



# Internal Services

## Budget Office

### Department Summary

The Budget Office is responsible for the County's budgeting, and financial planning functions. The department works with the Board of County Commissioners and county departments to develop the county budget, long-term financial projections, and operational policies.

Expenditures By Program	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Budget Office	\$1,663,179	\$1,680,656	\$871,594	\$1,805,669	\$0	\$1,805,669
<b>Total:</b>	<b>\$1,663,179</b>	<b>\$1,680,656</b>	<b>\$871,594</b>	<b>\$1,805,669</b>	<b>\$0</b>	<b>\$1,805,669</b>

Expenditures By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Salaries, Regular	\$1,258,867	\$1,160,539	\$667,792	\$1,281,570	\$0	\$1,281,570
Benefits	\$365,360	\$459,537	\$183,261	\$463,519	\$0	\$463,519
Allowances	\$373	\$0	\$192	\$0	\$0	\$0
Supplies	\$5,058	\$8,900	\$4,262	\$8,900	\$0	\$8,900
Temporary Services	\$0	\$1,318	\$0	\$1,318	\$0	\$1,318
Professional Services	\$2,391	\$8,626	\$1,276	\$8,626	\$0	\$8,626
Travel and Training	\$6,796	\$17,016	\$5,029	\$17,016	\$0	\$17,016
Other Services	\$24,334	\$24,720	\$9,782	\$24,720	\$0	\$24,720
<b>Total:</b>	<b>\$1,663,179</b>	<b>\$1,680,656</b>	<b>\$871,594</b>	<b>\$1,805,669</b>	<b>\$0</b>	<b>\$1,805,669</b>

## Budget Office

### Program Summary

The Office of Budget is organized to establish, monitor and amend the operating and capital budgets for Clark County pursuant to Washington State Law. Functions include facilitating the long range planning, operational planning, budgeting and performance measuring/benchmarking processes for the County. The office is also responsible for involving the community in planning and budgeting.

#### Operational Planning Categories

Purpose: Support      Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,258,867	\$1,160,539	\$667,792	\$1,281,570	\$0	\$1,281,570
Benefits	\$365,360	\$459,537	\$183,261	\$463,519	\$0	\$463,519
Allowances	\$373	\$0	\$192	\$0	\$0	\$0
Supplies	\$5,058	\$8,900	\$4,262	\$8,900	\$0	\$8,900
Temporary Services	\$0	\$1,318	\$0	\$1,318	\$0	\$1,318
Professional Services	\$2,391	\$8,626	\$1,276	\$8,626	\$0	\$8,626
Travel and Training	\$6,796	\$17,016	\$5,029	\$17,016	\$0	\$17,016
Other Services	\$24,334	\$24,720	\$9,782	\$24,720	\$0	\$24,720
<b>Total:</b>	<b>\$1,663,179</b>	<b>\$1,680,656</b>	<b>\$871,594</b>	<b>\$1,805,669</b>	<b>\$0</b>	<b>\$1,805,669</b>

## Central Stores

### Department Summary

The information presented here is for prior period expenditures.

Expenditures By Program	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Central Stores	\$438,992	\$0	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$438,992</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Expenditures By Object Category	2009-2010	2011-2012	2011	Baseline	Adjustment	Total Required
Supplies	\$438,992	\$0	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$438,992</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Central Stores

### Program Summary

Central Stores receives requests for office supplies from all departments, pulls the requested items from its warehouse stock and boxes them for pick-up by the department. Purchasing office supplies in large quantities allows the County to take advantage of volume discounts that would not normally be available to individual departments, thereby, saving public funds. By providing a ready stock of office supplies for immediate use, Central Stores also improves the efficiency and public responsiveness of the departments that use its services.

#### Operational Planning Categories

Purpose: Support Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Supplies	\$438,992	\$0	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$438,992</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Facilities Management

### Department Summary

This department is responsible for the maintenance of all County buildings. Activities include preventative maintenance, emergency and unscheduled repairs, and performance of remodeling projects at the request of operating departments. The County contracts for routine janitorial services.

Expenditures By Program	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Facilities Maintenance	\$16,388,127	\$16,111,964	\$8,986,998	\$15,915,097	\$183,000	\$16,098,097
<b>Total:</b>	<b>\$16,388,127</b>	<b>\$16,111,964</b>	<b>\$8,986,998</b>	<b>\$15,915,097</b>	<b>\$183,000</b>	<b>\$16,098,097</b>

  

Expenditures By Object Category	2009-2010	2011-2012	2011	2013-2014	Total Required
Salaries, Regular	\$4,332,124	\$4,159,023	\$2,183,086	\$4,988,988	\$4,988,988
Benefits	\$1,502,311	\$2,166,015	\$758,285	\$2,082,611	\$2,082,611
Allowances	\$2,261	\$40,630	\$18,678	\$40,630	\$40,630
Overtime/Comp Time	\$71,608	\$70,602	\$52,374	\$70,602	\$70,602
Supplies	\$971,695	\$1,302,509	\$717,045	\$1,171,524	\$1,171,524
Temporary Services	\$167,481	\$20,000	\$98,046	\$20,000	\$20,000
Professional Services	\$619,750	\$559,968	\$387,967	\$559,968	\$559,968
Travel and Training	\$9,971	\$25,000	\$3,708	\$25,000	\$25,000
Other Services	\$7,884,680	\$6,549,020	\$4,367,729	\$6,747,754	\$6,897,754
Internal Charges	\$18,060	\$17,280	\$63,018	\$18,840	\$18,840
Transfers	\$70,964	\$0	\$0	\$0	\$0
Debt Service and Interest	\$627,417	\$1,027,365	\$253,518	\$5,052	\$5,052
Capital Expenditures	\$109,805	\$174,552	\$83,544	\$184,128	\$217,128
<b>Total:</b>	<b>\$16,388,127</b>	<b>\$16,111,964</b>	<b>\$8,986,998</b>	<b>\$15,915,097</b>	<b>\$16,098,097</b>

**Facilities Management**

**Facilities Maintenance**

**Program Summary**

This program comprises a technical support group that provides management, administration, and maintenance for General Government facilities and various rental buildings. Activities include preventive maintenance, repair maintenance, construction, engineering services and an energy conservation program.

