



# Clark County Parks Advisory Board Meeting Minutes



Tuesday, July 9, 2024 4:00 PM to 6:00 PM

Virtual Meeting via Microsoft Teams and In-Person at Luke Jensen Sports Complex  
in the LJSP Bud Van Cleve Community Meeting Room

**Board Members:** Jim Kautz, Teresa Meyer, John Jay, Donald Meeks, Paulo Zandamela,  
Janis VanWyhe

**Clark County Staff:** Amy Arnold, Lyde Wallick, Denielle Cowley, David Stipe, Kevin Tyler,  
Erik Harrison

<b>Ex-Officio Members:</b>	<b>School District Liaisons:</b>	Cale Piland (Evergreen)*, AJ Panter (Vancouver)* Rachel Best (Camas)*
	<b>Parks Foundation:</b>	Tim Leavitt*

**Guests and Others:**

\* Not Present

Due to a power outage at the Public Service Center, this meeting was experiencing technical difficulties and part of the meeting was not recorded.

**4:02 PM Call to Order**

Jim called the meeting to order, and members of the Advisory Board and County staff introduced themselves.

**4:03 PM Administrative Actions**

Time	Action Item
4:03 PM	<b>MOTION BY:</b> Teresa Meyer <b>SECOND BY:</b> Paulo Zandamela
	<b>MOTION:</b> Motion to adopt Meeting Minutes for: <b>May 14, 2024 Minutes</b> <b>June 11, 2024 Minutes</b>
	<b>DISCUSSION:</b> The Minutes have both been approved.
	<b>IN FAVOR:</b> Unanimous <b>OPPOSED:</b> None <b>ABSTAINED:</b> None

**4:03 PM Public Comment**

There is none currently.

**4:03 PM Manager's Report**

Kevin discussed Rocky's departure from Clark County indicating that Ken Lader, the Public Works Director, has asked Kevin to be the interim manager. Kevin said applications for the Parks Division Manager will be reviewed soon. Kevin also discussed the re-organizational change for Parks and Lands explaining that they will be spilt into two separate divisions. Kevin said he will manage the Lands section which includes Noxious Weeds, Legacy Lands, the Railroad, and Camp Bonneville. Teresa, Janis, Kevin, and David discussed if the Parks Division Manager will just be over one section and where the Parks Advisory Board fits into those changes. Paulo, Kevin, and Janis also discussed the rationale for the re-organization.



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Kevin also discussed other updates including that park usage has increased over the last few months due to the peak season, that all parks with water features are being used heavily which is putting a strain on Parks Operations and Maintenance staff, and that the water tank delivery at Camp Hope was successful. Kevin and David also discussed the Moulton Falls bridge closure.

David discussed that a Farewell get together for Rocky is being held at Heathen Brewing on July 11, 2024 at 4:30 PM and encouraged the Advisory Board members to attend.

Kevin and John discussed updates to the Heritage Farm Sustainability Plan indicating it was adopted by Council and included a conversation about moving forward with the Conservation Covenant.

**4:13 PM Unfinished Business**

There is none.

**4:13 PM New Business**

Date: July 9, 2024

**Agenda Item:**

**Capital Improvement Plan (CIP) Updates, FY2024**

Action Item  
Informational X  
Item

**Overview:**

The Parks and Lands division will seek approval from Council to adopt the updated Capital Improvement Plan (CIP)(attached).

Staff is seeking feedback from the PAB for on the DRAFT CIP for the current fiscal year capital budget and the forecasted capital plan through 2030. This is the inaugural process that forecasts spending in the 6-year CIP which will be revised annually for consideration and adoption through the County’s annual budgeting process.

A public comment period is underway and will be closing on August 6, 2024.

