



CLARK COUNTY

RFP #887

DISTRICT COURT ELECTRONIC MONITORING and ALCOHOL MONITORING PROGRAM

QUESTIONS and ANSWERS

UPDATED: MARCH 29, 2024

| | QUESTION | ANSWER |
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| 1. | <p>Based on the importance of the County's responses to questions, the County's scheduled to release the final amendment Thursday, April 4, and vendors printing/shipping on Monday, April 8, two (2) business days in advance of the RFP response due date of April 10, 2024, would the County consider a two (2) week extension to the proposal due date?</p> | <p>Clark County maintains the current timeframe for receiving proposals.</p> <p>The Q&A will be kept updated through April 4.</p> <p>An addendum release would only occur <i>if</i> a substantial change to the work requirements listed in RFP 887 was identified.</p> <p><i>If</i> an addendum was released, we would review extending the deadline to accommodate the change at that time.</p> |
| 2. | <p>Current Program Information?</p> <p>A. Who is the current service provider for the program?</p> <p>B. Does the County provide office space for the current vendor to conduct daily program duties, or must the vendor provide its own location?</p> <p>C. If no direct/private vendor office is required, please confirm what County facilities the vendor may use to handle all equipment duties.</p> <p>D. How many local staff does the vendor provide to handle the daily duties of this program?</p> <p>i. Are male and female vendor staff required?</p> <p>ii. Are bilingual vendor staff required?</p> | <p>A. Our current service provider is 2 Watch Monitoring.</p> <p>B. The county does not provide office space for vendors. Vendors must provide their own facilities.</p> <p>C. No county space is available for the vendor to use. The County Jail will allow access to install victim notification equipment after approval based on an application and background check of the individual(s) entering the jail.</p> <p>D. The current vendor provides six local staff.</p> <p>i. Male and female staff are required.</p> <p>ii. Bilingual staff would be preferred but not required.</p> <p>E. Local staff should be available after hours and on weekends to respond to any possible victim notification alerts and be willing to communicate with 911 dispatch and law enforcement. No other after-hours services will be required at this time.</p> <p>F. Nothing at this time.</p> <p>G. Equipment Installation:</p> <p>i. Monday through Friday from 8 am to 5 pm.</p> <p>ii. within 24 hours of receiving a referral for victim notification and five business days for installation of any other type of equipment.</p> |

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| | <p>F. Besides the County's weekday service hours that the vendor must be available, is there weekend or afterhours availability required? If so what days and during what hours?</p> <p>G. The RFP states that the vendor must have the ability to provide prompt equipment installation service in the Clark County jail. Can the County confirm the following:</p> <ul style="list-style-type: none"> i. Days of the week and hours of installation at the jail? ii. Length of installation notification period to vendor to prepare equipment for installation? | |
| <p>3.</p> | <p>Where is the current vendor's office located?</p> | <p>The current vendor's office is located at 7610 NE Hazel Dell Ave, Vancouver, WA 9866.</p> |
| <p>4.</p> | <p>Is there a preferred location/area for the vendor's office location?</p> <p>A. Does the county require the vendor to allocate office space at the vendor office for County program staff?</p> | <p>District Court would prefer a vendor hold an office as close to the courthouse as possible. Within 5 miles is preferred.</p> |
| <p>5.</p> | <p>Is there a preferred area of the County where the County would prefer for the vendor to establish its local office if required?</p> | <p>The preferred area would be close to downtown and as close to the courthouse as possible.</p> |
| <p>6.</p> | <p>Equipment Requirements: The RFP states the following as the equipment required for the program. Can the County confirm the quantities in use on a daily basis for each equipment type and their make/model type?</p> <ul style="list-style-type: none"> A. Electronic Home Monitoring: GPS? B. GPS with Victim Notification? C. Electronic Home Monitoring: RF? D. Continuous Alcohol Monitoring? E. Alcohol Monitoring Breathalyzer? | <p>Daily equipment quantities:</p> <ul style="list-style-type: none"> A. Electronic Home Monitoring: 10 B. GPS with Victim Notification: 103 C. Electronic Home Monitoring RF: 0 D. Continuous Alcohol Monitoring (CAM): CAM only 72 CAM plus RF 153 E. Alcohol Monitoring Breathalyzer: 2 F. Electronic Monitoring with Victim Notification: we don't incorporate EHM with victim notification. G. Urinalysis Testing per month: 471 <ul style="list-style-type: none"> a) Type of testing kits: I-Cup 15 panel b) Types of drugs tested: K@/ETG500/Fentanyl120/Tramadol200/AMP500/Bup10/BZO/300/COC150/Meth500/MDMA500/MTD300/OPI300 |

