

## CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Clark County Public Health (CCPH) CCPH SR2016\_72

**DATE:** April 19, 2016

**REQUESTED ACTION:**

Board of County Councilors ratification of Staff Report, SR2015-1526, previously approved on April 16, 2015 by the Acting County Manager. This staff report request is for approval to create a \$200 cash fund to be used to conduct retail compliance checks for tobacco and vaping sales to minors as prohibited by state law.

XXX Consent    \_\_\_ Hearing    \_\_\_ County Manager

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**BACKGROUND**

CCPH is re-instituting the practice of conducting retail compliance checks as a means of education and enforcement of laws prohibiting the sale of tobacco and vaping devices to youth. This was a practice that worked effectively in the past, but was discontinued to focus on population-based education. Since then, there has been a dramatic increase in the number of tobacco sales (and presumably vaping sales) to minors. By combining an awareness campaign and targeted retail checks, CCPH will help to reduce tobacco and vaping device sales and use by minors. A cash fund is required to allow youth operatives to “purchase” tobacco and vaping products during the retail check. If a purchase is not completed, the money is returned to the cash fund. The fund will be replenished as needed and maintained at its \$200 balance.

**COUNCIL POLICY IMPLICATIONS**

N/A

**ADMINISTRATIVE POLICY IMPLICATIONS**

N/A

**COMMUNITY OUTREACH**

Retailers will be notified through general media that CCPH will re-institute youth tobacco and vaping device compliance checks.

**BUDGET IMPLICATIONS**

YES	NO	
XX		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

**BUDGET DETAILS**

Local Fund Dollar Amount	\$200
Grant Fund Dollar Amount	
Account	1025, Public Health Fund
Company Name	Tobacco Sting Cash Fund

**DISTRIBUTION:**

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

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Kathy Smith  
Grant Accounting Specialist



Alan Melnick, MD, MPH, CPH  
Public Health Director/Health Officer



**APPROVED:**  
**CLARK COUNTY, WASHINGTON**  
**BOARD OF COUNTY COUNCILORS**

DATE: 4/19/16

SR# SR 087-16

**APPROVED:** \_\_\_\_\_  
**Mark McCauley, Acting County Manager**

DATE: \_\_\_\_\_

## CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Clark County Public Health (CCPH)      CCPH SR2015-1526

**SUBMISSION DATE:** April 15, 2015

**REQUESTED ACTION:** County Manager approval to create a \$200 cash fund to be used to conduct retail compliance checks for tobacco and vaping sales to minors which is prohibited by state law.

SR Number:

YES	NO	ACTION
<b>X</b>		<b>County Manager review and approval</b>
		<b>Referral to BOCC</b>
		<b>Hearing required</b>
		<b>Proposed hearing date if referred to BOCC</b>

### BACKGROUND

Clark County Public Health (CCPH) plans to re-institute the practice of conducting retail compliance checks as a means of education and enforcement of laws prohibiting the sale of tobacco and vaping devices to youth. This was a practice that worked effectively in the past, but which was discontinued to focus more effort on population-based education. Since then, there has been a dramatic increase in the number of tobacco sales (and presumably vaping sales) to minors. By combining an awareness campaign and targeted retail checks, CCPH will help to reduce tobacco and vaping device sales and use by minors. A cash fund is required to allow youth operatives to "purchase" tobacco and vaping products during the retail check. If a purchase is not completed, the money is returned to the cash fund. The fund will be replenished as needed and maintained at its \$200 balance.

### ADMINISTRATIVE POLICY IMPLICATIONS

None.

### COUNCIL POLICY IMPLICATIONS

None

### PREVIOUS REVIEWS AND ACTIONS

None

### COMMUNITY OUTREACH

Retailers will be notified through general media outreach that CCPH will re-institute youth tobacco and vaping device compliance checks.

**BUDGET IMPLICATIONS**

YES	NO	
		Action falls within existing budget capacity.
X		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

**DISTRIBUTION OF BOARD STAFF REPORTS:**

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Copies are available by close of business on the Thursday after council deliberations.

**DISTRIBUTION OF COUNTY MANAGER STAFF REPORTS:**

Alan Melnick, CCPH  
Jeff Harbison, CCPH  
Roxanne Wolfe, CCPH  
Cyndie Meyer, CCPH  
Kathy Smith, CCPH

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SUBMITTED BY: \_\_\_\_\_



Alan Melnick, MD, MPH, CPH  
Public Health Director/Health Officer

DATE: \_\_\_\_\_

ATTACHMENTS

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**APPROVAL  
BOARD OF COUNTY COUNCILORS  
CLARK COUNTY, WASHINGTON**

Approved: \_\_\_\_\_  
Clark County Washington,  
Board of County Councilors

DATE: \_\_\_\_\_

SR# \_\_\_\_\_

The Board office will use this signature block to document the Board's action, if Board action is required. Otherwise, this block will be left blank.

**COUNTY MANAGER ACTION\RECOMMENDATION**

By: Mark McCauley  
Date:  
SR Number:

**REQUESTED ACTION:**

County Manager approval to create a \$200 cash fund to be used to conduct retail compliance checks for tobacco and vaping sales to minors which is prohibited by state law.

**COUNTY MANAGER RECOMMENDATION:**

Action	Conditions	Referral to council?
<i>Approval/denial</i>	<i>Enter conditions or requests here</i>	<i>Yes/No</i>

This block will be completed by the manager's office

  
Mark McCauley, County Manager

Date 4/16/15

**DISTRIBUTION**  
Alan Melnick, CCPH  
Jeff Harbison, CCPH  
Roxanne Wolfe, CCPH  
Cyndie Meyer, CCPH  
Kathy Smith, CCPH