

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Event Center/FSMG

DATE: March 4, 2016

REQUESTED ACTION: Approve the dissolution of the \$100,000 ATM petty cash fund and the resolution authorizing interfund loans from the Permanent Reserve Fund (Fund 1030) for the operation of ATM machines at the Clark County Fair and Event Center as set forth in SR 197-06.

Consent Hearing County Manager

BACKGROUND

The three ATM machines were purchased in 2009 to provide on-site cash necessary for successful events. This was done not only as a convenience to the public but was also necessary to draw promoters and their events to the Event Center. Due to the age of these machines, staff time and repair costs have increased as well as their unreliability. As a result, they are no longer profitable. We have contracted with an outside company to provide three ATM machines that they will service and fund with three to six additional machines during Fair. We will receive a portion of every surcharge paid.

COUNCIL POLICY IMPLICATIONS

None

ADMINISTRATIVE POLICY IMPLICATIONS

No

COMMUNITY OUTREACH

None

BUDGET IMPLICATIONS

YES	NO	
X		Action falls within existing budget capacity.
	N	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
	X	Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.



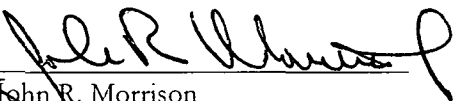
* 7 7 1 6 0 4 *


BUDGET DETAILS

Local Fund Dollar Amount	None
Grant Fund Dollar Amount	None
Account	NA
Company Name	NA

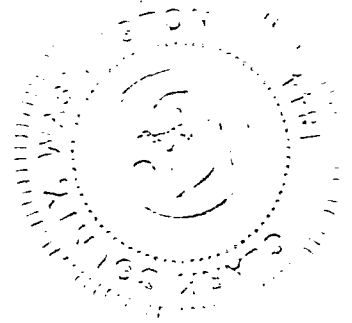
DISTRIBUTION:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>


John R. Morrison
Chief Executive Officer
Fairgrounds Site Management Group


APPROVED:
CLARK COUNTY, WASHINGTON
BOARD OF COUNTY COUNCILORS

DATE: MAR. 22, 2016
SR# SR 0516-116



APPROVED: _____
Mark McCauley, Acting County Manager

DATE: _____

BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Total						

II. A – Describe the type of revenue (grant, fees, etc.)

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
Total							

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual						
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total						

5

Sub

CLARK COUNTY
STAFF REPORT



DEPARTMENT/DIVISION: General Services
DATE: May 31, 2006
REQUEST: Authorization from the Board of County Commissioners to Increase the County Bid Limit from \$10,000 to \$25,000.

BACKGROUND: The county's bid limit was raised from \$3,500 to the current \$10,000 in 1986. The bid limit requires that contemplated purchases likely to exceed a set amount be formally bid. Purchases involving amounts less than the bid limit can be purchased using quotes, or if less than \$2,500, without using quotes. The limit is designed to ensure that the county is diligent in securing competitive prices for purchases involving significant sums and in advertising opportunities to a wide audience and allowing competition between interested vendors.

Due to inflation over the 20 years since the bid limit was last raised many more purchases have required formal bid procedures be followed than was the case when the \$10,000 limit was established. To normalize and streamline the purchasing process and to recalibrate the bid limit we are recommending the bid limit be raised to \$25,000. This will lessen the administrative burden on the county's departments and will also relieve pressure on the Purchasing Office.

The Board of County Commissioners is authorized to raise the bid limit per RCW 86.09.178 to \$25,000 provided the county maintains a vendor registration list and advertises said list at least twice per year per RCW 39.04.190. The county maintains a vendor registration list on the purchasing page of its web site. Once the bid limit is raised to \$25,000 we will begin appropriately advertising our list at least twice a year.

COMMUNITY OUTREACH: There is no specific community outreach planned for this action.

ACTION REQUESTED: That the Board of County Commissioners approve raising the county's bid limit form \$10,000 to \$25,000.

BUDGET IMPLICATIONS: This action has no budget implications.

POLICY IMPLICATIONS: This action is consistent with existing County policy.

DISTRIBUTION: Please return the approved staff report to the General Services Department.



Mark McCauley
Director, General Services

APPROVED: 

CLARK COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

SR 197-06 6-6-06

MW/II
cc: Mark McCauley, General Services file

