



Clark County Parks Advisory Board Meeting Minutes



Tuesday, July 8, 2025 4:00 PM to 6:00 PM
Public Service Center, 1300 Franklin St, Vancouver, WA 98660
In Training Room 679 and Virtual Meeting via Microsoft Teams

Board Members: Jim Kautz, Janis VanWyhe, Teresa Meyer, Donald Meeks, Brandon Erickson*, Jessica Barksdale, John Rafanelli*

Clark County Staff: Amy Arnold, David Stipe, Denielle Cowley, Lynde Wallick

Ex-Officio Members:	School District Liaisons:	Cale Piland (Evergreen)*, AJ Panter (Vancouver)* Rachel Best (Camas)*
	Parks Foundation:	Tim Leavitt*

Guests and Others: David Perlick, John vander Burgh

4:02 PM Call to Order

Jim called the meeting to order and Advisory Board members and guests introduced themselves.

4:04 PM Administrative Actions

Time	Action Item
4:04 PM	MOTION BY: Janis VanWyhe SECOND BY: Teresa Meyer
	MOTION: Motion to adopt Meeting Minutes for: June 10, 2025 Meeting Minutes
	DISCUSSION: The Minutes have been approved.
	IN FAVOR: Unanimous OPPOSED: None ABSTAINED: None

4:04 PM Public Comment

David discussed an email received requesting an additional disc golf course at Orchards Community Park and an interest in seeing parking fees extended to Community Parks. Don and David discussed methods for data collection to verify out of state usage in parks.

4:08 PM Manager's Report

David discussed that the county has utilized an agreement with CityData.AI to collect visitor data from users at various parks properties to be used in the PROST Plan updates (Parks, Recreation, Open Spaces and Trails Plan). Don and David discussed this further, and Don indicated he's interested in reviewing this data.

David also discussed that Ross is out of office this week but is continuing to work on the sustainable future conversation with both internal and external stakeholders. David also discussed other topics including the reduced irrigation plan, challenges with the splashpad at Kline Pond, and that the division is starting the ADA Transition Plan project on various properties.



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Lynde discussed updates on various community outreach efforts indicating there were park play dates at Hazel Dell Community Park on June 14, 2025 and Pacific Community Park on June 25, 2025, that the Northeast Hazel Dell Neighborhood Association will be hosting a picnic at Hazel Dell Community Park on July 12, 2025, that the survey for the replacement play equipment at Hazel Dell Community Park is currently open, and that there's an event this Saturday, July 12, 2025 at the Vancouver Farmer's Market.

David discussed project updates as well including the parking lot project at Harmony Sports Complex, the gravel trail project at the Hockinson Community Park disc golf course, and the construction progress at Curtin Creek Community Park. Lynde shared the live stream video of the progress at Curtin Creek Community Park, which can be found on the park's website, here: [Curtin Creek Community Park | Clark County](#). David also discussed the parking lot repaving project at Felida Community Park, the RV (recreational vehicle) pads project at Frenchman's Bar Regional Park, and the turf replacement project at the Luke Jensen Sports Complex.

David also discussed that a new Parks and Nature Operations Superintendent, Susie Baxter-Harwell, starts on July 21, 2025 and she will be working closely with Kara McGarry, the new Program Coordinator on the Parks and Nature Planning and Development team, to develop a more robust analysis of the major maintenance projects prioritization list.

4:27 PM Unfinished Business – Action: Conservation Futures Project Proposals – Denielle Cowley

Denielle discussed the Conservation Futures Call for Projects advertisement which resulted in one application from the City of Vancouver regarding the Peter S. Ogden Neighborhood Park acquisition. Denielle discussed the acquisition regarding the park's location, the property's designations, and its access points indicating that she's seeking approval from the Advisory Board to move this request forward to Council for consideration.

Time	Action Item
4:35 PM	MOTION BY: Teresa Meyer SECOND BY: Janis VanWyhe
	MOTION: Motion to forward the Peter S. Ogden acquisition request to the Clark County Council for consideration from the Conservation Futures Call for Project proposals.
	DISCUSSION: Denielle and Jim discussed how this property is being used now and its location, Janis discussed the accessibility, Teresa discussed the risks for



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	this site, Denielle discussed the project's funding, and Don discussed the conditions of the existing building and the easement.
	IN FAVOR: Unanimous OPPOSED: None ABSTAINED: None

4:39 PM Unfinished Business – Draft 2026-2031 Capital Improvement Plan updates – David Stipe.

