

How to Respond to a Parenting Plan Modification

You have been served with a Summons and Petition for Modification of a Parenting Plan

You do NOT agree with the Modification

Forms may be downloaded for free at www.courts.wa.gov/forms or you may purchase them at the Clerk's Office

Step 1: Determine your response deadline

20 days – if served in person in Washington

60 days – if served in person outside Washington

90 days – if served by mail

Step 2: Fill out these forms and make copies

Completed	Form Name	Form #	Notes
	Response to Petition to change a Parenting Plan, Residential Schedule or Custody Order	FL Modify 602	
	Parenting Plan	FL All Family 140	
	Information for Temp Parent Plan	FL All Family 139	
	Declaration	FL All Family 135	

Step 3: Copies needed

File your original forms with the clerk's office

1 copy for your records

1 copy to be served on the other party

1 copy to give to the Commissioner

Step 4: Serve copy to the other party

This means they receive a copy of what you have filed. It does not require them to be personally served by a process server. It can be done by mail at least 10 days before the court date or in person at least 7 days before the court date.

Completed	Form Name	Form #	Notes
	Proof of Mailing or	FL All	

	Hand Delivery	Family 112	
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Step 5: After the other party has been served

File the ORIGINAL Return of Service form with the Clerk. Make a copy for yourself and date stamp the copy.

You have now responded to the Petition

Step 6: Go to your court hearing

Take copies of Response to Petition and Proof of Mailing or Hand Delivery with you.

These instructions are legal information, not legal advice.

All of the above mentioned forms can be found on the Washington State Court website:

www.courts.wa.gov/forms.