**Operational Planning Categories**

**Purpose:** Support                      **Scope:** Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$4,332,124	\$4,159,023	\$2,183,086	\$4,988,988	\$0	\$4,988,988
Benefits	\$1,502,311	\$2,166,015	\$758,285	\$2,082,611	\$0	\$2,082,611
Allowances	\$2,261	\$40,630	\$18,678	\$40,630	\$0	\$40,630
Overtime/Comp Time	\$71,608	\$70,602	\$52,374	\$70,602	\$0	\$70,602
Supplies	\$971,695	\$1,302,509	\$717,045	\$1,171,524	\$0	\$1,171,524
Temporary Services	\$167,481	\$20,000	\$98,046	\$20,000	\$0	\$20,000
Professional Services	\$619,750	\$559,968	\$387,967	\$559,968	\$0	\$559,968
Travel and Training	\$9,971	\$25,000	\$3,708	\$25,000	\$0	\$25,000
Other Services	\$7,884,680	\$6,549,020	\$4,367,729	\$6,747,754	\$150,000	\$6,897,754
Internal Charges	\$18,060	\$17,280	\$63,018	\$18,840	\$0	\$18,840
Transfers	\$70,964	\$0	\$0	\$0	\$0	\$0
Debt Service and Interest	\$627,417	\$1,027,365	\$253,518	\$5,052	\$0	\$5,052
Capital Expenditures	\$109,805	\$174,552	\$83,544	\$184,128	\$33,000	\$217,128
<b>Total:</b>	<b>\$16,388,127</b>	<b>\$16,111,964</b>	<b>\$8,986,998</b>	<b>\$15,915,097</b>	<b>\$183,000</b>	<b>\$16,098,097</b>

<b>Budget Adjustments</b>	<b>FTE</b>	<b>Expenditure</b>	<b>Revenue</b>
<b>CCH Security</b> <b>0001-320-01</b> This is a request for budget to fund the security mission in the Center for Community Health (CCH). 5093-330-518300-Major Maintenance	0.00	\$150,000	\$0
<b>Replace Courthouse Boilers</b> <b>5193-330-05</b> This is a request for budget to help fund the replacement of two boilers in the Courthouse. 5093-330-518300-Major Maintenance	0.00	\$33,000	\$0
<b>Budget Adjustment Total:</b>	<b>0.00</b>	<b>\$183,000</b>	<b>\$0</b>

## General Government Major Maintenance

### Department Summary

The Major Maintenance Reserve Fund (5193) was established during 1997 under the control of the Office of Budget to manage the reserves generated by both the existing and the proposed programs with funding coming from the General Fund (0001), the ER & R Fund (5091), and the Road Fund (1012). Expenditures will be for project costs incurred by the service provider in accordance with the long term maintenance programs. The long term programs will include a contingency element which will enable changes to the annual program to be made by the County Administrator with the overall budget appropriations. The projects in this department relate specifically to general government facilities mostly in the downtown campus area.

Expenditures By Program	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
General Government Major Maintenance	\$387,108	\$600,000	\$711,297	\$100,000	\$1,684,500	\$1,784,500
<b>Total:</b>	<b>\$387,108</b>	<b>\$600,000</b>	<b>\$711,297</b>	<b>\$100,000</b>	<b>\$1,684,500</b>	<b>\$1,784,500</b>

Expenditures By Object Category	2009-2010	2011-2012	2011	2013-2014	Total Required
Supplies	\$87,255	\$0	\$1,251	\$0	\$0
Professional Services	\$113,892	\$100,000	\$0	\$100,000	\$100,000
Travel and Training	\$581	\$0	\$0	\$0	\$0
Other Services	\$27,189	\$0	\$6,828	\$0	\$0
Internal Charges	\$0	\$0	\$676,810	\$0	\$0
Capital Expenditures	\$158,191	\$500,000	\$26,408	\$0	\$1,684,500
<b>Total:</b>	<b>\$387,108</b>	<b>\$600,000</b>	<b>\$711,297</b>	<b>\$100,000</b>	<b>\$1,684,500</b>

# General Government Major Maintenance

## General Government Major Maintenance

### Program Summary

This program includes cost for major maintenance projects performed for all Clark County Facilities. These buildings include, but are not limited to the County Courthouse, Franklin Center, 911 Emergency Services Center, 1408 Franklin and others. In addition to major maintenance projects, this program includes minor maintenance and remodel projects.

### Operational Planning Categories

Purpose: Support Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Supplies	\$87,255	\$0	\$1,251	\$0	\$0	\$0
Professional Services	\$113,892	\$100,000	\$0	\$100,000	\$0	\$100,000
Travel and Training	\$581	\$0	\$0	\$0	\$0	\$0
Other Services	\$27,189	\$0	\$6,828	\$0	\$0	\$0
Internal Charges	\$0	\$0	\$676,810	\$0	\$0	\$0
Capital Expenditures	\$158,191	\$500,000	\$26,408	\$0	\$1,684,500	\$1,684,500
<b>Total:</b>	<b>\$387,108</b>	<b>\$600,000</b>	<b>\$711,297</b>	<b>\$100,000</b>	<b>\$1,684,500</b>	<b>\$1,784,500</b>

Budget Adjustments		FTE	Expenditure	Revenue
<b>CRESA Chiller Upgrade/Replace</b>	<b>5193-330-02</b>	0.00	\$177,500	\$0
This request is to fund the upgrade/replacement of the CRESA chillers.				
<b>5193-330-518300-Major Maintenance</b>				
<b>Civil PA Move to PSC</b>	<b>5193-330-03</b>	0.00	\$340,000	\$0
The civil division of the Public Attorneys office has been leasing the Wolfe building since March 2008. They have requested to move into the Public Service Center to eliminate the lease payments. Their work requires the space to be constructed with offices, a conference room and area for their files and copiers. We have identified a location on the third floor of the PSC which could adequately house the seven attorneys, two support staff and is directly off the reception area. This area on the third floor is currently occupied by Public Works. They have agreed to consolidate and move onto the fourth floor to allow for construction and the eventual move of the PA's office. We are requesting planning, construction, permitting and move budget to accommodate this request. This is a carryover request: we therefore may not need the full amount of budget requested. Any budget not needed will be eliminated in the 2013 Omnibus Supplemental.				
<b>5193-330-518300-Major Maintenance</b>				
<b>Main Jail Safety Retrofits</b>	<b>5193-330-08</b>	0.00	\$545,000	\$0
This request is for budget authority to retrofit our main jail to mitigate identified hazardous conditions.				
<b>5193-330-518300-Major Maintenance</b>				
<b>Replace Courthouse Boilers</b>	<b>5193-330-05</b>	0.00	\$122,000	\$0
This is a request for budget to help fund the replacement of two boilers in the Courthouse.				
<b>5193-330-518300-Major Maintenance</b>				
<b>VA Remodel</b>	<b>5193-330-07</b>	0.00	\$500,000	\$0
The Veterans Administration (VA) has asked Facilities Management to complete a substantial remodel of their space in the Center for Community Health (CCH) to accommodate additional staff. The VA will reimburse the county for all work performed to complete the remodel.				
<b>5193-330-518300-Major Maintenance</b>				
<b>Budget Adjustment Total:</b>		<b>0.00</b>	<b>\$1,684,500</b>	<b>\$0</b>

## General Services

### Department Summary

The General Services department provides a wide variety of internal support services to the County's operating departments. Included are purchasing, printing, mail room, telecommunications, records, facilities management, construction services, and loss control. However, facilities management and loss control budgets will be submitted under separate cover.