Planning and Development staff plans to return to PAB on September 10, 2024 seeking a recommendation to seek adoption from Clark County Council



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**Prior Action by PAB:** Unknown  
**Action Requested:** Recommendation to move CIP to Council for adoption.  
**Attachment:** Proposed 2025-2030 Capital Plan  
**Prepared By:** David Stipe  
**PAB Action:** The draft 2025-2030 Parks Capital Plan can be found here: <https://clark.wa.gov/media/document/177576>. David discussed that the public comment period opens today and reviewed the planned public process, an overview of the CIP, the notable changes to it, a comparison of the 2024-2029 CIP, the various additions, and the next steps. Various conversations were discussed regarding how the PIF (Park Impact Fee) funds will be used and what their boundaries are, the funding related to vehicles and equipment, public access improvements at various sites, how moving the funds around effects the budget, and where the operations and maintenance funds come from. The Advisory Board is in support of this draft plan.

## 5:20 PM Public Comment

Jayne Haygood, the Chair of the Vancouver Parks and Recreation Advisory Commission, was unable to join this meeting so Kevin read their public comment into the record regarding the Lewis and Clark Regional Trail connection. Kevin discussed this indicating that the county adopted the plan with the framework that the trail would span from Washougal to Ridgefield and beyond but said the county does not currently have any plans regarding this. Kevin and David also discussed the funds to use for this and that trail standards would need to be developed. Teresa, David, Janis, and Kevin discussed easements for this type of trail development and other trail connections in the county.

## 5:30 PM Roundtable Discussion

Nothing further was discussed.

## 5:30PM Adjourn

Respectfully submitted, Amy Arnold

# 25-30 Parks and Lands Capital Improvement Plan



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## Parks Advisory Board First Review

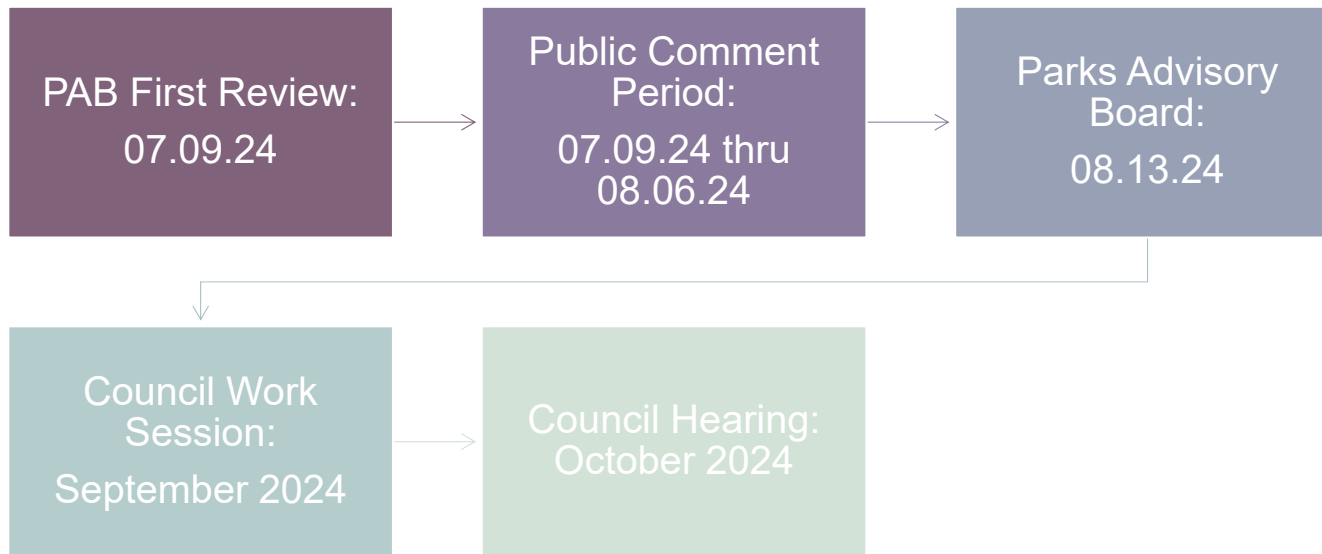
David Stipe, Parks and Lands Planning and Development Manager

July 9, 2024



# Planned Public Process

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# Capital Improvement Plan (CIP) Overview

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- **PROS Plan**

23-28 PROS Plan adopted in April, 2022. The PROS Plan references the CIP.

