



## Minutes: CLARK COUNTY CIVIL SERVICE COMMISSION MEETING

### IN ATTENDANCE

- COMMISSIONER MARLA LUDOLPH-HEIKKALA (CHAIR)
- COMMISSIONER CRYSTAL KROELLER (VICE CHAIR)
- COMMISSIONER LEAH ANAYA
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER COLETTE DRAPER
- SENIOR DEPUTY PROSECUTING ATTORNEY STEPHEN ARCHER (COUNSEL TO THE COMMISSION)
- SECRETARY/CHIEF EXAMINER LESLIE HARRINGTON SMITH

MEETING DATE: THURSDAY DECEMBER 19, 2024 REGULAR MEETING   
 MEETING TIME: 3:00 P.M. SPECIAL MEETING

LOCATION: *This meeting will take place IN PERSON and via Microsoft Teams.*  
 CONF RM. 511     CONF RM. 523     CONF RM. 433  
 **CCSO ADMIN CLASSROOM**     CONFERENCE CALL  
 **MICROSOFT TEAMS MEETING LINK: [JOIN THE MEETING NOW](#)**  
 (Phone Number +1 213-262-7043 Phone Conference ID: 512 462 725#)

Special Guests: Kristyn McFarland, Kristen Olson, Jim Hansen, Greg Marek, Jeff Brockus, Chris Skidmore

### EXECUTIVE SESSION:

Commissioners had no need to discuss personnel issues in Executive Session, with respect to RCW 42.30.110(1)(g) regarding Items #1 and #2 on the agenda.

### REGULAR SESSION:

1. Commissioners reviewed and certified the following background investigations submitted:

- Broersma, Kodee - Deputy Sheriff
- Cook, Kelli - Sheriff's Support Specialist II
- Corrin, Tyler - Sheriff's Support Specialist II (with Reservation re: employment history)
- Kela, Dorian - Sheriff's Support Specialist II
- Martell, Carmelita - Sheriff's Support Specialist II
- Price, Nicholas - Lateral Enforcement Deputy
- Rivera, Joseph - Deputy Sheriff

2. Commissioners reviewed and confirmed removal for the following background investigations:

- Allen, Kimberley – Sheriff’s Support Specialist II
- Foxwood, Kayla – Sheriff’s Support Specialist II
- Hall, Bryan – Deputy Sheriff
- Mata, Gerardo – Sheriff’s Support Specialist II
- McEvers, Josiah – Deputy Sheriff
- Mitchum, Thomas – Deputy Sheriff
- Rothe, Austin – Deputy Sheriff

3. Commissioners reviewed and certified the following eligibility lists for 12 months or until exhausted:

- Deputy Sheriff R003042 December 2024
- Sheriff’s Support Specialist II R002711 December 2024
- Sheriff’s Support Specialist Supervisor R003344 December 2024

4. Commissioners reviewed and approved the following meeting minutes:

- November 21, 2024 Regular Meeting Minutes

Other business to come before the Commission:

1. Applicant Drug Use Disqualification Table changes – after some discussion regarding this change, the commission approved the use of the new chart.
2. Sheriff’s Appointment of Kristyn McFarland to Program Manager II -informational only
3. Vacancies (Secretary Harrington Smith clarified that the reports run for past meetings was a different report (point in time) than the one CCSO runs. She will use the same report used by CCSO going forward.

Job Title	Count
Administrative Assistant	1
Deputy Sheriff	17
HR Rep	1
Program Assistant	1
Sergeant	1
Sheriff's Support Spec III	6
Sheriffs Support Specialist Supervisor	1
<b>Grand Total</b>	<b>28</b>

4. Meeting Schedule for 2025 handed out to commissioners and meeting guests.
5. Commemorative Vase gifted to Chair Marla Ludolph-Heikkala to honor her 40 years of service to the Clark County Civil Service Commission.

Next regular meeting is scheduled for Thursday January 16, 2025, at 3PM

Commissioners may confirm attendance:

- COMMISSIONER MARLA LUDOLPH-HEIKKALA
- COMMISSIONER CRYSTAL KROELLER
- COMMISSIONER LEAH ANAYA
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER COLETTE DRAPER

Date: 1-16-25

Marla Ludolph-Heikkala

Marla Ludolph-Heikkala, Chairperson

APPROVED VIA TEAMS

Crystal Kroeller, Vice Chair, Civil Service Commissioner

APPROVED VIA TEAMS

Leah Anaya, Civil Service Commissioner

APPROVED VIA TEAMS

Colette Draper, Civil Service Commissioner

APPROVED VIA TEAMS

Garry Presthus, Civil Service Commissioner

Leslie Harrington Smith

Leslie Harrington Smith,  
Secretary/Chief Examiner