

**CLARK COUNTY  
STAFF REPORT**



**DEPARTMENT:** Board of County Commissioners  
**DATE:** November 18, 2014  
**REQUEST:** Authorize renewal of biennial agreement for the county to provide monetary support and in-kind services to the Clark County Historical Society and Museum.

**CHECK ONE:**                      X   Consent                           CAO

---

**BACKGROUND:** Clark County has provided monetary and in-kind support to the Clark County Historical Society and Museum under the auspices of a formal agreement since 1964. It is proposed that such support continue for the 2015-2016 biennium.

**COMMUNITY OUTREACH:** There has been no public outreach regarding this proposal.

**BUDGET AND POLICY IMPLICATIONS:** The \$50,000 annual monetary support has been proposed in the 2015-2016 biennial budget from the Historical Promotion Grant Fund program and staff are prepared to provide the proposed in-kind services.

**FISCAL IMPACTS**

Yes (see attached form)                     No

**ACTION REQUESTED:** Authorize approval of an agreement for monetary and in-kind services between Clark County and the Clark County Historical Society and Museum for the 2015-2016 biennium, attached herewith and made part hereof.

**DISTRIBUTION:**

- County Auditor
- County Administrator
- Director of Budget
- Director of General Services
- Director of Community Services

  
Mark McCauley  
County Administrator

Approved:   
CLARK COUNTY  
BOARD OF COMMISSIONERS

NOV. 18, 2014                    SR 249-14

*my  
OK  
4.1*

# FISCAL IMPACT ATTACHMENT

## Part I: Narrative Explanation

I. A – The \$50,000 annual monetary funding is expended from the Historical Promotion Grant Fund program.

## Part II: Estimated Revenues

| Fund #/Title | Current Biennium |       | Next Biennium |       | Second Biennium |       |
|--------------|------------------|-------|---------------|-------|-----------------|-------|
|              | GF               | Total | GF            | Total | GF              | Total |
| GF Dept. 181 | 100,000          |       | 100,000       |       |                 |       |
|              |                  |       |               |       |                 |       |
|              |                  |       |               |       |                 |       |
| <b>Total</b> | 100,000          |       | 100,000       |       |                 |       |

II. A – Revenue derives from a \$1 allocation from the recording fee in state law.

## Part III: Estimated Expenditures

III. A – Expenditures summed up

| Fund #/Title | FTE's | Current Biennium |       | Next Biennium |       | Second Biennium |       |
|--------------|-------|------------------|-------|---------------|-------|-----------------|-------|
|              |       | GF               | Total | GF            | Total | GF              | Total |
| GF Dept. 181 |       | 100,000          |       | 100,000       |       |                 |       |
|              |       |                  |       |               |       |                 |       |
|              |       |                  |       |               |       |                 |       |
| <b>Total</b> |       | 100,000          |       | 100,000       |       |                 |       |

III. B – Expenditure by object category

| Fund #/Title         | Current Biennium |       | Next Biennium |       | Second Biennium |       |
|----------------------|------------------|-------|---------------|-------|-----------------|-------|
|                      | GF               | Total | GF            | Total | GF              | Total |
| Salary/Benefits      |                  |       |               |       |                 |       |
| Contractual          | 100,000          |       | 100,000       |       |                 |       |
| Supplies             |                  |       |               |       |                 |       |
| Travel               |                  |       |               |       |                 |       |
| Other controllables  |                  |       |               |       |                 |       |
| Capital Outlays      |                  |       |               |       |                 |       |
| Inter-fund Transfers |                  |       |               |       |                 |       |
| Debt Service         |                  |       |               |       |                 |       |
| <b>Total</b>         | 100,000          |       | 100,000       |       |                 |       |

AGREEMENT FOR MONETARY, PROFESSIONAL AND IN-KIND SERVICES

CO 14-53

This is an agreement made between Clark County, hereinafter referred to as "county", and Clark County Historical Society and Museum, hereinafter referred to as "museum", to outline monetary and in-kind services that the county will provide to the museum.

WHEREAS, the county is authorized to financially support museum services and tourism; and

WHEREAS, one of the goals of the Washington Growth Management Act is historic preservation; and

WHEREAS, the museum was incorporated in 1940 as a not-for-profit organization to acquire, store, preserve, exhibit, and interpret documents and artifacts and to provide publications relating to the history of the people of Clark County and the pacific northwest, and in furtherance of these purposes established the Clark County Historical Museum in 1964; and

WHEREAS, museum services are defined as the total efforts necessary to carry out said purposes directly or indirectly by assisting and cooperating with others, including specifically the operation, maintenance, staff, and improvement of said museum, its library and its educational and publications programs; and

WHEREAS, the museum is an essential cultural and historical element of the quality of life for Clark County citizens; and

WHEREAS, the county has provided monetary and in-kind support to the museum since 1964 and it is proposed to continue said support for the 2015-2016 biennium; and

WHEREAS, it is necessary to update the agreement between the parties in this regard.

NOW, THEREFORE, the county and the museum mutually agree as follows:

Section 1. The museum will diligently provide services at not less than the present level with the museum open to the public no less than 25 hours per week, 11:00 AM to 4:00 PM, Tuesday through Saturday, except major holidays and open for school and other tours as arranged.

Section 2. The museum will report to the county quarterly relative to the accomplishments and services rendered and the plans for future activities.

Section 3. The museum will maintain adequate budgetary and financial records and make available said financial information to the county as requested.

Section 4. Both parties agree to protect same and hold harmless the other party from all claims, costs, damages, or expenses arising out of the negligence of the party at fault, its agents, or employees.

Section 5. The county will continue to provide monetary support to the museum for their services in the amount of \$50,000 per year, to be paid quarterly. The museum shall invoice the county for said payments. In addition, commencing January 1, 2015, the county will provide the following in-kind services to the museum:

- a. 2,500 sq. ft. for collection storage.
- b. Printing services. Said services to be provided up to an estimated maximum of \$10,000 per year at county cost.
- c. Provide publicity for museum events in the county employee newsletter, FYI.
- d. Vehicle maintenance and secure outside parking at 78<sup>th</sup> Street Operation Center.

Section 6. This agreement is effective from January 1, 2015 through December 31, 2016.

DATED this 18<sup>th</sup> day of NOVEMBER, 2014.

ATTEST:

Rebecca J. Fito  
Clerk of the Board

CLARK COUNTY:

Tom Mielke  
CHAIR

Approved as to Form Only  
ANTHONY F. GOLIK  
Prosecuting Attorney

By Vincentine Cook, Sr. Deputy P.A.

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
COMMISSIONER

\_\_\_\_\_  
Clark County Historical Society