Expenditures By Program	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Railroad	\$3,065,532	\$189,408	\$991,358	\$222,883	\$520,000	\$742,883
Mailroom	\$1,141,243	\$987,107	\$495,701	\$975,142	\$0	\$975,142
Telecommunications	\$206,510	\$212,364	\$97,217	\$192,919	\$0	\$192,919
GS Records Management Division	\$437,228	\$482,589	\$290,440	\$603,644	\$0	\$603,644
Purchasing	\$2,037,014	\$1,919,504	\$976,989	\$2,054,589	\$0	\$2,054,589
Printing	\$484,958	\$638,218	\$220,848	\$640,084	\$0	\$640,084
<b>Total:</b>	<b>\$7,372,485</b>	<b>\$4,429,190</b>	<b>\$3,072,553</b>	<b>\$4,689,261</b>	<b>\$520,000</b>	<b>\$5,209,261</b>

Expenditures By Object Category	2009-2010	2011-2012	2011	2013-2014	Total Required
Salaries, Regular	\$2,348,748	\$2,075,897	\$1,162,157	\$2,314,789	\$2,314,789
Benefits	\$833,041	\$1,013,132	\$412,867	\$1,027,090	\$1,027,090
Allowances	\$1,189	\$0	\$582	\$0	\$0
Overtime/Comp Time	\$369	\$7,000	\$236	\$7,000	\$7,000
Supplies	\$123,309	\$190,914	\$56,133	\$194,392	\$194,392
Temporary Services	\$13,177	\$0	\$14,069	\$0	\$0
Professional Services	\$15,550	\$19,400	\$2,102	\$19,400	\$19,400
Travel and Training	\$2,906	\$4,654	\$5,004	\$4,654	\$4,654
Other Services	\$1,168,530	\$1,118,193	\$508,026	\$1,117,952	\$1,117,952
Internal Charges	\$1,200	\$0	\$600	\$1,200	\$1,200
Capital Expenditures	\$2,864,466	\$0	\$910,777	\$2,784	\$522,784
<b>Total:</b>	<b>\$7,372,485</b>	<b>\$4,429,190</b>	<b>\$3,072,553</b>	<b>\$4,689,261</b>	<b>\$5,209,261</b>



### GS Records Management Division

#### Program Summary

Records Management helps county departments comply with state laws relating to the preservation, access, and destruction of records (RCW 40.14, RCW 42.17). Records Management provides a range of services designed to reduce the amount of time county staff spends managing records, reduce the amount of space devoted to records storage, and reduce the overall costs required for maintaining all county records.

#### Operational Planning Categories

Purpose: Support Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$276,665	\$291,512	\$189,189	\$379,762	\$0	\$379,762
Benefits	\$121,356	\$140,359	\$84,847	\$184,034	\$0	\$184,034
Allowances	\$167	\$0	\$135	\$0	\$0	\$0
Supplies	\$7,097	\$14,844	\$3,749	\$14,844	\$0	\$14,844
Temporary Services	\$11,791	\$0	\$1,279	\$0	\$0	\$0
Professional Services	\$2,132	\$9,800	\$1,173	\$9,800	\$0	\$9,800
Travel and Training	\$490	\$904	\$100	\$904	\$0	\$904
Other Services	\$14,931	\$25,170	\$7,642	\$14,300	\$0	\$14,300
Internal Charges	\$600	\$0	\$300	\$0	\$0	\$0
Capital Expenditures	\$1,999	\$0	\$2,026	\$0	\$0	\$0
<b>Total:</b>	<b>\$437,228</b>	<b>\$482,589</b>	<b>\$290,440</b>	<b>\$603,644</b>	<b>\$0</b>	<b>\$603,644</b>

### Mailroom

#### Program Summary

The Mail room provides centralized handling of all internal and U.S. Postal Service mail pick up, sorting, delivery, metering and posting. This primary daily operation is often intermixed with the handling of special bulk mailings, UPS postings and other special mail-handling requirements. This centralization generates the volume necessary to obtain less costly pre sort rates, provides more timely delivery service to take advantage of interest earnings on incoming funds, and ensures that public funds are used most efficiently in regard to postal charges.

#### Operational Planning Categories

Purpose: Support Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$118,142	\$77,876	\$32,056	\$79,414	\$0	\$79,414
Benefits	\$57,069	\$62,562	\$22,291	\$57,268	\$0	\$57,268
Allowances	\$84	\$0	\$27	\$0	\$0	\$0
Overtime/Comp Time	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000
Supplies	\$9,448	\$4,450	\$1,966	\$4,450	\$0	\$4,450
Temporary Services	\$979	\$0	\$11,882	\$0	\$0	\$0
Travel and Training	\$0	\$0	\$40	\$0	\$0	\$0
Other Services	\$952,922	\$840,219	\$425,113	\$832,010	\$0	\$832,010
Internal Charges	\$600	\$0	\$300	\$0	\$0	\$0
Capital Expenditures	\$1,999	\$0	\$2,026	\$0	\$0	\$0
<b>Total:</b>	<b>\$1,141,243</b>	<b>\$987,107</b>	<b>\$495,701</b>	<b>\$975,142</b>	<b>\$0</b>	<b>\$975,142</b>

**Printing**

**Program Summary**

The Print shop receives requests for copies from all departments. These requests are printed and the printed materials are delivered to the requesting department(s). The Print shop also provides services such as padding, collating, punching and direct delivery to the Mail room.

**Operational Planning Categories**

**Purpose: Support** **Scope: Internal**

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$181,304	\$179,958	\$90,661	\$189,271	\$0	\$189,271
Benefits	\$91,595	\$120,276	\$44,457	\$112,829	\$0	\$112,829
Allowances	\$110	\$0	\$54	\$0	\$0	\$0
Overtime/Comp Time	\$0	\$3,000	\$0	\$3,000	\$0	\$3,000
Supplies	\$97,753	\$155,080	\$46,894	\$155,080	\$0	\$155,080
Temporary Services	\$407	\$0	\$0	\$0	\$0	\$0
Professional Services	\$216	\$2,000	\$216	\$2,000	\$0	\$2,000
Travel and Training	\$0	\$400	\$0	\$400	\$0	\$400
Other Services	\$113,573	\$177,504	\$38,566	\$177,504	\$0	\$177,504
<b>Total:</b>	<b>\$484,958</b>	<b>\$638,218</b>	<b>\$220,848</b>	<b>\$640,084</b>	<b>\$0</b>	<b>\$640,084</b>

**Purchasing**

**Program Summary**

The Purchasing Division receives requests for all supplies, services, and equipment required by County departments. Purchasing staff then obtain pricing, select vendors, arrange for purchase, follow up on delivery, address complaints, and maintain working relationships with the associated vendors. Through centralized procurement and control, the department provides for the fair and equitable treatment of all persons involved in Clark County's purchasing process, maximizes the purchasing value of public funds, and provides safeguards for maintaining the system's quality and integrity.

