# Appendix F Public Involvement

The Washington State Growth Management Act (GMA) requires cities and counties to conduct outreach to ensure "early and continuous public participation" in developing and amending comprehensive plans and development regulations (RCW 36.70A.140). The GMA also requires that local programs clearly identify schedules and procedures for public participation in the periodic update process (RCW 36.70.A.130(2)(a)). The public involvement program for the Comprehensive Growth Management Plan update began with the adoption of the Clark County Public Participation and Preliminary Scoping Schedule (RES 2014-01-10).

Opportunities for public participation, input, and the program to inform Clark County residents consisted of the following:

Board of County Commissioner work sessions were held in 2013, 2014, 2015 and 2016:

1.	July 17, 2013	Introduction to GMA and Issue Paper #1 GMA Overview
2.	October 9, 2013	Vacant Buildable Lands Model
3.	October 30, 2013	Discovery Subarea Plan
4.	December 18, 2013	Public Participation Plan and Issue Paper #2 Population Projection
	discussion	
5.	January 22, 2014	Rural lands census summary and analysis
6.	February 26, 2014	Issue Paper #3 Employment Forecast
7.	March 19, 2014	Vacant Buildable Lands Model: Employment emphasis
8.	April 16, 2014	Principles and Values and Planning Assumptions
9.	May 14, 2014	Principles and Values and Planning Assumptions #2
10.	June 18, 2014	Issue Paper #4 Allocation
11.	July 16, 2014	Issue Paper #5, SEPA Scoping
12.	October 22,2014	Alternatives
13.	September 24, 2014	SEPA Scoping Summary, Issue Paper 4.1 Allocation
14.	January 21, 2015	Response to Clark County Citizens United
15.	February 18, 2015	Alternative #4
16.	March 11, 2015	Alternative #4
17.	June 10, 2015	Buildable Lands Report
18.	July 15, 2015	Issue Paper 6: Countywide Planning Policies
19.	November 9, 2015	Discuss Commissioner Madore's New Materials
20.	January 13, 2016	Critique of Planning Assumptions by Thorpe
21.	March 16,2016	Title 40 Resource Clusters
22.	April 27 & May 5, 2016	Comprehensive Plan, Title 40, and Capital Facilities Plan

Media coverage—news releases, news articles, countywide TV broadcasts on CVTV and public notification of Open Houses, Planning Commission and BOCC hearing and work sessions.

In-depth information on Clark County's Growth Management Plan web site

Dissemination of information to a mailing list of interested citizens

Presentations to interested organizations, neighborhood associations

### Opportunities for Public Comment

- 1. A community survey called Rural Census was taken on November 8, 2013 focusing on agriculture and forest resources.
- 2. BOCC **Hearing** on January 21, 2014 on Issue Paper #2 on Population and Public Participation Plan.
- 3. BOCC **Hearings** on April 1 and 29, 2014 on Issue Paper #3.1 on Employment Forecast.
- 4. BOCC **Hearing** on June 24, 2014 on Issue Paper #4 Allocation and Suspension of Annual Reviews.
- 5. Four **Open Houses** were held on August 19, 20, 27, and 28, 2014, to scope the three draft alternative land use plans (Alternative 1 No Action Alternative; Alternative 2 Countywide Modifications; Alternative 3 City UGA Expansion) and to identify issues that need to be addressed in the draft environmental impact statement (DSEIS). The meeting included staff presentations, a question and answer session, and an open house format, with informational displays, maps, and handouts. Staff was present to respond to questions and elaborate on the available materials. The public provided input on areas of the environment that should be evaluated in the DSEIS.
- 6. Two public **Open Houses** were held October 29 and 30, 2014 to present the three proposed alternatives to the Comprehensive Growth Management Plan.
- 7. Two more **Open Houses** were held on March 25 and April 1, 2015 to discuss the Proposed Alternatives.
- 8. BOCC **Hearing** on April 14, 2015 on Issue Paper 4.2 Allocation, Amends, Issue Paper 5 and 5.1 SEPA Alternatives.
- 9. A countywide online survey via **Engage Clark County** was issued on August 6, 2015, to gather public comments on the proposed alternatives of the 2016 Comprehensive Plan.
- 10. Draft Supplemental Environmental Impact Statement (**DSEIS**) published on August 5, 2015 for 30-day public review period.
- 11. Planning Commission **Hearing** on August 20, 2015 on the Parks Comprehensive Plan.
- 12. Joint BOCC and Planning Commission **Hearings** on the DSEIS were held on September 3 and 10, 2015.
- 13. Planning Commission **Hearing** on August 17, 2015 on the DSEIS.
- 14. BOCC **Hearing** on September 22, 2015 on the Parks Comprehensive Plan.
- 15. A countywide online survey via **Engage Clark County** was issued on October 10, 2015, to gather public comments on the Planning Commission's recommendation for the preferred alternative of the Comprehensive Plan.
- 16. Planning Commission Hearing on October 15, 2015 on School Districts CFP and Impact Fees.
- 17. BOCC **Hearing** on October 20, 2015 to discuss the Planning Commission's recommendations on school district CFP and Impact Fees.
- 18. Two **Public Meetings** were held November 16 and 17, 2015 to discuss the new Alternative 4, maps, and planning assumptions.
- 19. A countywide online survey via **Engage Clark County** was issued on November 18, 2015 asking for input on the revised Alternative 4 and proposed new planning assumptions for the Comprehensive Plan.
- 20. Planning Commission **Hearing** on November 19, 2015 on the new planning assumptions and preferred alternative.

