

WELCOME! Community Action Advisory Board Meeting

- This meeting is being recorded.
- Please identify yourself when talking so we can capture accurate minutes.
- “Chat” function is not available due to public disclosure rules.
- Closed Captioning now available 
 - Turn on Webex Assistant and follow the prompts to turn on closed captioning
- Lock participant videos in Webex
 - Lock up to 6 participants to see them regardless of who is speaking
 - Each person can customize their own set of pinned participants
 - Hover over the thumbnail location you want to lock a participant to
 - Click on More  and select *Lock a participant to this location*
 - Select the participant from the list you want to lock in that position



Approval of September 2025 Minutes

COMMUNITY ACTION ADVISORY BOARD MEETING MINUTES

Hybrid Meeting: in-person at Center for Community Health and through Webex online platform
September 3, 2025

PRESENT	EXCUSED	ABSENT	STAFF
Amy Roark, Secretary	Lilly Pidhainyi	Clover Spears	Abby Molloy
Brittini Lasseigne		Nickela Hunter	Kayla Williams
Brondalyn Clark			Nooreen Ebrahim
Diana Perez			
Emily Wilson			
Faye Solomone			
Katie Favela			
Megan Mulsoff			
Melanie Green, Vice Chair			
Rob Perkins, Chair			
Sandra Zavala-Ortega			

Guests: Dale Whitley (Council for the Homeless), Glen Yung (Clark County Council), Ian Alger and Samantha Whitley (City of Vancouver)

I. Welcome/Introductions

II. Approval of July Minutes

A motion to amend the July meeting minutes was made by Rob Perkins and seconded by Amy Roark. Motion approved unanimously.

A motion to approve the July minutes as amended was approved unanimously.

III. Point in Time Count Presentation

The Point in Time Count is a requirement of HUD and Washington Department of Commerce to count all individuals that meet the HUD definition of literal homelessness. The 2025 count was held on January 30. The two main data sources are the sheltered individual count and the unsheltered individual count. Counts of sheltered individuals were captured using the Homeless Management Information System, and counts of unsheltered individuals were captured via street count, food bank surveys, and the Project Homeless Connect Event.

This year, 1,530 individuals were identified as experiencing homelessness in Clark County, with 742 people being unsheltered, 560 in emergency shelter, and 228 in transitional housing. About 29% of those surveyed were chronically homeless, 38% identified as a person of color, and 10% were survivors of domestic abuse. All reported statistics showed increases since 2024.

Questions and Comments:

Q: Why is the increase in homelessness so high when new housing infrastructure is present?

A: The new housing options are not necessarily affordable, with the average unit rent in the county being about \$1,700/month.

Q: What is the cause for the increase in homeless individuals over the age of 62?

A: There is no one specific answer, and all individuals surveyed were asked to provide the primary reason they believe they are unhoused. In general, the homeless population in Clark County is aging.

Q: How does Point in Time collect data on where individuals come from?

A: Individuals are asked to provide their last permanent zip code, and Council for the Homeless uploads this data to a map in their website for public viewing.

C: When households make more money, they lose access to vital services like childcare, food stamps, and more.

C: United Way has data which provides estimated survival budgets for people in different areas.

C: CAAB members were encouraged to check out the Housing Affordable Index.

IV. July 2024-June 2025 Outcomes Report

Quarterly reports from quarters 1-4 of fiscal year 2025 for the Homeless Crisis Response System (HCERS) and Community Action Program (CAP) were presented to the board. Staff provided an overview of proposed goals and the percentage of said goal achieved by the CAP and HCERS contracting agencies. Unspent state and local funds have been returned, and a portion of the returned funds will be allocated to FY2026 programs. Updates to the Q4 report are anticipated to be made, and the CAAB will be notified when this occurs.

Across programs, participant satisfaction was reported at 91.4% with a positive overall experience, and 1,695 volunteers provided \$595,359 worth of volunteer time. A total of 273 grievances were reported, with 44% of programs receiving at least one grievance. Of the 273 grievances received, 191 were able to be resolved. Staff are working with Council for the Homeless to pull ethnicity data from HMIS.