**Operational Planning Categories**

**Purpose: Support** **Scope: Internal**

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,482,649	\$1,260,095	\$713,615	\$1,384,258	\$0	\$1,384,258
Benefits	\$468,470	\$573,819	\$222,470	\$558,441	\$0	\$558,441
Allowances	\$718	\$0	\$329	\$0	\$0	\$0
Overtime/Comp Time	\$369	\$2,000	\$236	\$2,000	\$0	\$2,000
Supplies	\$8,785	\$16,540	\$3,479	\$20,018	\$0	\$20,018
Temporary Services	\$0	\$0	\$908	\$0	\$0	\$0
Professional Services	\$65	\$7,000	\$713	\$7,000	\$0	\$7,000
Travel and Training	\$2,416	\$3,350	\$4,864	\$3,350	\$0	\$3,350
Other Services	\$73,542	\$56,700	\$30,375	\$75,538	\$0	\$75,538
Internal Charges	\$0	\$0	\$0	\$1,200	\$0	\$1,200
Capital Expenditures	\$0	\$0	\$0	\$2,784	\$0	\$2,784
<b>Total:</b>	<b>\$2,037,014</b>	<b>\$1,919,504</b>	<b>\$976,989</b>	<b>\$2,054,589</b>	<b>\$0</b>	<b>\$2,054,589</b>

**Railroad**

**Program Summary**

**Operational Planning Categories**

Purpose: Scope:

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$143,840	\$131,664	\$61,889	\$153,564	\$0	\$153,564
Benefits	\$48,039	\$57,744	\$22,724	\$69,319	\$0	\$69,319
Allowances	\$57	\$0	\$20	\$0	\$0	\$0
Professional Services	\$13,128	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$2,860,468	\$0	\$906,725	\$0	\$520,000	\$520,000
<b>Total:</b>	<b>\$3,065,532</b>	<b>\$189,408</b>	<b>\$991,358</b>	<b>\$222,883</b>	<b>\$520,000</b>	<b>\$742,883</b>

Budget Adjustments	FTE	Expenditure	Revenue
<b>Local Matching Funds RR Grant</b>	<b>0.00</b>	<b>\$20,000</b>	<b>\$0</b>
WSDOT has a state-funded grant program called Freight Rail Assistance Program (FRAP) for the 2013-2015 biennium. This is the program that has funded most of Clark County's past state grant railroad projects. County staff are preparing an application proposing a project to replace 1/2 mile of old rail near Hazel Dell and Barberton, replace railroad ties, replace the surface of the Fruit Valley Road crossing, and other minor activities. The Railroad requests the funds to act as a local match towards the cost of the project. The Railroad will only use the funds if the State selects Clark County's project.			
<b>0001-413-594730-Capital Improvements</b>			
<b>Railroad Capital Carryover</b>	<b>0.00</b>	<b>\$500,000</b>	<b>\$0</b>
The state's 2012 Capital Budget Supplemental included \$500,000 for Chelatchie Prairie Railroad track rehabilitation. We asked for and received budget for this grant-funded project in the 2012 Spring Omnibus Supplemental. We are asking to carry this budget forward into the 2013-2014 biennium.			
<b>0001-413-594730-Capital Improvements</b>			
<b>Budget Adjustment Total:</b>	<b>0.00</b>	<b>\$520,000</b>	<b>\$0</b>

**Telecommunications**

**Program Summary**

The Telecommunications Division provides centralized voice communication equipment, services and support. It maintains and installs all related equipment, monitors service levels, provides technical support and training, processes and monitors all associated costs, and monitors the telecommunication market so it can advise county departments on how to improve service levels through new technology.

**Operational Planning Categories**

Purpose: Support Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$146,148	\$134,792	\$74,747	\$128,520	\$0	\$128,520
Benefits	\$46,512	\$58,372	\$16,078	\$45,199	\$0	\$45,199
Allowances	\$53	\$0	\$17	\$0	\$0	\$0
Supplies	\$226	\$0	\$45	\$0	\$0	\$0
Professional Services	\$9	\$600	\$0	\$600	\$0	\$600
Other Services	\$13,562	\$18,600	\$6,330	\$18,600	\$0	\$18,600
<b>Total:</b>	<b>\$206,510</b>	<b>\$212,364</b>	<b>\$97,217</b>	<b>\$192,919</b>	<b>\$0</b>	<b>\$192,919</b>

## Human Resources

### Department Summary

The Human Resources Department is responsible for all personnel functions of county government including recruitment, hiring, compensation, benefits, labor relations, employee relations, civil service, training and others. The missions of the department is to enhance the effectiveness with which the County hires, compensates and manages its employees in support of each department's goals.

Expenditures By Program	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Human Resources Services	\$2,701,565	\$2,890,322	\$1,398,995	\$3,155,105	\$0	\$3,155,105
CCSO Testing 201	\$168,269	\$166,795	\$57,218	\$0	\$0	\$0
County Wide Programs	\$733,903	\$654,437	\$340,384	\$644,901	\$0	\$644,901
<b>Total:</b>	<b>\$3,603,737</b>	<b>\$3,711,554</b>	<b>\$1,796,597</b>	<b>\$3,800,006</b>	<b>\$0</b>	<b>\$3,800,006</b>

Expenditures By Object Category	2009-2010	2011-2012	2011	2013-2014	Total Required
Salaries, Regular	\$2,370,075	\$2,256,185	\$1,174,092	\$2,346,401	\$2,346,401
Benefits	\$756,794	\$893,741	\$372,691	\$889,977	\$889,977
Allowances	\$1,027	\$0	\$492	\$0	\$0
Overtime/Comp Time	\$0	\$5,000	\$266	\$5,000	\$5,000
Supplies	\$32,624	\$47,500	\$19,241	\$47,500	\$47,500
Temporary Services	\$33,764	\$35,000	\$16,073	\$35,000	\$35,000
Professional Services	\$233,569	\$276,000	\$116,384	\$276,000	\$276,000
Travel and Training	\$24,360	\$24,500	\$15,520	\$24,500	\$24,500
Other Services	\$151,524	\$173,628	\$81,838	\$175,628	\$175,628
<b>Total:</b>	<b>\$3,603,737</b>	<b>\$3,711,554</b>	<b>\$1,796,597</b>	<b>\$3,800,006</b>	<b>\$3,800,006</b>

## CCSO Testing 201

### Program Summary

This program is responsible for recruiting and selecting most Sheriff's Office personnel and carrying out related administrative functions on behalf of the Civil Service Commissioner.

