

PUBLIC FACILITIES AND NEIGHBORHOOD IMPROVEMENTS

Section	Question	Points	Scoring Considerations
Application Overview	C2. Need: Describe why CDBG funds are needed. Detail issues that would be addressed with this project. Include health or safety issues and any past actions taken to try to resolve the problem.	25	<p>Highest Scoring: Project will meet a critical need that is impacting public health or safety. Project is urgent and cannot move forward without requested funding.</p> <p>Mid-Range: Project is a fairly high need for the community and CDBG funding is essential to budget.</p> <p>Low Scoring: Project is a medium need and could seek other funding options or wait for future funding cycle.</p>
	C3. Solution: Describe the project and how it will address the needs identified.	25	<p>Highest Scoring: Project is well-planned and a detailed description of improvements is provided.</p> <p>Mid-Range: Project planning is mostly complete with some variables yet to be determined.</p> <p>Low Scoring: Project planning is still underway and detailed scope of work is not yet available.</p>
	C4. Outcomes: Describe the measurable outcomes and how your proposed solution is the most effective at achieving those outcomes.	10	<p>Highest Scoring: Project will have a large positive impact on a considerable number of people.</p> <p>Mid-Range: Project will improve a small area or affect a moderate number of households.</p> <p>Low Scoring: Project will benefit a limited number of households.</p>
	C5. Capacity: Describe your staff's capacity and experience carrying out similar activities with federal funding.	10	<p>Highest Scoring: Details several years' experience with federal funding requirements and positive outcomes with similar projects.</p> <p>Mid-Range: Describes some experience but lacks detail.</p> <p>Low Scoring: Has minimal experience with federal funding or project type.</p>

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Infrastructure Projects	D2. Public process: Please describe the public outreach and engagement that was conducted for this project.	10	Highest Scoring: TWO public meetings or other outreach: one to gather ideas/brainstorm; one to get input on proposed CDBG application project. Mid-Range: One public meeting for ideas or input on current project. No points: No public meeting or outreach conducted.
	D3. Match: What is the percentage and source of match that your agency is putting toward this project?	10	One point awarded for each 5% of match. Maximum 10 points awarded for 50% match.
Social Service Construction Projects	E2. Coordination: How is this proposal coordinated with other community activities? Describe the role of other entities and/or individuals who have provided input for this project.	5	Highest Scoring: Clearly details coordination with partners or community. Low Scoring: Provides little detail about coordination or operates independently.
	E3. O&M: How will the facility be maintained over its useful life? Specify ownership and legal responsibility. Describe O&M including staffing and financing. Upload a proforma including repayment schedule for 1/2 of CDBG award.	5	Highest Scoring: Provides clear plan and budget for future operations and maintenance needs. Low Scoring: Does not appear to have funding or plan for sustainable long-term service.
	E4. Equity: Describe your agency's commitment to equity and how you plan to put that commitment into practice if awarded this funding.	10	Highest Scoring: Provides clear and compelling commitment to equity, provides service personalization and/or policy examples. Mid-Range: Describes some understanding of equity, few details or examples. Low Scoring: Provides little to no understanding or program examples of equitable services.
Timeline	F1. Describe the tasks and timeframe of the project. Discuss project readiness to proceed and possible delays (waiting for other funding, weather, right-of-way, etc.).	10	Highest Scoring: Project will be able to be completed within one year of contract execution. Mid-Range: Project anticipates possible delays and/or does not have all other funding in place. Low Scoring: Project anticipates using funding more than one year from award announcement.

ASSET AND ECONOMIC DEVELOPMENT

Section	Question	Points	Scoring Guidelines
Application Overview	C2. Need: Describe why funds are needed. Detail all of the issues that would be addressed with this project.	20	<p>Highest Scoring: Project is a critical need and cannot move forward without requested funding.</p> <p>Mid-Range: Project is a fairly high need for the community and requested funding is essential to budget.</p> <p>Low Scoring: Project is a medium need and could seek other funding options or wait for future funding cycle.</p>
	C3. Solution: Describe the project and how it will address the needs identified. What experience do you have with similar activities?	20	<p>Highest Scoring: Project is well-planned and a detailed description is provided. Agency is very experienced.</p> <p>Mid-Range: Project planning is mostly complete with some variables yet to be determined.</p> <p>Low Scoring: Project planning is still underway and/or this is a new program for the agency.</p>
	C4. Outcomes: Describe the measurable outcomes and how your proposed solution is the most effective at achieving those outcomes.	20	<p>Highest Scoring: Project will have a large positive impact on the assets of low or moderate income households.</p> <p>Mid-Range: Project will have a moderate impact on assets of low or moderate income households.</p> <p>Low Scoring: Project will have a limited impact on assets of low or moderate income households.</p>
	C5. Management: Describe the management structure and staffing for your program. Include how staff will be trained to effectively deliver evidence-based practices. Describe your experience providing similar program models.	10	<p>Highest Scoring: Details several years' experience with federal funding requirements and positive outcomes with similar projects.</p> <p>Mid-Range: Describes some experience but lacks detail.</p> <p>Low Scoring: Has minimal experience with federal funding or project type.</p>
	C6. Coordination: How is this proposal coordinated with other community services such as financing, housing counseling or education?	20	<p>Highest Scoring: Clearly details coordination with partners or community.</p> <p>Low Scoring: Provides little detail about coordination or operates independently.</p>
	C7. Equity: Describe your agency's commitment to equity and how you plan to put that commitment into practice if awarded this funding.	10	<p>Highest Scoring: Provides clear and compelling commitment to equity, provides service personalization and/or policy examples.</p> <p>Mid-Range: Describes some understanding of equity, few details or examples.</p> <p>Low Scoring: Provides little to no understanding or program examples of equitable services.</p>