David discussed the Draft Capital Improvement Plan (CIP) for the Advisory Board's recommendation to advance this forward to the Clark County Council for consideration.

David discussed various items including the requirements from the RCW's (Revised Code of Washington), what types of Plans and/or data the CIP informs, the different capital planning categories and their funding sources as well as a description and example of each type, the fund allocation trends throughout the years, the funding for the draft 2026-2031 CIP, a list of the projects proposed under the different capital planning category types, and the planned public process timeline.

Time	Action Item
5:22 PM	MOTION BY: Janis VanWyhe SECOND BY: Teresa Meyer
	MOTION: Motion to forward the Draft 2026-2031 Capital Improvement Plan to the Clark County Council for consideration.
	DISCUSSION: Jim and David discussed the progress of adjusting the PIF (Park Impact Fee) District boundaries, Janis and Denielle discussed the creation of a trail near La Center Bottoms, Janis and David discussed the Whipple Creek Regional Park parking lot project, Teresa and Denielle discussed a partnership with the City of Washougal on the Gibbons Creek Reservoir and the Steigerwald Lake National Wildlife Refuge, and Janis and David discussed development at the Gordy Jolma Family Natural Area.
	IN FAVOR: Unanimous OPPOSED: None ABSTAINED: None

5:27 PM New Business – Action: Location of remainder of PAB meetings in 2025 – Amy Arnold

David discussed having the remainder of the Advisory Board meetings for this year at the Public Service Center in Training Room 679, why County staff support this, and how it relates to the next action item to change the Bylaws.

Time	Action Item
5:30 PM	MOTION BY: Janis VanWyhe SECOND BY: Teresa Meyer
	MOTION: Motion to hold the remainder of the Advisory Board meetings for this year at the Public Service Center in Training Room 679.



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	DISCUSSION: All are in favor of holding the meetings at the Public Service Center.
	IN FAVOR: Unanimous OPPOSED: None ABSTAINED: None

5:30 PM New Business – Action: Revise Bylaws #4 to remove location specific language – Amy Arnold

David and Amy discussed revising the Bylaws again to remove the location specific language of where the meetings are held, and the public notice requirements.

Time	Action Item
5:31 PM	MOTION BY: Teresa Meyer SECOND BY: Janis VanWyhe
	MOTION: Motion to revise Bylaws #4 to remove the location specific language of where the meetings are held.
	DISCUSSION: All are in favor of revising the Bylaws.
	IN FAVOR: Unanimous OPPOSED: None ABSTAINED: None

5:32 PM New Business: Informational – Reschedule November PAB meeting – Amy Arnold

David discussed why the Advisory Board meeting in November needs to be rescheduled, that it will be held on Tuesday, November 18, 2025 at 4:00 P.M. instead, and that proper public notice will be posted.

5:32 PM New Business: Informational – 2026 Recruitment for new PAB Members – David Stipe/Amy Arnold

David discussed that four Advisory Board terms expire at the end of this year and Amy discussed the timeline for starting the recruitment process. Don discussed his recommendation to begin the process sooner to avoid any appointment delays.

5:38 PM Roundtable

Don thanked Amy for her coordination efforts on the four New Business items.

John vander Burgh from the Bicycle and Pedestrian Advisory Committee (BPAC) discussed parking at neighborhood parks, like Roads Ends Park, and his appreciation for more trails within parks, and David discussed the process involved for adding parking to neighborhood park properties.

5:44 PM Adjourn

Respectfully submitted, Amy Arnold

Amy Arnold

From: DAVE WESTON <wsuweston@yahoo.com>
Sent: Thursday, July 3, 2025 12:42 PM
To: Cnty Parks Advisory Board
Subject: PAB 7/8/25 - Public Comment

EXTERNAL: This email originated from outside of Clark County. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

I have two public comment topics for this PAB meeting. The first is that the County needs more disc golf courses. Hockinson has been a success and if opened to tournament reservations, could be a revenue source for the Parks department. Orchards Park is a great option to add a course. The park is twice the size of Leverich park and could easily accommodate an 18-hole course and a 9-hole pitch putt course. Getting more people walking through the forested portions of the park will also deter some of the illegal activities that occur in the area.