#### Operational Planning Categories

Purpose: Support Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$124,673	\$120,418	\$44,459	\$0	\$0	\$0
Benefits	\$33,474	\$46,377	\$10,273	\$0	\$0	\$0
Allowances	\$52	\$0	\$15	\$0	\$0	\$0
Supplies	\$182	\$0	\$0	\$0	\$0	\$0
Professional Services	\$9,718	\$0	\$2,415	\$0	\$0	\$0
Travel and Training	\$107	\$0	\$56	\$0	\$0	\$0
Other Services	\$63	\$0	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$168,269</b>	<b>\$166,795</b>	<b>\$57,218</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## County Wide Programs

### Program Summary

This program encompasses a variety of distinct special programs administered by the department: the Employee Assistance Program; the Property Tax Work-off Program which assists low-income and disabled persons to meet County property tax obligations through temporary work; the Courthouse Information Booth which is staffed by retired volunteers; employee recognition programs; and county-wide Training Programs which provide training opportunities of county-wide application.

#### Operational Planning Categories

Purpose: Support Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$511,170	\$467,201	\$245,533	\$480,566	\$0	\$480,566
Benefits	\$152,061	\$184,736	\$76,350	\$161,835	\$0	\$161,835
Allowances	\$222	\$0	\$104	\$0	\$0	\$0
Overtime/Comp Time	\$0	\$0	\$12	\$0	\$0	\$0
Supplies	\$0	\$0	\$36	\$0	\$0	\$0
Temporary Services	\$33,668	\$0	\$16,015	\$0	\$0	\$0
Professional Services	\$12,047	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$66	\$2,500	\$0	\$2,500	\$0	\$2,500
Other Services	\$24,669	\$0	\$2,334	\$0	\$0	\$0
<b>Total:</b>	<b>\$733,903</b>	<b>\$654,437</b>	<b>\$340,384</b>	<b>\$644,901</b>	<b>\$0</b>	<b>\$644,901</b>

**Human Resources Services**

**Program Summary**

Provide professional services, programs and advice regarding all employment-related matters. Manage labor relations (12 bargaining units) and employee relations. Recommend policies and design and manage programs to select high-quality employees, to enhance the workplace, to treat employees fairly, and to provide total compensation packages that are competitive and cost effective. To ensure employment conditions meet legal compliance.

**Operational Planning Categories**

**Purpose:** Support                      **Scope:** Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,734,232	\$1,668,566	\$884,100	\$1,865,835	\$0	\$1,865,835
Benefits	\$571,259	\$662,628	\$286,068	\$728,142	\$0	\$728,142
Allowances	\$753	\$0	\$373	\$0	\$0	\$0
Overtime/Comp Time	\$0	\$5,000	\$254	\$5,000	\$0	\$5,000
Supplies	\$32,442	\$47,500	\$19,205	\$47,500	\$0	\$47,500
Temporary Services	\$96	\$35,000	\$58	\$35,000	\$0	\$35,000
Professional Services	\$211,804	\$276,000	\$113,969	\$276,000	\$0	\$276,000
Travel and Training	\$24,187	\$22,000	\$15,464	\$22,000	\$0	\$22,000
Other Services	\$126,792	\$173,628	\$79,504	\$175,628	\$0	\$175,628
<b>Total:</b>	<b>\$2,701,565</b>	<b>\$2,890,322</b>	<b>\$1,398,995</b>	<b>\$3,155,105</b>	<b>\$0</b>	<b>\$3,155,105</b>

## Information Services

### Department Summary

The Information Services department is responsible for the County's information technology functions. The department manages the technology infrastructure, including network, servers, software applications, programmers and other staff, for county departments, the City of Vancouver, and other participating agencies.

Expenditures By Program	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Application Services	\$4,826,585	\$4,817,383	\$2,501,715	\$5,295,747	\$333,863	\$5,629,610
Network & System Administration	\$5,166,373	\$6,098,850	\$1,271,957	\$2,413,565	\$0	\$2,413,565
County-Wide Support	\$0	\$0	\$1,270,824	\$3,176,371	\$434,390	\$3,610,761
Service Desk	\$950,141	\$923,072	\$337,348	\$594,943	\$0	\$594,943
IS Administration	\$950,852	\$687,792	\$414,081	\$797,805	\$0	\$797,805
<b>Total:</b>	<b>\$11,893,951</b>	<b>\$12,527,097</b>	<b>\$5,795,925</b>	<b>\$12,278,431</b>	<b>\$768,253</b>	<b>\$13,046,684</b>

Expenditures By Object Category	2009-2010	2011-2012	2011	2013-2014		
Salaries, Regular	\$6,927,913	\$6,481,843	\$3,295,468	\$6,350,470	\$0	\$6,350,470
Benefits	\$1,822,602	\$2,125,170	\$894,054	\$2,110,974	\$0	\$2,110,974
Allowances	\$2,134	\$0	\$1,046	\$0	\$0	\$0
Overtime/Comp Time	\$31,348	\$94,324	\$15,857	\$83,796	\$0	\$83,796
Supplies	\$531,375	\$1,164,706	\$220,506	\$486,620	\$107,417	\$594,037
Temporary Services	\$889	\$10,626	\$0	\$10,000	\$0	\$10,000
Professional Services	\$496,652	\$467,034	\$229,889	\$724,922	\$129,930	\$854,852
Travel and Training	\$18,088	\$39,478	\$10,234	\$42,000	\$29,400	\$71,400
Other Services	\$1,738,853	\$2,140,546	\$1,120,858	\$2,453,979	\$68,161	\$2,522,140
Internal Charges	\$3,970	\$3,370	\$1,835	\$3,670	\$0	\$3,670
Capital Expenditures	\$320,127	\$0	\$6,178	\$12,000	\$433,345	\$445,345
<b>Total:</b>	<b>\$11,893,951</b>	<b>\$12,527,097</b>	<b>\$5,795,925</b>	<b>\$12,278,431</b>	<b>\$768,253</b>	<b>\$13,046,684</b>

**Application Services**

**Program Summary**

Systems and Programming provides application and programming support to critical systems including financial systems (payroll and general ledger system), law and justice systems (jail records and databases, case tracking, and 911 Emergency Dispatch).