Questions and Comments:

Q: Is demographic data tracked on people who report grievances? Is there categorization of the types of grievances?

A: This information is not tracked currently but will look into doing so in the future. CHG funded programs will require tracking of these statistics as of July 1, 2025, which will be reported to Commerce.

V. City of Vancouver Affordable Housing and Homelessness Updates

The Rental Registration RFP for software vendors is closed and vendor selection is underway, with the launch date of the program being January 1, 2026.

The Affordable Housing Fund (AHF) homeownership award of \$500,000 went to Habitat for Humanity for a 32-unit cottage cluster at NE 132nd Avenue. This project is currently underway and is estimated to be completed by late 2026/early 2027.

The City of Vancouver is submitting their 2024 Consolidated Annual Performance Evaluation Report (CAPER), which shows how \$2.7 million dollars in federal funding was invested into the community. The report is available online for review and public comment.

Questions and Comments:

Q: Are the number of people assisted by homelessness services reported in the CAPER all unique individuals?

A: They are not unduplicated, but it includes all people helped by services and events in Vancouver.

Q: How many applicants were there for the AHF homeownership award?

A: There were two applicants total, the other being Proud Ground.

VI. Task Force Updates

Legislative Task Force:

- There is a free event on September 6 that CAAB members can attend to learn about advocacy efforts. Staff will share details with the board.

Community Needs Assessment (CNA) Task Force:

- The CNA survey has been finalized and will be translated prior to sharing with the community.
- Outreach efforts are being discussed, the biggest partner for outreach currently being Clark County Food Bank.



Adopt CAP Report to Community



July 2024 – June 2025 Finance Report & Audit Update

Rhonda Hills



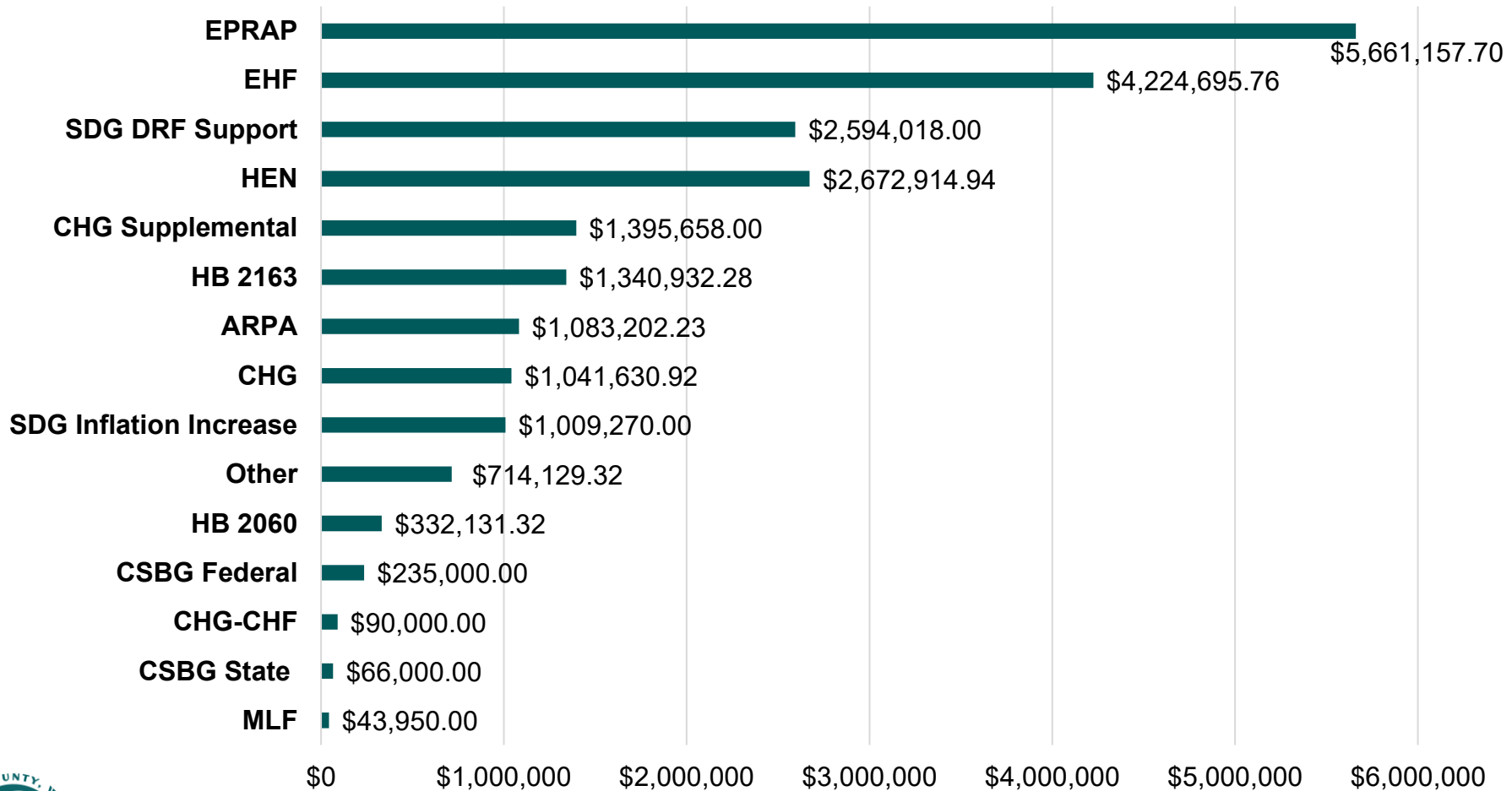
Finance Reports (information)

