

**BOARD OF COUNTY COUNCILORS'
HEARING PACKET**

Hearing Item: Approve the readopt budget resolution for 2017/2018 for the Greater Clark Parks District.

Date: Tuesday, December 6, 2016

Time: 6:00 p.m.

CONTENTS:

- 1. Staff Report**
- 2. Resolution**
- 3. GCPD Budget**
- 4. GCPD Scoreboard**
- 5. GCPD Board Meeting Minutes of December 8, 2015**

CLARK COUNTY STAFF REPORT

DEPARTMENT: Public Works/Administrative & Finance

DATE: December 6, 2016

REQUESTED ACTION: Approve the readopt budget resolution for 2017/2018 for the Greater Clark Parks District

___ Consent X Hearing ___ County Manager

PUBLIC WORKS GOALS:

- Provide safe and efficient transportation systems within Clark County
- Continue responsible stewardship of public funds
- Promote family-wage job creation and economic development to support a thriving community
- Maintain a desirable quality of life
- Improve environmental stewardship and protection of natural resources
- Increase partnerships and foster an engaged, informed community
- Make Public Works a great place to work

BACKGROUND

In February, 2005, voters within the proposed Greater Clark Parks District (GCPD) boundary approved the establishment of the GCPD. The GCPD's purpose is to provide funding for maintenance and selected capital and public outreach expenditures for at least 35 new parks and seven miles of new trails. Funding for these activities is to come primarily from a separately approved property tax levy within the district.

COUNCIL POLICY IMPLICATIONS

None

ADMINISTRATIVE POLICY IMPLICATIONS

None

COMMUNITY OUTREACH: Extensive outreach has been performed regarding the Greater Clark Parks District Program.

BUDGET IMPLICATIONS

YES	NO	
X		Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
	X	Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

GCPD 16-001

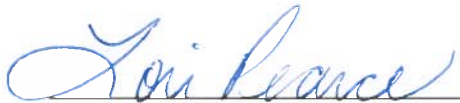
BUDGET DETAILS

Local Fund Dollar Amount	\$7,000,000
Grant Fund Dollar Amount	
Account	GCPD/ Fund 6317
Company Name	

DISTRIBUTION:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

C: Lori Pearce, Public Works; Adriana Prata, Budget Director



Lori Pearce, CPA
Public Works Finance Manager



Heath H. Henderson, PE
Public Works Director/County Engineer

APPROVED: _____
CLARK COUNTY, WASHINGTON
GREATER CLARK PARKS DISTRICT BOARD

DATE: _____

SR# _____

BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

This budget accounts for the receipt of tax proceeds on behalf of the Greater Clark Parks District, an independent taxing authority and expenditure authority to transfer funds to Clark County for the operation and maintenance of the parks.

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GCPD	Total	GCPD	Total	GCPD	Total
6317/GCPD Levy Fund	\$7,000,000	\$7,000,000				
Total	\$7,000,000	\$7,000,000				

II. A – Describe the type of revenue (grant, fees, etc.)

Greater Clark Parks District Property Tax levy receipts of approximately \$3,500,000 per year. This will cover the cash transfer for the biennium of 2017/2018.

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GCPD	Total	GCPD	Total	GCPD	Total
6317/ GCPD Levy Fund		\$7,000,000	\$7,000,000				
Total		\$7,000,000	\$7,000,000				

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GCPD	Total	GCPD	Total	GCPD	Total
Salary/Benefits						
Contractual						
Supplies						
Travel						
Other controllables	\$7,000,000	\$7,000,000				
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total	\$7,000,000	\$7,000,000				

50

1 **IN THE MATTER OF READOPTING THE 2017/2018**
2 **BIENNIAL BUDGET FOR THE**
3 **GREATER CLARK PARKS DISTRICT**

RESOLUTION
NO. _____

4
5 **WHEREAS**, RCW 36.40.071 authorizes the Board of the Greater Clark Parks District to meet
6 for the purpose of hearing for or against any part of the proposed final budget; and

7
8 **WHEREAS**, RCW 36.40.080 requires the Board of the Greater Clark Parks District to fix the
9 budget, by resolution, at the conclusion of the budget hearing; and

10
11 **WHEREAS**, RCW 36.40.250 authorizes the Board of the Greater Clark Parks District to adopt a
12 biennial budget; and