My second topic is that we should be charging for parking at community parks. There are times where half of the cars parked at Hockinson are from out of State. I know this was discussed over the years that I was on PAB, and it is time to move this forward. I would support raising the cost of the annual pass to include Community Parks as well. Out-of-state passes and fees should be more than in-State or even in County residents.

Thank you,
Dave Weston

Conceptual Park Acquisition Plan

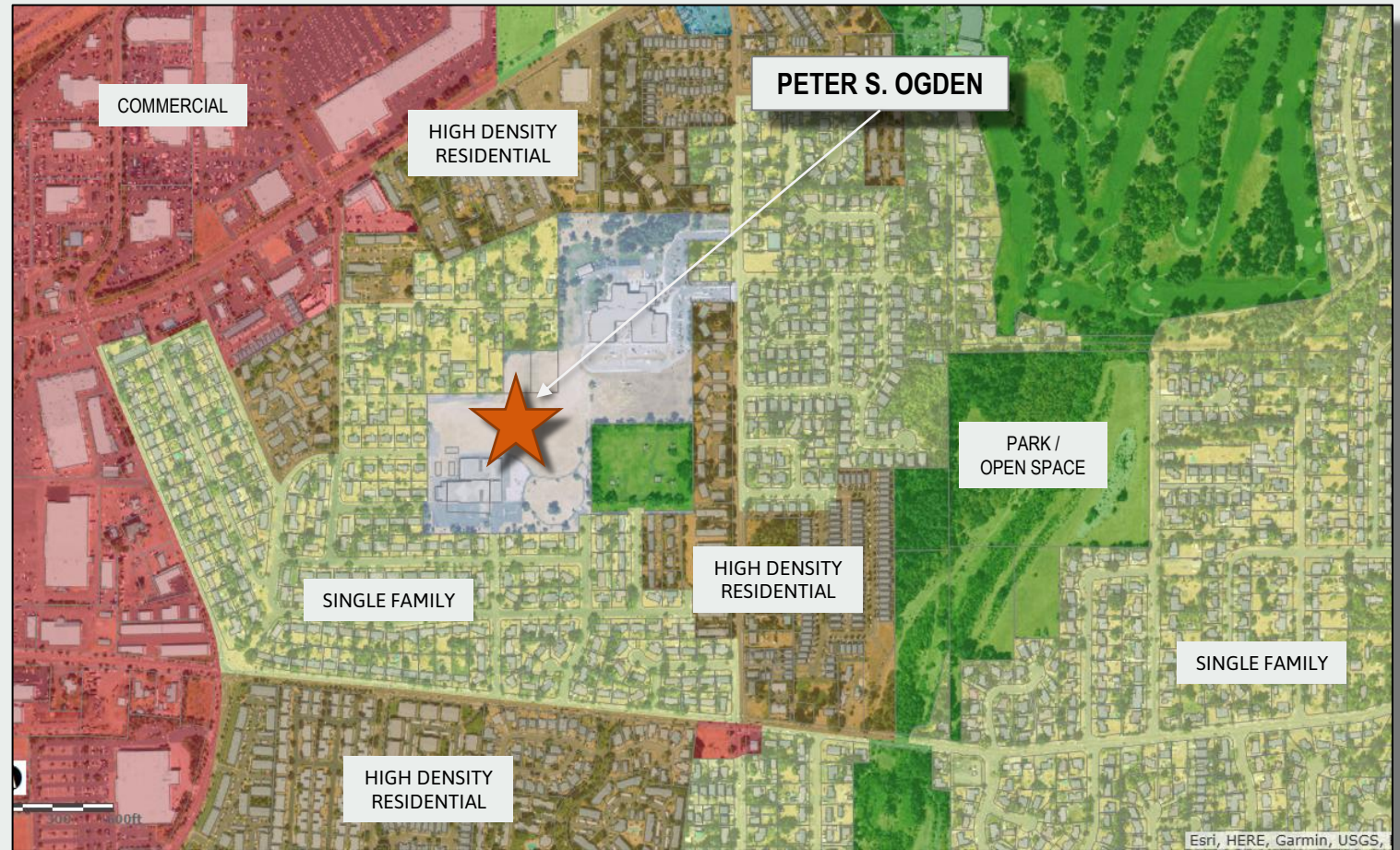
- 7.3+ Acres for Public Park
- Friends of the Children
 - Non-Profit
 - Mentor at-risk children
 - Old School Building & Parking Area
- Housing Component
 - Compatible with surrounding neighborhood