- July 2024 – June 2025 All Funding Finance Report
 - Rhonda Hills, Alissa Page
- PDFs of the reports will be sent in the follow-up email
- Separate expense and revenue reports



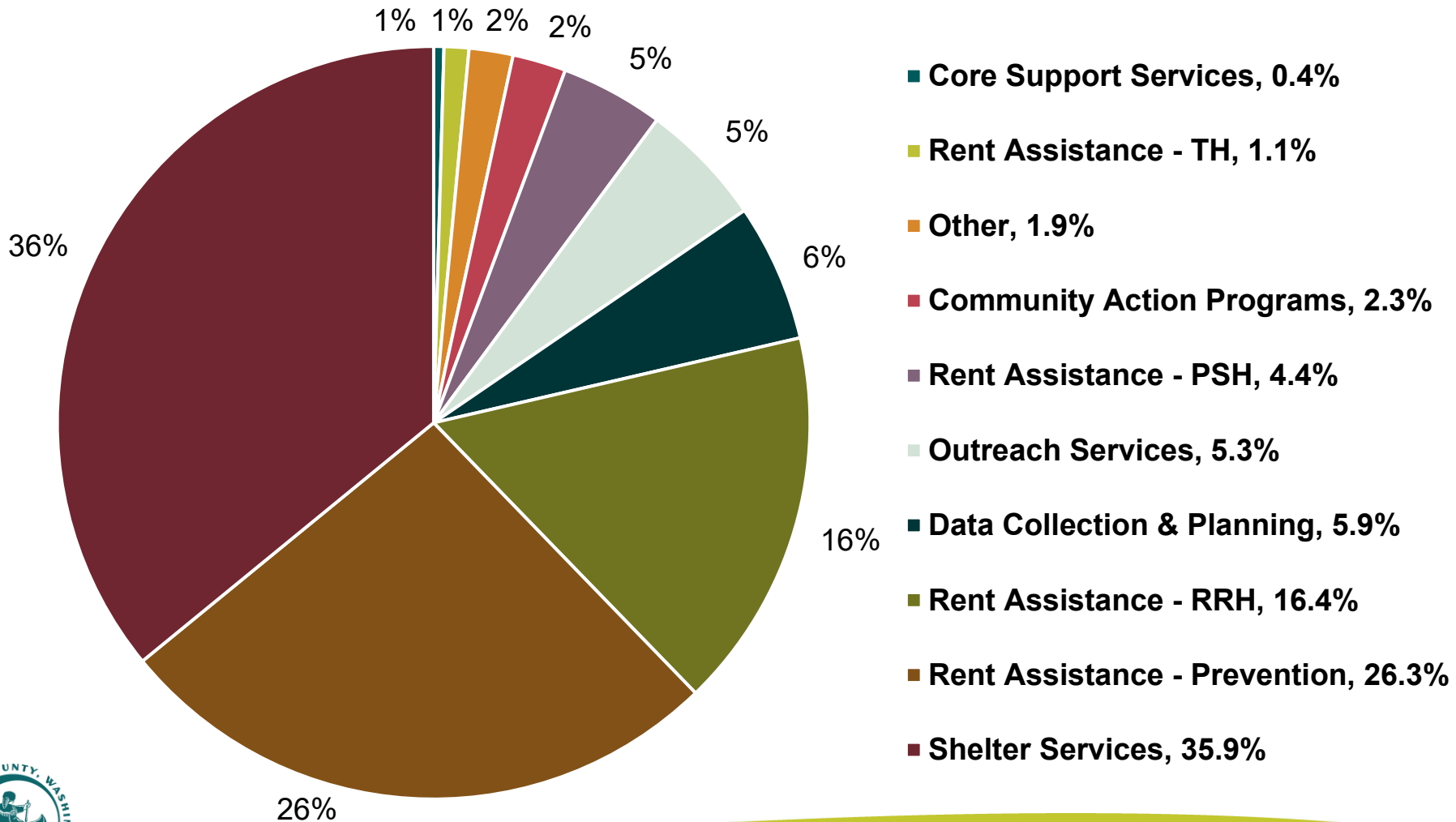
Finance Reports: Funding Expended by Fund Source