- 21. BOCC **Hearing** on November 24, 2015 to discuss the Preferred Alternative, new planning assumptions, policies.
- 22. BOCC **Hearing** on December 1, 2015 to discuss the Preferred Alternative.
- 23. BOCC **Hearing** on December 8, 2015 to discuss contract for a consultant (Thorpe) to prepare an addendum to the DSEIS.
- 24. BOCC **Hearing** on February 16, 2016 to discuss the Preferred Alternative.
- 25. BOCC **Hearing** on February 23, 2016 to discuss the Preferred Alternative.
- 26. Board of County Councilors Hearing on March 1, 2016 to discuss the Preferred Alternative.
- 27. Final Supplemental Environmental Impact Statement (FSEIS) issued April 27, 2016.
- 28. A countywide online survey via **Engage Clark County** issued in the spring of 2016 (April 14 through May 11) with a summary of Comprehensive Plan amendments.
- 29. Joint BOCC and Planning Commission **Hearings** held on May 19 and 24, 2016 on the Comprehensive Plan.
- 30. Planning Commission Deliberation **Hearing** on June 2, 2016 on the Comprehensive Plan.
- 31. BOCC Deliberation **Hearing** held on June 21, 2016 on the Comprehensive Plan.
- 32. Consent Agenda item at BOCC Hearing on June 28, 2016, to consider Amended Ordinance 2016-06-21, adopting the updated Comprehensive Growth Management Plan. Public comment on this item was taken by the BOCC at this hearing prior to its approval on June 28.



## RESOLUTION NO. 2014 -01-10

1 2 3

A RESOLUTION relating to the adoption of the **Clark County Public Participation Plan and Preliminary Scoping Schedule** that will be used for the county's comprehensive land use plan 2016 periodic update pursuant to Chapter 36.70A.140 RCW.

WHEREAS, Clark County adopted a 20-Year Comprehensive Growth Management Plan through ordinances 1994-12-47 and 1994-12-53 on December 20, 1994 to meet the goals and requirements of Chapter 36.70A RCW (also known as the Growth Management Act "GMA"); and

WHEREAS, Clark County adopted an updated 20-Year Comprehensive Growth Management Plan through ordinance 2004-09-02 and 2007-09-13 to meet the goals and requirements of Chapter 36.70A RCW; and

WHEREAS, Chapter 36.70A.130 RCW requires that the county "shall take legislative action to review and, if needed, revise its comprehensive land use plan and development regulations to ensure the plan and regulations comply with the requirements of this chapter"; and