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| | <p>F. Electronic Monitoring with Victim Notification?</p> <p>G. Urinalysis Testing: How many tests per month?</p> <ul style="list-style-type: none"> i. Type of testing kits used? ii. Types of drugs tested? iii. Are lab confirmations only needed for non-negative results? iv. Number of lab confirmations per month? v. Are oral drug testing swabs also required? If so, how many are used per month? <p>H. Any Miscellaneous Monitoring Devices or Services; e.g., check-in services, etc.? If/where applicable, please provide the make, model, and daily fee for each.</p> | <p>OXY100/THC50/6-AM(oxidants/Creatinine/Specific Gravity /pH)</p> <ul style="list-style-type: none"> c) Are lab confirmations only needed for non-negative results: Yes d) Number of lab confirmations per month: 7 e) Are oral drug testing swabs also required: Yes, but as a secondary form of testing if urinalysis testing is unavailable. How many per month: 5 per month |
| <p>7.</p> | <p>Court Testimony: How many times has court testimony been required over the past 12 months? Are online or web-based testimony sessions acceptable?</p> | <p>Court Testimony: Testimony has been required 56 times over the last twelve months. Court hearings can be in-person or web-based. The Judicial Officer will determine the method of appearance.</p> |
| <p>8.</p> | <p>Daily Monitoring Participant Paid Fees: For offender-paid participants, does the County prefer flat daily fees or a sliding scale model for these participants? Can the County provide a copy of the current scale if a sliding scale is used?</p> <p>A. Non-Payment Termination: For self-paid participants, can the vendor terminate them from the program for non-payment after an agreed upon timeline after notifying the County?</p> | <p>The County would entertain a flat rate or a sliding scale model. Currently, we are not using a sliding scale model.</p> |
| <p>9.</p> | <p>Daily Monitoring Agency Paid Fees: For agency paid participant fees, does the County prefer tiered pricing based on the amount of participants per each type of</p> | <p>The county would consider a flat-rate or tiered model for each type of monitoring service.</p> |

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| | <p>monitoring service being provided, or flat fee pricing for each type of monitoring technology being used?</p> | |
| <p>10.</p> | <p>Can the County provide the current prices for each of the following service options for <u>both</u> the participant paid and agency paid models?</p> <ul style="list-style-type: none"> A. GPS daily rate? B. GPS with DV Victim Notification daily Rate? C. RF Monitoring daily rate? D. Breathalyzer daily rate? E. Drug test fee per each test? F. Drug test laboratory fee per each substance tested? | <p>Current prices for each type of equipment:</p> <ul style="list-style-type: none"> i. GPS passive daily rate: \$12.75 per day ii. GPS active daily rate: \$14.00 per day iii. GPS with victim notification: \$21.00 per day (this includes the price for the victim's phone application) iv. RF Monitoring: RF monitoring is not used alone but is only incorporated in conjunction with a SCRAM bracelet. v. Breathalyzer daily rate: \$13.50 per day. vi. Drug testing fee per each test: <ul style="list-style-type: none"> i. ETG 15 panel instant cup: \$18.00 per test. ii. Mouth Swab Alcohol and 11-panel screen: \$28.08 per test. iii. Standard drug confirmation per type: \$24.96 per type. iv. Esoteric drug confirmation per type: \$46.80 per type. |
| <p>11.</p> | <p>Does the County require any notification tools to be provided by the Vendor, i.e., laptops or cell phones? If so, how many of each?</p> | <p>The county does not require any notification tools to be provided.</p> |
| <p>12.</p> | <p>The RFP lists the current start of services date as of May 15, 2024. Can the County confirm that, if a new provider is awarded a contract, all current/existing participants will be transitioned over as of this date along with all new referrals?</p> | <p>The county intends to begin service of a new contract by May 15th and expects to have all clients working with a service provider by this date. Still, it also understands that some flexibility might be necessary.</p> |
| <p>13.</p> | <p>How much spare inventory (number of units or percentage) is required to be provided by the vendor by equipment type?</p> | <p>The county expects at least 10% of the overall daily usage to be allocated to spare inventory.</p> |
| <p>14.</p> | <p>Can the County confirm the number of devices not recovered for any reason from participants over the past 12 months by device type?</p> <ul style="list-style-type: none"> A. GPS devices? | <p>The number of non-recovered devices for any reason per equipment type:</p> <ul style="list-style-type: none"> a) GPS devices: 5 per year b) Radio Frequency (RF) transmitters: 0 c) Radio Frequency (RF) home-based units: 0 |