Distribution of funding by fund source July 2024 - June 2025.



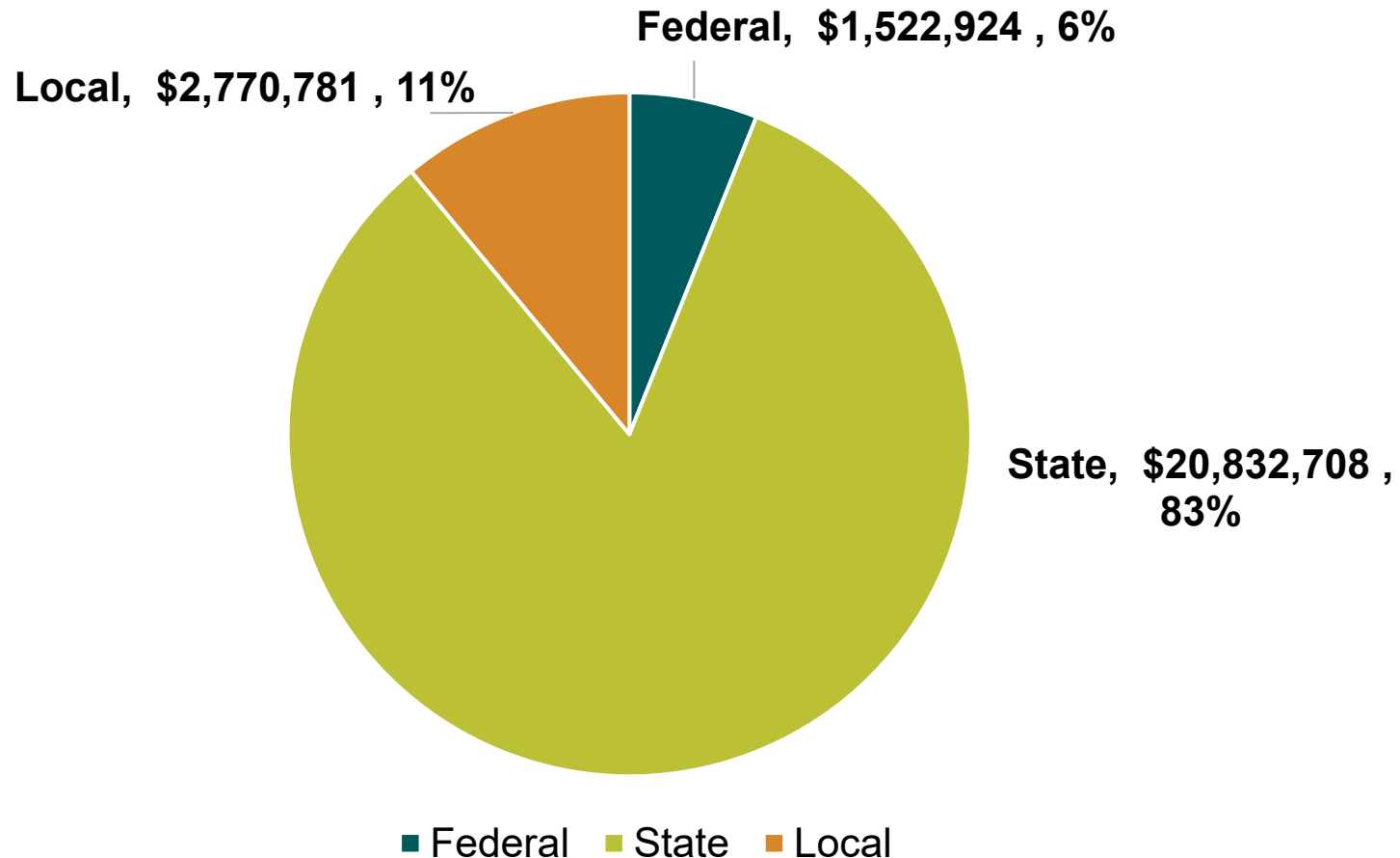
Finance Reports: Funding Expended by Service Type

