



CLARK COUNTY MENTAL HEALTH SALES TAX FUNDING ADVISORY BOARD MEETING

MINUTES OF AUGUST 17, 2023

The Clark County Mental Health Sales Tax Funding Advisory Board convened on August 17th, 2023 via Microsoft Teams at 1:00pm.

Attendance: Glen Yung, DeDe Sieler, Bryan Farrell, Alan Melnick, Christine Simonsmeier, Vanessa Gaston, Jay Carstens, Cheryl Stone, Emily Zwetzig (Budget Office), Lanea Van Sant (Budget Office)

Approval of Minutes from July 6th 2023:

The board approved the meeting minutes from July 6th, 2023.

Bonfire Software Access Confirmation and Q&A:

The board discussed Bonfire access and confirmed if each member can login. If anyone comes into issues, they should contact Jay Carstens or DeDe Sieler.

Community Services provided an update regarding the administrative review of RFP applications. 25 files made it through by the deadline. The administrative review is in process. The documents will be open to the board on August 25th. The board members will receive an invitation from bonfire to work as reviewers and complete Non-Disclosure agreements and Conflict of Interest forms on August 25th.

Community Services informed the board that a list of the applicants will go out to the Advisory board, the members can then review ahead of time for any potential conflicts.

Next steps – review planning calendar for meetings and major deadlines:

The board reviewed the planning calendar and upcoming deadlines.

External Process:

The Advisory Board review and score proposal deadline is September 15th.

Group Review of Submissions Meeting is scheduled for September 28th.

The Budget Office and Community Services will work together to get applicants scheduled for interviews. Applicant presentations will be on October 5th and October 6th.



Internal Process:

The Internal Submissions will be sent to the Advisory Board by August 31st.

Internal Applicant Presentations will be held on September 13th.

Meeting adjourned at 1:22pm.