



# Advisory Council

## June 27, 2023 meeting notes

**Attendees:** Elma Blum, Sandra Brown, Nissa Buchanan, Paul Childers, Tyler Clary, Mark Collier, Sarah Garber, Ashley Mariscal, Sue Marshall, Jeff Mori, Marla Sanger, Maria Swinger-Inskeep, Aru Undurti, Michael Watkins

**Absent:** Shona Carter

**Excused:** Peggy Carlson, Heather Dekker, Amy Gross, Michelle Stickley

**Staff:** Mallori Berry, Jeff Harbison, Alan Melnick, Roxanne Wolfe, Andrea Pruett, Tara Perti

**Public Guest:** None

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### (1) WELCOME/NEW MEMBERS/APPROVAL OF MEETING MINUTES *(Alan Melnick and Sandra Brown)*

- Alan Melnick introduced and welcomed Dr. Tara Perti as the new Deputy Health Officer with Clark County Public Health.
- PHAC has one vacancy for the Doctor of veterinary medicine practicing in Clark County, and the Board of Health is advertising for this position.
- The Council reviewed the meeting minutes from May 23, 2023. Remy Eussen moved and Paul Childers seconded motion to approve the meeting notes. All were in favor.

### COMMENTS FROM THE PUBLIC

- None

### (2) EXPLORING COMMITTEES AND ROLES *(Sandra Brown)*

- The Public Health Advisory Council broke out into three groups to continue building shared awareness and member connection towards mobilizing PHAC's community roles and responsibilities through discussion of PHAC committees. Each group rotated and answered the following questions:
  - 1) What is a reasonable committee commitment for PHAC members, and what are creative ways to ensure participation in committees by membership?
  - 2) What goals or objectives do you see PHAC committees having in order to meet PHAC's overall purpose? What do you think committees should focus on?
  - 3) What training or learning opportunities do you need/want to support your role as a PHAC member, and a contributing committee member?
- The group then came together to share and reflect. Some perspectives included:
  - 1) Would like flexibility around sub-committees, come into PHAC with an understanding of what each committee does and the time commitment so members can choose to opt in and out, would like a hybrid option for the committee meetings, and mentoring or job shadowing to see what the committee is working on.
  - 2) Better articulated alignment between Clark County Public Health, Public Health Advisory Council and Board of Health and get an understanding of whose needs are represented and how do we take the defined community need and systematize our approach to setting priorities to then evaluate and make recommendations on policy and advocacy positions and work.
  - 3) A better understanding of the PHAC mission and goals and the organizational structure of Public Health. PHAC would like more training on budget, including new proposals and funding and how it impacts the budget. Interesting in knowing how PHAC members occupations with PHAC help

Public Health and what represented positions with PHAC have done what in the past to help PHAC? PHAC would like to gain a better understanding about the CHA/CHIP and would like ongoing training on equity and diversity.

### **(3) BYLAWS COMMITTEE UPDATE** *(Marla Sanger)*

- Roberts Rules for decision making was designed in 1876 by an Army officer who created. The purpose of Roberts Rules is for facilitating discussion and decision making in meetings. .
- The PHAC bylaws committee asked the group to review alternative decision-making models to create a more inclusive process for meeting discussions and decision making by answering the following questions:
  - What group decision making models or processes have you experienced?
    - Many members favor consensus as it is fair and involves everyone, although, it can be frustrating when someone or a group does not agree, as it can take longer to come to a consensus.
    - When working with large groups it was found that roll call votes or majority votes works best.
    - Expressed the importance to know and understand what type of decision making you are getting yourself involved in from the start, as each of these decision-making models might be appropriate for different scenarios.
  - What have you seen work well (or not work well at all) when groups try to come to consensus around potentially divisive or complex issues?
    - If consensus cannot be reached, can participants who don't agree live with the decision (i.e. yes, unsure, no).
  - What is important to you about group decision making? How do you want to feel before, during and after?
    - Ensure that everyone who wants to be heard has been heard. People should feel comfortable and know when to speak up to make their opinions or comments heard.
    - Develop an atmosphere for those who may not understand a comment or suggestion and educate or clarify as needed.
    - Truly consider each individual comment by being transparent about what went into the specific decision.
- The bylaws committee requested that the group think about suggestions for PHAC decision making and the ideal process so the bylaws committee can continue to review the ideas proposed and review resources around decision-making and plan an activity to practice alternatives for July's PHAC meeting.

### **(4) PUBLIC HEALTH BUDGET AND FEES** *(Jeff Harbison)*



2024 Annual Budget  
Planning Calendar.pdf



2024 EPH Fee  
Schedule - 20230626



Priority Based  
Budgeting Measures.docx

- Reviewed documents above as a group.

### **(5) BOARD OF HEALTH PREVIEW** *(Alan Melnick)*

- Informed PHAC that we will be discussing and giving a presentation on drinking water, on-site septic water, and recreational water programs at the Board of Health meeting on 6/28/23.

### **(6) CLOSING/ADJOURN** *(Sandra Brown)*

- **NEXT MEETING:** July 25, 2023 *(virtual)*  
The meeting adjourned at 7:29pm.