2,645	4,220	4,784	11,922	16,004	34,790	28,264	10,533	4,709	2,929	2,480	124,783
2021	3,748	1,889	4,345	12,278	20,052	25,798	29,228	20,975	11,515	4,761	1,901	901	137,391
2022	3,748	1,889	4,347	6,792	10,566	17,582	37,077	25,412	13,709	6,278	1,843	1,049	130,292
2023	-	-	-	-	-	-	-	-	-	-	-	-	-
	12,436	8,950	24,824	41,693	97,897	131,867	211,855	147,625	71,075	27,395	11,335	7,017	793,969
Parking Meters	2017	2018	2019	2020	2021	2022	2023						
\$2 fee as % of total transaction					1.2%	1.3%							
\$3 fee as % of total transaction					90.1%	95.8%							
\$6 fee as % of total transaction					0.5%	0.5%							
\$8 fee as % of total transaction					0.2%	0.2%							
Fee Booths	2017	2018	2019	2020	2021	2022							
\$2 fee as % of total sales	0.4%	0.5%	0.1%	0.2%	0.5%	0.4%							
\$3 fee as % of total sales	95.1%	94.2%	95.7%	96.9%	96.3%	96.4%							
\$6 fee as % of total sales	0.4%	0.5%	0.1%	0.2%	0.5%	0.4%							
\$8 fee as % of total sales	0.1%	0.1%	0.1%	0.0%	0.1%	0.1%							
\$30 pass as % of sales	1.4%	2.1%	2.6%	2.5%	2.8%	2.6%							

Table 1 - Daily Parking Fees

Fee Booths - Items Sold						
Item Name	2017	2018	2019	2020	2021	2022
\$2 Motorcycle Parking Fee	10	-	-	-	-	-
\$2 Motorcycle Parking Fee (FB)	356	381	172	98	81	109
\$2 Motorcycle Parking Fee (LV)	655	468	1	62	120	150
\$2 Motorcycle Parking Fee (LV LANE 2)	-	3	175	-	3	-
\$2 Motorcycle Parking Fee (SC)	194	124	52	27	33	39
\$2 Motorcycle Parking Fee (VL)	223	128	36	31	13	28
\$2 Type Total	1,438	1,104	436	218	250	326
Item Name	2017	2018	2019	2020	2021	2022
\$3 Car Parking Fee	122	-	-	-	-	-
\$3 Car Parking Fee	281	-	-	-	-	-
\$3 Car Parking Fee (FB)	29,402	27,297	26,085	23,981	24,106	20,682
\$3 Car Parking Fee (LV)	45,780	41,358	37,330	16,403	28,801	31,054
\$3 Car Parking Fee (LV LANE 2)	-	824	152	176	660	245
\$3 Car Parking Fee (SC)	27,355	20,832	19,311	9,155	17,289	19,722
\$3 Car Parking Fee (VL)	26,866	22,314	17,465	7,518	10,499	12,377
\$3 Type Total	129,806	112,625	100,343	57,233	81,355	84,080
Item Name	2017	2018	2019	2020	2021	2022
\$6 Vehicle w/Trailer Parking Fee	16	-	-	-	-	-
\$6 Vehicle w/Trailer Parking Fee	10	-	-	-	-	-
\$6 Vehicle w/Trailer Parking Fee	2	-	-	-	-	-
\$6 Vehicle w/Trailer Parking Fee	12	-	-	-	-	-
\$6 Vehicle w/Trailer Parking Fee (FB)	56	61	50	33	20	23
\$6 Vehicle w/Trailer Parking Fee (LV LANE 2)	-	6	1	1	0	-
\$6 Vehicle w/Trailer Parking Fee (LV)	105	104	45	11	27	38
\$6 Vehicle w/Trailer Parking Fee (SC)	49	20	19	8	10	16
\$6 Vehicle w/Trailer Parking Fee (VL)	157	106	114	17	49	54
\$6 Regatta Two-Day Parking Fee (VL)	-	273	341	-	-	261
\$6 Type Total	407	570	570	70	106	392
Item Name	2017	2018	2019	2020	2021	2022
\$8 Bus/Motorhome Parking Fee	1	-	-	-	-	-
\$8 Bus/Motorhome Parking Fee	2	-	-	-	-	-
\$8 Bus/Motorhome Parking Fee	2	-	-	-	-	-
\$8 Bus/Motorhome Parking Fee (FB)	13	21	10	10	11	11
\$8 Bus/Motorhome Parking Fee (LV)	66	38	43	3	10	20
\$8 Bus/Motorhome Parking Fee (SC)	13	13	15	-	22	10
\$8 Bus/Motorhome Parking Fee (VL)	32	40	15	8	16	22
\$8 Type Total	129	112	83	21	59	63
Item Name	2017	2018	2019	2020	2021	2022
\$9 Regatta Three-Day Car Parking Fee (VL)	406	971	1,096	-	-	362
Custom Amount	2,173	1,652	46	12	19	49
Total Fee Booth Transactions Less Passes	134,522	117,034	102,074	57,590	82,075	84,880
Annual Pass Sales in Booths	1,952	2,538	2,724	1,480	2,367	2,309
Total Fee Booth Transactions	136,474	119,572	104,798	59,070	84,442	87,189
Item Name	2017	2018	2019	2020	2021	2022
\$2 fee as % of total sales	0.42%	0.48%	0.07%	0.18%	0.46%	0.37%
\$3 fee as % of total sales	95.1%	94.2%	95.7%	96.9%	96.3%	96.4%
\$6 fee as % of total sales	0.42%	0.48%	0.07%	0.18%	0.46%	0.45%
\$8 fee as % of total sales	0.09%	0.09%	0.08%	0.04%	0.07%	0.07%
\$30 pass as % of sales	1.4%	2.1%	2.6%	2.5%	2.8%	2.6%

