



## Technical Advisory Group (TAC) - Food Safety Meeting Minutes

**Date:** April 12, 2024  
**Time:** 9:30 - 10:30am  
**Location:** Phone Conference via Microsoft Teams  
**Attendees:** Jeremy Martin, Brigette Holland, David Petersen, Craig Alexander, Laura Spirlin, Allison Neiderhauser, Angela Jenkins, Emily Straw, Zena Edwards, John Lane, Erendira Hernandez

Discussion Topic	Additional Content & Notes
<b>Welcome and Roll Call; Intros, if new attendees (All)</b> (5 minutes) 9:30 - 9:35	Jeremy Martin, Brigette Holland, David Petersen, Craig Alexander, Laura Spirlin, Allison Neiderhauser, Angela Jenkins, Emily Straw, Zena Edwards, John Lane, Erendira Hernandez
<b>TAC Member Profile Review &amp; Discussion</b> (10 minutes) 9:35 - 9:45	Bios with pictures and contact information: <ul style="list-style-type: none"> <li>• purpose is to create more familiarity amongst TAC members</li> <li>• shared with TAC group, not published on the website or meeting minutes</li> <li>• positive interest expressed to share Bios within TAC</li> </ul>
<b>CCPH Staffing and Program Updates</b> (10 minutes) 9:45 – 9:55	Food Safety Team had a member retire, position is posted to back fill and hiring will occur soon  2025 budget/fee schedule planning cycle is beginning <ul style="list-style-type: none"> <li>• any new information developed (such as fee estimates) prior to next TAC meeting will be shared with TAC by email</li> </ul> “Busy” Plan Review Season has begun. <ul style="list-style-type: none"> <li>• Busy plan review season is usually between March to July (sometimes August).</li> <li>• March saw 42 <i>full</i> plan reviews (in addition to variances, hourly, and temporary event applications). <i>Full</i> plan reviews include Mobile, Multiple Event, New Construction and Change of Ownership. 42 is more than double what is usually seen in the busiest month of the year. Delay review times explained below.</li> <li>• First review comments extended to 4 – 6 weeks with full approval anticipated between 10-16 weeks, through summer <ul style="list-style-type: none"> <li>○ Review times faster when application packets are thorough completed.</li> <li>○ Review times very dependent on applicant responsiveness</li> </ul> </li> </ul>



	<p>Reviewed 2023 stats:</p> <ul style="list-style-type: none"><li>• number of annual permits issued and plan reviews submitted has increases compared to pre-Covid (2019) numbers.</li><li>• temporary event permits are still unpredictable, have not yet returned to pre-Covid numbers.</li><li>• complaints submittals, both foodborne illness and general food establishment complaints, have increased compared to pre-Covid numbers.</li></ul>
<p><b>Clark County Food Establishment Background Survey 2024</b> (20 minutes) 9:55 – 10:15</p>	<p>Review and discussion: The Clark County Public Health Food Safety team would like to make information easier to understand for applicants, permit holders, and food workers. The survey is intended to be completed by permit holders.</p>
<p><b>Industry Updates</b> (15 minutes) 10:15 – 10:30</p>	<ul style="list-style-type: none"><li>• <b>Successes</b></li><li>• <b>Challenges</b></li></ul>
<p><b>10:30 Adjourn</b></p>	

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**Guiding Principles**

1. *A commitment to food safety that ensures minimum risk of foodborne illness;*
2. *Promoting public access to safe and healthy food;*
3. *Flexibility to anticipate future changes and needs;*
4. *Commitment to support food agriculture and markets;*
5. *Increased local control of food sources;*
6. *Integrity of food safety surveillance activities;*
7. *Cooperation and coordinated efforts among government agencies, food industry, coalitions, and citizens for assuring safe food production, storage, and handling.*