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| | <p>B. Radio Frequency (RF) transmitters?</p> <p>C. Radio Frequency (RF) home-based units?</p> <p>D. Continuous alcohol bracelets?</p> <p>E. Continuous alcohol home base units?</p> <p>F. Portable breath alcohol devices?</p> | <p>d) Continuous alcohol bracelets: 5 per year</p> <p>e) Continuous alcohol home base units: 6 per year</p> <p>f) Portable breath alcohol devices: 1 per year</p> |
| <p>15.</p> | <p>How much lost / damaged / stolen equipment allotment (number of units or percentage) is required to be provided by the vendor?</p> <p>a. Does the County reimburse the vendor for lost devices?</p> <p>b. Does the vendor collect reimbursement from the program participants for any devices destroyed or not returned for any reason?</p> <p>c. Does the County remove participants who willfully destroy the tracking equipment?</p> | <p>The amount of lost/damaged/stolen equipment allotment required by the vendor.</p> <p>a) The county will not reimburse for lost devices.</p> <p>b) The county will not reimburse for devices that are destroyed. Collection efforts would be through the vendor.</p> <p>c) Vendors have the right to terminate participants if they willfully destroy equipment and will notify the court if this occurs.</p> |
| <p>16.</p> | <p>Can the County confirm the current notification procedures required for specific alerts, i.e., device tampers, low battery, dead battery, zone violations, etc.?</p> | <p>The county would expect all notifications or violations of any type of monitoring to occur as quickly as possible or within 24 hours of a violation</p> |
| <p>17.</p> | <p>For GPS with Domestic Violence Victim alerts, can the County provide a copy of the current protocols for GPS with DV victim notifications? Who are calls made to?</p> <p>A. Are calls made to law enforcement?</p> <p>B. Are calls made to the victim(s)?</p> <p>C. Are calls made to other county personnel?</p> <p>D. Can the County confirm if there is an alert triage contact tree in place required by the County, and if so, provide a copy of the current contact tree personnel?</p> | <p>Please see the attached policy/protocols document for victim notification.</p> <p>a) No, calls are not made to law enforcement.</p> <p>b) No, calls are not made to the victim.</p> <p>c) Yes, calls are made to a county 911 dispatch center.</p> <p>d) No, there is no alert triage tree in place.</p> |

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| <p>18.</p> | <p>How many County staff are involved in the operation of the program that would require training? If so, at how many locations and how many times a year?</p> | <p>Our entire pretrial team is involved with a portion of the program. This team consists of ten team members. These team members would need to be trained and would need annual training if possible.</p> |
| <p>19.</p> | <p>Proposal Limits: RFP section IIA.2, page 10 of 17, states, <i>“Proposals must be clear, succinct and not exceed thirty (30) pages, excluding resumes, E-Verify, coversheet and debarment form. Proposer’s who submit more than the pages indicated may not have the additional pages of the proposal read or considered.”</i> Based on the amount of information requested by the County – Project Team, Management Approach, Respondent’s Capabilities INCLUDING three letters of recommendation, Project Approach and Understanding, AND Proposed Cost, would the County please consider allowing additional pages OR allowing vendors to utilize an “Exhibits” / “Supporting Documentation” section to their proposal response to ensure all requirements are sufficiently addressed and evaluated?</p> <p>a. Additionally, please clarify the County’s intent with respect to the statement under Section IIA.2, <i>“Additional support documents, such as sales brochures, should not be included with each copy unless otherwise specified.”</i> Is the County stating that Support Documents WILL be accepted but that vendors should submit them as a separate document or only with the Original copy?</p> | <p>The county maintains the maximum number of pages at 30 but would allow for exhibits that are not included in the 30-page maximum.</p> <p>Any brochures or supplemental documents would be included in the 30-page maximum</p> |
| <p>20.</p> | <p>Of the approximately 4000 post-conviction misdemeanor probation, 5000 pretrial clients and 200 therapeutic specialty court participants, how many of the 200-300 clients ordered to monitoring are placed on each monitoring, or a combination of, Electronic Home Monitoring, Alcohol Monitoring,</p> | <p>Please see below for our current numbers per type of monitoring. These will be approximate monthly numbers.</p> <p>a. Electronic Home Monitoring: GPS -10</p> <p>b. GPS with Victim Notification - 103</p> |

