



# Clark County Parks Advisory Board Meeting Minutes



Tuesday, October 8, 2024 4:00 PM to 5:30 PM

Virtual Meeting via Microsoft Teams and In-Person at Luke Jensen Sports Complex  
in the LJSP Bud Van Cleve Community Meeting Room

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**Board Members:** Jim Kautz, Teresa Meyer, John Jay, Donald Meeks, Paulo Zandamela,  
Janis VanWyhe

**Clark County Staff:** Amy Arnold, Denielle Cowley, David Stipe, Kevin Tyler

<b>Ex-Officio Members:</b>	<b>School District Liaisons:</b>	Cale Piland (Evergreen)* AJ Panter (Vancouver) Rachel Best (Camas)*
	<b>Parks Foundation:</b>	Tim Leavitt*

**Guests and Others:** Brian Lind, Brandon Erickson

\* Not Present

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#### 4:04 PM Call to Order

Jim called the meeting to order and participants in the room and online introduced themselves.

#### 4:05 PM Administrative Actions

Currently there is not a quorum to approve of the meeting minutes.

#### 4:05 PM Public Comment

Brian Lind introduced himself and politely asked for consideration of his request (to purchase a small portion of the property at 10206 NE 50<sup>th</sup> Avenue), noting that he can purchase the property with cash so it can be processed quickly.

David indicated that a public comment request was received from Mikala wanting more information about the Prairie Fields softball contract. Kevin indicated this would be discussed in the Manager's Report.

#### 4:07 PM Manager's Report

Kevin discussed several vacant positions including that a new Compliance Manager for Camp Bonneville has been hired and will be announced shortly; that a decision has been made regarding the Parks Division Manager position and an upcoming announcement will be shared; and that the Deputy Director position is nearly ready to be closed.

Kevin also discussed the upcoming work sessions including the one tomorrow, October 9, 2024, regarding Camp Bonneville's cleanup status and updates; the one on October 23, 2024, regarding the GCPD's (Greater Clark Park District) Interlocal Agreement between Clark County, the City of Vancouver, and the Parks District; and the one on November 6, 2024, regarding the Parks draft CIP (Capital Improvement Plan) and its process. Kevin discussed that the draft Parks CIP will not be going to the planning commission after all,



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that this topic will be revisited in the future and the division will work with community planning to update the comprehensive plan.

Kevin discussed the notice of termination that was sent to the Prairie Fields Association about their lease agreement and Jim, Kevin, and David discussed why the lease was terminated. David discussed that this property is included in the CIP for next year regarding safety and security at the site, and Paulo, Kevin, and David discussed what type of safety elements could be implemented.

Kevin also discussed the East Fork Reconnection stream restoration project with the Lower Columbia Estuary Partnership indicating that more community outreach will occur before construction next Spring. Kevin said a future action item will be presented to the Advisory Board regarding what the proposed changes are. Kevin and Janis discussed this further regarding the project’s location and scope, and Jim, Janis, Kevin, and Denielle discussed plans for future plantings for the site.

#### 4:28 PM Administrative Actions

The minutes may be voted upon now that there’s quorum.

Time	Action Item
4:28 PM	<b>MOTION BY:</b> Teresa Meyer <b>SECOND BY:</b> John Jay
	<b>MOTION:</b> Motion to adopt Meeting Minutes for: <b>September 10, 2024 Minutes</b>
	<b>DISCUSSION:</b> The Minutes have been approved.
	<b>IN FAVOR:</b> Unanimous <b>OPPOSED:</b> None <b>ABSTAINED:</b> None

#### 4:30 PM Unfinished Business

Jim, Teresa, Amy, and Kevin discussed the status of the Advisory Board vacancies.

Date:                      10/08/2024

#### Agenda Item:    Park Advisory Board Bylaws – Staggering Appointments

Action Item    X  
Informational  
Item

#### Overview:

The Parks Advisory Board (PAB) Bylaws were revised on March 12, 2024, with approval from its sub-committee member and the Advisory Board itself. Various changes were implemented



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including updating its definitions, including ex-officio members from additional school districts within the county, changing the start date and the scheduled day of the meeting, among other things.

At the meeting on September 10, 2024, PAB members requested a discussion regarding the Bylaws to determine if changes were needed to better stagger the terms. A discussion to review other board's bylaws was advised. Upon that review, options for staggering the appointments are as follows:

- The terms are for 3 years and are staggered so that 3 of the 7 members terms expire one year, with 2 members terms expiring each consecutive year. Members of the Advisory Board filling a mid-term vacancy serve from the time they are appointed to the end of the previously established term.
- Appointments shall be for staggered 3-year terms, provided the terms of original appointments shall be determined by lot so that approximately 1/3 shall be for 1-year terms, 1/3 for 2-year terms, and 1/3 for 3-year terms.
- Members shall serve 3-year terms which will commence on the first day in January, or in the case of members who fill mid-term vacancies, immediately upon appointment.

**Prior Action by PAB:** Form subcommittee to amend bylaws  
**Action Requested:** Discuss and adopt proposed bylaws for the Parks Advisory Board  
**Attachment:** Proposed Bylaws  
**Prepared By:** Kevin Tyler  
**PAB Action:** Kevin, David, and the Advisory Board members discussed how to stagger member's terms to adjust the end dates accordingly. Kevin proposed a 3-year/2-year/2-year rotation once new members onboard, indicating that each member will still serve a 3-year term. The Advisory Board members also discussed how advertisements for vacancies should be posted.

Time	Action Item
4:51 PM	<b>MOTION BY:</b> Teresa Meyer <b>SECOND BY:</b> John Jay
	<b>MOTION:</b> Motion to amend the Bylaws in Article IV – Membership, Section 4 regarding the Term of Office to stagger board member's terms in a 3-year/2-year/2-year rotation.



