Clark County Parks Advisory Board Meeting Minutes

Tuesday, December 12, 2023 4:00 P.M. to 5:30 P.M.
Virtual Meeting via Microsoft Teams and In-Person at Luke Jensen Sports Park

Board Members: Jim Kautz, Teresa Meyer, Donald Meeks, John Jay, Tonya Dow

Clark County Staff: Rocky Houston, Amy Arnold, David Stipe, Kevin Tyler, Lynde Wallick, Denielle Cowley

Ex-Officio Members: **School District Liaisons:** Cale Piland (Evergreen)*, AJ Panter (Vancouver)
Parks Foundation: Alex Earl

Guests and Others: 360-762-1024

* Not Present

4:02 PM Call to Order
Jim called the meeting to order. People in the room and online introduced themselves.

4:04 PM Administrative Actions

Time		Action Item
4:04 PM		**MOTION BY**: Teresa Meyer **SECOND BY**: John Jay
		MOTION: Motion to adopt Meeting Minutes for: **October 10, 2023**
		DISCUSSION: The Minutes have been approved.
		IN FAVOR: Unanimous **OPPOSED**: None **ABSTAINED**: None

4:04 PM Public Comment
There is none.

4:04 PM Manager's Report
Rocky discussed the staffing updates in the division. Rocky also discussed the weather, indicating there has been a lot of rain in the last couple of weeks so staff will continue to watch the waterways.

Rocky discussed several project updates including that the RV pads at Frenchman's Bar, Lucia Falls and Klineline are moving forward; that the capital budget was approved; and that an additional project was added to the capital plan to refurbish the Klineline house into office space for division staff. Rocky also discussed the open house plans for the Curtin Creek project, and the open house plans for the Harmony Sports Complex project.

Rocky discussed various topics such as: the emails to division staff regarding the 2023 accomplishments; when the holiday staff meeting will occur; the recruitment for project positions in 2024 and the constraints in hiring seasonal employees; the new monument

signs and park rules signs that have been ordered; the park bench refurbishment updates; pesticide recertification for staff; and the status of onboarding the two newly appointed Parks Advisory Board members.

Lynde discussed the Minnehaha Neighborhood Park open house inviting the Parks Advisory Board members to attend. She also notified them of the Heritage Farm Steering Committee meeting on January 3, 2024 and the open house that is scheduled on January 24, 2024.

Rocky also discussed the Mount Vista project.

4:18 PM Unfinished Business

Date: 12/12/2023

Agenda Item: Legacy Lands Guidance Manual

Action Item X
Informational Item

Overview:

Legacy Land guidance manual was approved by PAB and county commissioners on June 3, 2013. A revision and adoption of this manual takes place every 10 years. According to RCW84.34.200 and Clark County Code Chapter 3.24, the guidance manual facilitates the conservation futures levy program goals and objectives.

The following are high level recommendations from the guidance manual:

- The language has been updated to reflect the conservation futures name change to Legacy Lands
- Project application updated with schedule and evaluations.
- Watershed subareas have been included in project locations instead of individual properties. This will allow flexibility as opportunities become available.
- Updating list of Legacy Lands purchased properties.
- Information on the conservation futures levy has been updated.

In July, the initial draft of the guidance manual will be presented to the PAB for their review. The PAB will offer feedback during the August meeting. In September, the second draft will return to the PAB for their additional feedback. County staff presented information on the Legacy Lands and the guidance manual during a council work session on September 27. Public comments were accepted from September 14 to October 18. In November 2023, PAB

encountered an obstacle in progressing the final draft for council recommendation due to the absence of a quorum. The final draft recommendation is set to come back to PAB for a recommendation for approval in December 2023. County Council will receive the recommendation from PAB in early 2024 for adoption.

Prior Action by PAB:	None
Action Requested:	Recommendation for adoption by the county council
Attachment:	Draft Guidance Manual
Prepared By:	Denielle Cowley
PAB Action:	Denielle reviewed the timeline and goals and referenced the revisions that have been made, and Kevin shared a link to the newly revised version: https://clark.wa.gov/sites/default/files/2023-11/PAB%20Agenda%20Packet%2011-14-23.pdf. Denielle also discussed various updates with the Parks Advisory Board members.

Time		Action Item
4:25 PM		**MOTION BY**: John Jay **SECOND BY**: Jim Kautz
		MOTION: Motion for recommendation of the Legacy Lands Guidance Manual for adoption by county council.
		DISCUSSION: Tonya Dow is sustaining her vote until she can review the revised Guidance Manual further.
		IN FAVOR: Unanimous **OPPOSED**: None **ABSTAINED**: Tonya Dow

4:26 PM New Business – Elect Officers & Review Bylaws

Rocky discussed the officer positions for the Parks Advisory Board indicating that County staff has primarily taken over the role of Secretary and said that if the Bylaws needed to be reviewed, a sub-committee can be created.

The Parks Advisory Board members nominated people for the Chair, Vice Chair and Secretary positions.

Time		Action Item
4:26 PM		**MOTION BY**: Teresa Meyer **SECOND BY**: John Jay
		MOTION: Motion to appoint Jim Kautz as Chair.
		DISCUSSION:
		IN FAVOR: Unanimous **OPPOSED**: None **ABSTAINED**: None

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Time		Action Item
4:27 PM		**MOTION BY**: Jim Kautz **SECOND BY**: Teresa Meyer
		MOTION: Motion to appoint Teresa Meyer as the Vice Chair.
		DISCUSSION:
		IN FAVOR: Unanimous **OPPOSED**: None **ABSTAINED**: None

Time		Action Item
4:27 PM		**MOTION BY**: Jim Kautz **SECOND BY**: Tonya Dow
		MOTION: Motion to appoint John Jay as the Secretary.
		DISCUSSION:
		IN FAVOR: Unanimous **OPPOSED**: None **ABSTAINED**: None

Rocky discussed that hopefully the Parks Advisory Board vacancies will be filled soon. Jim, Teresa and Rocky discussed the terms for each position indicating they should be staggered and Rocky explained the process for re-applying for the positions. Rocky and Jim also discussed how the terms are written in the Charter and Jim asked for a sub-committee to be created to review this.

4:34 PM Roundtable Discussion

Jim welcomed Alex Earl, the Executive Director of the Parks Foundation of Clark County, and AJ Panter, the ex-officio member for the Vancouver School Districts, and AJ introduced himself.

Rocky briefly discussed that some of the park's properties who have adjoining boundaries with schools will need to have their perimeters secured for school safety purposes and future discussions regarding this topic will be scheduled accordingly.

Rocky and Teresa discussed when the Parks Fee Program will be heard by Council to move it forward and how to join this meeting.

Happy Holidays from county staff and the Parks Advisory Board.

4:39 PM Adjourn

Respectfully submitted, Amy Arnold