WHEREAS, Chapter 36.70A.140 RCW requires counties to conduct outreach to "establish and broadly disseminate to the public a public participation program identifying procedures providing for early and continuous public participation in the development and amendment of comprehensive land use plans and development regulations implementing such plans."; and

WHEREAS, Clark County is required to clearly identify the procedures for broad dissemination of proposals and alternatives, opportunity for written comments, public meetings after effective notice, provision for open discussion, communication programs, information services, and consideration of and response to public comments; and

WHEREAS, the Board of County Commissioners after effective notice considered the Clark County Public Participation Plan and Preliminary Scoping Schedule (Exhibit 1) at duly advertised public hearings on January 21, 2014; and

WHEREAS, the Board of County Commissioners took public testimony from interested parties, considered all the written and oral arguments and testimony, and considered all the comments presented to the Board; and

WHEREAS, the Board concluded at duly advertised public hearing and finds that adoption will further the public health, safety and welfare; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CLARK COUNTY, STATE OF WASHINGTON that the Clark County Public Participation Plan and Preliminary Scoping Schedule (Exhibit 1) that will be used for the county's Comprehensive Plan 2016 periodic update pursuant to Chapter 36.70A.140 RCW is hereby approved and adopted for its stated purpose.

1 EXHIBIT 1

2	1. Clark County Comprehensive Plan 2016 Update					
3	Public Participation Plan & Preliminary Scoping Schedule					
4						
5	Purpose					
6	The Washington State Growth Management Act (GMA) requires cities and counties to conduct outreach					
7	to ensure "early and continuous public participation" in developing and amending comprehensive plans					
8	and development regulations (RCW 36.70A.140). The GMA also requires that local programs clearly					
9	identify schedules and procedures for public participation in the periodic update process (RCW					
10	36.70.A.130(2)(a)).					
11	To ensure compliance, the Washington State Department of Commerce recommends local governments					
12	begin the periodic update process by adopting a public participation plan. It would clearly identify the					
13	scope of the proposed update, when legislative action is expected, and how the public can participate or					
14 15	comment. Community Planning believes this recommendation is sound, and strongly encourages the Board of County Commissioners (BOCC) to adopt a formal public participation plan.					
13	Board of County Commissioners (BOCC) to adopt a formal public participation plan.					
16	Goals					
17	1. Ensure broad participation by identifying key interest groups, soliciting input from the public, and					
18	ensuring no single group or interest dominates the process.					
19	2. Maintain effective communication and coordination with municipalities and service providers.					
20	3. Provide equal opportunity for participation throughout the county; east (Camas and Washougal),					
21 22	south (Vancouver), northwest (Ridgefield and La Center) and north (Battle Ground and Yacolt).  4. Accommodate budgetary and staffing constraints by ensuring resources are focused on elements of					
22 23	4. Accommodate budgetary and staffing constraints by ensuring resources are focused on elements of the update process likely to be of greatest interest to the public.					
24	5. Distribute information and post notices efficiently.					
25	6. Notify the public of all meetings, hearings, workshops and legislative actions.					
26	Scope of Work					
27	To organize the complex process of updating the Comprehensive Plan, Community Planning has divided					
28	essential elements into two phases. During Phase I Pre-Planning, the Comprehensive Plan and					
29	development regulations will be reviewed for compliance with state law. This process will identify areas					
30	of the plan that must be amended. As a preliminary step, the board and Planning Commission must					
31	establish a scope of work for the update. The preliminary scope of work and update schedule are					
32	general rather than specific because it is extremely difficult to know the full extent of the required work					
33	until Phase I is complete. Phase II will be where issues identified in Phase I are addressed. Throughout					
34	Phase I and Phase II, extensive interaction with the community will provide information to the process.					
35 36	To assist, Community Planning has classified work associated with the update as mandatory or strongly recommended. This will accommodate budgetary and staffing constraints. A summary is provided					
37	below.					
38						
39						
40						

Table 1 – Summary of Potenti	al Work Items	
GMA Requirements	Mandatory	<ul> <li>✓ Consideration of GMA amendments</li> <li>✓ Urban growth areas and population projections</li> <li>✓ Critical areas regulations</li> <li>✓ Mineral resource lands</li> <li>✓ Internal consistency</li> <li>✓ Development regulation consistency</li> </ul>
Required by Clark County Code or Comprehensive Plan	Mandatory	✓ Other development regulation amendments
Important Planning Considerations	Strongly Recommended	✓ Fully develop benchmark and monitoring system to guide future planning work ✓ Reorganization and rewrite of Comprehensive Plan to improve readability and usefulness ✓ Previously uncompleted annual review docket/work program Items.