**Operational Planning Categories**

Purpose: **Essential** Scope: **Regional (County-wide)**

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$3,523,166	\$3,417,220	\$1,898,273	\$3,734,256	\$0	\$3,734,256
Benefits	\$937,387	\$1,207,239	\$527,141	\$1,286,795	\$0	\$1,286,795
Allowances	\$1,103	\$0	\$595	\$0	\$0	\$0
Overtime/Comp Time	\$11,799	\$46,220	\$3,488	\$63,396	\$0	\$63,396
Supplies	\$7,211	\$25,464	\$28,913	\$61,900	\$0	\$61,900
Professional Services	\$12,560	\$43,108	\$147	\$48,000	\$0	\$48,000
Travel and Training	\$14,122	\$15,324	\$6,998	\$18,400	\$0	\$18,400
Other Services	\$86,757	\$62,808	\$36,160	\$71,000	\$0	\$71,000
Capital Expenditures	\$232,480	\$0	\$0	\$12,000	\$333,863	\$345,863
<b>Total:</b>	<b>\$4,826,585</b>	<b>\$4,817,383</b>	<b>\$2,501,715</b>	<b>\$5,295,747</b>	<b>\$333,863</b>	<b>\$5,629,610</b>

Budget Adjustments	FTE	Expenditure	Revenue
<b>SQL Server Strategy</b>	0.00	\$333,863	\$0
<p>This project will execute the SQL Server Strategy presented to directors and department heads in May 2012. SQL servers house all county databases except the Oracle Financial Mgt System. Based on the strategy, Application Services (AP) will purchase new servers with greater efficiency than existing servers and upgrade licenses. They will consolidate databases on servers where possible and purchase new servers only when needed. They will re-use existing servers for test environments so production databases have a test venue. As a result, costs for operation will decrease, risks of server failure will decrease, unsupported software will decrease, and risk to production systems from lack of test environments will decrease. New software license service agreements will decrease costs over time.</p>			
<b>0001-305-518875-CCIS Application Support and Programming</b>			
<b>Budget Adjustment Total:</b>	<b>0.00</b>	<b>\$333,863</b>	<b>\$0</b>



**County-Wide Support**

**Program Summary**

<b>Operational Planning Categories</b>						
<b>Purpose: Essential</b>		<b>Scope: County-Wide</b>				
<b>Program By Object Category</b>	<b>2009-2010</b>	<b>2011-2012</b>	<b>2011</b>	<b>2013-2014</b>		
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Baseline</b>	<b>Adjustment</b>	<b>Recommended</b>
Supplies	\$0	\$0	\$47,466	\$261,570	\$107,417	\$368,987
Professional Services	\$0	\$0	\$217,587	\$676,822	\$129,930	\$806,752
Travel and Training	\$0	\$0	\$0	\$0	\$29,400	\$29,400
Other Services	\$0	\$0	\$1,005,771	\$2,237,979	\$68,161	\$2,306,140
Capital Expenditures	\$0	\$0	\$0	\$0	\$99,482	\$99,482
<b>Total:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,270,824</b>	<b>\$3,176,371</b>	<b>\$434,390</b>	<b>\$3,610,761</b>

<b>Budget Adjustments</b>	<b>FTE</b>	<b>Expenditure</b>	<b>Revenue</b>	
<b>Cost increase Ethernet service</b>	<b>0001-305-06</b>	0.00	\$55,680	\$0
Increase in contractual amount for Ethernet services between ten locations.				
<b>0001-305-518868-County S/W &amp; H/W Maintenance</b>				
<b>Document Management System</b>	<b>0001-305-03</b>	0.00	\$318,032	\$0
Acquire an enterprise quality document management system from SIRE to replace the Oracle/Accorde system currently used in the county, avoid a large increase in costs anticipated in 2015 by the current vendor, and provide the opportunity for other document management systems to use a new system.				
<b>0001-305-518868-County S/W &amp; H/W Maintenance</b>				
<b>Increase for PACS softw maint</b>	<b>0001-305-04</b>	0.00	\$28,088	\$0
The Property Tax and Collection System (PACS) software requirements include payment to the vendor for annual software maintenance. These costs have been less while the software is in the development and installation stage. The project should be complete in 2013 and trigger the full maintenance cost due per the contract in 2014. The decision package anticipates the increase in cost at project completion.				
<b>0001-305-518868-County S/W &amp; H/W Maintenance</b>				
<b>SIRE Software Maintenance</b>	<b>0001-305-05</b>	0.00	\$22,590	\$0
SIRE is a new software vendor for Clark County. Commissioner's agenda management and Treasurer EREET were installed in 2012. Maintenance payments begin in 2013 and 2014 and will be a continuing cost for the county.				
<b>0001-305-518868-County S/W &amp; H/W Maintenance</b>				
<b>Training MOU</b>	<b>0001-305-02</b>	0.00	\$10,000	\$0
This Decision Package will add a total of \$5,000 per year to the baseline budget for training per the Last, Best and Final Offer contract MOU between the County and the Information Technology Guild.				
<b>0001-305-518868-County S/W &amp; H/W Maintenance</b>				
<b>Budget Adjustment Total:</b>		<b>0.00</b>	<b>\$434,390</b>	<b>\$0</b>

**IS Administration**

**Program Summary**

IS administration provides administrative support to OBIS staff, plans and implements technology services, project management, and financial management.

**Operational Planning Categories**

Purpose: Support Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$668,041	\$512,096	\$298,228	\$533,904	\$0	\$533,904
Benefits	\$189,561	\$49,230	\$82,231	\$177,781	\$0	\$177,781
Allowances	\$211	\$0	\$102	\$0	\$0	\$0
Overtime/Comp Time	\$893	\$4,150	\$0	\$400	\$0	\$400
Supplies	\$10,742	\$64,678	\$4,615	\$10,550	\$0	\$10,550
Temporary Services	\$889	\$2,500	\$0	\$0	\$0	\$0
Professional Services	\$23,138	\$3,008	\$0	\$0	\$0	\$0
Travel and Training	\$267	\$4,480	\$221	\$9,000	\$0	\$9,000
Other Services	\$53,740	\$44,280	\$26,999	\$62,800	\$0	\$62,800
Internal Charges	\$3,370	\$3,370	\$1,685	\$3,370	\$0	\$3,370
<b>Total:</b>	<b>\$950,852</b>	<b>\$687,792</b>	<b>\$414,081</b>	<b>\$797,805</b>	<b>\$0</b>	<b>\$797,805</b>

**Network & System Administration**

**Program Summary**

Systems administrators are responsible for the architecture, design, installation and operation of the function of the overall network.

