



Advisory Council

July 25, 2023 meeting notes

Attendees: Elma Blum, Sandra Brown, Nissa Buchanan, Tyler Clary, Marla Sanger, Maria Swinger-Inskeep, Aru Undurti, Peggy Carlson, Heather Dekker, Amy Gross, Michelle Stickley, Shona Carter

Absent: Mark Collier, Dave Fuller, Ashley Mariscal, Sue Marshall, Jeff Mori

Excused: Paul Childers, Remy Eussen, Sarah Garber, Michael Watkins

Staff: Mallori Berry, Jeff Harbison, Alan Melnick, Roxanne Wolfe, Andrea Pruett, Hayley Pickus, Lindsey Shankle

Public Guest: Melissa Harlan

(1) WELCOME & PHAC Business (*Sandra Brown & Alan Melnick*)

- PHAC has one vacancy for the Doctor of veterinary medicine practicing in Clark County; the recruitment closed on July 14. The PHAC Executive Committee reviewed the application and strongly supports the candidate for the position, as does CCPH. Dr. Melnick will forward the recommendation on to the Board of Health.
- The Council reviewed the meeting minutes from June 27, 2023. Maria Swinger-Inskeep moved and Michelle Stickley seconded motion to approve the meeting notes. All were in favor.

COMMENTS FROM THE PUBLIC

- None

(2) PUBLIC HEALTH BUDGET AND FEES (*Jeff Harbison*)

- Reviewed balanced budget, attachments below.



2024 Budget, Fund
Summary Reports, 20



2024 EPH Fee
Schedule Scenarios, 2

- EPH fee schedule update proposals are going to the Board of Health on 8/2, and a balanced 2024 budget must be submitted by 8/14. County Manager's recommended budget is published in early November, and CCPH request is published early October and the County budget is currently scheduled to be approved 12/5 by County Council.

(3) BYLAWS COMMITTEE UPDATE (*Marla Sanger*)

- The Bylaws Committee is reviewing the use of Robert's Rules – specifically how it applies to:
 - 1) PHAC decision making processes
 - 2) The conduct of meetings
- Following discussion at the June PHAC meeting, the bylaws committee is continuing research to prepare a recommendation for PHAC. The committee will discuss recommendations and seek PHAC input at a future meeting.
- PHAC members interested in joining the Bylaws committee to support this effort should reach out to

(4) PUBLIC HEALTH IN ACTION

- **Racism as a Public Health Crisis update** (*Roxanne Wolfe*)
 - Public Health will present an update on the department's anti-racist transformation work to the Board of Health on 7/26, specifically focused on what we have been doing since the Council declared racism as a public health crisis in 2020.
 - Highlights include a proposal to hire a Program Manager III position and requesting an RFP for consultant support.
- **CHA/CHIP** (*Lindsey Shankle, Andrea Pruett, and Hayley Pickus*)



- Lindsey Shankle joined PHAC and presented the Public Health in Action slide deck to the group (attached).
 - Presented preliminary findings from the Clark County Community Health Assessment (CHA). Findings were also shared at a community data party in June.
 - The CHA process applied an anti-racist approach. Clark County Public Health contracted with the Rede Group, a social impact company, who shares these core racial equity values. They facilitate the community steering committee and support aspects of the work.
 - CPH is utilizing the National Association of County and City Health Officials Mobilizing for Action through Planning and Partnerships (MAPP) framework to carry out the CHA and Community Health Improvement Plan (CHIP).
 - Progress and timeline details included in slide deck.
 - Questions/comments from PHAC members included:
 - How will data in the CHA disaggregate by race?
 - Any indicator that is available to disaggregate will be. When we are unable to disaggregate by race – due to data source or small numbers, we will note that in the report.
- *Next steps:* There is an opportunity for PHAC members to participate with the community steering committee in the next steps around implementation planning. The first meeting is tentatively scheduled for August 15 from 3-5.
 - Shona Carter expressed interest in participating.
- *Discussion Question:* How can we strengthen the relationship between PHAC and Board of Health?
 - Would like to see members of PHAC attend Board of Health meetings and/or vice versa depending on schedules.
 - Have an informal gathering between the two groups to build the relationship between PHAC and BOH.
 - Host a retreat.
 - Overall, PHAC members agree that the CHA/CHIP will bring both PHAC and Board of Health together as a whole.

(5) PHAC STRATEGY & COMMITTEES (*Hayley Pickus*)

- Based on group discussion over the course of the past several PHAC meetings, Hayley presented a possible future state of committee and ad-hoc or project based ways to get involved with PHAC operations and strategy.



7.25.23 PHAC
Committee Slide.pdf

Areas marked with a star are where immediate capacity is needed.

- We have discussed ideas around making committee and other work fit into existing PHAC meetings, and identifying opportunities to engage as individual member time and capacity allows.
- *Next steps:* Hayley will send out a questionnaire to get a sense of what members are interested in and what works given schedule/time constraints.
 - Elma Blum interested in assisting with website updates.

(6) CLOSING/ADJOURN (*Sandra Brown*)

- **NEXT MEETING:** August 22, 2023 (*virtual*)
The meeting adjourned at 7:13pm.