Ogden – Legacy Lands Criteria

Threat of Conversion

- Current Comprehensive Plan designations
- Plan update to remove single family zoning.
- Limited vacant land for competing land uses.
- High risk of short-term conversion to high density residential development.



Ogden – Legacy Lands Criteria

Access Facilities

Public rights-of-way:

- NE 83rd Ave from South
- NE 29th Street from West

Secondary access:

- NE 30th Street
- Ogden Elementary
- Pathway south of Vancouver Well Site





Draft Plan Development 26-31 Parks and Nature Capital Improvement Plan

Park Advisory Board First Review

July 8, 2025



David Stipe, Planning and Development Manager

Justin Morgan, Capital Program Specialist

Ross Hoover, Division Manager



Agenda

- Introductions
- Capital Plan Overview
- 2026 Major Maintenance
- 2026 System Planning
- Multi-year Projects
- Timeline Next Steps
- Questions



Parks, Recreation and Open Space Plan

Cities and Counties are required by Washington State statute (RCW 36.70A) as part of the Growth Management Act to develop a Park, Recreation and Open Space Plan.

The PROS Plan is a component of a requirement to;

“Retain open space and green space, enhance recreational opportunities, enhance fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreation facilities.”

As stated in Planning goal 9 of RCW 36.70A.



Capital Planning

- ❑ The Adopted PROS Plan identifies Gaps in service through Level of Service (LOS) analysis
- ❑ The adopted plan sets forth goals for addressing Level of Service (LOS) gaps
- ❑ LOS gaps are based on proximity to parks today along with anticipated future gaps in service based on population projections by Park Improvement Fee District (PIF District).



Capital Planning

- ❑ A Capital Facilities Plan and Capital Improvement Plan are developed based on the gap analysis and focuses on acquisition and development of new parks to eliminate gaps in service.
- ❑ Additionally, the CIP addresses Major Maintenance in existing parks and capital improvements at existing sites to improve recreation opportunities within the existing system.



Capital Plan Categories and Funding Sources

- ❑ Major Maintenance
 - Real Estate Excise Tax (REET2)
- ❑ Stewardship Capital Improvements
 - Park Improvement Fees (PIF) and Grants
- ❑ New Park Capital Development
 - Park Improvement Fees (PIF) and Grants
- ❑ Park Acquisition
 - Park Improvement Fees (PIF) and Grants
- ❑ Legacy Lands Acquisition
 - Conservation Futures Funds (CFP) and Grants
- ❑ Park System Planning
 - GCPD Levy



Major Maintenance

Description

Major maintenance projects generally cost over \$50,000 and encompass the repair or replacement of an existing recreational asset.

Strategy

Through a semi-annual inventory of park assets and conditions, generate a list of potential projects. Follow the CIP policy and procedures to rank and prioritize major maintenance projects.



Sifton Neighborhood Park Playground Replacement



Gaiser Neighborhood Park Playground Replacement

Stewardship Capital

Description

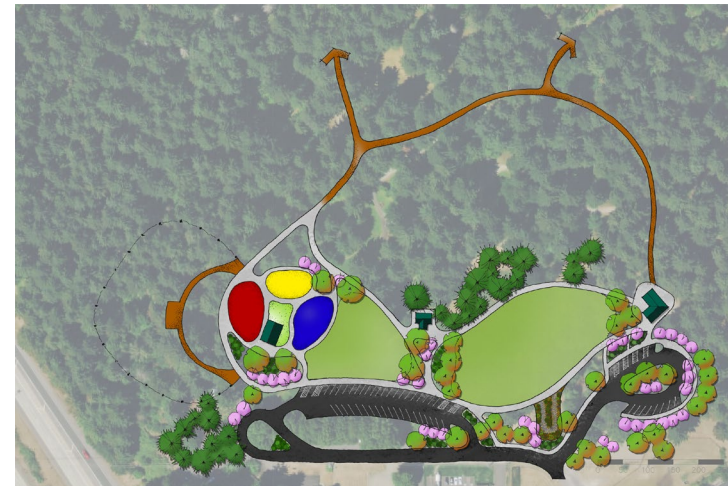
Capital improvements to existing parks. Focusing on enhancing recreational opportunities in the Greater Clark Park District while minimizing new park development which increases operational capacity challenges.

