



CLARK COUNTY MENTAL HEALTH SALES TAX FUNDING ADVISORY BOARD MEETING

MINUTES OF JULY 6, 2023

The Clark County Mental Health Sales Tax Funding Advisory Board convened on July 6th, 2023 via Microsoft Teams at 1:00pm.

Attendance:

Karen Bowerman, Glen Yung, Cheryl Stone, Vanessa Gaston, Christine Simonsmeier, Jay Carstens, Alan Melnick, Lanea Van Sant (Budget Office), Emily Zwetzig (Budget Office)

Minutes:

The board approved the meeting minutes from June 8th, 2023.

Internal Application and External RFP Postings Update(s):

Community Services provided clarity to the board regarding access to Bonfire. The board did not have any other questions about the Internal Application or External RFP updates.

Review Conflict of Interest Form, Disclosure, and Bonfire Software:

The board reviewed the County's conflict of interest policy. The board discussed the process of declaring a conflict. The internal process – Departments will be recused from their own department's request. The external process – the board will sign a conflict-of-interest form/agreement. The board will declare any conflict with each proposal one by one in Bonfire.

The board reviewed the non-disclosure and conflict of interest agreement.

Budget Calendar:

The board reviewed the dates for the external RFP process and the internal process. The board would like to meet in August to ensure everyone is able to get into Bonfire for scoring without issues.

Next Meeting:

The next Advisory Board Meeting is scheduled for August 17th. Agenda topics include an update on internal and external applications, bonfire q&a, and conflict-of-interest forms check in.

Meeting Adjourned at 1:19pm.