13
14 **WHEREAS**, the Washington State Budgeting, Accounting and Reporting System (BARS) manual
15 effective January 1, 1983 states, “The budget should be legally adopted by ordinance or
16 resolution at the department or fund level”; and

17
18 **WHEREAS**, there are alternative controls that can be implemented to maintain proper, legal
19 review of all this fund and expenditures therefrom; and

20
21 **WHEREAS**, detailed budget preparation will remain an important part of the Greater Clark Park’s
22 District Board’s management and planning process; and

23
24 **WHEREAS**, the State Examiner has approved the budget adoption and control process as set forth
25 below; and

31 **BE IT ORDERED AND RESOLVED BY THE BOARD OF THE GREATER CLARK**
32 **PARKS DISTRICT OF CLARK COUNTY, STATE OF WASHINGTON**, in regular session
33 assembled, that the 2017/2018 Readopted Biennial Budget is adopted at the appropriate
34 fund/department or division level (see attachment) provided the following controls shall be in
35 effect:

36
37 1) The Board will continue to follow the Emergency and Supplemental Appropriations
38 process as prescribed by RCW 36.40.100, 36.40.140 and 36.40.180.

39
40 **BE IT FURTHER RESOLVED** that no part of this resolution is intended to contravene or limit
41 any provisions of the Revised Code of Washington (RCW) **ADOPTED** this 6th day of
42 December, 2016.

43
44 Attest: **BOARD OF THE GREATER CLARK**
45 **PARKS DISTRICT FOR**
46 **CLARK COUNTY, WASHINGTON**

47
48 _____ By _____
49 Clerk to the Board Marc Boldt, Chair

50
51 By _____
52 Jeanne E. Stewart, Councilor

53
54 By _____
55 Julie Olson, Councilor

56 
57 _____ By _____
58 Approved as to Form David Madore, Councilor

59
60 By _____
61 Tom Mielke, Councilor

GREATER CLARK PARKS DISTRICT BUDGET

BIENNIUM OF 2017/2018

FUND BALANCE
For the biennium of 2017/2018

		Beginning Balance		17/18 Revenue		Expenditure		Ending Balance
MPD Agency Fund 6317	\$	1,000	\$	7,000,000	\$	7,000,000	\$	1,000

EXPENDITURES
For the biennium of 2017/2018

The only expenses being adopted are the transfer of monies to Clark County.

6317.000.633.597032.551.000000 \$ 7,000,000

Greater Clark Parks District Scoreboard

November, 2016

Projects		
Park / Sports Field	Acre	Expenses
2006 Projects		
1 Orchards Highlands NH	8.7	\$586,172
2 Raspberry Fields NH	4.3	\$475,304
3 Vista Meadow NH	5.0	\$566,964
4 Walnut Grove NH	3.7	\$695,536
5 Eisenhower NH	7.0	\$627,215
2006 Totals:		\$2,951,191
2007 Projects		
7 Sifton NH	5.0	\$551,469
8 Cherry NH	3.0	\$452,623
9 Tenny Creek NH	8.3	\$907,120
10 Little Prairie NH	2.5	\$520,576
11 Greyhawk NH	5.0	\$572,496
12 Jorgenson Woods NH	6.3	\$548,926
19 Alki Middle School Soccer Fields		\$211,678
2007 Totals:		\$3,764,888
2008 Projects		
6 Pacific Community Park	42.0	\$5,291,308
13 Sgt. Crawford NH	2.5	\$491,365
16 Oak Grove NH	4.2	\$516,123
17 Harmony Ridge (Maple Crest) NH	4.3	\$548,262
18 Road's End (Kings Pond) NH	3.0	\$501,617
2008 Totals:		\$7,348,675
2009 Projects		
14 Hockinson Park & Sports Fields (Ph1)	42.0	\$7,488,344
15 Fairgrounds Community Park	88.0	\$3,214,159
21 Tiger Tree NH	6.0	\$558,082
22 Jack Fazio (Lakeshore) NH	5.2	\$763,733
2009 Totals:		\$12,024,318
2010 Projects		
20 Bosco Farm NH	5.0	\$794,801
39 Vandervort NH	8.0	\$646,115
26 Lalonde, Kate & Clarence NH	7.7	\$619,463
22 ASEC (Lakeshore NH) Soccer Fields	2.0	\$226,938
2010 Totals:		\$2,287,317
2011 Projects		
27 Douglas Carter Fisher (St. Johns) NH	2.4	\$504,919
30 Covington NH	4.2	\$881,884
2011 Totals:		\$1,386,803
2012 Projects		
23 Luke Jensen Sports Park (Hazel Dell Sports Fields)	20.0	\$8,209,089
2015 Projects		
31 Dogwood NH	4.9	\$772,926
38 Chinook NH	5.0	\$714,459
2015 Totals:		\$1,487,385
Completed Project Totals:		\$39,459,666
2016 Projects		
36 Sorensen NH	4.9	\$671,980
37 Tower Crest NH	2.9	\$373,311
2016 Totals:		\$1,045,290
Remaining Neighborhood (NH) and Community Parks		
28 Kozy Kamp (Stanton) NH	5.0	\$798,616
32 Kelley Meadows (East Minnehaha) NH	7.5	\$750,906
33 Otto Brown (North Sifton) NH	8.4	\$919,492
35 Salmon Creek Community Club NH	4.5	\$776,212
40 Curtin Creek Community Park	38.5	\$2,756,885
41 Pleasant Valley Community Park	40.0	\$1,080,617
Remaining Neighborhood and Community Parks to Build:		\$7,082,728
Other Remaining Projects		
24 Sports Fields (Glenwood area, Pacific Park, Curtin Creek, other)	n/a	\$4,672,476
25 Trails (5 Phases)	n/a	\$3,000,000
Other Remaining Projects to Build:		\$7,672,476
Total Remaining Parks and Projects to Build:		\$14,755,204