Strategy

Rank and prioritize projects consistent with the recreation needs, level of service requirements and strategies to meet current and future recreational demands identified in the PROS plan. Work to identify funding to develop new parks and recreational assets.



Kline Pond Access Improvements



Orchards CP Improvements Schematic Plan

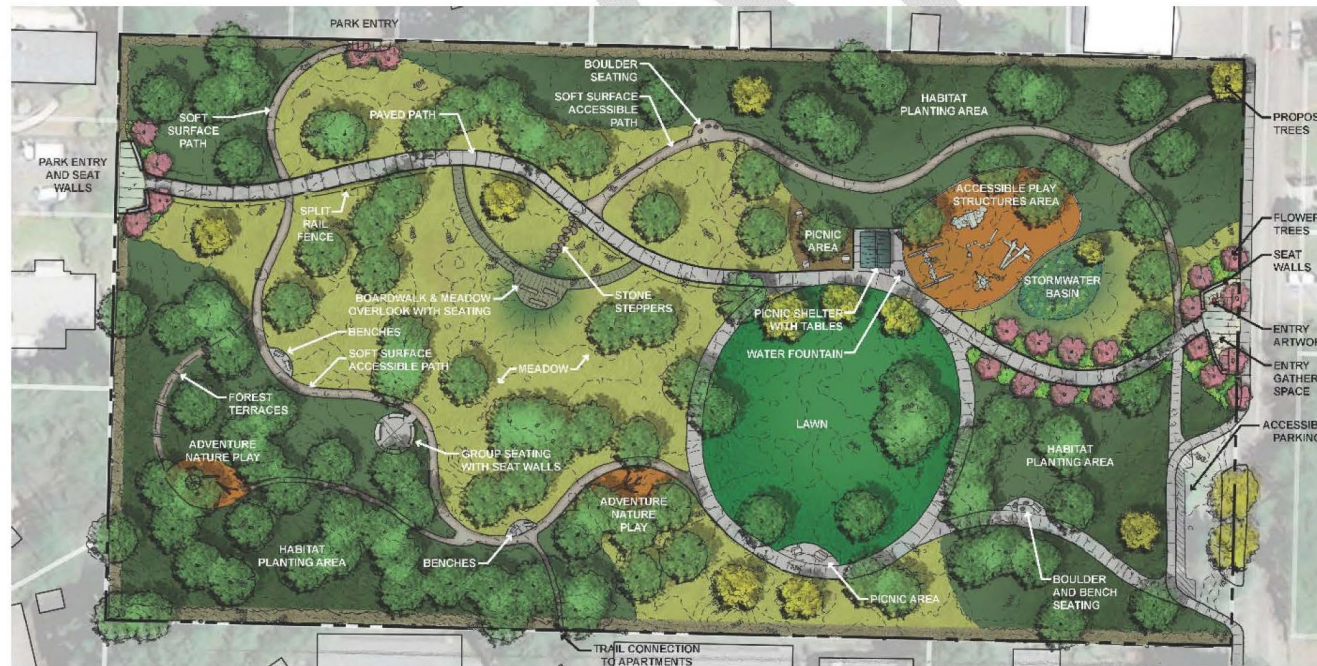
New Capital

Description

Development of a new park.

Strategy

Rank and prioritize projects consistent with the recreation needs, level of service requirements and strategies to meet current and future recreational demands identified in the PROS plan. Work to identify funding to develop new parks and recreational assets.



