

BOH/PHAC Retreat

Meeting Minutes

March 25, 2025

10:00AM-4:00PM



Members Present: Ashley Mariscal, Tracey Fernandez, Laurie Schacht, Michael Watkins, Scott Johnson, Breein Scarlett-Fiser, Mark Collier, Councilor Sue Marshall (ex-officio), Councilor Wil Fuentes (ex-officio), Councilor Glen Yung (ex-officio), Councilor Matt Little (ex-officio), Alan Melnick (ex-officio)

Staff: Jeff Harbison, Dana Nguyen, Andrea Pruett, Mallori Berry, Michelle Pfenning, Jordan Boege

Public Guests: None

Welcome and call to order

Dr. Alan Melnick opened the meeting and completed introductions.

The goal of our meeting is to get to know each other, review CCPH, PHAC, and BOH roles and responsibilities, and discuss opportunities for collaboration.

The group utilized the attached presentation to help explain and understand the below agenda topics.



BOH-PHAC Retreat
slide deck.pdf

Foundational Principles for Public Health

- Reviewed the core public health functions
 - Assessment, Policy Development, and Assurance. Public Health works to improve community health by addressing social determinants and working upstream.
- Essential public health services
 - <https://www.cdc.gov/public-health-gateway/php/about/index.html>
- Foundational public health services
 - Related to the essential services and core functions.
 - Maintaining funding for Foundational public health services is under discussion in the state budget.
- CCPH process in bringing community health issues to PHAC and BOH
 - [BARHII: FRAMEWORK — BARHII - Bay Area Regional Health Inequities Initiative](#)
 - Health data includes information on behavioral health, physical health, drug use and communicable diseases.
 - For example, we need to focus on improving immunization rates, address social determinants of health and advance racial health equity.

Activity: Using data to inform policy recommendations

- Reviewed some case discussions using the public health ethics model, and discussed how CCPH can bring community health issues and challenges to PHAC and BOH for future deliberations.



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Roles and responsibilities/structure

- Reviewed Board of Health RCWs (70.05.035) (see attached slide deck)
- Reviewed Public Health Advisory Council's RCWs (70.46.140)
- Models
 - Reviewed our current BOH/PHAC model (slides 19-23) and discussed the BOH model without PHAC. (slides 24-27)

Closing

- Next steps:
 - Increase interaction between existing Public Health Advisory Council and Board of Health.
 - Council members could explore the idea of having a Board of Health meeting at a time other than 08:30am, potentially in the evening to allow for PHAC members to attend.
 - Consider having quarterly facilitated discussions for prioritizing work and taking a more strategic approach.
 - Explore quarterly or semi-annual two-hour BOH/PHAC meetings.
 - Seek guidance from the county prosecuting attorney regarding the feasibility of having a both models at the same time (expanded BOH with non-elected members and current BOH with PHAC)
 - Invite WSALPHO Managing Director to meet with our BOH to discuss how different structures are functioning across the State and answer questions.

Adjournment

The meeting adjourned at 2:35pm.