## 5 Phase I

Phase I will begin with a thorough review of GMA requirements and compilation of amendments since the 2007 update. The department will review the Comprehensive Plan and development regulations to determine whether revisions will be required to ensure consistency with GMA amendments.

The county also will need to analyze its Urban Growth Areas (UGAs) to ensure they are sized to accommodate 20 years of population and employment growth (based on an adopted OFM range). If, during this analysis, the county determines a UGA is either too small or too large, corrective actions will be identified. They could include altering the size of urban growth areas, changing the allowed uses and densities, or a combination of actions. Any proposed changes must be fully consistent with and supported by adopted Countywide Planning Policies (CWPPs) and capital facilities plans.

 Because plans and policies of other local governments and utility providers must be consistent with the adopted Countywide Planning Policies, this step will require high-level intergovernmental coordination. To address this need, the board and Community Planning have committed to working cooperatively with all involved parties as a forum for reviewing and, if need be, revising CWPPs.

#### Phase II

Once the initial review and analysis are complete (Phase I), the Washington State Department of Commerce recommends local governments adopt an ordinance or resolution stating a review has been completed and identifying elements of the Comprehensive Plan or development regulations that will be updated. This step will result in a report documenting changes in Clark County since adoption of the Comprehensive Plan, areas of the plan or development regulations that must be updated or amended, and amendments or changes, which although not mandatory, the board and Planning Commission have chosen to consider.

2014 Resolution

- 1 Phase II essentially will be a stage where issues identified in Phase I are addressed through plan or code
- 2 revisions. Until Phase I is complete, Community Planning cannot identify a detailed scope of work for
- 3 Phase II. However, the department has prepared a general outline of tasks to complete in conjunction
- 4 with the periodic update. The outline has been incorporated into the attached "Public Participation Plan
- 5 & Preliminary Scope of Work." A more detailed scope of work will be prepared for Phase II at the
- 6 completion of Phase I.

# 7 Public Participation Program Structure

- 8 To best use Clark County's limited planning resources, this plan identifies both essential public
- 9 participation strategies that will be employed as well as optional strategies which could be employed if
- 10 resources are available. The estimated completion dates for each step are indeed estimates. In some
- 11 cases, final action may occur before or after the target date because of constrained resources, need for
- 12 additional intergovernmental collaboration, or unforeseen circumstances.

# 13 Techniques and Strategies

- 14 The public participation methods employed by Clark County may include:
- 15 Innovative Public Involvement Technology In addition to traditional outreach methods below, Clark
- 16 County will use innovative technology. The goal is to reach beyond the individuals who typically attend
- 17 public meetings to encourage comments from a broader audience. Technology based tools could include:
- Project grid with dates, topic/issues, upcoming PC, BOCC meetings
- Mapping/GIS applications and web-based survey
- Online surveys/Polls
- CVTV video production for TV broadcast and websites
- Community Planning's Website, commplanning@clark.wa.gov
  - Electronic voting machines

- 25 Social media
- The Future's Game
- 27 Public workshops, Public meetings, and open houses Informal gatherings to solicit public feedback on
- 28 Clark County's planning efforts. Workshops and/or listening posts may involve presentations by staff,
- 29 question and answer sessions and interactive activities. Community Planning commits to hold meetings
- 30 at convenient times, and at locations that are accessible. Information is made available either through
- 31 presentations by technical staff (public meeting) or through display exhibits (open house). We will
- 32 present material online to create an alternative "open house" for citizens unable or unwilling to attend
- in person.
- 34 Public notification of hearings (agendas etc.) The public is notified of Community Planning meetings and
- 35 events primarily through Planning County website and e-mail communication. The Planning Commission
- and Board packets of informational material are made available on County website. A formal public process
- 37 conducted before the Board of County Commissioners or Planning Commission.
- 38 Clark County website Community Planning Department has a robust website with information about
- 39 active projects and activities. The online site includes a meeting calendar and electronic copies of
- 40 agendas, upcoming meetings, programs, and where relevant documents, schedules, announcements,
- 41 notices of meetings, hearings and public involvement opportunities will be posted. The website offers
- 42 links to archives of completed projects and studies.