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| | <p>Electronic Monitoring with Victim Notification and/or Urinalysis Testing?</p> | <p>d. Continuous Alcohol Monitoring? CAM only 72 and 153 includes cam and cam + rf</p> <p>e. Alcohol Monitoring Breathalyzer? 2</p> <p>f. Urinalysis testing</p> |
| <p>21.</p> | <p>What is the projected number of Urinalysis tests to be performed per month/year? Of the total number of clients/participants, how many are ordered to urinalysis testing? What are the common frequencies or random schedules of testing (i.e.: 1x week, 2x month, 1x month, etc.)? What are the expected hours/days of operation (i.e.: 7days per week including weekend)?</p> | <p>Currently, 471 urinalysis tests are provided each month. This number fluctuates depending on the number of active probation and pretrial clients serving.</p> <p>The number of clients who are ordered for urinalysis testing changes each month, but we average approximately 245 clients needing urinalysis testing each month.</p> <p>The frequency of testing is determined by the probation, pretrial, and Therapeutic Court units. We assign frequency based on the results of a risk/needs assessment. Clients can be ordered to as many as four tests per month to as little as one test per month.</p> |
| <p>22.</p> | <p>How does the County define “prompt” installation service? Would installation be required within hours or business days (i.e. 2 hours from notification or within 24 hours from notification)? Are all electronic monitoring installations conducted at the Clark County Jail or are some installations expected in the field or at another designated location?</p> | <p>The county expects a vendor to install victim notification equipment inside the jail within 24 hours of receiving a referral. Other types of monitoring would be installed outside of the jail, and the county would expect the equipment to be installed within five business days.</p> |
| <p>23.</p> | <p>Generally, would the County accept responses that offer alternate solutions to listed devices (i.e. SCRAM alcohol monitoring as mentioned in Background)?</p> | <p>The county would consider alternative solutions to listed devices as long as they are court-approved devices.</p> |
| <p>24.</p> | <p>Also generally, will the County accept responses that provide an additional solution of an agency focused client management software with integrated monitoring services and drug testing modules?</p> | <p>The county would accept responses that provide additional solutions of an agency focused client management system.</p> |
| <p>25.</p> | <p>What is the current daily rate paid by participants for CAM?</p> | <p>The daily rate paid by participants for CAM is \$15.00 per day.</p> |
| <p>26.</p> | <p>What is the current daily rate paid by participants for CAM with RF monitoring?</p> | <p>The daily rate paid by participants for CAM plus RF monitoring is \$15.50 per day.</p> |

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| 27. | Does the County currently pay for any participant's daily monitoring rates for any of the current monitoring options? If so, can the County confirm the daily rates the County pays the current vendor for: a) GPS? b) GPS with Victim Notification? c) CAM? d) CAM with RF? e) Alcohol Monitoring Breathalyzer? f) RF Electronic Home Monitoring? | Yes, the county pays for continuous alcohol monitoring, remote breathalyzer monitoring for indigent DUI clients, and victim notification services for indigent clients. We pay: A. GPS – the county doesn't pay for standard GPS. B. GPS with Victim Notification: \$21.00 per day. C. CAM - \$15.00 per day. D. CAM with RF - \$15.50 per day. E. Alcohol Monitoring Breathalyzer - \$13.50 per day. F. RF Electronic Home Monitoring – The county doesn't pay for standard electronic home monitoring. |
| 28. | Does the County pay for any participant drug testing? If so, can the County provide the fees it pays for each of the drug testing related services and confirmations? | The county doesn't currently pay for any drug testing. |