Table 2 - Parking Fee by Type

12-Month Parking Passes Sold by Location							
	2023	2022	2021	2020	2019	2018	2017
Frenchman's Bar	-	414	588	548	645	494	404
Klineline Pond	-	619	638	227	596	623	378
Lewisville	-	1,141	947	532	1,209	961	879
Vancouver Lake	-	135	194	173	274	460	291
Battle Ground CC	-	-	-	688	855	968	719
78th St Operations/Online	1,656	2,856	3,043	2,339	590	444	359
PSC - Permit Ctr.	-	-	-	50	88	154	123
		5,165	5,410	4,557	4,257	4,104	3,153

Table 3 - 12-month Parking Passes by Location

Agency	Daily Fee	Long-Term Pass Fee	Two Year Pass Fee
Clark County Parks	\$2/\$3/\$6/\$8	\$30 YR	No
WA State Parks	\$10	\$30 YR	No
OR State Parks	\$5	\$30 YR	\$50
Vancouver Parks & Rec.	\$10	\$50 YR	No
Oregon Metro	\$5/\$7	\$40 YR - Hanger \$30 Yr - Sticker \$10 3 months	No
Clackamas County	\$8	\$55 YR	\$90
King County Parks	\$1	\$20 month \$30 3 months \$55 6 months \$100 YR	No

Table 4 - Parking Fee Comparable



	PICNIC SHELTER RESERVATIONS BY PARK											
	Capt. WM. Clark	Frenchman's Bar	Lewisville	Salmon Creek	Vancouver Lake	Fairgrounds	Felida	Hazel Dell	Hockinson	Orchards	Pacific	YEAR END TOTAL
2007	0	74	780	0	214	0	0	0	0	0	0	1068
2008	0	0	806	0	227	0	0	0	0	0	0	1033
2009	0	0	791	0	215	0	0	0	0	0	0	1006
2010	29	0	556	54	161	0	0	0	0	0	0	800
2011	5	96	536	58	134	0	0	0	0	0	0	829
2012	39	130	547	68	164	0	0	0	0	0	0	948
2013	49	139	609	85	212	0	0	0	0	0	0	1094
2014	46	101	650	108	162	0	0	0	0	0	0	1067
2015	50	115	665	103	150	0	0	0	0	0	0	1083
2016	66	126	740	102	150	0	0	0	0	0	0	1184
2017	35	109	640	95	123	84	37	57	34	29	35	1278
2018	48	115	622	104	125	94	50	63	43	33	38	1335
2019	61	131	627	80	113	99	47	69	44	34	46	1351
2020	0	0	0	0	0	0	0	0	0	0	0	0
2021	18	40	207	20	49	37	16	32	14	9	10	452
2022	56	117	678	62	119	109	56	66	43	45	41	1392
2007-'22 TOTAL	428	1136	8569	857	2150	277	134	189	121	96	119	15920
# at park	2	2	13	2	2	2	1	2	1	1	1	29
# rentals per shelter	28	59	52	31	60	55	56	33	43	45	41	48