Minnehaha Neighborhood Park Property Conceptual Site Plan

Fund Allocation Trends

Fund	22-27 Adopted CIP	23-28 Adopted CIP	24-29 Adopted CIP	25-30 Adopted CIP	26-31 DRAFT CIP
REET2	\$24,908,200	\$33,943,204	\$28,971,924	\$22,317,247	\$20,565,000
PIF Funds	\$8,338,000	\$17,480,000	\$16,752,427	\$28,039,834	\$34,001,495
Other (Grants)	\$4,317,000	\$5,645,566	\$4,517,041	\$5,967,041	\$3,545,000
General Funds	\$0	\$1,810,000	\$3,929,250	\$340,000	\$192,500
GCPD Levy	\$1,478,000	\$3,340,000	\$3,680,750	\$505,000	\$357,500
Legacy Lands Funds	\$12,075,000	\$14,975,000	16,301,300	\$17,505,000	\$20,755,000
1013 Camp Bonneville	\$0	\$0	\$0	\$0	\$0
1014 Timber	\$0	\$0	\$0	\$660,000	\$260,000
Total	\$51,116,200	\$77,193,770	\$74,152,692	\$75,334,122	\$79,676,495



Draft 2026-2031 Overview

Fund	2026	2027	2028	2029	2030	2031
Major Maintenance	\$3,545,000	\$3,425,000	\$4,200,000	\$3,425,000	\$3,450,000	\$2,100,000
Stewardship Capital Imp.	\$4,305,000	\$2,900,000	\$4,880,000	\$3,660,000	\$0	\$0
New Park Dev.	\$1,970,000	\$2,640,000	\$5,400,000	\$1,100,000	\$4,360,000	\$3,320,000
Park Land Acquisition	\$3,091,495	\$0	\$0	\$0	\$0	\$0
Legacy Lands Acquisition	\$7,160,000	\$4,545,000	\$2,900,000	\$2,250,000	\$2,250,000	\$2,250,000
System Planning	\$450,000	\$100,000	\$0	\$0	\$0	\$0
Total	\$20,521,495	\$13,610,000	\$17,380,000	\$10,435,000	\$10,060,000	\$7,670,000



2026 Major Maintenance Projects

Sum of Amount		Column Labels								
Project Type/Name	Project Number	GRANTS/ OTHER	REET	PIF	GF	MPD	LL	1013	1014	Grand Total
Major Maintenance		-	3,545,000	-	-	-	-	-	-	3,545,000
Blurock Parking Lot Pavement Preservation		-	50,000	-	-	-	-	-	-	50,000
Camp Hope - Electrical System Upgrade		-	300,000	-	-	-	-	-	-	300,000
Emergent Projects - Various projects, various sites		-	125,000	-	-	-	-	-	-	125,000
Fairgrounds Community Park Pavement Preservation		-	50,000	-	-	-	-	-	-	50,000
Hockinson Meadows Community Park - Barn Demolition		-	80,000	-	-	-	-	-	-	80,000
Lacamas Lake Regional Park - Bridge replacement	PRJ0002646	-	1,000,000	-	-	-	-	-	-	1,000,000
Lewisville Regional Park - Bridge Replacement	PRJ0003807	-	140,000	-	-	-	-	-	-	140,000
Lewisville Regional Park - Roof Replacements		-	150,000	-	-	-	-	-	-	150,000
Lewisville Regional Park - Structure Preservation		-	150,000	-	-	-	-	-	-	150,000
Lewisville Regional Park - Woodshed Removal		-	50,000	-	-	-	-	-	-	50,000
Moulton Falls Regional Park - Host Host Renovation		-	50,000	-	-	-	-	-	-	50,000
Pacific Community Park - Off Leash Area Improvements		-	100,000	-	-	-	-	-	-	100,000
Pacific Community Park - Skate Park Restoration		-	150,000	-	-	-	-	-	-	150,000
Salmon Creek Regional Park - Greenway Trail Restoration		-	250,000	-	-	-	-	-	-	250,000
Salmon Creek Regional Park - VGSA Parking Lot Renovation		-	300,000	-	-	-	-	-	-	300,000
Salmon Creek Regional Park Kline Pond - Pedestrian Bridge Footing	PRJ0003707	-	600,000	-	-	-	-	-	-	600,000