Distribution of funding by type of service provided July 2024 - June 2025.



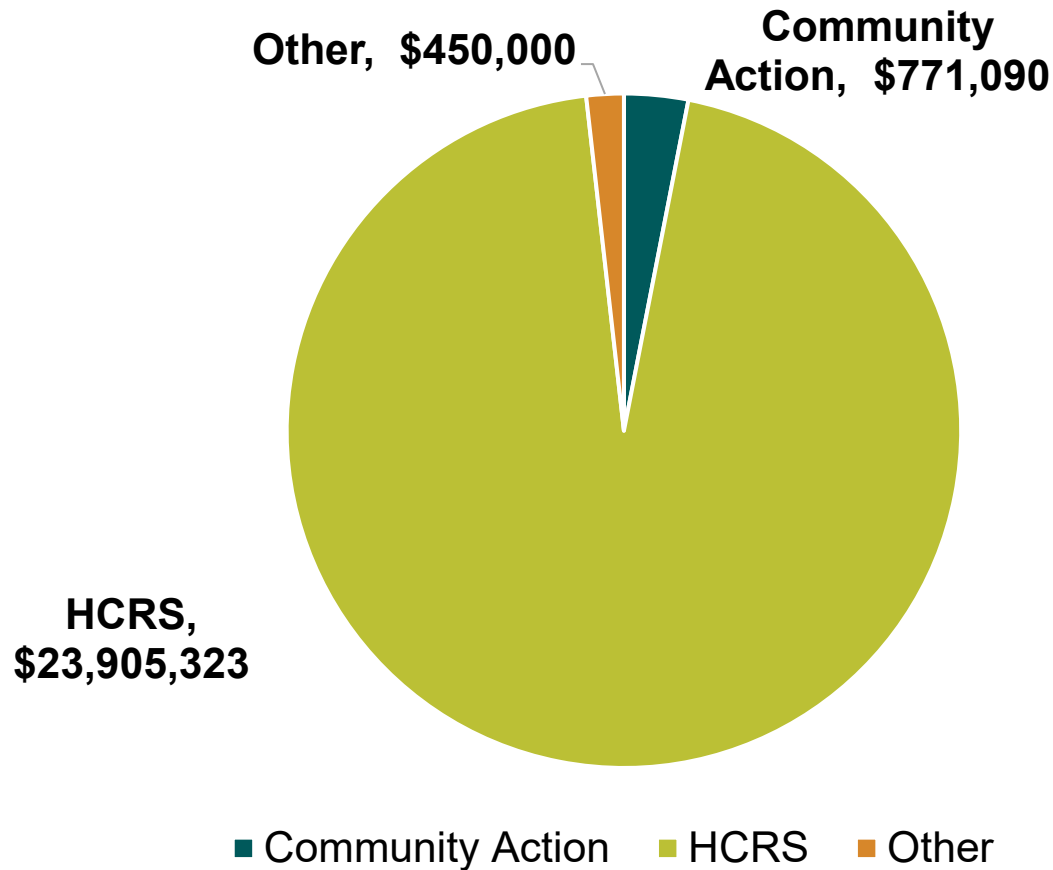
Finance Reports: Revenue Fund Sources

Comparison of fund sources received between state, local and federal awards.
Allocation timelines vary.



Finance Reports: Revenue Fund Categories

Comparison of funds received by funding type. Allocation timelines vary.



Finance Reports: Clark County Annual Audit

Clark County undergoes an annual audit for all funding.

- Results are posted online at <http://portal.sao.wa.gov/reportsearch>
- Most recent audit report was issued 9/15/2024 for the period January 1, 2024 through December 31, 2024
- No findings were identified, including for funds overseen by Community Services



Council for the Homeless Presentation

Sunny Wonder



CFTH Overview and System Information



Overview

- Continuum of Care
- CFTH Role
 - Coordinated Entry
 - HMIS
 - Workgroups
- System Overview



Continuum of Care

- A regional or local planning body that coordinates housing and services funding for homeless families and individuals
 - Annual or biannual count of homelessness
 - Coordination of efforts, including a Local Homeless Action Plan
 - Lead coordinated entry agency
 - Lead HMIS agency



Council for the Homeless

- Lead Coordinated Entry Agency
- Lead HMIS Agency
- Oversee the annual point in time count and provide the annual system numbers report
- Provide facilitation and support to CoC workgroups



Coordinated Entry