**GREATER CLARK PARKS DISTRICT BOARD MEETING
MINUTES OF DECEMBER 8, 2015**

The Board convened in the Councilors' Hearing Room, 6th Floor, Public Service Center, 1300 Franklin Street, Vancouver, Washington. Councilors David Madore, Jeanne E. Stewart, and Tom Mielke present.

9:45 a.m.

ITEM DESCRIPTION: To consider approval of the December 2, 2014 minutes.

ACTION: Moved by Mielke to **APPROVE** the December 2, 2014 minutes. Stewart seconded the motion. Board members Madore, Stewart, and Mielke voted aye. Motion carried.

ITEM DESCRIPTION: To consider a staff report that request approval of a mid-biennium review and modification resolution for the 2015 / 2015 biennial budget for the Greater Clark Parks District in the total amount of \$6,000,000.

Heath Henderson, Public Works Director and Lori Pierce, Finance Manager, Public Works presented. Madore inquired about maintenance funds for Sorensen and Tower Crest. Mark McCauley, County Manager, responded. Mielke inquired about noticing requirements. McCauley responded. Further discussion ensued.

ACTION: Moved by Mielke to **APPROVE** the readopt budget resolution for 2015/2016 for the Greater Clark Parks District. Stewart seconded the motion. Board members Mielke, Madore, and Stewart voted aye. Motion carried..

ITEM DESCRIPTION: The Greater Clark Parks District property tax levy for 2016 will also be considered at this time. The Board has option to adopt a property tax resolution for the Greater Clark Parks District levy for 2016. If the Board decides to forego the resolution, they can instead consider a motion to direct Parks staff to prepare a levy certification letter indicating their intent with respect to the 2016 levy. Mielke inquired about property taxes. McCauley responded. Further discussion ensued

Public Comment

1. Barbara Anderson

ACTION: Moved by Madore to forego adopting a property tax resolution for the Greater Clark Parks District levy and to provide only a letter of levy certification that authorizes the County Assessor to collect last year's levy plus additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made. Mielke seconded the motion. Board members Madore, Stewart, and Mielke voted aye. Motion carried.

Hearing Adjourned.

**GREATER CLARK PARKS DISTRICT BOARD MEETING
MINUTES OF DECEMBER 8, 2015**

BOARD OF GREATER CLARK PARKS DISTRICT

David Madore, Chair

Tom Mielke, Board Member

Jeanne E. Stewart, Board Member

ATTEST:

Rebecca Tilton, Clerk of the Board

jc

Please Note: The Board's minutes are action minutes. Digital recordings can be provided upon request. In addition, the meetings are broadcast live on CVTV, cable channels 21 and 23, and are also videotaped and repeated several times (www.cvtv.org)