Table 5 - Shelter Reservations by Park

				BBQ	Water	Electricity	Rest Room	Parking	Playground	Other Amenities
Agency	Capacity	Daily Fee	Notes	Amenities						
Clark County Parks										
	20-25	\$50		X	X	X	X	X	X	Field/Trail Access
	35-100	\$75		X	X	X	X	X	X	River/Lake Acces
	100-216	\$150		X	X	X	X	X	X	River/Lake Acces
Metro Oregon										
weekday/weekend rates; \$50 for reservations held 10/1-4/30 and weekdays 5/1-9/30	50	\$25/\$50	uncovered, under trees	X					X	
	50	\$50/\$100	canvas canopy	X					X	Fishing Pier, paddle boats
	60	\$50/\$135	covered	X			X		X	Volleyball, horse shoes
	60	\$50/\$125	covered	X	X		X	X		Horse shoes
	60	\$50/\$125	covered	X	X		X	X	X	Horse shoes
	100	\$25/\$65	uncovered, under trees	X			X	X	X	
	100	\$50/\$100	canvas canopy	X			X		X	
	100	\$50/\$120	canvas canopy	X			X		X	
Funding Model:	100	\$50/\$125	covered	X	X		X	X		Horse shoes
O&M tax for district	100	\$50/\$250	covered	X	X		X	X	X	Horse shoes, trail to river
	125	\$50/\$215	covered	X			X	X	X	Volleyball, horse shoes
	125	\$50/\$215	covered	X				X		Horse shoes, splash pad
	200	\$50/\$165	uncovered	X						fishing pier
	300	\$50/\$250	covered	X	X		X	X		Horse shoes
Clackamas County										
	20-150	\$55-\$165/\$60-\$75	covered/uncovered	X	X					
	75-150	\$130-\$140/\$60-\$85	covered/uncovered	X	X					
Funding Model:	75-350	\$140-\$195/\$60-\$105; \$650	covered/uncovered; pavilion tent	X	X			X		
GF/Fee	100-250	\$140-\$325/\$75	covered/uncovered	X	X					
T-Hills Parks & Rec										
add 25% charge for out of district guest; rental times are Noon-dusk	36	\$48/\$95	weekdays/weekends	X		X	X			
	36	\$48/\$95	weekdays/weekends			X	X			
	36	\$48/\$95	weekdays/weekends			X	X			
	36	\$48/\$95	weekdays/weekends	X		X	X			
	36	\$48/\$95	weekdays/weekends			X	X			
Funding Model:	60	\$59/119	weekdays/weekends			X	X			
\$\$ distict - property tax	60	\$59/\$119	weekdays/weekends			X	X			
	100	\$90/\$180	weekdays/weekends	X			X			
Camas Parks and Rec										
	150	\$225/\$375	M-TH/F-Su; Hol.			X		X		
GF/PIF										
Vancouver Parks and Rec										
	100	\$75		X	X	X	X	X	X	
PIF/GF	100	\$75		X	X	X	X	X	X	
	100	\$75		X	X	X	X	X	X	
	100	\$75		X	X	X	X	X	X	

Table 6 - Shelter Rate Comparable

Year	Permits Issued	Baptism	Camping**	Other	Party	Picnic	Special Event	Sport Event	Wedding	Alcohol	Bounce House	Amplified Sound	Vendors	Participants
2022	201													
2021	30													
2020	4													
2019	204													42,337
2018	183	23	2		10	53	20	42	48	7	23	92	17	41,125
2017	215	23	2	3	14	53	19	55	50	12	26	128	10	38,892
2016	257	27	4	2	31	65	40	59	53	3	38	98	10	37,014
2015	227	22	6	6	10	41	29	62	50	9	26	147	18	37,789
2014	206	29	5	6	14	36	10	55	47	5	30	123	2	32,521
2013	195	18	3	4	23	19	26	45	30	0	24	73	5	23,021
2012	201	28	3	1	17	25	33	53	41	0	29	80	5	31,909
2011	130	14	2	0	12	16	23	31	29	0	10	50	5	25,805
2010	143	12	0	0	16	28	22	36	29	0	30	50	0	29,839
<b>TOTALS</b>	<b>1359</b>	<b>150</b>	<b>23</b>	<b>19</b>	<b>123</b>	<b>230</b>	<b>183</b>	<b>341</b>	<b>279</b>	<b>17</b>	<b>187</b>	<b>621</b>	<b>45</b>	<b>217,898</b>