- Access to:
 - Shelter
 - Assessment
 - Referral & eligibility to programs
 - Diversion & Navigation
- Access Points
 - Hotline
 - Coordinated Outreach
 - Co-located positions



HMIS (Homeless System Information System)

Provides
overview of
homelessness in
Clark County

Reduces
duplication of
services

Increase
understanding of
system gaps and
successes



Workgroups

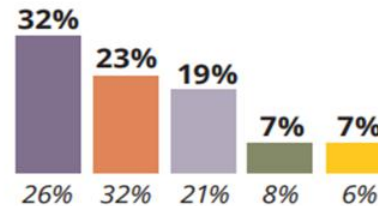
- Provide opportunities for training, reduce duplication of services, and increase coordination
- Workgroups include:
 - Severe weather taskforce
 - Coordinated Outreach
 - Coordinated Assessment
 - By Name List meetings



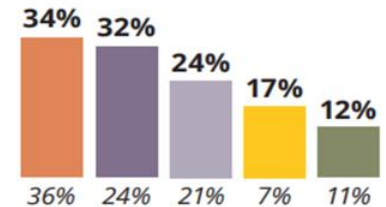
System Overview

- Trends from 2024 and 2023
 - Federal funding impacts
 - Gaps and utilization of data
- Predicting future trends, gaps, and strengths of our system

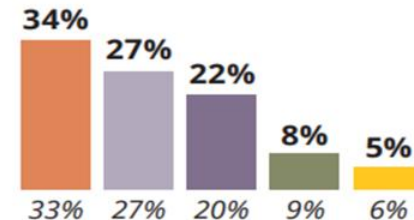
EXPERIENCED HOMELESSNESS AT ANY POINT IN 2024
2024=3,804 / 2023=4,447



ENTERED ONE OF 52 HOUSING PROGRAMS
2024=568 / 2023=454



ASSESSED FOR HOUSING PROGRAMS
2024=3,648 / 2023=3,784



Questions



City of Vancouver Affordable Housing and Homelessness Update

Samantha Whitley





Housing Team Updates

- Rental Registration
- AHF Updates
- 2026 HUD Pre-Applications

Samantha Whitley, Housing Programs Manager
Economic Prosperity & Housing



Attention Rental Property Owners

Beginning January 1, 2026, all residential rental properties in the City of Vancouver are required by law to register annually.