**Operational Planning Categories**

Purpose: Support Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$2,064,960	\$2,018,469	\$864,073	\$1,746,024	\$0	\$1,746,024
Benefits	\$497,647	\$660,857	\$221,008	\$534,741	\$0	\$534,741
Allowances	\$591	\$0	\$257	\$0	\$0	\$0
Overtime/Comp Time	\$18,233	\$41,254	\$12,279	\$20,000	\$0	\$20,000
Supplies	\$456,795	\$942,364	\$113,154	\$39,500	\$0	\$39,500
Temporary Services	\$0	\$2,126	\$0	\$0	\$0	\$0
Professional Services	\$460,336	\$417,118	\$9,313	\$0	\$0	\$0
Travel and Training	\$1,243	\$9,204	\$2,785	\$13,400	\$0	\$13,400
Other Services	\$1,578,321	\$2,007,458	\$42,760	\$59,600	\$0	\$59,600
Internal Charges	\$600	\$0	\$150	\$300	\$0	\$300
Capital Expenditures	\$87,647	\$0	\$6,178	\$0	\$0	\$0
<b>Total:</b>	<b>\$5,166,373</b>	<b>\$6,098,850</b>	<b>\$1,271,957</b>	<b>\$2,413,565</b>	<b>\$0</b>	<b>\$2,413,565</b>

**Service Desk**

**Program Summary**

<u>Operational Planning Categories</u>						
Purpose: Support		Scope: Internal				
Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$671,746	\$534,058	\$234,894	\$336,286	\$0	\$336,286
Benefits	\$198,007	\$207,844	\$63,674	\$111,657	\$0	\$111,657
Allowances	\$229	\$0	\$92	\$0	\$0	\$0
Overtime/Comp Time	\$423	\$2,700	\$90	\$0	\$0	\$0
Supplies	\$56,627	\$132,200	\$26,358	\$113,100	\$0	\$113,100
Temporary Services	\$0	\$6,000	\$0	\$10,000	\$0	\$10,000
Professional Services	\$618	\$3,800	\$2,842	\$100	\$0	\$100
Travel and Training	\$2,456	\$10,470	\$230	\$1,200	\$0	\$1,200
Other Services	\$20,035	\$26,000	\$9,168	\$22,600	\$0	\$22,600
<b>Total:</b>	<b>\$950,141</b>	<b>\$923,072</b>	<b>\$337,348</b>	<b>\$594,943</b>	<b>\$0</b>	<b>\$594,943</b>

## Major Maintenance Reserve - General

### Department Summary

The information presented here is for prior period expenditures.

Expenditures By Program	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Major Maintenance Reserve - General	\$174,197	\$0	\$1,213,600	\$0	\$0	\$0
<b>Total:</b>	<b>\$174,197</b>	<b>\$0</b>	<b>\$1,213,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Expenditures By Object Category	2009-2010	2011-2012	2011	Baseline	Adjustment	Total Required
Supplies	\$42	\$0	\$0	\$0	\$0	\$0
Other Services	\$174,155	\$0	\$131,825	\$0	\$0	\$0
Transfers	\$0	\$0	\$1,081,775	\$0	\$0	\$0
<b>Total:</b>	<b>\$174,197</b>	<b>\$0</b>	<b>\$1,213,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Major Maintenance Reserve - General

### Program Summary

This program represents both reserves and expenditures for major maintenance projects for the Facilities Management function within the general government structure.

#### Operational Planning Categories

Purpose: Discretionary      Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Supplies	\$42	\$0	\$0	\$0	\$0	\$0
Other Services	\$174,155	\$0	\$131,825	\$0	\$0	\$0
Transfers	\$0	\$0	\$1,081,775	\$0	\$0	\$0
<b>Total:</b>	<b>\$174,197</b>	<b>\$0</b>	<b>\$1,213,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Public Information and Outreach

### Department Summary

The Public Information and Outreach office (PIO) provides citizens with accurate, comprehensive information about county services, activities, and issues. In addition, the PIO office serves as a resource for elected officials' offices and other county departments in developing strategies and materials that promote effective communication and outreach with the public. The Neighborhood Outreach Program is an important component of that effort, enhancing community dialogue, partnerships, and problem-solving. The PIO office serves as the lead public information officer for the Emergency Coordination Center in the event of a natural disaster or emergency, and is responsible for establishing procedures and coordinating with other intergovernmental agencies and municipalities within Clark County.

Expenditures By Program	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Neighborhood Outreach	\$9,851	\$8,500	\$2,514	\$4,326	\$0	\$4,326
Communications	\$1,022,166	\$1,047,230	\$538,921	\$1,264,410	\$41,392	\$1,305,802
<b>Total:</b>	<b>\$1,032,017</b>	<b>\$1,055,730</b>	<b>\$541,435</b>	<b>\$1,268,736</b>	<b>\$41,392</b>	<b>\$1,310,128</b>

Expenditures By Object Category	2009-2010	2011-2012	2011	2013-2014	Total Required
Salaries, Regular	\$712,856	\$655,466	\$378,414	\$850,060	\$885,488
Benefits	\$261,819	\$338,284	\$131,657	\$363,794	\$369,758
Allowances	\$342	\$0	\$169	\$0	\$0
Supplies	\$14,365	\$8,630	\$10,809	\$11,932	\$11,932
Temporary Services	\$7,898	\$8,850	\$802	\$0	\$0
Professional Services	\$1,490	\$6,300	\$2,496	\$5,500	\$5,500
Travel and Training	\$1,159	\$2,550	\$53	\$2,100	\$2,100
Other Services	\$32,088	\$35,650	\$17,035	\$35,350	\$35,350
<b>Total:</b>	<b>\$1,032,017</b>	<b>\$1,055,730</b>	<b>\$541,435</b>	<b>\$1,268,736</b>	<b>\$1,310,128</b>

**Communications**

**Program Summary**

This program offers assistance and advice to county staff in developing communications strategies that inform citizens and that enhance interaction and dialogue between county government and the public. Staff in this program also develop and produce many of the materials that comprise the county's public information effort.

**Operational Planning Categories**

**Purpose:** Support                      **Scope:** Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$712,856	\$655,466	\$378,414	\$850,060	\$35,428	\$885,488
Benefits	\$261,819	\$338,284	\$131,657	\$363,794	\$5,964	\$369,758
Allowances	\$342	\$0	\$169	\$0	\$0	\$0
Supplies	\$10,615	\$7,130	\$10,413	\$8,256	\$0	\$8,256
Temporary Services	\$4,749	\$4,050	\$176	\$0	\$0	\$0
Professional Services	\$1,490	\$5,900	\$1,532	\$5,100	\$0	\$5,100
Travel and Training	\$631	\$1,850	\$53	\$1,850	\$0	\$1,850
Other Services	\$29,664	\$34,550	\$16,507	\$35,350	\$0	\$35,350
<b>Total:</b>	<b>\$1,022,166</b>	<b>\$1,047,230</b>	<b>\$538,921</b>	<b>\$1,264,410</b>	<b>\$41,392</b>	<b>\$1,305,802</b>

