

# Public Health Advisory Council

## Meeting Minutes

May 28, 2024

5:30-7:30 PM



Members Present: Elma Blum, Sandra Brown (Chair), Nissa Buchanan, Peggy Carlson, Paul Childers, Mark Collier, Emily Estes, Robert Ferrier, Kevin Fischer, Scott Johnson, Ashley Mariscal, Jeff Mori, Marla Sanger, Michael Watkins, Alan Melnick (ex-officio), Councilor Sue Marshall (ex-officio)

Members Absent: Tyler Clary, Kimberly Dauphin, Franklin Johnson, Breein Scarlett-Fiser, Kurt Truong

Staff: Roxanne Wolfe, Jeff Harbison, Gerry Preston, Andrea Pruett, Sarah Keirns, Mallori Berry

Public Guests: None

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### Welcome and call to order

Chair Sandra Brown opened the meeting and completed a roll call of the PHAC members.

### PHAC Business

- April 23, 2024, meeting minutes were unanimously approved.
- Dr. Kurt Truong's position as Dentist practicing in Clark County has been approved by the County Council.

### Public Comment

There were no public comments.

### Public Health in Action

- Food Waste Composting Pilot, Q&A
  - Sarah Keirns, Program Manager for Clark County's Solid Waste Outreach Program, presented information about a food waste composting pilot that has recently launched.
  - The Solid Waste Outreach program provides resources and education about waste reduction, recycling, composting, and proper waste disposal through the green programs Clark County offers.
  - Resources: <https://clarkgreenneighbors.org/we-compost>

### Budget Update

- Jeff Harbison gave a brief update about the 2025-2026 budget.
- Baseline budget allocations for 2025 must be submitted by the end of May, followed by one-on-one meetings with County Councilors expected on June 10<sup>th</sup>, and a work session scheduled for July 10<sup>th</sup>. The final budget is due on August 12<sup>th</sup>.
- Jeff will be scheduling a meeting with the Budget Committee within the first couple weeks of June.



For other formats, contact  
the Clark County ADA Office

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## Committee/PHAC Updates

- Budget Committee
  - Jeff Harbison will be scheduling a meeting with the Budget Committee within the first couple weeks of June.
- Board of Health retreat planning group
  - Roxanne Wolfe discussed planning a Board of Health and PHAC retreat in early 2025 and would like to begin planning this year.
  - If anyone else would like to join the planning group, please reach out to Roxanne Wolfe at [Roxanne.Wolfe@clark.wa.gov](mailto:Roxanne.Wolfe@clark.wa.gov).
- Goal setting
  - Emily Estes provided an update from the group discussion at the last meeting:
    - The Bylaws should be completed to fully move forward with the goal setting process.
    - Would like to move forward with the decision matrix and racial equity framework tools.
    - Would like to focus on what is in our scope as well as the Board of Health relationship.
- Bylaws/Membership Committee
  - Sandy Brown, Peggy Carlson, and Marla Sanger discussed proposed changes to the bylaws; PHAC expected to vote on the proposed changes at the June meeting.
  - Discussed process for inclusive decision making for Board decisions.
  - Resources:
    - <https://www.seedsforchange.org.uk/shortconsensus>.
    - <https://www.tamarackcommunity.ca/hubfs/Resources/Tools/Practical%20Guide%20for%20Consensus-Based%20Decision%20Making.pdf>.
- Commission on Aging
  - Dr. Melnick and Sandy Brown discussed the Commission on Aging (COA) meeting earlier this month.
  - Staff members from Commission on Aging, Community Development, and Public Health will be cross walking the COA's Aging Readiness Plan with Public Health's Community Health Improvement Plan to determine opportunities to collaborate.
  - More information will be shared at the June meeting.
  - Link to COA Aging Readiness Plan for the Committee/PHAC Updates: <https://clark.wa.gov/community-planning/aging-readiness-plan>.
- Racial equity consultant RFP update
  - Roxanne Wolfe updated the Council on an RFP for a racial equity consultant for Public Health, using FPHS funding.
  - RFP is expected to be published in mid-June.
- Member updates
  - Councilor Sue Marshall
    - Informed PHAC that at council time on 5/29, the Clark County Council will be discussing the first initial round of opioid settlement grants which will help with prevention, treatment and first responders.
  - Marla Sanger
    - With cold and flu season at an end, we are hearing less about respiratory illnesses. Reminder to continue to keep up with your yearly.
  - Dr. Alan Melnick

- Immunization rates are low; highly recommend staying up to date with your COVID-19 vaccine.

### **Closing**

The next PHAC meeting is June 25, 2024, from 5:30-7:30 and will be held virtually.

### **Adjournment**

The meeting adjourned at 6:51 p.m.

### **Attachments**

1. PHAC Presentation which includes Food Waste Composting Pilot and proposed bylaw changes.



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