Table 7- Park Permits Issued by Type

Luke Jensen Sports Park Use							
	2017	2018	2019	2020	2021	2022	TOTAL
Total Days Used	1,019	1,061	999	307	824	867	5,077
Total Hours Reserved	5,278	5,562	4,596	1,245	3,818	3,725.42	24,224
Reservations Issued	146	201	160	61	93	100	761
	Fields		Hours open	Days	Total Hrs available		
	5		14	365	25,550		

Table 8 - Luke Jensen Sports Park Use

	Synthetic Turf	Grass	Lights	Other Fees
Luke Jensen Sports Park	\$40-\$65/hr./\$850	\$30-\$50/hr	\$12/hr	\$25-\$55/day prep/maint.
Harmony Sports Complex	\$100-\$125/hr.	Do not rent	No extra charge	None
Ridgefield Outdoor Rec. Complex	\$26-\$62/hr. \$871/day tournaments	N/A	\$10/hr.	Cages: \$15/hr., Scoreboard: \$10/hr.; \$26/day field prep; \$90/day custodial
Ridgefield SD	\$63.48-\$211.60/hr.	\$10.25-\$52.90/hr.	\$63.48/night	personnel, eqpt. fees if required
Vancouver SD	\$20/\$50/\$100 per hr.	\$20 or \$50/hr.	\$25/hr.	\$25/hr game mgr for stadiums; \$10/hr. turf field fee
Evergreen SD	\$50-\$200/hr; Stadiums \$60-\$300/hr.	\$15-\$165/hr.	\$75/use	personnel, eqpt. fees if required
King's Way	TBD	N/A	TBD	TBD
Vancouver Parks & Rec	N/A	\$25-\$40/hr.	None	\$100 for adv. res.; \$60-\$172/day field prep (4 fields-\$172/day)
T-Hills Parks & Rec	\$24.75-\$134/hr.	\$24.75-\$134/hr.		\$50-\$170/day impact fee;
Portland Parks & Rec	\$75-\$139.75/hr.	\$12.25-\$62.25/hr	\$8.25-\$27/hr.	\$103.50/hr. maintenance; \$8.50/hr./field for alcohol; \$2.25-\$10/hr. for RRs
<b>County Managed Sport Fields</b>				
Felida	N/A	\$0	N/A	
Salmon Creek	N/A	\$0	N/A	Historical agreement with softball league for O&M by them.
Hockinson	N/A	\$0	N/A	Historical agreement with baseball league for O&M by them.
Pacific	N/A	\$0	N/A	Agreement with softball league
Lewisville	N/A	\$0	N/A	
Curtin Creek	TBD	Not open	Not open	
Prairie	N/A	\$0	N/A	Lease to softball league
HB Fuller	N/A	\$0	N/A	Cost-share agreement with baseball and soccer leagues