- 1 City/County coordination meetings Community Planning will coordinate with the cities of Battle
- 2 Ground, Camas, La Center, Ridgefield, Vancouver and Washougal and the town of Yacolt on countywide
- 3 planning issues that affect each jurisdiction. Clark County will coordinate meetings to discuss issues and
- 4 seek consensus with each municipality before taking final action. In addition, Clark County will work
- 5 directly with other municipal service providers affected by the plan.
- 6 Technical advisory groups Community Planning may use technical advisory groups to solicit guidance
- 7 on complex technical issues requiring a high level of intergovernmental coordination. The groups will
- 8 include members who have specific knowledge of or interest in specialized technical topics. Technical
- 9 advisory groups may have members from business and interest groups, trade organizations, service
- 10 providers, municipalities and county departments.
- 11 Email Distribution lists and Databases Community Planning will promote and maintain a list of
- 12 individuals and groups who have expressed an interest in the Comprehensive Plan update. The list will
- 13 be updated and used to disseminate announcements and notices. To join Community Planning
- 14 Comprehensive Growth Management Plan Update mailing list, contact the Planning Department at
- 15 360.397.2280 ext. 4558 or online at commplanning@clark.wa.gov The list already includes hundreds of
- 16 subscribers.
- 17 Stakeholder Outreach Community Planning will identify and reach out to any person or groups that
- are affected by the plan update, including those who may not be aware they are affected. Stakeholders
- include the general public, environmental groups, school districts, public health community,
- 20 neighborhood and civic organizations, public agencies, and other groups.
- 21 Neighborhood Associations Involve neighborhood associations and invite leaders inform neighbors via
- 22 social media and small gatherings.
- 23 Television and Online Videocasts CVTV broadcasts of Planning Commission and Board hearings will be
- 24 replayed to reach a broader audience.
- 25 **Issue papers** They will provide focused guidance and document the evolution of the update process.
- 26 Before final adoption, Community Planning will compile the issue papers into a single background report
- and post issue papers and the report on the department's website.
- 28 News releases Clark County will prepare news releases and distribute them to general news media,
- 29 specialized media, and neighborhood associations and other local information providers throughout
- 30 the update process. News releases also are available through online requests for RSS feeds and by
- 31 following the county on social media, such as Facebook and Twitter.
- 32 Board of Commissioner worksessions Community Planning will schedule worksessions as needed to
- 33 brief board members and other interested parties and publicize topics and content as warranted.
- 34 Planning Commission worksessions Community Planning will schedule worksessions as needed to brief
- 35 the Planning Commission and other interested parties.
- 36 Notification and availability of information Clark County will ensure meetings, worksessions and
- 37 hearings are publicized as required by state law or county code. Clark County will make every effort to
- 38 post all relevant documents on the county website. In addition, a project file will be maintained for
- 39 public review at Community Planning, Public Service Center, 1300 Franklin St., third floor, Vancouver.
- 40 Preliminary Schedule After a preliminary review of State requirements and technical guidance,

- 1 Community Planning has identified the following specific steps for the 2016 Comprehensive Plan update.
- 2 Public Information and Outreach Community Planning will work with county PIO staff to modify and
- 3 execute this plan as additional information and opportunities becomes available.

