



Agenda: CLARK COUNTY CIVIL SERVICE COMMISSION MEETING

IN ATTENDANCE

- ☐ COMMISSIONER MARLA LUDOLPH-HEIKKALA (CHAIR)
- ☐ COMMISSIONER CRYSTAL KROELLER (VICE CHAIR)
- ☐ COMMISSIONER LEAH ANAYA
- ☐ COMMISSIONER GARRY PRESTHUS
- ☐ COMMISSIONER COLETTE DRAPER
- ☐ SENIOR DEPUTY PROSECUTING ATTORNEY STEPHEN ARCHER (COUNSEL TO THE COMMISSION)
- ☐ SECRETARY/CHIEF EXAMINER LESLIE HARRINGTON SMITH

MEETING DATE: THURSDAY AUGUST 21, 2025 REGULAR MEETING ☒
MEETING TIME: 3:00 P.M. SPECIAL MEETING ☐

LOCATION: *This meeting will take place IN PERSON and via Microsoft Teams.*
☒ **CONF RM. 511** ☐ CONF RM. 523 ☐ CONF RM. 433
☐ **CCSO ADMIN CLASSROOM** ☐ CONFERENCE CALL
☒ **MICROSOFT TEAMS MEETING LINK:** [JOIN THE MEETING NOW](#)
(Phone Number +1 213-262-7043 Phone Conference ID: 343 377 341#)

EXECUTIVE SESSION:

Commissioners may discuss personnel issues in an Executive Session, with respect to RCW 42.30.110(1)(g) regarding Items #1 and #2 on the agenda.

REGULAR SESSION:

1. Commissioners to review and act on the following background investigations submitted for certification:
 - ☐ Jeffries, Benjamin – Deputy Sheriff
 - ☐ Kuhl, Mia – Deputy Sheriff
 - ☐ Ryan, Braeden – Deputy Sheriff
 - ☐ Sefton, Dixie – Deputy Sheriff
2. Commissioners to review and confirm the following background investigations for removal:
 - ☐ Archibald, Cameron – Deputy Sheriff

3. Commissioners to review and certify the following eligibility lists for 12 months or until exhausted:

- ☐ Deputy Sheriff R003576 August 2025
- ☐ Lateral Deputy Sheriff R002178 August 2025
- ☐ Sheriff's Accounting Specialist II R003709 August 2025

4. Commission to review and approve the following meeting minutes:

- ☐ July 17, 2025 Regular Meeting Minutes
- ☐ August 8, 2025 Special Meeting Minutes

Other business to come before the Commission:

1. Open positions

Job Title	Count	Status
Administrative Assistant	1	not Civil Service
Children's Justice Center Administrator	1	Filled
Deputy Sheriff	11	5 in post offer
Digital Forensic Investigator	1	not posted yet
Program Coordinator I	1	Children's Justice Center
Property Technician	1	List
Sergeant	2	List
Sheriff's Acctg Spec II	1	2 passed the recent interviews
Sheriff's Support Spec III	1	Just filled!
Grand Total	20	

Next regular meeting is scheduled for Thursday September 18, 2025, at 3PM

Commissioners may confirm attendance:

- ☐ COMMISSIONER MARLA LUDOLPH-HEIKKALA
- ☐ COMMISSIONER CRYSTAL KROELLER
- ☐ COMMISSIONER LEAH ANAYA
- ☐ COMMISSIONER GARRY PRESTHUS
- ☐ COMMISSIONER COLETTE DRAPER