CLARK COUNTY
STAFF REPORT

DEPARTMENT/DIVISION: Public Works / Parks

DATE: February 25, 2014

REQUEST: Authorization to create a new $500 change fund for our Parks Division to allow them to make change for citizens who come to their office to reserve picnic shelters and sports fields.

CHECK ONE: ___x___ Consent   _____ Chief Administrative Officer   _____ Hearing

PUBLIC WORKS GOALS:
- [ ] Provide safe and efficient transportation systems within Clark County
- [x] Continue responsible stewardship of public funds
- [ ] Promote family-wage job creation and economic development to support a thriving community
- [ ] Maintain a desirable quality of life
- [ ] Improve environmental stewardship and protection of natural resources
- [x] Increase partnerships and foster an engaged, informed community
- [ ] Make Public Works a great place to work

BACKGROUND: As of January 2014, the County is now responsible for making reservations in our parks. We need to have the ability to conduct cash transactions with citizens who come in to our office to make reservations.
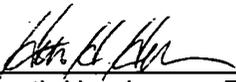
COMMUNITY OUTREACH: Until this year, the City of Vancouver was responsible for making these reservations. We have published the new location for reservations on our website and in a variety of publications that go out to citizens.
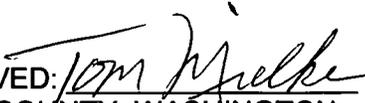
BUDGET AND POLICY IMPLICATIONS: This request is consistent with current policy and practices. There will be no additional budget impact as we will use $500 in current appropriated budget.

FISCAL IMPACTS: [ ] Yes (See Attached Fiscal Impacts Form)   [x] No

ACTION REQUESTED: Approve creation of a new Parks change fund in the amount of $500.

DISTRIBUTION: Please forward a copy of the approved staff report to Bill Bjerke, Parks Manager, to Lori Pearce, Public Works Administration, Deby Woods, Public Works Operations, and Michael Fish and Kathy Lee in the Treasurer's office.

Heath Henderson, PE
Interim Public Works Director/County Engineer

APPROVED:
CLARK COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

February 25, 2014
SR 40-14

DW/BB/dw

PW 14-020