- ☐ Register BEFORE March 30, 2026, for free registration for one year.
- ☐ Register AFTER March 30 and it will cost \$30 per unit, per year.

Learn more, find answers, and register:

cityofvancouver.us/rentalregistration



Questions?

360-487-7928 | rentalregistration@cityofvancouver.us





AHF Updates

VHA Lincoln Place II Grand Opening

- September 24, 2025
- 40 units PSH
- \$2.35M AHF funding

Rental Assistance Applications

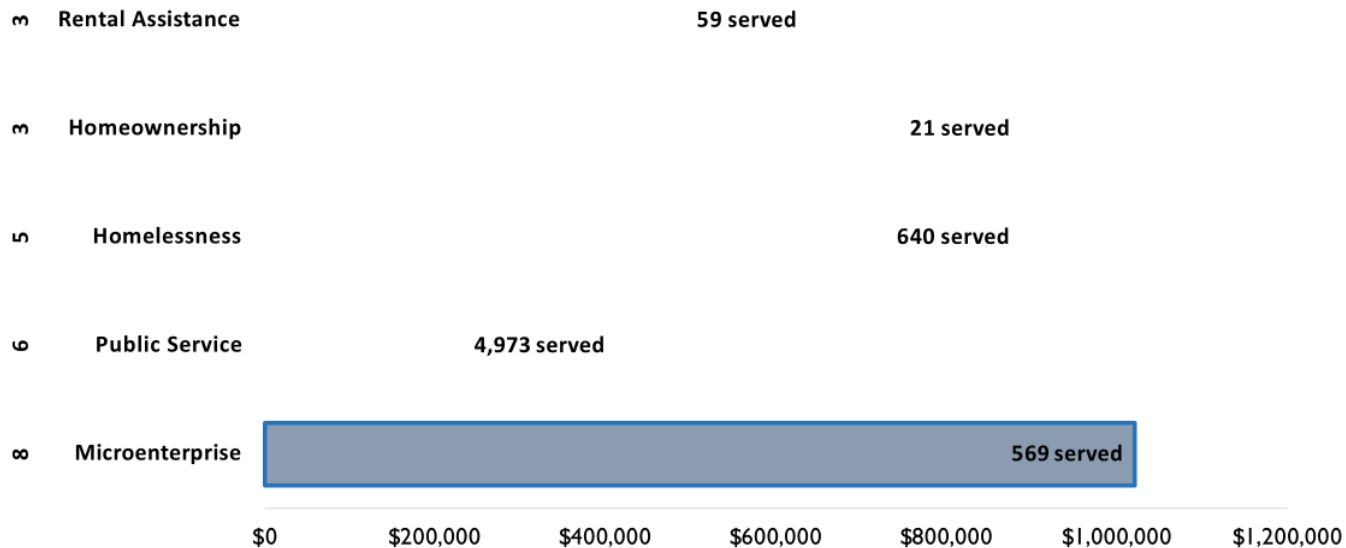
- Closed October 24, 2025
- Two applications, \$2.46M requested
 - YWCA
 - CFTH Consortium

3 | November 2025 CAAB updates



2026 CDBG & HOME Pre-Applications

Total: 25 pre-apps, \$3.85M requested, 6,262 served



Task Force Updates



Legislative Advocacy Task Force



Community Needs Assessment Task Force



Teambuilding Workgroup



Nominations for 2026 CAAB Executive Team



New CAAB Meeting Time



Teambuilding Poll and Discussion



Agenda Items

- Open Public Forum (up to 3 minutes)
- Other Business
- Adjourn

SAVE THE DATE

Next CAAB Meeting – two parts

January 7, 2025 9am – 1pm

January 9, 2025 9am – 1pm