The PROS Plan is consistent with RCW 36.70A (Growth Management Act) and provides a 20-year Capital Facilities Plan (CFP) and a 6-year Capital Improvement Plan (CIP).

The Parks & Lands Division is transitioning to an annual Capital Improvement Plan to inform the current FY Capital Budget and update the 6-year CIP.



## Notable 25-30 changes

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- Priority Shift from New Park Capital projects to Stewardship Capital projects.
- Reduced reliance on REET II funds to accommodate Public Works Clean Water's funding needs.
- Increased reliance on PIF funds for planning and development.
- Pause on acquisitions to free up PIF funds for development.
- Preventative Maintenance removed from the CIP. Provided in Appendix D as reference.



# At A Glance

## 2025 Approved v. 2025 Proposed

	FY 2025 – Forecasted Spending (2024 CIP)	FY 2025 – Proposed Spending (2025 CIP)
Preventative Maintenance (Appendix D 25-30 CIP)	\$755,000	NA
Major Maintenance	\$2,450,000	\$2,865,000
Stewardship Capital Improvements	\$5,778,167	\$5,817,288
New Park Capital Development	\$6,464,225	\$9,560,000
Park System and Site Planning	\$0	\$505,000
Legacy Lands Acquisition	\$3,275,000	\$7,030,000
Park Land Acquisition	\$2,700,000	\$0
Equipment & Vehicles	\$100,000	NA
<b>2023 Total CIP Budget</b>	<b>\$21,522,392</b>	<b>\$25,777,288</b>

25-30 Preventative Maintenance - \$5,129,000





# CIP Comparison

## 24-29 Approved 25-30 Draft

	24-29 Parks CIP (As Approved)	25-30 DRAFT Parks CIP (As proposed)
Preventative Maintenance (Appendix D 25-30 CIP)	\$4,890,000	\$0
Major Maintenance	\$11,929,000	\$15,732,000
Stewardship Capital Improvements	\$18,179,293	\$20,652,288
New Park Capital Development	\$17,449,225	\$19,475,000
Parks System and Site Planning	\$1,065,000	\$705,000
Legacy Lands Acquisition	\$16,301,300	\$18,105,000
Park Land Acquisition	\$4,950,000	\$0
Equipment & Vehicles	\$600,000	\$0
<b>2023 Total CIP Budget</b>	<b>\$74,426,215</b>	<b>\$74,669,288</b>

25-30 Preventative Maintenance - \$5,129,000



# Parks and Lands CIP

## Major Maintenance – Regional and District Parks

	2024	2025	2026	2027	2028	2029	2030	6-Year CIP Total
Adopted CIP	3,123,000	2,450,000	1,843,000	1,858,000	1,719,000	936,000	NA	<b>11,929,000</b>
Updated CIP <sup>1</sup>	NA	2,865,000	3,365,000	2,106,000	2,348,000	2,365,000	2,683,000	<b>15,732,000</b>
<i>Variance</i>	<i>NA</i>	<i>415,000</i>	<i>1,322,000</i>	<i>48,000</i>	<i>629,000</i>	<i>1,429,000</i>	<i>NA</i>	<i>2,286,000</i>

<sup>1</sup> Estimates as of July 2024

## 25-30 MM CIP Additions

- Lacamas Regional Park Foot Bridge Replacement
- Lewisville Regional Park Playground Replacement
- Lewisville Regional Park Roof Replacements
- Lewisville Regional Park South Island Vehicle Bridge Repair



# Parks and Lands CIP

## Stewardship Capital Development

	2024	2025	2026	2027	2028	2029	2030	6-Year CIP Total
Adopted CIP	1,090,000	5,778,167	6,031,126	3,040,000	1,240,000	1,000,000	NA	<b>18,179,293</b>
Updated CIP <sub>1</sub>	NA	5,817,288	8,455,000	3,520,000	960,000	400,000	1,500,000	<b>20,652,288</b>
<i>Variance</i>	<i>NA</i>	<i>39,121</i>	<i>2,423,874</i>	<i>480,000</i>	<i>(280,000)</i>	<i>(600,000)</i>	<i>NA</i>	<i>2,472,995</i>