2026 Park Acquisitions and System Planning

Park Land Acquisition		-	-	3,091,495	-	-	-	-	-	3,091,495
13614 NE 144th Street Property Acquisition	PRJ0003530	-	-	260,795	-	-	-	-	-	260,795
District #1 acquisition		-	-	127,802	-	-	-	-	-	127,802
District #10 acquisition		-	-	801,649	-	-	-	-	-	801,649
District #7 acquisition		-	-	1,000,000	-	-	-	-	-	1,000,000
District #9 acquisition		-	-	901,249	-	-	-	-	-	901,249
Park System & Site Planning		-	-	-	-	450,000	-	-	-	450,000
ADA Transition Planning - PROS Plan	PRJ0002455	-	-	-	-	80,000	-	-	-	80,000
Design Standards - Sign Design Manual		-	-	-	-	60,000	-	-	-	60,000
Facility and Park Asset Condition Assessment		-	-	-	-	180,000	-	-	-	180,000
PROST Plan - Develop 2028 - 2031 Plan Update		-	-	-	-	130,000	-	-	-	130,000



2026 Legacy Lands Acquisitions

Legacy Lands Acquisition		200,000	-	-	-	-	6,960,000	-	-	7,160,000
Columbia River Shoreline	PRJ0002536	-	-	-	-	-	860,000	-	-	860,000
East Fork Lewis River Subarea Upper		-	-	-	-	-	2,600,000	-	-	2,600,000
Frenchman's Bar - Anderson		-	-	-	-	-	2,025,000	-	-	2,025,000
Green Mountain Access	PRJ0002197	-	-	-	-	-	75,000	-	-	75,000
Lacamas Prairie Natural Area	PRJ0002531	-	-	-	-	-	500,000	-	-	500,000
LaCenter Bottoms	PRJ0002533	-	-	-	-	-	280,000	-	-	280,000
Three Creeks Greenway		200,000	-	-	-	-	620,000	-	-	820,000



Stewardship Capital

Project Type/Name	Project Number	2026	2027	2028	2029	2030	2031	Grand Total
Stewardship Capital Development		4,305,000	2,900,000	4,880,000	3,660,000	-	-	15,745,000
Camp Bonneville RP Development	PRJ000499	-	20,000	240,000	-	-	-	260,000
Daybreak RP Redevelopment		160,000	-	-	-	-	-	160,000
Hazel Dell CP Improvements	PRJ0002601	800,000	-	-	-	-	-	800,000
Hockinson CP Improvements		-	80,000	240,000	-	-	-	320,000
Lewisville RP Improvements	PRJ0003691	20,000	240,000	-	-	-	-	260,000
Luke Jensen Sports Complex		200,000	2,000,000	-	-	-	-	2,200,000
North Fairgrounds CP Improvements		-	-	-	160,000	-	-	160,000
Orchards CP Improvements		-	200,000	300,000	3,500,000	-	-	4,000,000
Pacific CP Improvements	PRJ0003163	240,000	-	2,500,000	-	-	-	2,740,000
Pleasant Valley CP Improvements	PRJ400629	-	160,000	-	-	-	-	160,000
Salmon Creek CP Improvements	PRJ0003165	2,865,000	-	-	-	-	-	2,865,000
Whipple Creek RP Improvements		20,000	200,000	1,600,000	-	-	-	1,820,000

