



MENTAL HEALTH SALES TAX FUNDING ADVISORY BOARD MEETING AGENDA

Thursday, August 17, 2023 | 1:00 – 2:00 pm

Via Microsoft Teams

- 1.0 Approval of Minutes from July 6, 2023
- 2.0 Bonfire Software Access Confirmation and Q&A
- 3.0 Conflict of Interest Forms – Ensure all Advisory Board members have submitted
- 4.0 Next Steps – Review Planning Calendar for Meetings and Major Deadlines
 - 4.1 Internal Application Process. *The Budget Office is currently working through a standard validation process for all budget submissions. There are no initial estimates or request estimates at this time*

Internal Department/Office Applications Deadline to Budget Office Monday, August 14, 2023
Internal Submissions to Advisory Board..... Thursday, August 31, 2023
Advisory Board Meeting | Internal Applicant Presentations..... Wednesday, September 13, 2023
Department/Office Requests Published (All Submit)..... Monday, October 2, 2023
Advisory Board Meeting | 2024 Budget Meetings with County Manager..... Thursday, October 19, 2023

- 4.1.1 Internal Applicants Presentation to the Advisory Board on September 13, 2023.
The Advisory Board will need to develop recommendations during this meeting or schedule an additional meeting prior to meeting with the County Manager. Does the Advisory Board want an additional meeting scheduled between September 13th and October 19th to finalize recommendations?

4.2 External RFP Process

RFP Submission Deadline August 15, 2023
RFP Submission to Advisory Board August 25, 2023
Advisory Board Review and Score Proposal Deadline..... September 15, 2023
Advisory Board Meeting | RFP - Group Review Submissions September 28, 2023
Advisory Board Meeting | RFP - Applicant Presentations AM October 5 & AM October 6, 2023
Advisory Board Meeting | RFP - Finalize Scoring & Recommendations October 12, 2023