July-Dec. 2013	January 2014 December 2015		Jan-May 2016	
PRE-PLANNING	DATA ANALYSIS	PLAN DEVELOPMENT	ADDPTION	
GMA Overview VBLM Review Preliminary Scoping Timeline Public Participation Plan	Public Review & Comment Dept. of Commerce Checklist 20-year Population Range Countywide Planning Policies Regional Growth Trends & Allocation Planning Assumptions Buildable Lands Review Land Use Technical Report Housing Technical Report	Public Review & Comment SEPA Analysis & Public Review Urban Growth Area Review Capital Facility Plan (CFP) County Capital Facility & Financial Plan (CFFP) VBLM Analysis Land Use Transportation Analysis Zone	Public Review & Comment Department of Commerce Review Planning Commission Hearings County Commissioner Hearings Issue Notice of Adoption	
B1	Capital Facilities Technical Report Transportation Technical Report Environmental Technical Report	Regional Travel Demand Analysis Draft Comprehensive Plan Text		

#### Phase I - Focus on Informing the Public

- 1. Establish Preliminary Scope of Work and Public Participation Plan
  - a. Essential public participation: written plan, news release, website, work session, Planning Commission hearing, Board of County Commissioners hearing
  - b. *Final action:* Resolution adopting the Public Participation Plan and Preliminary Scope of Work
- 2. Selection of 20-year population projection range
  - a. Essential public participation: Issue paper, city/county coordination meetings, website update, worksession, county and municipality review, Planning Commission hearing, Board of County Commissioners hearing, coordination with municipal service providers
  - b. Final action: Resolution adopting the selected population projection
- 3. Countywide Planning Policies
  - Essential public participation: Issue paper, city/county coordination meeting, website update, worksession, county and municipality review, Planning Commission hearing, Board of County Commissioners hearing, coordination with municipal service providers
  - b. Final action: Resolution adopting the revised Countywide Planning Policies
- 4. Regional growth trends and allocations
  - a. Essential public participation: Issue paper, website update, city/county coordination meeting, worksessions, coordination with municipal service providers

2014 Resolution

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1		b. Final action: Resolution adopting allocation of population to each planning area and urban				
2		growth area.				
3	5.	Buildable lands analysis				
4 5		<ul> <li>Essential public participation: Issue paper, website update, city/county coordination meeting, worksession.</li> </ul>				
6		b. Final action: Buildable lands analysis report available to local planning jurisdictions and				
7		service providers. The Buildable lands analysis is due June 30, 2015.				
8	6	Formal review of Comprehensive Plan and development regulations				
9	0.	a. Essential public participation: Issue paper, technical advisory group (for certain technical				
10		elements), website update, email list, news release, public meeting in each planning area,				
11		worksession, Planning Commission hearing.				
12		b. Final action: Adopted resolution stating a formal review has occurred and identifying				
13 14		pending changes or revisions to the Comprehensive Plan and development regulations, and a detailed schedule and public participation plan for Phase II of the update.				
15	Ph	ase II – Increase Efforts to Involve Public Before Kev Decisions				
16	· · · · · · · · · · · · · · · · · · ·					
17	att	end in person.				
18	1.	Urban Growth Area modifications				
19		a. Essential public participation: Issue paper, technical advisory group/city/county coordination				
20		meeting, worksession, website update, email list, news release, public meeting in each				
21		planning area where a UGA modification is proposed, coordination with municipal service				
22		providers				
23		b. Final action: Decision on revised urban growth area boundaries, if any				
24	2.					
25		a. Essential public participation: Issue paper, technical advisory group (for certain technical				
26		elements), website update, email list, news release, public meeting in each planning area,				
27		worksession				
28		b. Final action: Completion of proposed Comprehensive Plan revisions				
29	3.	SEPA analysis and public review period				
30		a. Essential public participation: Update website, email list, send notice to adopt to state				
31		agencies				
32		b. Final action: SEPA Threshold Determination issued				
33	4.	Draft development regulation revisions				
34		a. Essential public participation: Issue paper, technical advisory group (for certain technical				
35		regulations), website update, email list, news release, public meeting in each planning area,				
36		worksession				
37		b. Final action: Completion of proposed development regulations revisions				
38	5.	Final adoption				
39		a. Essential public participation: Issue paper, website update, email list, news release,				

worksession, Planning Commission hearing, Board of County Commissioners hearing

b. Final action: Formal adoption of 2016 Comprehensive Plan update

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