<sup>1</sup> Estimates as of July 2024

## 25-30 CIP Stewardship Capital Development Additions

- Heritage Farm Children’s Garden Pavilion
- Moulton Falls Overflow Parking Area Improvements
- Orchard’s Community Park Play and Accessibility Improvements
- Whipple Creek Community Park Parking and Circulation Improvements



# Parks and Lands CIP

## New Park Capital Development

	2024	2025	2026	2027	2028	2029	2030	6-Year CIP Total
Adopted CIP	1,660,000	6,464,225	3,180,000	2,525,500	3,140,000	480,000	NA	<b>17,449,725</b>
Updated CIP <sup>1</sup>	NA	9,560,000	1,700,000	4,095,000	3,640,000	480,000	0	<b>19,475,000</b>
<i>Variance</i>	<i>NA</i>	<i>3,095,775</i>	<i>(1,480,000)</i>	<i>1,569,500</i>	<i>500,000</i>	<i>0</i>	<i>NA</i>	<i>2,025,275</i>

<sup>1</sup> Estimates as of July 2024

## 25-30 CIP New Park Capital Development Additions

- Anderson Dairy Property Community Park Site and Structure Assessments
- Cougar Creek Woods Property Community Park Frontage Improvements
- Cougar Creek Woods Property Community Park Master Plan Completion
- Foley Orchard and Mackie Properties Frontage Improvements
- St. Johns Property Neighborhood Park Master Plan
- Vydra Property Neighborhood Park Master Plan



# Parks and Lands CIP

## Acquisitions – Legacy Lands

	2024	2025	2026	2027	2028	2029	2030	6-Year CIP Total
Adopted CIP	3,526,300	5,975,000	2,500,000	2,500,000	2,000,000	1,500,000	NA	<b>18,001,300</b>
Updated CIP <sup>1</sup>	NA	7,030,000	3,075,000	2,000,000	2,500,000	2,000,000	1,500,000	<b>18,105,000</b>
Variance	NA	1,055,000	575,000	(500,000)	500,000	500,000	NA	<b>103,700</b>

<sup>1</sup> Estimates as of July 2024

## Acquisitions – Park Impact Fees

	2024	2025	2026	2027	2028	2029	2030	6-Year CIP Total
Adopted CIP	2,250,000	2,700,000	0	0	0	0	NA	<b>4,950,000</b>
Updated CIP <sup>1</sup>	NA	0	0	0	0	0	0	<b>0</b>
Variance	NA	(2,700,000)	0	0	0	0	NA	<b>4,950,000</b>

<sup>1</sup> Estimates as of July 2024





# Next Steps



Lucia Falls Regional Park



# Next Steps

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- Public Comments
- August PAB Review and Recommendation
- Council Work Session
- Council Adoption



# Questions?





# Further Questions and Comments to -

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## Capital Program Contacts:

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**From:** [Haygood, Jaynee](#)  
**To:** [Amy Arnold](#)  
**Subject:** Clark County Parks Advisory Board  
**Date:** Tuesday, June 25, 2024 12:44:26 PM

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**EXTERNAL:** This email originated from outside of Clark County. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Amy,

I am the Chair of the Vancouver Parks and Recreation Advisory Commission. I was recently attending the Clark County Climate Project Community Workshop on Resilience and was excited when the key speaker shared information about London's Green Chain trail. There was a lot of interest from the audience in providing something like that in Clark County. I mentioned that Clark County has been working on something similar called the Lewis and Clark Regional Trail connecting LaCenter all the way through to Washougal/Steigerwald. I was wondering if you might have an update regarding the Lewis and Clark Regional Trail and if I might be able to listen in on the July 9<sup>th</sup> Clark County Parks Advisory Board meeting?

Thanks for your help,

Jayne Haygood