Table 9 - Sport Field Comparable

	Capacity	Rental Rate	Amenities	Other Charges
<b>Luke Jensen Sports Park</b>				
Bud Van Cleve Room	116 standing	\$15-\$35/hr.	chairs, tables, sink, RRs, tv, cpu, sound	\$250 clean/damage deposit; \$20 prep fee
<b>Vancouver Parks &amp; Rec</b>				
Firstenburg Comm. Room	200 seated	\$130 or \$184/hr.; 4-6 hr. minimum	tables, chairs, a/v system, podium, kitchen, patio	\$500 damage deposit; \$100 alcohol fee; \$25 groom's room; \$50 wedding lounge
Other Firstenburg Rooms	18-45	\$29/hr. to \$58/hr. res/non-res	tables, chairs, whiteboard	\$50 damage deposit
Luepke Comm. Room	270	\$170 or \$195/hr. res/non-res; 5 hr min SAT	tables, chairs, a/v system, projection screen, kitchen	\$500 damage deposit
Marshall Oak/Elm	100	\$58 or \$132/hr. res/non-res	tables, chairs, whiteboard	\$100 or \$250 damage deposit; \$45 kitchen use
Marshall Party Room	24	\$34 or \$38/hr. res/non-res	tables, chairs, whiteboard	\$20/hr. additional staff fee if after hours
Marshall Conference Room	12	\$27 or \$34/hr. res/non-res	tables chairs, whiteboard	\$20/hr. additional staff fee if after hours
<b>Camas Parks &amp; Rec</b> Residents receive 20% discount @ Community Center				
Lacamas Lake Lodge Main Hall	168	\$160 or \$200/hr. res/non-res	kitchen, a/v, tables, chairs, fireplace	\$500 cleaning/damage deposit; \$100 alcohol use fee; \$100 A/V fee
Lacamas Lake Lodge Mtg. Rooms	10	\$40/hr.	tables, chairs, partitions	\$200 cleaning/damage
Community Ctr. Ball Room	300	\$175 or \$350/day for Weekday/Weekend	tables, chairs, sound, projector, screen	\$500 cleaning/damage; \$100 alcohol use fee; \$75/day sound; \$100/day sound w/projector, screen
Community Ctr. Conference Room	50	\$60 or \$120/day for Weekday/Weekend	tables, chairs, sound, projector, screen	\$500 cleaning/damage; \$100 alcohol use fee; \$75/day sound; \$100/day sound w/projector, screen
Community Ctr. Reception Room	50	\$90 or \$180/day for Weekday/Weekend	tables, chairs, sound, projector, screen	\$500 cleaning/damage; \$100 alcohol use fee; \$75/day sound; \$100/day sound w/projector, screen
<b>Battle Ground Parks &amp; Rec</b> "Long term" BGCC rental groups pay \$10-\$60 per hour plus smaller cleaning/maintenance fees compared to one time use schedule below.				
BGCC Lewis River Rec. Hall	240 seated; 300 standing	\$135/hr. (Sun-Fri); \$170/hr. (Sat); 4 or 5 hr. min.	A/V, tables, chairs, gas fireplace, covered pavilion, kitchen, 3 tvs, brides room	\$235 cleaning; \$500 damage; \$150 for alcohol use; \$150 staff fee for 100+ guests;
BGCC Moulton Falls Room	50 seated; 70 standing	\$50/hr.; 4 hr. min. for Fri-Sun	tables, chairs, counter space with sink	\$150 cleaning; \$350 damage; \$100 for alcohol use; \$150 staff fee when alcohol served; \$50 for A/V
BGCC Woodin Creek Mtg. Room	12 seated; 30 standing	\$30/hr.; 4 hr. min. for Fri-Sun	tables, chairs, whiteboard	\$75 cleaning; \$100 damage; \$100 for alcohol use; \$50 for A/V
<b>Evergreen SD</b>				
MPR	not provided	\$60 or \$75/hr.	not provided	\$15-\$35/hr. for personnel if required; \$25-\$300 per use for equipment
Media Center	not provided	\$60 or \$75/hr.	not provided	\$15-\$35/hr. for personnel if required; \$25-\$300 per use for equipment
Student Center	not provided	\$60 or \$75/hr.	not provided	\$15-\$35/hr. for personnel if required; \$25-\$300 per use for equipment
Forum	not provided	\$60 or \$75/hr.	not provided	\$15-\$35/hr. for personnel if required; \$25-\$300 per use for equipment
<b>Vancouver SD</b> VPS and certain other groups pay no fee or pay per written agreement				
Cafeteria/MPR	not provided	\$15 or \$25 or \$30/hr. + \$25 or \$50 per 100 people	not provided	\$16-\$50/hr. for personnel; multiple types of eqpt fees vary per use or per hour
Classroom	not provided	\$10 or \$25/hr.	not provided	\$16-\$50/hr. for personnel; multiple types of eqpt fees vary per use or per hour
Media Center	not provided	\$15 or \$30/hr. + \$25 or \$50 per 100 people	not provided	\$16-\$50/hr. for personnel; multiple types of eqpt fees vary per use or per hour
Auditorium	not provided	\$75 or \$85/hr + mgr required; \$300/hr w/ 2hr min	not provided	\$16-\$50/hr. for personnel; multiple types of eqpt fees vary per use or per hour
<b>Ridgefield SD</b> RSD and certain other groups pay no fee				
Classroom	not provided	\$10.58 or \$26.45/hr.	not provided	\$26.45-\$41.26/hr. for personnel; up to \$90.22/hr. custodial; eqpt rates vary per use, type and per hour
MPR	not provided	\$26.45 or \$52.90/hr.	not provided	\$26.45-\$41.26/hr. for personnel; up to \$90.22/hr. custodial; eqpt rates vary per use, type and per hour
Media Center/Library	not provided	\$15.87 or \$37.03/hr.	not provided	\$26.45-\$41.26/hr. for personnel; up to \$90.22/hr. custodial; eqpt rates vary per use, type and per hour

Table 10 - Meeting Room Comparable