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	<b>DISCUSSION:</b> The Motion has been approved.
	<b>IN FAVOR:</b> Unanimous <b>OPPOSED:</b> None <b>ABSTAINED:</b> None

**4:52 PM New Business**

There is none.

**4:52 PM Roundtable Discussion**

Jim and Kevin discussed the advertisement for the two vacant positions that will be available at the end of this year.

Don, Jim, and David discussed if the public comments were addressed. Brandon Erickson, a guest calling into the meeting, discussed his interest as a candidate for the Advisory Board vacancy.

**4:55 PM Adjourn**

Respectfully submitted, Amy Arnold

DRAFT

**From:** [Brian Lind](#)  
**To:** [Denielle Cowley](#); [Cnty Parks Advisory Board](#)  
**Cc:** [Kevin Tyler](#); [Amy Arnold](#)  
**Subject:** Concern & Appeal to Reconsider Sale of Small Section of 10206 NE 50th Ave  
**Date:** Thursday, September 19, 2024 8:27:17 AM  
**Attachments:** [Aerial of Property Depicting Boundary Adjustment.pdf](#)

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**EXTERNAL:** This email originated from outside of Clark County. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To the County Parks Property Decision Makers,

I am writing in regards to the county's recent property purchase of 10206 NE 50th Ave. I'm excited for the community space this park will provide and look forward to seeing it benefit the surrounding community. However, my excitement isn't without concern, and my hope is you can help me and my family in addressing our concern.

My family's property is adjacent to the south side of the newly acquisitioned county property. I've been informed of the county's plan to put up a chain-link fence on the property line. Our house is a little more than 10' from the property line where this fence is likely to be placed.

I am requesting the board reconsider a cash offer for a small section of the property to help alleviate our concerns listed below. If granted, we'd have some privacy and safety restored to what we've had over the years with our previous neighbors. In having this extra space, I would be able to plant a natural live privacy wall with Laurel and/or arborvitae, and the protruding SW property corner would be minimized. My request would be for the southernmost 10' of the county property adjacent to my house as depicted in the attached aerial photo. I'd ask you to price at a reasonable market value.

My concerns:

- 1) With only a little more than 10' of space between my office, bathroom, and bedroom windows, and what is to be public property. A chain link fence leaves us no privacy and a sense of compromised safety. This is because anyone can come near the fence and peer through to see my beloved family members, belongings, and what is happening in my house all while being subdued to the surrounding natural features of the land.
- 2) We've found drug paraphernalia near the Lalonde park fence adjacent to our property a handful of times in the past. Though unpleasant, at least there's insulation from it in that we have space and a creek between us and the drug usage. Having this property border 10' from my house to include full access to the front and back yard now puts my children at risk of potential exposure to those with drugs while playing outside anywhere on our lawn.
- 3) The SW corner of the county property includes an awkward corner that protrudes into our property. This being public will further decay what's left our privacy and sense of safety in the backyard. Additionally, I don't know what this small portion of the land would benefit to the park.

If my appeal isn't to be granted, what other solutions would you propose to alleviate the factors above?

I encourage you to come out to meet and visit while we look at the area. Don't get me wrong, we're genuinely happy about the park coming, and frankly, hope for more parks in the Vancouver area to enhance the health and quality-of-life in our surrounding communities.

Cheers,

Brian Lind  
763-442-7400



Our house adjacent to the newly acquired County Parks property.



**From:** [Yahoo](#)  
**To:** [Amy Arnold](#)  
**Subject:** RE: Brush Prairie Field  
**Date:** Wednesday, October 2, 2024 10:49:48 AM  
**Attachments:** [image001.jpg](#)

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Yes, sorry for not clarifying. I'm specifically wanting to address the Parks Department not renewing the contract with the Brush Prairie Softball Field.

Mikala

[Yahoo Mail: Search, Organize, Conquer](#)

On Wed, Oct 2, 2024 at 10:45 AM, Amy Arnold <[Amy.Arnold@clark.wa.gov](mailto:Amy.Arnold@clark.wa.gov)> wrote:

Mikala,

Thank you for the inquiry but to clarify – which meeting are you interested in joining in person? The next Parks Advisory Board meeting?

Thank you,



**Amy Arnold** she/her/hers

Office Assistant III – Parks

Public Works

564.397.1688 Desk

360.448.8023 Mobile

<https://clark.wa.gov/public-works>



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**From:** Yahoo <redhead1613@yahoo.com>  
**Sent:** Wednesday, October 2, 2024 10:44 AM  
**To:** Amy Arnold <Amy.Arnold@clark.wa.gov>  
**Subject:** Brush Prairie Field

**EXTERNAL:** This email originated from outside of Clark County. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning, my name is Mikala Willey and I am interested in joining the next meeting in person. Can you tell me how that works please?

Thank you!

Mikala

(208)704-0561

[Yahoo Mail: Search, Organize, Conquer](#)



## Clark County Parks Advisory Board



# Agenda Item

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Date: 10/08/2024

### Agenda Item: Park Advisory Board Bylaws – Staggering Appointments

Action Item   
Informational  
Item

#### Overview:

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**Prior Action by PAB:** Form subcommittee to amend bylaws

**Action Requested:** Discuss and adopt proposed bylaws for the Parks Advisory Board

**Attachment:** Proposed Bylaws

**Prepared By:** Kevin Tyler

## Proposed Bylaws

### Section 4. Term of Office

The term of office for Clark County PAB members is three (3) years. Terms are staggered such that 3 members terms expire one year, with 2 members terms expiring each consecutive year. The term of office begins on the first day in January. Vacancies will be filled for the remainder of the unexpired term. The Clark County Council may remove members from office at will.