

## COMMUNITY ACTION ADVISORY BOARD MEETING MINUTES

Hybrid Meeting: in-person at Center for Community Health and through Webex online platform  
July 5, 2023

PRESENT	EXCUSED	ABSENT	STAFF
Amy Roark	Alishia Topper, vice chair	Chris Hullum	Rebecca Royce
Bridget McLeman	Joyce Cooper		Janet Snook
Diana Perez	Megan Mulsoff		Michael Torres
David Poland			Kayla Williams
Ernie Suggs			
Jamie Spinelli			
Karyn Kameroff			
Lance Carter			
Melanie Green, chair			
Nickeia Hunter			
Rob Perkins, secretary			

Guests: Shane Scaf (Family Promise); Ann Hawkins, Samantha Whitley (City of Vancouver); Liz Kearny, Abby Molloy (Clark County DCS); CODAS interpreters; Dale Whitley (Council for the Homeless)

- I. Welcome/Introductions
- II. Approval of May 2023 Minutes  
Karyn Kameroff made a motion to approve the minutes. Motion was seconded by Bridget McLeman and carried.
- III. Task Force Updates
  - Legislative Advocacy  
No updates.
  - CNA Task Force Update  
A consultant has been hired to review survey data. Approximately 900 responses were received.
- IV. Eviction Prevention Rent Assistance subcommittee selection.

HB 1277 is a new revenue for eviction prevention and housing stability included in the county's CHG/SDG (Consolidated Homeless Grant/System Development Grant) funding. A request for applications is currently open with applications due July 21. Contracts stemming from the RFA will start October 1 through June 30, 2025. A subcommittee of CAAB members is needed to review and score the applications. Recommendations will be sent to County Council September 19. Future allocations of funding will be included in the HCRS RFA process.

Amy Roark, Bridget McLeman, Melanie Green, Karyn Kameroff, and David Poland volunteered to serve as a review subcommittee for the RFA applications. A motion was made by Jamie Spinelli and seconded by Amy Roark to approve this subcommittee and allow them to approve applications on behalf of the full board. Motion passed.
- V. July 2022 – March 2023 Outcomes Report (Org. Std. 1.3, 4.4, 5.9, 8.7)

Most programs are on track for spending and meeting outcomes. Some numbers reflect COVID-spending impacts, new programs getting established, and requirements to spend some funding first. Eighty-nine percent of participants completing a satisfaction survey indicated a positive experience working with their program.

VI. City of Vancouver Affordable Housing Fund and Homeless Services Updates

Samantha Whitley and Jamie Spinelli provided updates.

- Multi-family tax exemption program finalized this week. Eliminates some former negotiations in favor of a fee-in-lieu that will be used towards additional housing.
- Applications being received for final 2023 Affordable Housing Fund levy dollars.
- City is working on its five-year Consolidated Plan.
- City Council approved Do Good Multnomah to operate Safe Stays 4 and 5.
- City Council approved a site at 46th and Main for Safe Stay 4.
- An additional HART outreach worker has been hired.
- Safe Stay 3 construction design nearly finished and project ready for bid.
- Fifty-eight people transitioned to stable housing from Safe Stays.

VII. Point-in-Time count and Project Homeless Connect updates (Org. Std. 5.9)

Dale Whitley with Council for the Homeless provided an overview of the Point-in-Time (PIT) Count, a single night snapshot, usually the last Thursday of January. In 2023, the count took place on January 26. The PIT Count collects data on people experiencing literal homelessness: living in shelters, living in unsheltered environments, and living in transitional housing. Sheltered and transitional housing counts are based on HMIS data; unsheltered count involves outreach workers and volunteers canvassing the streets and known encampments, attendees at Project Homeless Connect, and non-HMIS locations. Compared to 2022, the unsheltered count was up eight percent; emergency shelter count was up ten percent due to additional shelter capacity created in the community; transitional housing was up nine percent due to increased capacity. Those experiencing chronic homelessness was up 54 percent primarily due to increased outreach services, and domestic survivors was up 122 percent. More families counted in sheltered locations than unsheltered locations for the first time. Additional information available on the Council for the Homeless website dashboard.

VIII. Open Forum

Amy informed the board that the Child Support Workgroup is looking for feedback on draft recommendations to improve the child support system in Washington State. Flyer will be sent after the meeting with details.

IX. Other Business

- Next meeting, Wednesday, September 6

Rob Perkins, Secretary

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