AFFORDABLE HOUSING AND HOMELESSNESS

Section	Question	Points	Scoring Guidelines
Application Overview	C2. Need: Describe the need that this proposal will address and the proposed beneficiary characteristics. (i.e., income, age, behavioral health).	20	<p>Highest Scoring: Project is a critical need and cannot move forward without requested funding.</p> <p>Mid-Range: Project is a fairly high need for the community and requested funding is essential to budget.</p> <p>Low Scoring: Project is a medium need and could seek other funding options or wait for future funding cycle.</p>
	C3. Solution: Describe how this proposal will address the needs identified. Define the measurable outcomes and how your proposed solution is the most effective at achieving those outcomes.	20	<p>Highest Scoring: Project is well-planned and a detailed description is provided. Agency is very experienced.</p> <p>Mid-Range: Project planning is mostly complete with some variables yet to be determined.</p> <p>Low Scoring: Project planning is still underway and/or this is a new program for the agency.</p>
	C4. Equity: Describe your agency's commitment to equity and how you plan to put that commitment into practice if awarded this funding.	10	<p>Highest Scoring: Provides clear and compelling commitment to equity, provides service personalization and/or policy examples.</p> <p>Mid-Range: Describes some understanding of equity, few details or examples.</p> <p>Low Scoring: Provides little to no understanding or program examples of equitable services.</p>

AFFORDABLE HOUSING AND HOMELESSNESS

Section	Question	Points	Scoring Guidelines
<p>Construction Projects</p>	<p>D1. Neighborhood: Enter the Census Tract of your project. Describe the neighborhood character, availability of public transportation, socioeconomic characteristics, education and cultural facilities, parks and recreation, commercial facilities, health care and other nearby social services. Explain fair housing and environmental justice considerations.</p>	<p>20</p>	<p>Highest Scoring: Housing is not in a low-income census tract and is within half-mile walking distance to bus stop, resources and services located within 3-mile radius. Mid-Range: Housing is in a low-income census tract but has transportation and other resources nearby. Low Scoring: Housing is located with a concentration of other low-income housing or has limited transportation and services in the area.</p>
	<p>D3. Describe the total number of households to be served in each income range and the characteristics of these households.</p>	<p>15</p>	<p>The following priorities will be awarded 5 points each: Mixed Income Development, Units at 0-30%, Priority Populations Served</p>
	<p>D4. Coordination: How is this proposal coordinated with other services? Describe the role of partners that will provide services. Upload MOU and/or Tenant-Service Plan, if available.</p>	<p>2</p>	<p>Full points: Project has established partnerships or staff to assist residents with resources or social activities.</p>
	<p>D5. Sustainability: Describe how the project incorporates sustainable building principles and universal design. Specifically address Evergreen Sustainable Development Criteria located in the Library.</p>	<p>10</p>	<p>Highest Scoring: Project will utilize multiple energy efficiency and green building development techniques. Mid-Range: Project will use some energy efficiency measures to keep tenant utility costs low. Low Scoring: Project does not integrate sustainability standards.</p>
	<p>D6. Management: Describe how this project will be completed and managed throughout the affordability period. List any projects that are currently underway or in development.</p>	<p>3</p>	<p>Highest Scoring: Details several years’ experience with federal funding requirements and positive outcomes with similar projects. Low Scoring: Has minimal experience with federally-funded housing projects.</p>

AFFORDABLE HOUSING AND HOMELESSNESS

Section	Question	Points	Scoring Guidelines
TBRA	E2. What percentage of the households you plan to serve will be a priority population based on the Homeless Action Plan? Priority Populations: Veterans, Domestic Violence Survivors, Youth, Families, Chronically Homeless.	10	1 point for each 10% of the populations identified.
	E3. Homeless Priorities: Will 50% or more of the households you serve have a behavioral health issue, be exiting a system of care, or be unsheltered?	5	Highest Scoring: More than 50% of households served will meet these priorities. Mid-Range: Between 20% and 50% of households will meet these priorities. Low Scoring: Less than 20% of households will meet one of the additional homeless plan priorities.
	E4. Management: Describe the management structure and staffing of your program. Include how staff will be trained to effectively deliver evidence-based practices. Describe your experience providing similar program models.	5	Highest Scoring: Management and staff experienced with HOME TBRA program and 35 or fewer clients per case manager on caseload. Mid-Range: Higher caseload or less experience with federally-funded TBRA programs. Low Scoring: Limited experience or training, high caseload.
	E5. Rapid Rehousing: Describe the evidence-based practices that will be used and how the program will meet a Rapid Re-Housing model.	10	Highest Scoring: Program meets all components of RRH: housing identification, rent assistance and case management and is experienced using practices such as progressive engagement and trauma informed care. Mid-Range: Program meets all RRH components and plans to incorporate some best practices. Low Scoring: Program is working toward utilizing all three RRH components and learning best practices.
	E6. Outcomes: What are the anticipated outcomes for this program? Describe how this program will support the goals of the Homeless Action Plan.	10	Highest Scoring: Proposed outcomes seem reasonable and agency has history of successfully delivering outcomes. Mid-Range: Proposed outcomes seem difficult to achieve and/or agency has fallen short of proposed outcomes in the past. Low Scoring: Outcomes seem unlikely and agency has not met past proposed outcomes.
	E7. Coordination: Is your program coordinated with other services such as employment or credit repair? Describe the role of other partners that will provide services to assist clients. Upload MOU, if available.	10	Highest Scoring: Application details established partnerships with other agencies to assist in moving participants out of poverty. Mid-Range: Partnerships not formally established but referrals to other agencies support tenants. Low Scoring: Applicant operates independently to provide services to tenants.