Budget Adjustments	FTE	Expenditure	Revenue	
<b>Neighborhood Outreach</b>	<b>0001-340-03</b>	0.00	\$18,881	\$0
The request is to restore .1 FTE cut from the baseline in 2009 to help meet an increasing need for citizens to be informed and involved in problem solving and policy development.				
<b>0001-340-513150-Administration</b>				
<b>PIO Director</b>	<b>0001-340-04</b>	0.00	\$22,511	\$0
The request is to restore .1 FTE cut from the baseline in 2009. This position creates and implements external communication plans, products, and services, including news releases, content for websites, and printed materials. It also leads emergency public information teams and prepares employee information of countywide concern. The director reviews, edits, and approves materials in support of senior managers and elected officials.				
<b>0001-340-513150-Administration</b>				
<b>Budget Adjustment Total:</b>		<b>0.00</b>	<b>\$41,392</b>	<b>\$0</b>

**Neighborhood Outreach**

**Program Summary**

This program provides services to neighborhood associations participating in the Neighborhood Outreach Program. It provides opportunities for county government and neighborhood associations to create partnerships that maintain or enhance the livability within a geographic boundary. It also provides support and expertise to county departments in developing effective citizen participation opportunities with county neighborhoods.

**Operational Planning Categories**

**Purpose:** Support                      **Scope:** Regional (County-wide)

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Supplies	\$3,750	\$1,500	\$396	\$3,676	\$0	\$3,676
Temporary Services	\$3,149	\$4,800	\$626	\$0	\$0	\$0
Professional Services	\$0	\$400	\$964	\$400	\$0	\$400
Travel and Training	\$528	\$700	\$0	\$250	\$0	\$250
Other Services	\$2,424	\$1,100	\$528	\$0	\$0	\$0
<b>Total:</b>	<b>\$9,851</b>	<b>\$8,500</b>	<b>\$2,514</b>	<b>\$4,326</b>	<b>\$0</b>	<b>\$4,326</b>

## Risk Management

### Department Summary

The information presented here is for prior period expenditures.

Expenditures By Program	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Health and Safety	\$227,261	\$0	\$0	\$0	\$0	\$0
Risk Management	\$434,652	-\$44	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$661,913</b>	<b>-\$44</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Expenditures By Object Category	2009-2010	2011-2012	2011	Baseline	Adjustment	Total Required
Salaries, Regular	\$485,091	\$0	\$0	\$0	\$0	\$0
Benefits	\$148,329	-\$44	\$0	\$0	\$0	\$0
Allowances	\$211	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$496	\$0	\$0	\$0	\$0	\$0
Supplies	\$13,376	\$0	\$0	\$0	\$0	\$0
Professional Services	\$437	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$3,982	\$0	\$0	\$0	\$0	\$0
Other Services	\$9,991	\$0	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$661,913</b>	<b>-\$44</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Health and Safety

### Program Summary

The County's Occupational Health and Safety program works to provide and maintain a safe environment for county employees and members of the public who visit county facilities by developing safety and health programs, training employees and meeting WISHA and OSHA regulatory requirements. The program also works to ensure that all Clark County programs, services and activities are accessible to all persons including persons with disabilities by implementing policies, procedures and structural accessibility surveys to comply with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act.

#### Operational Planning Categories

Purpose: Essential Scope: County-Wide

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$165,433	\$0	\$0	\$0	\$0	\$0
Benefits	\$57,076	\$0	\$0	\$0	\$0	\$0
Allowances	\$57	\$0	\$0	\$0	\$0	\$0
Supplies	\$2,517	\$0	\$0	\$0	\$0	\$0
Professional Services	\$437	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$1,178	\$0	\$0	\$0	\$0	\$0
Other Services	\$563	\$0	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$227,261</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Risk Management

### Program Summary

This program is responsible for the administration of the General Liability Fund involving claims and lawsuits against the county.

#### Operational Planning Categories

Purpose: Support Scope: Internal

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$319,658	\$0	\$0	\$0	\$0	\$0
Benefits	\$91,253	-\$44	\$0	\$0	\$0	\$0
Allowances	\$154	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$496	\$0	\$0	\$0	\$0	\$0
Supplies	\$10,859	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$2,804	\$0	\$0	\$0	\$0	\$0
Other Services	\$9,428	\$0	\$0	\$0	\$0	\$0
<b>Total:</b>	<b>\$434,652</b>	<b>-\$44</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Server Equipment Repair & Replacement

### Department Summary

This fund budgets for the expenditures associated with the ongoing repair and replacement of County-wide computer network servers and collects revenue from County departments and participating outside agencies.

Expenditures By Program	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Server Equipment Repair & Replacement	\$1,313,600	\$1,130,588	\$1,437,532	\$845,174	\$0	\$845,174
<b>Total:</b>	<b>\$1,313,600</b>	<b>\$1,130,588</b>	<b>\$1,437,532</b>	<b>\$845,174</b>	<b>\$0</b>	<b>\$845,174</b>

Expenditures By Object Category	2009-2010	2011-2012	2011	2013-2014	Total Required	
	Actual	Budget	Actual	Baseline	Adjustment	
Supplies	\$121,795	\$0	\$29,270	\$48,800	\$0	\$48,800
Other Services	\$925,513	\$0	\$511,196	\$0	\$0	\$0
Internal Charges	\$0	\$0	\$26,587	\$0	\$0	\$0
Transfers	\$100,000	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$166,292	\$1,080,588	\$870,479	\$796,374	\$0	\$796,374
<b>Total:</b>	<b>\$1,313,600</b>	<b>\$1,130,588</b>	<b>\$1,437,532</b>	<b>\$845,174</b>	<b>\$0</b>	<b>\$845,174</b>

## Server Equipment Repair & Replacement

### Program Summary

This program facilitates the repair and replacement of County-wide computer network server equipment and collects revenue from County departments and participating outside agencies to fund these costs.

#### Operational Planning Categories

Purpose: Support      Scope: Regional (County-wide)

Program By Object Category	2009-2010	2011-2012	2011	2013-2014		
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Supplies	\$121,795	\$0	\$29,270	\$48,800	\$0	\$48,800
Professional Services	\$0	\$50,000	\$0	\$0	\$0	\$0
Other Services	\$925,513	\$0	\$511,196	\$0	\$0	\$0
Internal Charges	\$0	\$0	\$26,587	\$0	\$0	\$0
Transfers	\$100,000	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$166,292	\$1,080,588	\$870,479	\$796,374	\$0	\$796,374
<b>Total:</b>	<b>\$1,313,600</b>	<b>\$1,130,588</b>	<b>\$1,437,532</b>	<b>\$845,174</b>	<b>\$0</b>	<b>\$845,174</b>