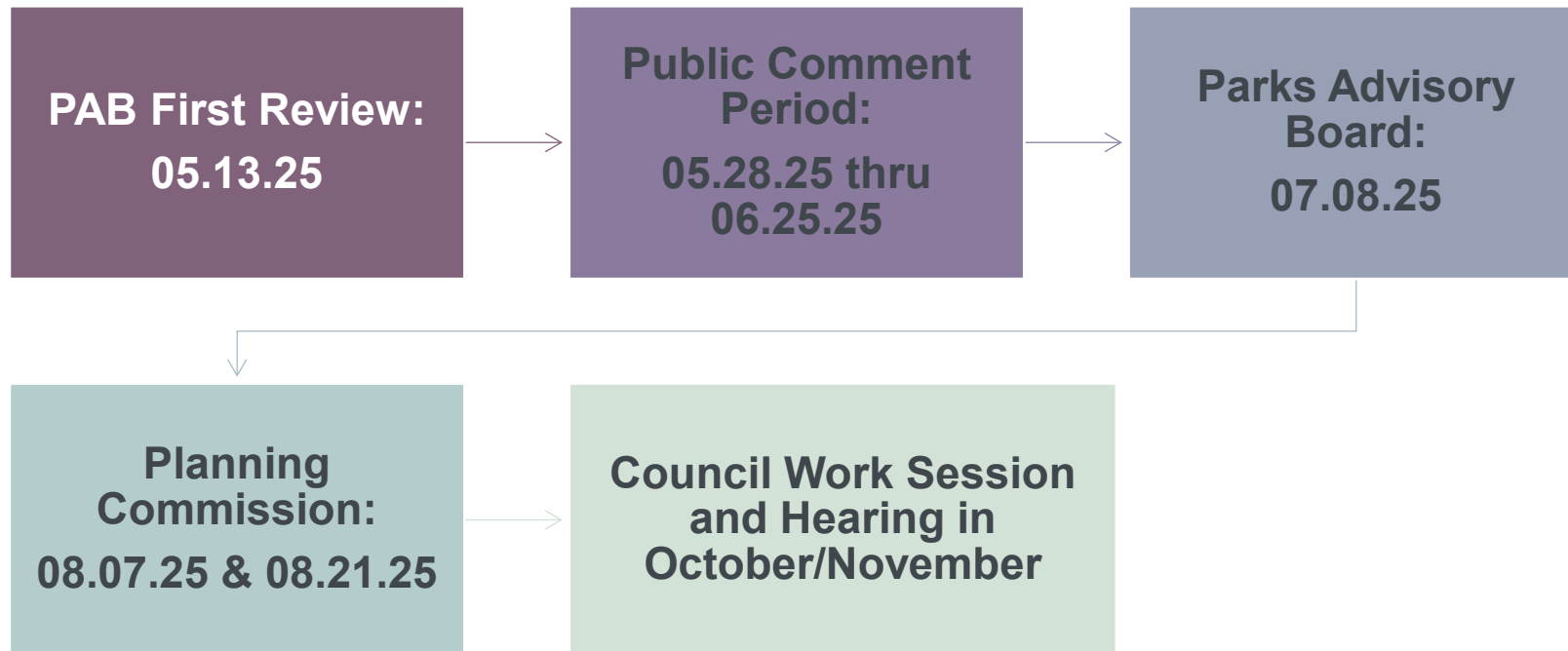


New Development

Project Type/Name	Project Number	2026	2027	2028	2029	2030	2031	Grand Total
New Development		1,970,000	2,640,000	5,400,000	1,100,000	4,360,000	3,320,000	18,790,000
Anderson Property CP Development	PRJ0003827	-	160,000	-	360,000	-	-	520,000
Bratton Canyon NA Development		-	20,000	160,000	-	-	-	180,000
Cougar Creek Woods Property CP Development	PRJ0003309	500,000	-	160,000	240,000	3,500,000	-	4,400,000
Covington Property NP Developmeent		-	-	-	80,000	-	-	80,000
Foley Orchards Property NP Development	PRJ0003769	200,000	-	-	-	-	-	200,000
Green Mountain NA Development		160,000	-	-	-	-	-	160,000
Heritage Farm Improvements		960,000	1,000,000	-	-	-	-	1,960,000
Kozy Kamp NH Park Development	PRJ402296	100,000	-	-	-	-	-	100,000
Lake Rossanah NA Development		-	-	-	-	20,000	160,000	180,000
Lewis River Greenway Development		-	-	-	20,000	240,000	-	260,000
Mackie Property NP Development	PRJ0003826	50,000	500,000	-	-	-	160,000	710,000
Minnehaha Property NP Development	PRJ0002523	-	240,000	2,500,000	-	-	-	2,740,000
Mt Vista Property NP Development	PRJ0002947	-	300,000	2,500,000	-	-	-	2,800,000
Prairie Sports Complex Redevelopment		-	240,000	-	-	360,000	3,000,000	3,600,000
Saint John's Property NP Development		-	80,000	-	200,000	-	-	280,000
Salmon Creek Community Club Property NA Development	PRJ402228	-	80,000	-	200,000	-	-	280,000
Vydra Property NP Development		-	20,000	80,000	-	240,000	-	340,000



Planned Public Process



Questions?



Further Questions and Comments to -

Capital Program Contacts:

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